

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
May 12, 2011

1. Call to Order

Supervisor Moore called the meeting to order at 7:30 pm.

2. Roll Call

Present: Supervisor Moore, Trustees LaPorta, McMahon, Murphy, Zirk, Clerk Ford, Assessor Ottley, Road District Commissioner Freund.

3. Pledge of Allegiance

Supervisor Moore led those present in the Pledge of Allegiance.

4. Set Agenda for Meeting

Motion by Trustee Zirk, seconded by Trustee Murphy, to accept the agenda for the May 12, 2011 meeting as posted by Clerk Ford.

Discussion: Trustee Murphy recommended adding #9 from the Supervisor's proposed agenda.

Trustee Zirk amended her motion, seconded by Trustee Murphy, to accept the agenda for the May 12, 2011 meeting as posted by Clerk Ford, adding under New Business Item #9 from the Supervisor's proposed agenda "Action to approve road district intergovernmental agreement to charge for work on town vehicles and to purchase fuel from Conserve FS under road district account."

Roll Call

AYES: Trustees Zirk, Murphy, LaPorta, McMahon

NAYS: Supervisor Moore

ABSTAIN: None

Motion Passed.

Clerk Ford clarified that in the Reports section, the hand written "FOIA" under the Road District and the Assessor was not included in the Clerk's posted agenda, but added by the Supervisor.

5. Regular Business

A. Audit and Payment of Bills

1. Discussion and potential action to pay bills as submitted

The Trustees reviewed the bills. Town Account: Trustee Zirk asked about the \$300,000 under Road and Bridge. Supervisor Moore stated that this was the balance of the loan since she paid \$200,000 from 2010-2011 Budget and \$200,000 from the 2011-2012 Budget. Trustee Murphy explained that this was not the intent that the approvals were duplicated since the Supervisor never paid the first \$200,000 payment after it was approved. There were questions regarding charges for Ketchmark under Road District; rate of fees charged by Mr. Nelson; charges for auditor Evans, Marshall and Pease. Trustee Murphy asked why the \$700.00 charge from Pat Coen is listed on bills held in abeyance. Supervisor Moore responded that the Road District has paid the bill, but is requesting reimbursement which she believes is not allowed since Pat Coen is not the Township Attorney. Trustee LaPorta asked about why the six payments of \$2600.00 each to the Road District are under Bills Held in Abeyance Due to Litigation. Supervisor Moore stated that the category can be corrected and that the legal document specifies interest; it is rent, but there is no line item for rent. She stated that the Intergovernmental Agreement with the Road District needs to be modified.

Motion by Trustee Zirk, seconded by Trustee Murphy, to approve the Town Fund and Road District bills as presented excluding: Evans, Marshall and Pease \$7395.00 and Road and Bridge debt service \$300,000.

Roll Call

AYES: Trustees Zirk, Murphy, LaPorta

NAYS: Trustee McMahan, Supervisor Moore

ABSTAIN: None

Motion Passed.

Assessor Ottley left the meeting at 8:05 p.m.

Board signed warrant lists.

B. Approval of Minutes

1. Minutes of April 12, 2011 Regular Township Board Meeting

2. Minutes of April 25, 2011 Special Township Board Meeting

Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Minutes of April 12, 2011 Regular Township Board Meeting and the Minutes of the April 25, 2011 Special Township Board Meeting.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, Zirk, McMahan

NAYS: Supervisor Moore

ABSTAIN: None

Motion Passed.

6. Public Comment

Loretta Wuich

Paige Slater

Donna McMahan

7. Board Member Response to Public Comment

Trustees McMahan, Zirk, LaPorta and Murphy responded.

8. Old Business

A. Discussion and potential action on appointment of a Township Attorney.

Motion by Supervisor Moore, seconded by Trustee Murphy to strike this item from the Agenda.

All present voted AYE. Motion Passed.

B. Discussion and potential action on Auditor Vendor Interviews and appointment of an auditor.

Motion by Supervisor Moore, seconded by Trustee Murphy, to appoint Evans, Marshall, Pease to conduct the audit.

Discussion: Trustee LaPorta stated that this firm's proposal does not encompass the scope of the required audit and that he recommends that the Board conduct a proper due diligence. He would like the opportunity to be able to ask them questions.

Supervisor Moore stated that she will schedule a convenient time for Trustee LaPorta or other Trustees to meet with this firm.

Motion by Supervisor Moore, seconded by Trustee LaPorta, to table this item until the June Regular Township Board Meeting.

Roll Call

AYES: Trustees Supervisor Moore, Trustees McMahan, LaPorta

NAYS: Trustees Zirk, Murphy,

ABSTAIN: None Motion Passed.

C. Discussion and potential action of appointment of an Audit Committee.
Discussion: Supervisor Moore stated that per her attorney, the Trustees do not have the authority to appoint an audit committee. She said that the role of the Audit Committee is to speak to the firm and ask questions. Trustee LaPorta does not agree with her. He believes the Trustees should be made aware of the findings of the audit as it is being conducted and to ask questions.

Motion by Supervisor Moore, seconded by Trustee Murphy, to table this item until the June Regular Township Board Meeting.

Roll Call

AYES: Trustees Supervisor Moore, Trustees McMahon

NAYS: Trustees Zirk, LaPorta

ABSTAIN: Trustee Murphy

Motion Passed.

D. Identity Protection Policy

Motion by Trustee Murphy, seconded by Trustee Zirk, to adopt the Identity Protection Policy.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, Zirk, McMahon, Supervisor Moore

NAYS: None

ABSTAIN: None

Motion Passed.

9. New Business

A. Discussion and potential action on Senior Transportation policies.

Trustee Murphy stated that there are many seniors upset with the mailing they received from the Township since it requested financial income information and that the form inferred that they would be dropped from the program if they did not fill out the form. Supervisor Moore stated that she requested the information in preparation for potential grant applications and it is their choice to fill it out. Trustee Murphy stated that the form should have said "optional" and clarified that the information requested was not required in order to ride the bus.

B. Discussion and potential action to approve the road district intergovernmental agreements to charge for work on town vehicles and to purchase fuel from Conserve FS under the road district account.

Motion by Trustee Murphy, seconded by Trustee Zirk, approve the road district intergovernmental agreements to charge for work on town vehicles and to purchase fuel from Conserve FS under the road district account.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, Zirk, McMahon

NAYS: Supervisor Moore

ABSTAIN: None

Motion Passed.

C. Discussion and potential action on Patrick D. Coen to serve as Road District Attorney and fees to be established at the same rate as in 2010.

Discussion: Supervisor Moore stated that this is not a Board issue, but the Road District has the authority.

Motion by Trustee Murphy, seconded by Trustee Zirk, to strike this item from the Agenda.

All present voted AYE. Motion Passed.

D. Establishment of Agenda items for the next meeting

Discussion: Clerk Ford requested that the required Prevailing Wage Ordinance be placed on the agenda.

10. Reports

A. Supervisor

Supervisor Moore said she has scheduled another recycling event on 9/24/11.

B. Trustees

None

C. Clerk

None

D. Road District Commissioner

General update.

E. Assessor

Not present.

F. Committee Reports

Trustee Murphy reported that the next Senior Committee Meeting is 6/13/11. PACE will be there.

11. Closed Session

None

12. Discussion and potential action of items as discussed at Closed Session.

None

13. Adjournment

Motion was made by Trustee Murphy, seconded by Trustee Zirk to adjourn the meeting.

Roll Call/Voice Vote/All present voted Aye.

Motion Passed/Meeting adjourned at 9:07 p.m.

Submitted,

Harriet Ford

Grafton Township Clerk