

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**

**July 14, 2011**

**1. Call to Order**

Supervisor Moore called the meeting to order at 7:30 pm.

**2. Roll Call**

Present: Supervisor Moore, Trustees LaPorta, McMahon, Murphy, Zirk, Clerk Ford, Assessor Ottley, Road District Commissioner Freund. Road District Attorney Pat Coen joined the meeting at 7:40 p.m.

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Set Agenda for Meeting**

**Motion by Supervisor Moore to accept the agenda prepared by the Supervisor.**

**Motion failed due to no second.**

**Motion by Trustee Zirk, seconded by Trustee LaPorta, to accept the agenda for the July 14, 2011 Meeting as posted by Clerk Ford.**

Discussion: Supervisor Moore stated the item regarding approval of the Senior Services grant on her proposed agenda has to be approved at this meeting in order for the grant application to be submitted. Trustee Murphy stated that the audit has not been completed so she did not believe that the application could be submitted.

**Roll Call**

**AYES: Trustees Zirk, LaPorta, McMahon**

**NAYS: Supervisor Moore**

**ABSTAIN: Trustee Murphy**

**Motion Passed.**

**5. Regular Business**

**A. Audit and Payment of Bills**

**1. Discussion and potential action to pay bills as submitted**

Trustee Zirk asked where the Warrant List was located in the meeting packet. Supervisor Moore stated that it was accidentally omitted. Trustee LaPorta volunteered to write the list and submit it to the Clerk by the end of the meeting. The Trustees reviewed the actual bills. Trustee LaPorta stated that as discussed at numerous previous Board Meetings, John Nelson's hourly rate was still not adjusted to be in line with other attorneys. Supervisor Moore stated that the Board did not have the right to not approve his bills. Trustee McMahon asked where the purchase numbers were displayed. Supervisor Moore stated that the Auditor told her they were unnecessary so she has discontinued use of them. The Board members disagreed with her discontinuing the policy.

**Motion by Trustee LaPorta, seconded by Trustee Zirk, to approve the Town Fund and Road District bills as displayed on the list written by Trustee LaPorta at this meeting and presented to the Clerk excluding: John Nelson #1611 \$950.00; John Nelson #1601 \$8669.92 and Road District: J. A. Ketchmark \$408.00 and J.A. Ketchmark \$135.00.**

**Roll Call**

**AYES: Trustees LaPorta, Zirk Murphy, LaPorta**

**NAYS: Supervisor Moore**

**ABSTAIN: None**

**Motion Passed.**

Board signed Road District warrant list.

**B. Approval of Minutes**

**1. Minutes of June 9, 2011 Special Township Board Meeting**

**2. Minutes of June 9, 2011 Regular Township Board Meeting**

3. Minutes of June 28,, 2011 Special Township Board Meeting  
**Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Minutes of the June 9, 2011 Special Township Board Meeting, June 9, 2011 Regular Township Board Meeting and the Minutes of the June 28, 2011 Regular Township Board Meeting.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, LaPorta, McMahan**

**NAYS: Supervisor Moore**

**ABSTAIN: None**

**Motion Passed.**

**6. Public Comment**

Al Jordi

Loretta Wuich (She requested a statement being added to the record (EXHIBIT I).

**7. Board Member Response to Public Comment**

Trustees Zirk and, LaPorta responded.

**8. Old Business**

A. Discussion and potential action on Senior Transportation Policies.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to not enforce the policy for Seniors to fill out an application and request rides 10 days in advance.**

Discussion: Supervisor Moore stated that this is the CEO's responsibility, not the Board's. Trustee Murphy stated that there are numerous complaints in the community and she believes this is an unjust policy.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to amend the motion stating that Seniors should not have to wait 10 days after filling out an application to receive a ride.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, LaPorta, McMahan**

**NAYS: Supervisor Moore**

**ABSTAIN: None**

**Motion Passed.**

Assessor Ottley left the meeting at 8:10 p.m.

B. Discussion and potential action on update from the Auditors

Discussion: Supervisor Moore reported that the field work is completed. Trustee LaPorta stated that he spoke with the Senior Auditor who reported that they were hired to perform a standard audit for the two years. After the auditors have received the questionnaire that was given to other elected officials, they will determine if additional work is required.

C. Discussion and potential action on renovations to the Assessor's Office

**Motion by Trustee Zirk, seconded by Trustee Murphy, to discuss this matter. All present voted AYE. Motion passed.**

Discussion: Trustee Zirk stated that the motion was passed at the June 9, 2011 Regular Township Board Meeting to direct the Assessor to proceed with the light bulb and window renovations for his offices. Supervisor Moore stated that she never received a contract from Assessor Ottley and that certain procedures to go out for bid must be followed. Trustee Murphy stated that she believes that if the work is under \$20,000 it does not have to go out for bid.

**9. New Business**

A. Discussion and potential action on Intergovernmental Agreement with the Road District.



Discussion: Road District Attorney Pat Coen explained that since principal payments of \$395,000.00 plus \$7055.21 in accrued interest have been made at the end of May, 2011, the interest cost on the remaining balance is reduced and therefore, the rent should be reduced. Supervisor Moore stated that the Road District has the funds in his budget to pay off the remaining principal of this loan and does not advise to continue to pay interest. Road Commissioner Freund stated that his 2011-2012 Budget has been approved and the loan will not be paid off in this fiscal year. He continued to state that this was the decision voted on and approved at the April 2011 Special Meeting of the Electors. Supervisor Moore accused the Trustees of being in collusion with the Road District.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to agree to the modifications to the Intergovernmental Agreement presented by Road District Attorney Pat Coen that will reduce the rent payments from \$2600.00 per month to \$1850.00 per month.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, LaPorta, McMahan**

**NAYS: Supervisor Moore**

**ABSTAIN: None**

**Motion Passed.**

B. Establishment of Agenda items for the next meeting  
Trustee LaPorta asked that an audit update be added to the agenda. Trustee Zirk asked that there be a discussion on formation of an Audit Committee.

**10. Reports**

A. Supervisor

General Report of activity.

B. Trustees

None

C. Clerk

None

D. Road District Commissioner

Road Commissioner Freund asked Supervisor Moore, as his Treasurer, if she plans to sign the Road District Budget that was approved at the June 28, 2011 Special Township Board Meeting. General update of activity.

E. Assessor

Not present.

F. Committee Reports

Trustee Murphy reported that the next Senior Committee Meeting is 8/1/11.

**11. Closed Session**

None

**12. Discussion and potential action of items as discussed at Closed Session.**

None


**13. Adjournment**

**Motion was made by Trustee Murphy, seconded by Trustee Zirk to adjourn the meeting.**

**Roll Call/Voice Vote/All present voted Aye.**

**Motion Passed/Meeting adjourned at 8:35 p.m.**

Submitted,

  
Harriet Ford  
Grafton Township Clerk

# EXHIBIT I

I wish to state publicly that I donated a Fridgedare commercial freezer to Linda Moore NOT Grafton township, how she chooses to use it is her choice but when she leaves office she takes it with her. I respectfully request this be entered into the minutes of tonites meeting to avoid any confusion in the future as to ownership. Respectfully,

*Loretta Wunch*  
7-14-2011