

**GRAFTON TOWNSHIP
REGULAR BOARD MEETING MINUTES
July 8, 2010**

1. Call to Order

Supervisor Moore called the meeting to order at 7:30 pm.

2. Roll Call

Present: Supervisor Moore, Trustees LaPorta, McMahon, Murphy, Zirk, Clerk Ford, Assessor Ottley, Road District Commissioner Freund, Township Attorney Krafthefer

3. Pledge of Allegiance

Supervisor Moore led those present in the Pledge of Allegiance.

Supervisor Moore then proceeded to follow the agenda she posted and signed. Attorney Krafthefer and each of the Trustees stated that per the approved Board Rules, the official agenda is the one signed and posted by the Clerk. Trustee LaPorta stated that the Supervisor was asked for her agenda items for the official agenda, but refused to provide them.

4. Regular Business

- A. Audit and Payment of Bills
 - 1. Discussion and potential action to pay bills as submitted
 - 3. Confirmation of payment of previously approved bills, to avoid additional legal proceedings of forfeiture of Supervisor's bond

Discussion: Trustee Zirk stated that all of the bills approved at the prior meetings, specifically those stated at the June 30, 2010 Special Township Board Meeting, have still not been paid.

Motion by Trustee LaPorta, seconded by Trustee Zirk to authorize the Township Attorney to begin additional proceedings for forfeiture of the Supervisor's bond.

Supervisor Moore stated that the bond belongs to the "position," not the person, therefore, she would not vote in favor of it.

Roll Call

AYES: Trustees LaPorta, Zirk, Murphy, McMahon

NAYS: Supervisor Moore

Motion Passed.

Trustee LaPorta asked in reviewing the bills why there were three identical credit card charges to AT&T. Supervisor Moore stated that was to avoid senior bus service being shut down and that the bill is divided between three funds. She stated that the bills were due on June 8th and the Board did not meet until June 10. She stated that she received a shut service notice on June 22, if the bill was not paid by June 24. Trustee Zirk asked if the Supervisor had a copy of the bills available for the Board to review at the meeting. Supervisor Moore stated that the bills are available at the office for three days prior to the meeting. Trustee McMahon asked why the bill was not paid with a check.

Motion by Trustee LaPorta, seconded by Trustee Zirk, to pay all bills and to re-include the ones highlighted on page 2 of the Warrant List under “Approved List of Claims on Hold” in the amount of \$9,480.01 and the “Bills in Hold File Due to Litigation” in the amount of \$31,743.68; and to pay the bills for Road and Bridge; and to request something in writing from Supervisor Moore’s attorney stating that the bills listed as “Bills in Hold File Due to Litigation” should not be paid.

Road Commissioner Freund stated there was an error. The Road and Bridge bill from Corrective Asphalt Material for \$18,493.70 is actually for the amount of \$16,444.02.

Trustee LaPorta amended his original motion to include this change in the Road and Bridge bills, seconded by Trustee Zirk.

Trustee McMahon stated that he believes this system is not working since the Supervisor refuses to act on the directive from the Board to pay all of the bills.

Assessor Ottley stated that he is distributing a letter to the Board of Trustees (Exhibit I) asking the Supervisor to stop forwarding the official Assessor’s Office mail to her post office box.

Roll Call

AYES: Trustees LaPorta, Zirk, Murphy, McMahon, Supervisor Moore

NAYS: None

Motion Passed.

2. Board signed warrant lists

Clerk Ford stated for the record that the Supervisor has not provided a signed copy of the Warrant lists or of the vouchers since she has taken office. Although this was the procedure recommended by the Board, the Supervisor has refused to do so. Therefore, the Clerk’s Office does not have an official Township record of these documents on file. When asked by Trustee LaPorta if Supervisor Moore would comply, she stated that when the Clerk signs the vouchers the Supervisor would provide a copy of the signed Warrant and vouchers.

B. Approval of Minutes

Discussion and potential action to approve minutes

1. June 10, 2010 Road Dist. Budget Hearing
2. June 10, 2010 Regular Board Meeting
3. June 14, 2010 Special Board Meeting
4. June 30, 2010, 2010-2011 Township Budget Hearing
5. June 30, 2010 Special Board Meeting

Motion by Trustee LaPorta, seconded by Trustee Zirk, to approve the Minutes of June 10, 2010 Road Dist. Budget Hearing; June 10, 2010 Regular Board Meeting; June 14, 2010 Special Board Meeting; June 30, 2010, 2010-2011 Township Budget Hearing; June 30, 2010 Special Board Meeting.

Roll Call

AYES: Trustees LaPorta, Zirk, Murphy, McMahon

NAYS: Supervisor Moore

Motion Passed.

5. Public Participation

Loretta Wiuch

6. Old Business

- A. Missing GA/EA identifier explanation, requested of Supervisor Moore, from Trustee Murphy.

Trustee Murphy stated that she is again requesting a response from the Supervisor. Supervisor Moore did not respond.

- B. Review of approved 2010-2011 Township Budget
A typo on the item *Home Relief* was corrected to \$69,261.

- C. Discussion and potential action regarding an Ordinance on recording of meetings.

Attorney Krafthefer reviewed the proposed Ordinance.

Motion by Trustee Zirk, seconded by Trustee LaPorta to approve Ordinance 20100708-1, AN ORDINANCE REGULATING RECORDING OF OPEN MEETINGS OF GRAFTON TOWNSHIP.

Roll Call

AYES: Trustees Zirk, LaPorta, Murphy, McMahon

NAYS: Supervisor Moore

Motion Passed.

- D. Status report on Special Audit

Supervisor Moore refused to present an update on conducting a special audit. Attorney Krafthefer stated that the financial records are not available for a special audit. Trustee LaPorta asked when the Supervisor planned to return the financial records to the Township so that this audit could be conducted. Supervisor Moore would not respond.

7. New Business

- A. Discussion and potential action to appoint Mary Hardy, Deputy Clerk
Clerk Ford reported that she has appointed Mary Hardy, Deputy Clerk.

- B. Discussion and potential action to correct FOIA report

Attorney Krafthefer reported that there are errors on the FOIA Report dated January 14, 2010 prepared by the Supervisor. Attorney Krafthefer summarized the errors and stated that a correct report should be the one on record.

Motion by Trustee LaPorta, seconded by Trustee Zirk to direct Attorney Krafthefer to work with the Clerk to prepare an accurate FOIA Report.

Roll Call

AYES: Trustees LaPorta, Zirk, Murphy, McMahon

NAYS: Supervisor Moore

Motion Passed.

- C. Discussion and potential action on Intergovernmental Agreement with Road District regarding unwind of real estate transaction per direction of electors at the Annual Town Meeting.

Attorney Krafthefer reported that the Village of Lake in the Hills is not interested in repurchasing the property.

- D. Discussion and potential action to remove J.A. Ketchmark invoice from bill list, and assign to Administrator (PF) for negotiation.

Motion by Trustee McMahon, seconded by Trustee Zirk to remove J.A. Ketchmark invoice from bill list and assign Administrator Pam Fender to negotiate.

Roll Call

AYES: Trustees McMahon, Zirk, LaPorta, Supervisor Moore

NAYS: Trustee Murphy

Motion Passed.

- E. Discussion and potential action to remove Attorney Cowen invoice from bill list, and assign to Administrator (PF) for negotiation.

Motion by Trustee McMahon, seconded by Trustee Zirk to remove Attorney Cowen invoice from bill list and assign Administrator Pam Fender to negotiate.

Roll Call

AYES: Trustees McMahon, Zirk, LaPorta, Supervisor Moore

NAYS: Trustee Murphy

Motion Passed.

Reports

- A. Supervisor

Attorney Krafthefer asked the Supervisor the status of three pending FOIA items from the last meeting. Supervisor Moore stated she had no report available.

- B. Trustees

- C. Clerk

Clerk Ford again requested that the Supervisor sign the 2010-2011 approved Budget Ordinance (approved June 30, 2010) and Ordinance 20100708-1, approved at this meeting. The Supervisor would not respond.

- D. Road District Commissioner

- E. Assessor

- F. Administrator

- G. Committee Reports

9. Closed Session

Motion was made by Trustee Murphy, seconded by Trustee Zirk, to go into Executive Session at 8:40 p.m. for the purpose of discussion and potential action of Executive Session Minutes.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon, Supervisor Moore

NAYS: None

Motion Passed.

The Regular Township Board Meeting reconvened at 9:00 p.m.

Present: Supervisor Moore, Trustees LaPorta, McMahon, Murphy, Zirk, Clerk Ford, Township Attorney Krafthefer.

Trustee LaPorta stated that six bills for the Assessor's Office had inadvertently not been approved.

Motion was made by Trustee LaPorta, seconded by Trustee Zirk, to authorize payment of the six bills totaling \$2195.10 as presented by the Assessor's Office.

Roll Call

AYES: Trustees LaPorta, Zirk, McMahon, Murphy

NAYS: Supervisor Moore

Motion Passed.

The Trustees signed the approval for payment of the six bills. The Clerk was directed to certify the document.

10. Adjournment

Motion was made by Trustee Murphy, seconded by Trustee Zirk to adjourn the meeting.

Roll Call/Voice Vote

AYES: Trustees Murphy, Zirk, LaPorta, McMahon, Supervisor Moore

NAYS: None

Motion Passed/Meeting adjourned at 9:04 p.m.