

**GRAFTON TOWNSHIP BOARD**  
**BUDGET HEARING MINUTES**  
**Monday, February 22, 2010**

**1. Call to Order**

Supervisor Moore called the budget hearing to order at 7:30 p.m. at the Huntley Park District, 12015 Mill Street, Huntley, Illinois.

**2. Roll Call**

Present: Supervisor Moore, Deputy Clerk Hardy, Trustees LaPorta, McMahon, Murphy and Zirk and Township Attorney Krafthefer.

**3. Budget Hearing**

**(a) Board Discussion**

Supervisor Moore explained the hearing process to the audience and then read a letter to the Trustees that directs them, as Supervisor of General Assistance, to amend the budget to approve Trudy Jurs as a full-time General Assistance employee and increasing the General Assistance salary line item to \$40,500. Discussion then moved to the Capital Outlay budget item. Trustee Zirk pointed out that this shows a balance of \$3,500,000 and it should have been \$4,236,000. Discussion follows on the discrepancy. Discussion then turns to various other line items. Trustee Zirk explained some legal expenses should come from the building fund, Line Item 1832, for legal fees that dealt with the building project. Trustee LaPorta then explained to the crowd that the adjustments they are discussing are for the remaining year.

Trustee Zirk explained there is an overage of \$36,000 in legal with more outstanding. The Board then reviewed contingency money in Line Item 1911. LaPorta suggested moving \$25,000 from Line Item 1911 into legal. Trustee Zirk identified a \$362 shortfall in Line Item 3263 on retirement contributions. Supervisor Moore stated she needs to work with an accountant to see why Quick Books is putting the retirement contributions in that line item. It is suggested it might be a proration from the General Assistance employee salary. Trustee Zirk identified a \$168.60 shortfall in Line Item 5512 in equipment. Supervisor Moore explained that this may be due to bus repairs and that she may have taken money from this line item to make others balance. Trustee Zirk identified a \$623 shortfall in Line Item 5421 on salaries for General Assistance. Supervisor Moore provided an overview to the Board on her role as Supervisor of General Assistance. Trustee Zirk expressed concern for needing a full-time person to perform General Assistance work. Trustee McMahon stated the Township should not be paying more to a General Assistance employee's salary than it gives away in General Assistance support. Supervisor Moore stated there are 25 General Assistance applications in progress and two General Assistance Clients. She does not know how many Emergency Claims have been paid. Supervisor Moore stated it is an administrative heavy program and they go through a lot of applicants. Trustee LaPorta noted Supervisor Moore still hasn't explained why an increase in salary is needed for the General Assistance employee. Discussion is had on the historic amounts

spent on General Assistance and Trustee LaPorta suggested only about \$16,000 is paid out to clients. Trustee McMahon asked Supervisor Moore what she specifically does with General Assistance and she stated she signs the checks and reviews the cases. Attorney Krafthefer explained that many General Assistance issues are within the discretion of the supervisor.

Trustee Zirk explained there is a \$288 overage in Line Item 1512 for maintenance service equipment. Supervisor Moore cannot explain this overage and suggest adding \$1,500 to \$2,000 to this line item. The trustees concur with adding \$1,500. Supervisor Moore explained there was \$15,000 spent on accountants, but only \$4,000 budgeted in Line Item 1531. Supervisor Moore recommended pulling \$16,000 from Line Item 1911 to cover this.

Trustee Zirk stated there is a \$115.82 shortage in Line Item 1561 for dues. Supervisor Moore suggested this be increased by \$500 from Line Item 1911. Trustee Zirk stated \$500 needs to be added to travel in Line Item 1562. Trustee Zirk stated there is a \$39 shortage in Line Item 1905 and requests \$100 be added. Trustee Zirk stated there is a \$12,000 shortage in Line Item 1451 for health insurance and still more to pay. Trustee LaPorta recommended moving \$25,000 to Line Item 1451 from Line Item 1991. There is discussion on whether the computer program is showing the IMRF line items correctly. Supervisor Moore stated she is going to have Brown review the Quick Books to see how it is drawing from funds and payroll. There is discussion on potential monies for Administrator Fender's salary.

**(b) Public Comment**

Tammy Lueth commented on how some on the Board changed its mind from hiring part-time staff to an administrator. Trustee Zirk responded that there was no space for multiple people and that legal counsel recommended getting an administrator.

Tom Hallet commented on the fiscal irresponsibility of hiring an administrator and the spending on attorney fees. Trustee McMahon responded that an attorney is necessary to help defend the Board from Supervisor Moore's actions and that legal counsel recommended hiring an administrator to remove all of her duties, with the exception of what's statutory.

Frank Kurnz inquired about the court order to stop the building. Discussion is had between Supervisor Moore and Attorney Krafthefer on unwinding the deal and Attorney Krafthefer explains the court order.

Dan Ziller, Sr. stated he agrees with the other comments made.

Donna McMahon commented on how impressed she is with the work Trustee Zirk did on fixing the problems in the budget and how she is disappointed that Supervisor Moore was not prepared with numbers. She also questioned Supervisor Moore's ability to use Quick Books.

Trustee Zirk stated if the Township had kept its original auditor, these budget problems would have been avoided. Trustee Zirk also called on everyone to sit down at a budget workshop for the next budget to ensure it is done correctly.

**4. Adjournment**

**Motion was made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the budget hearing.**

**Voice Vote:**

**AYES: Supervisor Moore, Trustees LaPorta, Zirk, McMahon, Murphy**

**NAYS: None**

**Motion Passed.**