GRAFTON TOWNSHIP BOARD
SPECIAL MEETING/ROAD DISTRICT PUBLIC HEARING MINUTES
June 9, 2011

1. Call to Order

Supervisor Moore called the Special Meeting to order at 7:15 p.m.

2. Roll Call

Present: Supervisor Moore, Clerk Ford, Trustees Murphy, Zirk, LaPorta, McMahon, Road Commissioner Freund.

3. Pledge of Allegiance

The Pledge of Allegiance was said at this time.

4. Public Hearing for 2011-2012 Road District Budget

A. Call to Order

Supervisor Moore called the Public Hearing to order at 7:17p.m.

B. Roll Call

Present: Supervisor Moore, Clerk Ford, Trustees Murphy, Zirk, LaPorta, McMahon, Road Commissioner Freund.

C. Board Discussion

Supervisor Moore presented a document (EXHIBIT I) that provided a comparative analysis of expenditures for FY 2007, FY 2009, FY 2010 to the draft budget proposed by Road Commissioner Freund.

Assessor Ottley arrived at 7:25 p.m.

Trustees Zirk, Murphy and LaPorta expressed disappointment that the Trustees received this document at the meeting and did not have adequate time to review and confirm the accuracy of the information on the document. Trustee LaPorta recommended that Special Meeting/public hearing be scheduled prior to the next Regular Township Board Meeting. The Trustees would like the auditor to review the budget and make recommendations, especially the Line Item regarding the Intergovernmental Agreement. Trustee LaPorta will prepare questions for the auditors to answer either in person or by phone at this meeting. Supervisor Moore agreed to contact the auditors and coordinate this effort.

D. Public Comments/Board Response on Road District Budget

None

5. Adjournment of Public Hearing

Motion was made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the Public Hearing.
Voice Vote
AYES: Trustees Murphy, LaPorta, Zirk, McMahon, Supervisor Moore
NAYS: None
ABSENT: None
Motion Passed/ Public Hearing adjourned at 7:37 p.m.

6. Adjournment

Motion was made by Trustee Murphy, seconded by Trustee Zirk to adjourn the Special Meeting.
Voice Vote
AYES: Supervisor Moore, Trustees Zirk, LaPorta, Murphy, McMahon
NAYS: None
ABSENT: None
Motion Passed.
Meeting adjourned at 7:38 p.m.

Submitted,
Harriet Ford
Harriet Ford
Grafton Township Clerk

EXHIBIT I

			HISTORY OF EXPENDITURES				
		BUDGET	From QB FY 2007 Actual	From QB FY 2009 Actual	From QB FY 2010 Actual	From QB FY 2011 Actual	**Draft Budget** FY 2012 Actual
ROAD AND BRIDGE							
Income	Beginning Balance						150,476
	6000	Property Tax Total	123212	129334	117996	119375	238,065
	6002	Municipal Share	0	0	0	0	-114,310
	6010	Replacement Tax	51323	46021	41912	44139	43,000
	6020	Interest Income	7257	3951	463	263	400
	6030	Rental Income	0	0	0	0	39,000
	6040	Intergovernmental Agreement	0	0	2000	10600	726,000
	6050	Miscellaneous Income	16754	944	558	190	100
	6060	Court Fines & Permits	3391	3615	4949	2830	3,000
	6070	Maintenance Fees	0	0	0	0	0
	6080	Grant Income	0	6000	181	0	0
	6090	Loan Income	0	700000	0	0	0
	6091	PROCEEDS FROM CAPITAL LEASE	0	66621			
		TOTAL REVENUES	**$201,937**	**$956,486**	**$168,059**	**$177,397**	**$ 1,085,731**
		ADMINISTRATION					
Expenses	6391	Contingencies	0	0	0	0	32,000
	6831	Capital Outlay-Equipment	0	0	0	540	4,000
	6651	Office Supplies	16	38	0	154	400
	6512	Maintenance Equipment	169	38	0	0	1,000
	6531	Accounting Service	2475	2575	0	2862	4,000
	6533	Legal Service	1550	4957	4250	7609	12,000
	6551	Postage	11	0	0	6	50
	6552	Telephone	2023	2114	2283	3073	4,500
	6553	Publishing	351	514	0	141	1,500
	6554	Printing	0	23	0	0	200
	6561	Dues & Subscriptions	175	175	130	180	300
	6562	Travel & Meeting Expense	1200	1801	2471	2840	5,000
	6563	Education & Training	130	0	40	20	500
	6914	Municipal Replacement Tax	8331	9853	9706	8188	8,850
	6929	Miscellaneous Expense	1071	1166	82	4	8,000
	6421	Salaries	4920	5120	5315	5510	6,000
	6451	Health Insurance	15834	15719	0	0	0
	6472	Uniforms	752	830	0	0	0
		MAINTENANCE					
	6820	Capital Asset Outlay	0	787917	92768	58817	140,000
	6833	Other Improvements	0	0	0	0	25,000
	6840	Debt Service	0	0	69923	46911	720,000
	6841	Debt Issuance Cost	0	6800			
	6111	Maint. Supplies-Bldg	283	1036	1956	503	10,000
	6112	Maint. Supplies-Equip	922	5174	1874	2865	10,000
	6113	Maint. Supplies-Vehicle	4017	5253	5155	4475	10,000
	6114	Maint. Supplies-Road	77	0	0	0	100
	6116	Maint. Supplies-Snow Remov	0	0	0	0	100
	6118	Maint Supplies-Bridge	0	0	0	0	1,000
	6122	Operating Supplies	1235	825	819	848	2,500

	6123 Small Tools	215	190	249	294	6,000
	6311 Maint. Service-Building	87	1978	48	74	10,000
	6312 Maint. Service-Equipment	8297	3272	2334	878	8,000
	6313 Maint. Service-Vehicle	3103	3208	5978	2098	8,500
	6314 Maint. Service-Road	0	0	0	0	100
	6316 Maint. Supplies-Snow Remov:	0	0	0	0	100
	6318 Maint Supplies-Bridge	0	0	0	0	1,000
	6319 Street Light	3784	5075			
	6332 Engineering Service	0	0	0	0	500
	6371 Utilities	3343	4105	4146	3078	9,000
	6373 Garbage Disposal	1242	1386	1433	1548	3,000
	6394 Rentals	0	0	72	0	300
	6830 Equipment	17240	0	0	0	0
	6919 Miscellaneous Expense	20	0	0	43	3,000
	6952 Intergovernmental Agreement	14807	0	15177	32200	17,073
	6221 Salaries	6888	7168	7441	7714	8,500
	TOTAL EXPENDITURES	**$104,568**	**$878,310**	**$233,650**	**$193,473**	**$ 1,082,073**
	Ending Balance	**$ 97,369**	**$ 78,176**	**$ (65,591)**	**$ (16,076)**	**$ 3,658**
		From QB FY 2007 Actual	From QB FY 2009 Actual	From QB FY 2010 Actual	From QB FY 2011 Actual	Draft Budget FY 2012 Actual
Income	Beginning Balance					15,253
	7000 Property Tax	11856	14560	19161	20100	20,802
	7020 Interest Income	461	123	15	45	40
	7050 Miscellaneous Income	2842	2810	2809	2866	2,700
	TOTAL REVENUES	**$ 15,159**	**$ 17,493**	**$ 21,985**	**$ 23,011**	**$ 38,795**
Expenses	7453 Unemployment Insurance	585	393	723	2060	6,000
	7593 Risk Management	19578	19518	19909	20904	30,000
	TOTAL EXPENDITURES	**$ 20,163**	**$ 19,911**	**$ 20,632**	**$ 22,964**	**$ 36,000**
	Ending Balance	**$ (5,004)**	**$ (2,418)**	**$ 1,353**	**$ 47**	**$ 2,795**
Income	Beginning Balance					26,644
	8000 Property Tax	13338	12942	18146	18,587	14,768
	8020 Interest Income	1036	323	58	49	40
	8050 Miscellaneous Income	0	0	0	0	0
	TOTAL REVENUES	**$ 14,374**	**$ 13,265**	**$ 18,204**	**$ 18,636**	**$ 41,452**
Expenses	8463 Retirement Contribution	14681	14304	14540	13,898	35,000
	TOTAL EXPENDITURES	14681	14304	14540	13,898	35,000
	Ending Balance	**$ (307)**	**$ (1,039)**	**$ 3,664**	**$ 4,738**	**$ 6,452**

Income	Beginning Balance						264,594
	9000 Property Tax	360110	380170	432879	439,527		458,994
	9020 Interest Income	13814	4834	466	495		450
	9040 Intergovernemntal Agreement	0	24400	0	600		600
	9050 Miscellaneous Income	7603	1920	4569	3034		600
	9060 Permits and Bonds	8070	3080	1752	966		2,000
	9080 Grant Income	0	3046	0	0		10,000
	TOTAL REVENUES	**$389,597**	**$417,450**	**$439,666**	**$444,622**	**$**	**737,238**
Expenses	9614 Maintenance Supplies-Road	7698	13175	10783	7787		39,000
	9652 Operating Supplies	854	1567	885	421		10,000
	9655 Auto Fuel and Oil	18267	17096	13011	15119		45,000
	9656 Salt, Calcium, Ice Control	58248	62680	51924	15871		100,000
	9514 Maintenance Service-Road	186792	134797	144259	154024		210,000
	9518 Road Stripping	15143	8701	15000	13274		19,000
	9519 Street Lights	371	0	3961	4370		6,000
	9520 Road Signs & Materials	0	3711	1123	1732		20,000
	9532 Engineering Service	0	3184	5884	3549		15,000
	9594 Rentals	0	997	84	11		3,000
	9929 Miscellaneous Expense	1357	2880	1333	1698		10,000
	9421 Salaries	159264	160872	163428	142713		194,000
	9451 Health Insurance	0	0	18650	17837		30,000
	9461 Social Security	10606	10736	10923	9668		13,500
	9462 Medicare Contribution	2481	2511	2555	2261		3,500
	9472 Uniforms		0	1062	305		1,500
	9917 Contigencies		0	14540	0		15,000
	TOTAL EXPENDITURES	**$461,081**	**$422,907**	**$459,405**	**$390,640**	**$**	**734,500**
	Ending Balance	**$(71,484)**	**$ (5,457)**	**$ (19,739)**	**$ 53,982**	**$**	**2,738**
	GRAND TOTAL		UNBUDGETED			**$**	**15,643**