

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
**September 9, 2010**

**1. Call to Order**

Supervisor Moore called the meeting to order at 7:30 pm.

**2. Roll Call**

Present: Supervisor Moore, Trustees LaPorta, McMahon, Murphy, Zirk, Clerk Ford, Assessor Ottley, Road District Commissioner Freund, Township Attorney Krafthefer

**3. Pledge of Allegiance**

Supervisor Moore led those present in the Pledge of Allegiance.

**4. Regular Business**

A. Audit and Payment of Bills

1. Discussion and potential action to pay bills as submitted

Assessor Ottley distributed a Letter of Complaint against the Grafton Township Supervisor (EXHIBIT I) and a modified list of bills to be paid for the Assessor's Office (EXHIBIT II).

**Motion by Trustee LaPorta, seconded by Trustee Murphy, to pay the bills for the Town Fund as presented on the Warrant List, the Road District as presented on their Warrant List, the Assessor's Office as presented on their Warrant List, excluding the bill from J.A. Ketchmark, until the lawsuit is resolved and excluding the MasterCard bills: Account 1511 \$298.41; Account 1551 \$132.00; Account 5651 \$41.56; Account 1563 \$11.00 until back-up or receipts are available.**

Discussion: Trustee Murphy asked if Supervisor Moore had brought the bills to the meeting. Supervisor Moore responded that the bills are available for review at her office for three days prior to the meeting. Copies of the bills were provided, excluding the detail; just the summary sheet. Each of the four Trustees expressed their opinion that bills should be available at the meetings for their review. Trustee LaPorta asked to remove the bill for J. A. Ketchmark. Trustee McMahon expressed his desire to have this bill negotiated by Administrator Fender. Assessor Ottley stated that his vendors are being contacted by the Supervisor and this is having an adverse effect on his ability to conduct business.

Supervisor Moore stated that there will be late fees as related to MasterCard. The Board voted not to pay the MasterCard bill because the details were not included by Supervisor Moore as she was directed to do by the Board. Trustee LaPorta directed Attorney Krafthefer to modify the Board Rules to state that copies of bills should be presented at the meeting when available, if not receipts should be presented.

**Roll Call**

**AYES: Trustees LaPorta, Murphy, Zirk, McMahon**

**NAYS: Supervisor Moore**

**Motion Passed.**

2. Board sign Warrant Lists

The Board signed the Warrant lists of bills from the Supervisor, the Road District and the Assessor.

Supervisor Moore stated she would like to review the Profit and Loss document.

**Motion by Trustee LaPorta, seconded by Trustee Murphy, to discuss the Profit and Loss Statement.**

**Roll Call**

**AYES: Trustees LaPorta, Murphy, Zirk, McMahon, Supervisor Moore**

**NAYS: None**

**Motion Passed.**

Supervisor Moore stated that #5552 *Telephones* is an issue, #1533 *Legal Fees* are nearly over budget. Attorney Krafthefer stated that #1756 *Software* is also a budget issue. Trustee Zirk stated that salaries for GA do not reflect all of Trudy Jurs wages and benefits. Supervisor Moore stated that this is part of the lawsuit. Trustee Murphy stated that Supervisor Moore has previously stated that Ms. Jurs was a GA employee. Attorney Krafthefer stated that if she is not 100% a GA employee, the Board, if they determined to do so, would have the right to terminate Ms. Jurs employment.

B. Approval of Minutes

Discussion and potential action to approve minutes

1. Minutes of August 12, 2010 Regular Township Meeting

**Motion by Trustee Zirk, seconded by Trustee Murphy, to approve the Minutes of August 12, 2010.**

Supervisor Moore suggested numerous changes. Four of them were agreed upon by the Trustees.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to approve the Minutes of August 12, 2010 as modified to reflect four corrections as discussed.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, LaPorta, McMahon**

**NAYS: Supervisor Moore**

**Motion Passed.**

2. Minutes of Executive Session of July 8, 2010; March 12, 2009; April 16, 2009; July 9, 2009

**Motion by Trustee Zirk, seconded by Trustee Murphy, to approve Minutes of Executive Session of July 8, 2010; March 12, 2009; April 16, 2009; July 9, 2009.**

**Roll Call**

**AYES: Trustees Zirk, LaPorta, Murphy, McMahon, Supervisor Moore**

**NAYS: None**

**Motion Passed.**

3. Release of Executive Session Minutes of March 12, 2009; April 16, 2009; July 9, 2009; September 3, 2009

**Motion by Trustee Zirk, seconded by Supervisor Moore, to release the approve Minutes of Executive Session of March 12, 2009; April 16, 2009; July 9, 2009; September 3, 2009**

**Roll Call**

**AYES: Trustees Zirk, Supervisor Moore, LaPorta, Murphy, McMahon**

**NAYS: None**

**Motion Passed.**

**5. Public Participation**

None

**6. Board Response to Public Comment**

None

**7. Old Business**

- A. Missing GA/EA identifier explanation, requested of Supervisor Moore, from Trustee Murphy

Supervisor Moore asked Trustee Murphy when this report was presented. Trustee Murphy stated that she believes it was September, 2009. Supervisor Moore read a portion of Illinois Township Statute 305 ILCS 5/11-9 stating that her responding to this is prohibited. Attorney Krafthefer disagreed and stated that this matter can be discussed at a public meeting without publically stating the name of the client. Trustee LaPorta directed Attorney Krafthefer to send an official letter to Supervisor Moore stating the potential risk to the Township that could occur as a result of the error made by the Supervisor.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to direct Supervisor Moore to answer the questions regarding this GA report.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, McMahon, LaPorta**

**NAYS: Supervisor Moore**

**Motion Passed.**

- B. Senior Services Grant

Trustee Zirk stated that the entire Board should have been involved in this process and now the Township has lost the opportunity for \$40,000. Administrator Pam Fender stated that she attended the County review meetings and that Supervisor Moore had failed to sign the Intergovernmental Agreement that had been initiated by Supervisor John Rossi. The application did not reflect this. It was not required that this agreement be included in the grant application. She continued to state that there were other issues discussed regarding the general management of Grafton Township. Trustee Murphy stated that she was appalled to see on the Huntley Neighbors blog that Supervisor Moore blamed the Trustees for this grant being denied, when in fact it was the result of poor writing and inaccurate information being placed in the grant application. Supervisor Moore stated the Intergovernmental Agreement is now signed, but Algonquin Township and McHenry Township have decided not to participate. She does not know the reason behind the decision. Supervisor Moore stated that cooperative rides with Algonquin Township often are cancelled by the riders after they are scheduled.

Trustee LaPorta directed Attorney Krafthefer to modify the Board Rules to state that all future grant applications will be a collaborative effort of the entire Board.

- C. Discussion and potential action to follow direction of the electorate at the Annual Meeting April 13, 2010 to pay the road district loan and to put the Haligus Road property up for sale.

Attorney Krafthefer stated that at a previous meeting she understood that Trustee Zirk and Township Administrator Pam Fender had conducted conversations with officials at Harris Bank regarding a payment schedule.

Township Administrator Pam Fender stated that Harris Bank officials informed her that they would proceed once an official motion regarding this matter had been passed at a Township Meeting.

**Motion by Trustee LaPorta, seconded by Trustee Zirk to direct Township Attorney Krafthefer to contact Harris Bank to draft an agreement for Grafton Township to assume the Road District loan, plus interest and to repay it in totality in three payments over a time period to conclude by March 30, 2013.**

**Roll Call**

**AYES: Trustees LaPorta, Zirk, Murphy**

**NAYS: Supervisor Moore, Trustee McMahan**

**Motion Passed.**

Sale of Haligus Road Property

**Motion by Trustee McMahan to list the property for \$150,000 and all inquiries are to be directed to Township Administrator Pam Fender.**

**Motion failed due to no second.**

**Motion by Trustee Zirk, seconded by Trustee LaPorta, to place a *FOR SALE BY OWNER* sign on the Haligus property, a listing price of \$120,000.00 and all inquiries are to be directed to Township Administrator Pam Fender. The Board stated they would not be using a realtor.**

**Roll Call**

**AYES: Trustees Zirk, LaPorta, Murphy**

**NAYS: Supervisor Moore, Trustee McMahan**

**Motion Passed.**

- D. Discussion and potential action on the recommendation of the Transportation Committee to increase senior bus rates each way to \$2 each way for Grafton Township residents; \$3 each way to Rutland Township residents; \$5 each way to Randall Road (limited area) and Woodstock Hospital.

**Motion by Supervisor Moore to increase senior bus rates each way to \$2 each way for Grafton Township residents; \$3 each way to Rutland Township residents; \$5 each way to Randall Road (limited area) and Woodstock Hospital.**

**Motion failed due to no second.**

**Motion by Trustee Zirk, seconded by Trustee Murphy, to increase senior bus rates each way to \$2 each way for all riders \$4 each way to Randall Road (limited area) and Woodstock Hospital, effective 10/1/10.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, McMahan, LaPorta, Supervisor Moore**

**NAYS: None**

**Motion Passed.**

E. Discussion and potential action on review of Pam Fender's work.

**Motion by Trustee LaPorta, seconded by Trustee Murphy, to strike Agenda item 8E since is on the Agenda under New Business as 8C.**

**Roll Call**

**AYES: Trustees LaPorta, Murphy, Zirk, McMahan**

**NAYS: Supervisor Moore**

**Motion Passed.**

**8. New Business**

A. Discussion and potential action on revision of Board Meeting Rules regarding Supervisor and other elected officials bringing bills/invoices to meetings.

Attorney Krafthefer reviewed the changes between this version of the Board Rules (EXHIBIT III) and the previous version of the Board Rules.

B. Discussion and potential action regarding real estate listing of Haligus Road property

There have been no developments since the last meeting. Everyone is still working on this.

**Motion by Trustee Murphy, seconded by Trustee LaPorta, to strike Agenda item 8B since it has already been discussed.**

**Roll Call**

**AYES: Trustees Murphy, LaPorta, McMahan, Zirk, Supervisor Moore**

**NAYS: None**

**Motion Passed.**

C. Discussion and potential action on new programs

Township Administrator Pam Fender reported that there is a free drug card available that would be very useful for GA clients and others who do not have prescription insurance. It is being offered in other townships.

**Motion by Trustee LaPorta, seconded by Trustee Murphy, to implement the free prescription drug program card in Grafton Township.**

**Roll Call**

**AYES: Trustees LaPorta, Murphy, Zirk, McMahan**

**NAYS: Supervisor Moore**

**Motion Passed.**

Township Administrator Pam Fender reminded the Board about the AARP safe driving seminar being offered on September 30/October 1, 2010. She stated that enrollment is going very well. She stated that she would like to offer a seminar to restaurants on food allergies. Trustee Murphy stated that this was an excellent idea. Administrator Fender stated that she attended

the last senior Bingo and believes that the strong sales pitch is inappropriate and makes the audience uncomfortable.

## **9. Reports**

### A. Supervisor

The proposed brochure was discussed; Senior Bingo schedule was discussed. Trustee Zirk recommended changing the Bingo schedule since she has heard from local seniors that there were schedule conflicts. Supervisor Moore stated that this was impossible since sponsors had already been secured.

Supervisor Moore stated that a fax was sent to the Township office to the attention of the Clerk regarding approval of the wording on the November ballot of the question regarding the proposed building. Clerk Ford stated that she was unaware of this until this meeting. Trustee LaPorta stated that private citizens, not the Township placed the item on the ballot, so the Clerk should not approve it. The other Trustees concurred.

### B. Trustees

Trustee Murphy stated that she recommends terminating the current members of the Transportation Committee and appointing new members. She believes the current committee members have been ineffective. She requested that it be placed on the agenda for the October Township meeting. Attorney Krafthefer stated that she will forward a sample of an Ordinance for appointment of committee members so the Board members may review it prior to the next regular meeting.

### C. Clerk

No report.

### D. Road District Commissioner

Road Commissioner Freund gave an update. He stated that he is also having issues with not directly receiving his mail, as stated in his letter of 9/8/10 distributed to the Board at this meeting. (EXHIBIT IV)

### E. Assessor

Not present.

### F. Administrator

No report.

### G. Committee Reports

No reports.

## **10. Adjournment**

**Motion was made by Trustee Murphy, seconded by Trustee LaPorta to adjourn the meeting.**

**Roll Call/Voice Vote**

**Motion Passed/Meeting adjourned at 10:05 p.m.**

Submitted,

Harriet Ford  
Grafton Township Clerk