

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

September 13, 2012

1. Call to Order

Supervisor Moore called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, Clerk Ford, Road District Commissioner Freund, Assessor Ottley.

Absent: Trustee LaPorta

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

No discussion.

Motion by Supervisor Moore to adopt Robert's Rules of Order to conduct Township Meetings.

Motion failed due to no second.

5. Regular Business

A. Audit and Payment of Bills

Motion by Supervisor Moore to adopt a revised budget to eliminate deficit balance.

Motion failed due to no second.

Motion by Supervisor Moore to adopt a Resolution for transfer of funds. (Exhibit I)

Discussion: Trustee Murphy stated that Senior Services is way over budget. The

Supervisor stated that bills cannot be paid if transfers are not made.

Supervisor Moore stated that she was advised by TOI to utilize resolutions.

She refused to provide the document to the Clerk for the records. Trustee Zirk stated that the resolutions were not in the packets, therefore the Trustees have not had

adequate time to review. **Motion failed due to no second.**

Motion by Supervisor Moore to transfer by resolution \$2876.83 from Line Item 1533/Legal Services in the Town Fund to Line Item 968/Postage.

Discussion: Trustee Murphy again questioned postage charges and how the monthly \$90.00 in postage that was approved at the last meeting has been used.

Were 200 bills sent out? Trustees Murphy and Zirk stated that things do not add up and that needless information is randomly mailed out. Trustee Murphy asked why the \$923.17 of postage was taken out of Senior Services? Supervisor Moore stated that the Trustees are overstepping their responsibilities and that this is management's responsibility; the Trustees are governance only.

Motion failed due to no second.

Discussion: Supervisor Moore said next issue is GA that is an issue. Trustee Murphy asked the Supervisor three times why a transfer of up to 10% required a resolution.

Supervisor Moore stated that she was advised by TOI to utilize resolutions.

The Supervisor read a statement, however refused to provide documentation to the Clerk for the records. The Supervisor asked if the Board was refusing to use what was recommended by TOI?

Motion by Trustee Zirk, seconded by Trustee Murphy, to transfer \$1000.00 from Line Item 5790 GA/Catastrophic Deductions to Line Item 5512 GA/ Maintenance.

Roll Call

AYES: Trustees Zirk, Murphy

NAYS: Trustee McMahon, Supervisor Moore

ABSENT: Trustee LaPorta

MOTION PASSED.

Motion by Supervisor Moore to adopt a modified unassigned/unnumbered Resolution to transfer funds of \$1000 from Line Item 5790 GA to Line Item 5512 GA. (Page 2 of resolution document modified)
Motion failed due to no second.

Motion by Trustee Zirk, seconded by Trustee Murphy, to transfer a transfer of \$1000.00 from Line Items 5790/GA Catastrophic Deductions to Line Item 5513/ GA Fuel.

Motion by Trustee Zirk, seconded by Trustee Murphy, to amend the motion to approve appropriations as modified on pages 1 and 2 of resolution document a transfer of \$1000.00 from Line Items 5790/GA Catastrophic Deductions to Line Item 5513/Fuel.

Roll Call

AYES: Trustees Zirk, Murphy, Supervisor Moore

NAYS: Trustee McMahon

ABSENT: Trustee LaPorta

MOTION PASSED.

Discussion: Trustee Murphy asked why the funds in the Clerk's budget were over budget. Clerk Ford stated that other than the computer and monthly phone bills, she has no knowledge of other expenditures. Clerk Ford stated she has been forced to buy her own supplies from her personal money since the Supervisor refused on numerous occasions to fulfill her repeated request for office supplies. Supervisor Moore stated that the copies of the agenda for the 2012 Annual Meeting came out of the Clerk's budget. The Clerk stated that this expenditure should have come from the Annual Meeting Budget. The Clerk requested that in the future the Supervisor confirm charges against the Clerk's budget with the Clerk *prior* to spending funds.

Motion by Trustee Murphy, seconded by Trustee Zirk, to approve a modified unassigned/unnumbered Resolution to transfer funds transfer \$1200.88 from Line Item 1533 to Line Item 1565 (page 10 of resolution document) resulting in \$198, 799.12 remaining in Line Item 1533/Legal Services.

Roll Call

AYES: Trustees Murphy, Zirk, Supervisor Moore

NAYS: Trustee McMahon

ABSENT: Trustee LaPorta

MOTION PASSED.

Motion by Trustee Zirk, seconded by Trustee Murphy, to review and pay the Town Fund bills, but to exclude Kujovich Consulting \$600.00; Grafton Road District \$300,000.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$31,268.43; Evans, Marshall & Pease, P.C. \$7395.00; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); Supervisor's MasterCard charges \$2,644.68; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; American Legion \$25.00; Postage \$90.00.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon

NAYS: Supervisor Moore

ABSENT: Trustee LaPorta

MOTION PASSED.

Discussion: Supervisor Moore stated that if the postage funds are not approved at this meeting she would be unable to pay the bills. Trustee Murphy again requested that Supervisor Moore provide back-up information for postage expenses. Road Commissioner Freund stated that he will provide postage to mail Road District's bills. The Supervisor requested funds to cover the service contract for the copier.

Motion by Trustee Zirk, seconded by Trustee Murphy to approve per unassigned/unnumbered Resolution (page 8) presented by the Supervisor \$936.48 from Line Item 1533/Legal Services in the Town Fund to Line Item 1554/Printing.

Roll Call

AYES: Trustees Zirk, Murphy, Supervisor Moore

NAYS: Trustee McMahon

ABSENT: Trustee LaPorta

MOTION PASSED.

Supervisor Moore refused to sign the approved list of bills from the Assessor. (EXHIBIT II)

1. Discussion and potential action on payment of Road District Commissioner's spouse insurance.
2. Discussion and potential action on mileage reimbursement for Road District Commissioner to be taken directly from Road District funds.

Motion by Trustee Murphy, seconded by Trustee Zirk, to review and pay the Road District bills, as presented by the Road Commissioner. (EXHIBIT III)

Discussion: Supervisor Moore stated she presents bills, no one else so bills may not get paid. Trustee Murphy asked why bills approved at past meetings had still not been paid?; Why the Road Commissioner's spouse's insurance still not been paid?; Why mileage for the Road Commissioner had not been paid?. Supervisor Moore stated that the Road Commissioner needs to reimburse the Town Fund so that she can reimburse him for mileage. There was a discussion regarding what constitutes taxable income and the Supervisor's interpretation of IRS rules. Supervisor stated that she is still requesting documentation from the Road Commissioner regarding insurance. The Road Commissioner responded that he has done this numerous times.

Roll Call

AYES: Trustees Murphy, Zirk, McMahon

NAYS: Supervisor Moore

ABSENT: Trustee LaPorta

MOTION PASSED.

Supervisor Moore refused to sign the approved list of bills from the Road District. (EXHIBIT IV)

Motion by Supervisor Moore to approve the Road District bills as presented by Supervisor.

Motion failed due to no second.

Motion by Supervisor Moore, seconded by Trustee Murphy, for the AT&T bill for the Supervisor and Assessor be paid by direct payment from checking.

Trustee Murphy removed her "second" since this cannot be discussed since it is not on the Meeting Agenda.

3. Discussion and potential action to reimburse Trustee Zirk for mileage and FOIA request fees.

Discussion: The mileage reimbursement for Trustee Zirk was approved at this meeting on the bills to be paid. Trustee Zirk has not been reimbursed for charges of \$19.42 relating to her request for copies of all legal bills so that she could work on the budget.

B. Approval of Minutes

1. Minutes of August 9, 2012 Regular Township Meeting

Motion by Trustee Zirk, seconded by Trustee Murphy, to approve the Minutes of August 9, 2012 Regular Township Meeting.

Discussion: Assessor Ottley stated there was an error since funds were transferred from one of his accounts. It was determined that it was not an error. The item will be placed on the Agenda for the October Regular Meeting.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon

NAYS: Supervisor Moore

ABSENT: Trustee LaPorta

MOTION PASSED.

6. Public Comment/ Board Members Response to Public Comment

Joe Vokaty-The role of the Township Clerk. (EXHIBIT V)

Dan Ziller, Sr-Why has \$300,000 still not been paid to the Road District.

7. Old Business

A. Discussion and potential action on 1) status of audits of 2009-2010 and 2010-2011; 2) hiring of a new audit firm to complete these audits and the audit of 2011-2012.

Discussion: 2009-10 Audit bill has now been paid.

B. Discussion and potential action on review of check stubs/statements for January, 2012; February, 2012; March, 2012; April, 2012; May, 2012; June, 2012; July, 2012; August 2012.

Discussion: Supervisor provided documents.

8. New Business

A. Discussion and potential action on appointment of 1) Marci Gordon, as Deputy Clerk at a rate of \$15.00 per hour, paid as a contracted vendor.

Motion by Trustee Murphy, seconded by Trustee Zirk, to appoint Marci Gordon Deputy Clerk, at a rate of \$15.00 per hours, as a contracted vendor.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon, Supervisor Moore

NAYS: None

ABSENT: Trustee LaPorta

MOTION PASSED.

B. Discussion and potential action on attendance of 2012 TOI Annual Conference in Springfield.

Discussion: Trustee Zirk stated that since the Township is in bad financial shape and there is an election for the elected officials in early 2013, she believes it is not fiscally responsible for any elected officials to attend the November TOI Conference in Springfield. The Road Commissioner and staff have attended 7 times and the Supervisor 3 times. The information does not change from year to year and is available in the magazine. The cost is just too high for taxpayers.

Motion by Trustee Zirk, seconded by Trustee Murphy, to not pay any bills associated with Grafton Township attending the 2012 TOI Conference in Springfield.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon

NAYS: Supervisor Moore

ABSENT: Trustee LaPorta

MOTION PASSED.

C. Discussion and potential action on restating and requiring Supervisor Moore to follow previous established policy/procedure to use Purchase Orders and Checks to complete daily business transactions in order to replace the credit and debit card requirement and ensure proactive vs. reactive accountability.

Motion by Trustee Murphy, seconded by Trustee Zirk, to direct the Supervisor to return to the policy of utilizing Purchase Orders for all bills.

Roll Call

AYES: Trustees Murphy, Zirk, McMahon

NAYS: Supervisor Moore

ABSENT: Trustee LaPorta

MOTION PASSED.

D. Discussion and potential action to authorize a credit card for the Road District.

Discussion: Supervisor Moore stated that Harris Bank has canceled all Township credit cards due to non-payment. Trustee McMahon responded that everyone can use checks.

E. Discussion and potential action **RESOLUTION 20120913, SETTING COMPENSATION OF TOWNSHIP OFFICIALS FOR THE FOUR YEAR TERM BEGINNING MAY 20, 2013.**

Discussion: Trustee Zirk stated that the Township Board has to make tough decisions in order to get back on track financially.

Motion by Trustee Zirk, seconded by Trustee Murphy, to approve RESOLUTION 20120913, SETTING COMPENSATION OF TOWNSHIP OFFICIALS FOR THE FOUR YEAR TERM BEGINNING MAY 20, 2013. Compensation will be as follows:

Supervisor's Salary: Effective for each of the following years:

May 20, 2013 – May 19, 2014 **\$40,000.**; May 19, 2014 – May 18, 2015 **\$40,800** May 18, 2015 – May 16, 2016 **\$41,616.**

May 16, 2016 – May 15, 2017 **\$42,448.**

Road District Treasurer: **\$500. ANNUALLY.**

Township Clerk: Effective for each of the following years:

May 20, 2013 – May 19, 2014 **\$7200.**; May 19, 2014 – May 18, 2015 **\$7344.**; May 18, 2015 – May 16, 2016 **\$7491**; May 16, 2016 – May 15, 2017 **\$7641.**

Trustees: Effective for each of the following years:

May 20, 2013 – May 19, 2014 **\$75**; May 19, 2014 – May 18, 2015 **\$80.**; May 18, 2015 – May 16, 2016 **\$85.**; May 16, 2016 – May 15, 2017 **\$90.**

Assessor: Effective for each of the following years:

January 1, 2014 – January 1, 2018

2014 **\$68,000.**; 2015 **\$69,360**; 2016 **\$70,747.**; 2017 **\$72,162.**

Tax Collector: Effective for each of the following years: N/A

Highway Commissioner: Effective for each of the following years:

May 20, 2013 – May 19, 2014 **\$58,000.**; May 19, 2014 – May 18, 2015 **\$59,160.**; May 18, 2015 – May 16, 2016 **\$60,343.**; May 16, 2016 – May 15, 2017 **\$61,550.**

25% of the Highway Commissioner's salary will be paid from the Permanent Hard Road Fund in the following amounts: May 20, 2013 – May 19, 2014 **\$14,500**; May 19, 2014 – May 18, 2015 **\$14,790.**; May 18, 2015 – May 16, 2016 **\$15,068.**; May 16, 2016 – May 15, 2017 **\$15,388.**

The Supervisor, Clerk, Assessor and Road Commissioner will received the following benefits: IMRF, Health, Life, Dental and Vision Insurance for the elected official only.

Motion by Supervisor Moore to have the Trustees receive a maximum of \$1500.00 per year.

Motion failed due to no second.

Motion by Supervisor Moore to have 50% of the Road Commissioner's salary be taken out of Road District funds.

Motion failed due to no second.

Supervisor Moore recommended Public Comment be allowed.

All comments from the public were supportive of the Board's action on this proposed Resolution.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon, Supervisor Moore

NAYS: None

ABSENT: Trustee LaPorta

MOTION PASSED.

Assessor Ottley left meeting at 10:00 p.m.

Trustee McMahon left meeting at 10:00 p.m.

F. Establishment of agenda items for next meeting.

Supervisor Moore: repayment of \$300,000 to Road District; direct Road District to pay off loan with Harris Bank; AT&T bill to be paid by directly from the checking account in order to avoid late fees; transfer of funds by resolution; Assessor Ottley-transfer of funds from budget.

9. Reports

A. Supervisor

1. FOIA Report -100 requests since she took office. Report in packet.

B. Trustees

C. Clerk

Election information available for interested parties. A reminder to elected officials that by December 31, 2012, they are required to complete the OMA online certification and present a document to the Clerk.

D. Assessor

Not present.

E. Road Commissioner

General report. Reiterated on Issues as outlined. (EXHIBIT VI).

10. Executive Session

11. Discussion and potential action of items as discussed at Executive Session.

12. Adjournment

Motion made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.

Roll Call/Voice Vote/All present voted Aye. Motion Passed/Meeting adjourned at 10:10 p.m.

Submitted,



Harriet Ford
Grafton Township Clerk

**TRANSFER OF APPROPRIATION
TOWNSHIP**

WHEREAS there was adopted on the 13th day of September, 2012 by the Board of Trustees of Grafton Township, McHenry County, Illinois, a Budget & Appropriation Ordinance for the fiscal year beginning April 1, 2012 and ending March 31, 2013, and

WHEREAS it now appears that certain adjustments between appropriated line items in the Town Fund in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such Appropriation Ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of seven thousand
eight hundred four and 14/100 Dollars (\$7804.14) which transferred sum is hereby added to the line item
referred to as Maintenance Service Equipment
5512 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred sixty one thousand eight hundred twenty eight and 60/100
Dollars (\$161,828.60), and for the second line item aforesaid nine thousand three hundred
fifty six and 00/100 Dollars (\$9356.00). 55.2%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

①

12:51 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
GENERAL ASSISTANCE FUND									
ADMINISTRATION									
CONTRACTUAL SERVICES									
5512 · MAINTENANCE SERVICE - EQUIPMENT									
Bill	5/11/2012	87512	TOM PECK FORD ...	GA Van brakes		214 · ACCOU...	551.86	551.86	551.86
Total 5512 · MAINTENANCE SERVICE - EQUIPMENT								551.86	551.86
Total CONTRACTUAL SERVICES								551.86	551.86
Total ADMINISTRATION								551.86	551.86
Total GENERAL ASSISTANCE FUND								551.86	551.86
TOTAL								551.86	551.86

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of seven hundred
eighty eight and 21/100 Dollars (\$788.21) which transferred sum is hereby added to the line item
referred to as Fuel
5513 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred sixty one thousand forty and 39/100
Dollars (\$161,040.39), and for the second line item aforesaid two thousand
Dollars (\$2000.00). 142.4%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

2

1:25 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
GENERAL ASSISTANCE FUND									
ADMINISTRATION									
CONTRACTUAL SERVICES									
5513 - FUEL									
Bill	4/16/2012		Wright Express FSC			214 - ACCOU...	81.07	81.07	81.07
Bill	5/3/2012		Wright Express FSC	#29236675		214 - ACCOU...	81.07	81.07	162.14
Bill	5/11/2012		Wright Express FSC	#29236675		214 - ACCOU...	152.11	152.11	314.25
Bill	6/20/2012	INV#...	Wright Express FSC	INV#29525764		214 - ACCOU...	223.93	223.93	538.18
Bill	7/13/2012		Wright Express FSC	29814046		214 - ACCOU...	64.37	64.37	602.55
Bill	8/13/2012		Wright Express FSC	30109697		214 - ACCOU...	109.24	109.24	711.79
Total 5513 - FUEL								711.79	711.79
Total CONTRACTUAL SERVICES								711.79	711.79
Total ADMINISTRATION								711.79	711.79
Total GENERAL ASSISTANCE FUND								711.79	711.79
TOTAL								711.79	711.79

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of two hundred
thirty two Dollars (\$232.00) which transferred sum is hereby added to the line item
referred to as Other Professional Services
5549 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred sixty one thousand eight hundred eight and 39/100
Dollars (\$160,808.39), and for the second line item aforesaid one thousand
five hundred Dollars (\$1500.00). 40.9%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

3

12:52 PM
09/13/12
Cash Basis

GRAFTON TOWNSHIP

Transaction Detail By Account

April 2012 through March 2013

Type	Date	Num	Name	Memo	Cir	Split	Original Amount	Paid Amount	Balance
GENERAL ASSISTANCE FUND									
ADMINISTRATION									
CONTRACTUAL SERVICES									
5549 - OTHER PROFESSIONAL SERVICE									
Bill	4/5/2012		Illinois State Police	GA317		214 - ACCOU...	16.00	16.00	16.00
Bill	4/19/2012		Illinois State Police	GA 402,403,...		214 - ACCOU...	48.00	48.00	64.00
Bill	4/24/2012		Illinois State Police			214 - ACCOU...	16.00	16.00	80.00
Bill	5/3/2012		Illinois State Police	GA 407		214 - ACCOU...	16.00	16.00	96.00
Bill	5/7/2012		Illinois State Police	GA 408		214 - ACCOU...	16.00	16.00	112.00
Bill	5/11/2012		Illinois State Police			214 - ACCOU...	16.00	16.00	128.00
Bill	5/18/2012		Illinois State Police	GA 409		214 - ACCOU...	16.00	16.00	144.00
Bill	5/22/2012		Illinois State Police	GA 411		214 - ACCOU...	16.00	16.00	160.00
Bill	5/23/2012		Illinois State Police	GA 412		214 - ACCOU...	16.00	16.00	176.00
Bill	6/6/2012		Illinois State Police			214 - ACCOU...	16.00	16.00	192.00
Bill	6/26/2012		Illinois State Police	GA#416		214 - ACCOU...	16.00	16.00	208.00
Bill	6/26/2012		Illinois State Police	GA#416		214 - ACCOU...	16.00	16.00	224.00
Bill	6/26/2012		Illinois State Police	GA#417		214 - ACCOU...	16.00	16.00	240.00
Bill	6/27/2012		Illinois State Police	GA#418		214 - ACCOU...	16.00	16.00	256.00
Bill	7/20/2012		Illinois State Police			214 - ACCOU...	16.00	16.00	272.00
Bill	7/25/2012		Illinois State Police	GA 420		214 - ACCOU...	16.00	16.00	288.00
Bill	7/30/2012		Illinois State Police	GA 421		214 - ACCOU...	16.00	16.00	304.00
Bill	7/30/2012		Illinois State Police	GA 422		214 - ACCOU...	16.00	16.00	320.00
Bill	8/3/2012		Illinois State Police	GA 423		214 - ACCOU...	16.00	16.00	336.00
Bill	8/28/2012		Illinois State Police			214 - ACCOU...	16.00	16.00	352.00
Bill	9/4/2012		Illinois State Police			214 - ACCOU...	16.00	16.00	368.00
Total 5549 - OTHER PROFESSIONAL SERVICE								368.00	368.00
Total CONTRACTUAL SERVICES								368.00	368.00
Total ADMINISTRATION								368.00	368.00
Total GENERAL ASSISTANCE FUND								368.00	368.00
TOTAL								368.00	368.00

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of thirty one
Dollars (\$31.00) which transferred sum is hereby added to the line item
referred to as Publishing
5553 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred sixty one thousand seven hundred seventy seven and 39/100
Dollars (\$160,777.39), and for the second line item aforesaid
five hundred Dollars (\$500.00). 87.6%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

12:53 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
GENERAL ASSISTANCE FUND									
ADMINISTRATION									
CONTRACTUAL SERVICES									
5553 - PUBLISHING									
Bill	4/16/2012		Paddock Publications			210 - ACCOU...	28.80	28.80	28.80
Bill	6/20/2012		Paddock Publications			210 - ACCOU...	56.60	56.60	85.40
Bill	8/13/2012		Paddock Publications			210 - ACCOU...	133.60	133.60	219.00
Total 5553 - PUBLISHING								219.00	219.00
Total CONTRACTUAL SERVICES								219.00	219.00
Total ADMINISTRATION								219.00	219.00
Total GENERAL ASSISTANCE FUND								219.00	219.00
TOTAL								219.00	219.00

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of one thousand six hundred
forty eight and 22/100 Dollars (\$1648.22) which transferred sum is hereby added to the line item
referred to as Maintenance Service-Building
1511 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred fifty nine thousand one hundred twenty nine and 17/100
Dollars (\$159,129.17), and for the second line item aforesaid
five thousand Dollars (\$5000.00). 67%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

12:51 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
CONTRACTUAL SERVICES									
1511 - MAINTENANCE SERVICE-BUILDING									
Bill	5/11/2012		Tom Jurs	mow Haligus ...		210 - ACCOU...	200.00	200.00	200.00
Bill	6/20/2012		Fire & Safety Equip...			210 - ACCOU...	83.50	83.50	283.50
Bill	6/20/2012		ZIEGLER'S ACE H...	supervisor		210 - ACCOU...	36.04	36.04	319.54
Bill	6/20/2012		Tom Jurs	4/21 & 5/22		210 - ACCOU...	350.00	350.00	669.54
Bill	7/13/2012		ZIEGLER'S ACE H...	supervisor		210 - ACCOU...	3.49	3.49	673.03
Bill	7/13/2012		Tom Jurs	6/15 & 7/8		210 - ACCOU...	350.00	350.00	1,023.03
Bill	8/13/2012		Marengo Signs Inc.			210 - ACCOU...	61.50	61.50	1,084.53
Bill	8/13/2012		Fire & Safety Equip...			210 - ACCOU...	92.25	92.25	1,176.78
Bill	8/13/2012		Tom Jurs	8/5/12		210 - ACCOU...	175.00	175.00	1,351.78
Total 1511 - MAINTENANCE SERVICE-BUILDING								1,351.78	1,351.78
Total CONTRACTUAL SERVICES								1,351.78	1,351.78
Total ADMINISTRATION								1,351.78	1,351.78
Total TOWN FUND EXPENDITURES								1,351.78	1,351.78
TOTAL								1,351.78	1,351.78

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of seven hundred
thirty nine and 35/100 Dollars (\$739.35) which transferred sum is hereby added to the line item
referred to as Postage
1551 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred fifty eight thousand three hundred eighty nine and 82/100
Dollars (\$158,389.82), and for the second line item aforesaid
one thousand seven hundred nineteen and 35/100 Dollars (\$1719.35) 250.9%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

6

12:51 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
CONTRACTUAL SERVICES									
1551 - POSTAGE									
Bill	4/16/2012		U.S. POST OFFICE	stamps		210 - ACCOU...	90.00	90.00	90.00
Bill	4/16/2012		MasterCard Supervi...			210 - ACCOU...	779.35	779.35	869.35
Bill	5/11/2012		United States Posta...	2 rolls of sta...		210 - ACCOU...	90.00	90.00	959.35
Bill	6/20/2012		U.S. POST OFFICE	stamps		210 - ACCOU...	90.00	90.00	1,049.35
Bill	7/13/2012		U.S. POST OFFICE	stamps		210 - ACCOU...	90.00	90.00	1,139.35
Bill	8/13/2012		United States Posta...	2 rolls of sta...		210 - ACCOU...	90.00	90.00	1,229.35
Total 1551 - POSTAGE								1,229.35	1,229.35
Total CONTRACTUAL SERVICES								1,229.35	1,229.35
Total ADMINISTRATION								1,229.35	1,229.35
Total TOWN FUND EXPENDITURES								1,229.35	1,229.35
TOTAL								1,229.35	1,229.35

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of six hundred
seventeen and 30/100 Dollars (\$617.30) which transferred sum is hereby added to the line item
referred to as Publishing
1553 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred fifty seven thousand seven hundred seventy two and 52/100
Dollars (\$157,772.52), and for the second line item aforesaid
one thousand five Dollars (\$1500.00) 76.5%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

7

12:52 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
CONTRACTUAL SERVICES									
1553 - PUBLISHING									
Bill	4/16/2012		Shaw Suburban Me...	Annual & Sp...		210 - ACCOU...	382.70	382.70	382.70
Total 1553 - PUBLISHING								382.70	382.70
Total CONTRACTUAL SERVICES								382.70	382.70
Total ADMINISTRATION								382.70	382.70
Total TOWN FUND EXPENDITURES								382.70	382.70
TOTAL								382.70	382.70

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of nine hundred
thirty six and 48/100 Dollars (\$936.48) which transferred sum is hereby added to the line item
referred to as Printing

1554 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred fifty six thousand eight hundred thirty six and 04/100
Dollars (\$156,836.04), and for the second line item aforesaid

two thousand Dollars (\$2000.00) 112.7%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees

Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

8

12:49 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
CONTRACTUAL SERVICES									
1554 - PRINTING									
Bill	5/11/2012	71156	Interact Business P...			210 - ACCOU...	274.15	274.15	274.15
Bill	6/20/2012		Interact Business P...			210 - ACCOU...	155.15	155.15	429.30
Bill	7/13/2012		Interact Business P...			210 - ACCOU...	134.22	134.22	563.52
Total 1554 - PRINTING								563.52	563.52
Total CONTRACTUAL SERVICES								563.52	563.52
Total ADMINISTRATION								563.52	563.52
Total TOWN FUND EXPENDITURES								563.52	563.52
TOTAL								563.52	563.52

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of one thousand one hundred
thirty and 51/100 Dollars (\$1130.51) which transferred sum is hereby added to the line item
referred to as Dues

1561 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred fifty five thousand seven hundred five and 53/100
Dollars (\$155,705.53), and for the second line item aforesaid

two thousand five Dollars (\$2500.00) 62.2%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

9

12:49 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
CONTRACTUAL SERVICES									
1561 · DUES									
Bill	4/3/2012		Huntley Area Cham...			210 · ACCOU...	150.00	150.00	150.00
Bill	4/16/2012		Harris N.A.Bank	Safety box		210 · ACCOU...	35.00	35.00	185.00
Bill	5/11/2012		Costco Membership	1 year		210 · ACCOU...	55.00	55.00	240.00
Bill	6/20/2012		TOWNSHIP OFFIC...	2012-2013 d...		210 · ACCOU...	1,104.49	1,104.49	1,344.49
Bill	7/13/2012		TSI			210 · ACCOU...	25.00	25.00	1,369.49
Total 1561 · DUES								1,369.49	1,369.49
Total CONTRACTUAL SERVICES								1,369.49	1,369.49
Total ADMINISTRATION								1,369.49	1,369.49
Total TOWN FUND EXPENDITURES								1,369.49	1,369.49
TOTAL								1,369.49	1,369.49

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of one thousand two hundred
and 88/100 Dollars (\$1200.88) which transferred sum is hereby added to the line item
referred to as Clerk

1565 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred fifty four thousand five hundred five and 65/100
Dollars (\$154,504.65), and for the second line item aforesaid

two thousand Dollars (\$2000.00) 133.2%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

10

12:50 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Cir	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
CONTRACTUAL SERVICES									
1565 - CLERK									
Bill	4/16/2012	2206	Crystal Lake Engra...			210 - ACCOU...	10.00	10.00	10.00
Bill	4/16/2012		Verizon Wireless	clerk and bus...		210 - ACCOU...	9.00	9.00	19.00
Bill	4/16/2012		Printing & then some	supervisor		210 - ACCOU...	562.92	562.92	581.92
Bill	5/11/2012	2731...	Verizon Wireless	clerk and bus...		210 - ACCOU...	35.66	35.66	617.58
Bill	5/11/2012		Margaret T. Darr	prepare minu...		210 - ACCOU...	45.00	45.00	662.58
Bill	6/20/2012		Verizon Wireless	clerk and bus...		210 - ACCOU...	14.19	14.19	676.77
Bill	7/13/2012		Verizon Wireless	clerk and bus...		210 - ACCOU...	7.25	7.25	684.02
Bill	7/13/2012		CARDUNAL OFFIC...			210 - ACCOU...	68.08	68.08	752.10
Bill	8/13/2012		Verizon Wireless	clerk and bus...		210 - ACCOU...	47.02	47.02	799.12
Total 1565 - CLERK								799.12	799.12
Total CONTRACTUAL SERVICES								799.12	799.12
Total ADMINISTRATION								799.12	799.12
Total TOWN FUND EXPENDITURES								799.12	799.12
TOTAL								799.12	799.12

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of eight hundred
Dollars (\$800.00) which transferred sum is hereby added to the line item
referred to as Annual Meeting
1574 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred fifty three thousand seven hundred four and 65/100
Dollars (\$153,704.65)

two thousand Dollars (\$2000.00)

166.7%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

11

12:50 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
CONTRACTUAL SERVICES									
1574 · ANNUAL MEETING									
Bill	4/16/2012		MasterCard Supervi...			210 · ACCOU...	2,000.00	2,000.00	2,000.00
Total 1574 · ANNUAL MEETING								2,000.00	2,000.00
Total CONTRACTUAL SERVICES								2,000.00	2,000.00
Total ADMINISTRATION								2,000.00	2,000.00
Total TOWN FUND EXPENDITURES								2,000.00	2,000.00
TOTAL								2,000.00	2,000.00

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of eighteen hundred
eighty two and 21/100 Dollars (\$1882.21) which transferred sum is hereby added to the line item
referred to as Printing
967 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred fifty one thousand eight hundred twenty two and 44/100
Dollars (\$151,822.44), and for the second line item aforesaid
two thousand one hundred thirty two and 21/100 Dollars (\$2132.21) 852.9%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees
Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

(12)

12:55 PM

09/13/12

Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
 April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
SENIOR SERVICES									
967 · PRINTING									
Bill	4/16/2012		Interact Business P...			210 · ACCOU...	132.21	132.21	132.21
Bill	4/16/2012		Printing & then some	supervisor		210 · ACCOU...	2,000.00	2,000.00	2,132.21
Total 967 · PRINTING								2,132.21	2,132.21
Total SENIOR SERVICES								2,132.21	2,132.21
Total ADMINISTRATION								2,132.21	2,132.21
Total TOWN FUND EXPENDITURES								2,132.21	2,132.21
TOTAL								2,132.21	2,132.21

That there is hereby transferred from the unexpended balance of the line item 1533,
referred to as LEGAL SERVICE in the Town Fund the sum of two thousand eight hundred
seventy six and 83/100 Dollars (\$2876.83) which transferred sum is hereby added to the line item
referred to as Postage

968 in the same fund, making the adjusted appropriation for the first line item
aforesaid one hundred forty eight thousand nine hundred forty five and 61/100
Dollars (\$148,945.61), and for the second line item aforesaid

four thousand 00/100 Dollars (\$4000.00) 461.6%

This transfer shall be in full force and effect from and after this date.

ADOPTED this 13 day of September, 2012 by the Board of Trustees

Grafton Township, McHenry County,
Illinois.

Town Clerk

Chairman

12:56 PM
09/13/12
Cash Basis

GRAFTON TOWNSHIP
Transaction Detail By Account
April 2012 through March 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
TOWN FUND EXPENDITURES									
ADMINISTRATION									
SENIOR SERVICES									
968 · POSTAGE									
Bill	4/16/2012		MasterCard Supervi...			210 · ACCOU...	923.17	923.17	923.17
Total 968 · POSTAGE								923.17	923.17
Total SENIOR SERVICES								923.17	923.17
Total ADMINISTRATION								923.17	923.17
Total TOWN FUND EXPENDITURES								923.17	923.17
TOTAL								923.17	923.17

WARRANT LIST

BOARD OF TOWN TRUSTEES

McHenry County
Township of Grafton

We, the undersigned comprising the Board of Town Trustees of said Town of Grafton Township having duly met at the Town Clerk's office or duly designated area, on the 13 day of SEPTEMBER 20 12, for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and being examined were allowed at the said meeting.

TO WHOM ALLOWED		NATURE OF CLAIM	AMOUNT
ConservFS	1760	fuel	\$0.00
Cardinal Office Supply	1851	office supplies	\$76.35
at&t	1752	phone & internet	\$240.48
Blue Cross Blue Shield of Illinois	1243	health insurance	\$4,622.52
Richard Kaszniak	1760	training expenses	\$16.43
Humana	1243	insurance	\$433.20
Brown & Co.	1763	letter of opinion	\$125.00
Brown & Co.	1939	interest	\$20.03
Ruperto Herrera	1751	redoing website	\$1,500.00
John Collier	1760	training expenses	\$24.36
Ice Mountain	1851	water	\$19.51
James Burke	1760	training expenses	\$24.34
TigerDirect	1854	APC power backup	\$559.54
Hugo Roldan	1760	training expenses	\$34.27
postage	1755	Ottley - postage	\$1.30
Brian Johnson	1899	permit filing	\$130.00
Brian Johnson	1899	electrical supplies apvd 8/9/12	\$1,750.00
Huntley Automotive Repair Inc.	1751	oil change -2008 Ford Escape	\$31.45
David Knutson	1760	training expenses	\$17.35
Huntley Automotive Repair Inc.	1751	oil change -2006 Ford Escape	\$31.45
at&t	1752	phone & internet	\$5.37
			\$9,662.95

In Witness Whereof, the members of said Board of Town Trustees have hereunto set their hand this 13 day of SEPTEMBER 20 12.

Supervisor

Trustee

Debbie Murphy
Trustee

Betty Burk
Trustee

Henry Joe Johnson
Trustee

ROAD & BRIDGE BILLS - AUGUST 2012

EXHIBIT III

FUND	VENDOR	PO #			DUE DATE
6112	ACE	688	Maint supplies	\$ 1.39	9/30/2012
6112	ACE	694	Maint supplies	\$ 2.99	9/30/2012
6113	ACE	702	Maint supplies	\$ 0.40	9/30/2012
6123	ACE	709	Tool	\$ 7.59	9/30/2012
9614	ALLIED ASPHALT PAVING CO	689, 690	Black top	\$ 222.46	9/10/2012
9614	ALLIED ASPHALT PAVING CO	701, 703	Black top	\$ 137.00	9/24/2012
6552	AT&T		Telephone & fax lines	\$ 130.93	9/6/2012
9614	BAKLEY CONSTRUCTION	693,696,697	Shoulder Gravel	\$ 578.76	9/30/2012
9451	BLUECROSS BLUESHIELD OF IL		Health insurance	\$ 1,540.84	10/1/2012
6112	BUCK BROS	686	Maint supplies	\$ 5.72	9/10/2012
6113	CHICAGO INTERNATIONAL	705	Maint supplies	\$ 129.95	9/10/2012
6113	CHICAGO INTERNATIONAL	707	Maint supplies	\$ 32.91	9/10/2012
6371	COM ED			\$ 132.82	9/24/2012
9519	COM ED-STREET LIGHTS			\$ 254.15	10/22/2012
6311	FIRE & SAFETY EQUIP OF RKFD		Annual inspection	\$ 43.50	9/1/2012
9451	HUMANA DENTAL		Health insurance	\$ 216.60	10/1/2012
9614	LOWE ENTERPRISES	695	Grindings	\$ 63.23	8/28/2012
6562	MASTERCARD- FASTENAL	692	Maint supplies	\$ 3.89	9/28/2012
6562	MASTERCARD- USPS	698	Postage	\$ 46.70	9/28/2012
9655	MASTERCARD- MARTIN IMPLEMENT	704	Hyd oil	\$ 84.26	9/28/2012
6373	MDC		Garbage removal	\$ 148.38	8/20/2012
6552	NEXTEL COMM.		Cell phone service	\$ 136.11	10/22/2012
6371	NICOR GAS			\$ 30.62	9/20/2012
9532	TROTTER AND ASSOCIATES			\$ 3,126.00	8/30/2012
6820	VILLAGE OF LAKE IN THE HILLS	710	Arm Mower	\$ 500.00	9/14/2012
9614	VULCAN MATERIALS	691	Limestone	\$ 70.17	9/15/2012
9614	VULCAN MATERIALS	700,706,708	Limestone	\$ 544.09	9/29/2012
6533	ZANCK, COEN & WRIGHT		Legal service	\$ 100.00	8/30/2012
6533	ZANCK, COEN & WRIGHT		Legal service-litigation	\$ 1,025.00	8/30/2012
				\$ 9,316.46	

These bills have NOT been paid from last month that were APPROVED on 8/9/12

6552	NEXTEL COMM.	Cell phone service	\$ 136.11	9/22/2012
6562	JACK FREUND	Mileage-seminar	\$ 249.75	8/10/2012
6562	JENNY MOORE	Mileage-seminar	\$ 249.75	8/10/2012
6562	JENNY MOORE	Travel expense	\$ 5.79	8/10/2012
6562	TWP HIGHWAY COMM OF IL***see note***	Summer seminar	\$ 40.00	7/19/2012
				\$ 9,997.86

*** This was approved to be paid by the Board of Trustees at the July 12th, 2012 regular monthly board meeting but the Supervisor refused to pay for this portion of the conference cost and sent the check in for \$170.00 instead of \$210.00.

Jack Freund

Meeting Date 9/13/2012

Grafton Township Road District

Vouchers for August

Vendor	Budget Line Item	\$ Amount	Due Date
Ace Hardware / Ziegler's	6112 - R&B Maint Supply - Equipment	\$ 4.38	9/30/2012
Ace Hardware / Ziegler's	6113 - R&B Maint Supply - Vehicles	\$ 0.40	9/30/2012
Ace Hardware / Ziegler's	6123 - R&B Small Tools	\$ 7.59	9/30/2012
Allied Asphalt Paving Company	9614 - PHR Maint Supply - Road	\$ 359.46	9/10/2012
AT&T	6552 - R&B Telephone	\$ 130.93	9/6/2012
Bakley Construction Corp	9614 - PHR Maint Supply - Road	\$ 578.76	9/30/2012
BlueCross BlueShield of IL	9451 - PHR Health / Life Insurance	\$ 1,540.84	10/1/2012
Buck Brothers Inc.	6112 - R&B Maint Supply - Equipment	\$ 5.72	9/10/2012
Chicago International Trucks	6113 - R&B Maint Supply - Vehicles	\$ 162.86	9/10/2012
Com Ed	6371 - R&B Utilities	\$ 132.82	9/24/2012
Com Ed - Street Lights	9519 - PHR Street Lights	\$ 254.15	10/22/2012
Fire & Safety Equip of Rockford	6311 - R&B Maint Service - Building	\$ 43.50	9/1/2012
Humana Dental Insurance	9451 - PHR Health / Life Insurance	\$ 216.60	10/1/2012
Lowe Enterprises, Inc.	9614 - PHR Maint Supply - Road	\$ 63.23	8/28/2012
Mastercard	6112 - R&B Maint Supply - Equipment	\$ 3.89	9/28/2012
Mastercard	6551 - R&B Postage	\$ 46.70	9/28/2012
Mastercard	9655 - PHR Auto Fuel & Oil	\$ 84.26	9/28/2012
MDC Environmental Services	6373 - R&B Garbage Disposal	\$ 148.38	8/20/2012
Nextel Communications	6552 - R&B Telephone	\$ 136.11	10/22/2012
Nicor Gas	6371 - R&B Utilities	\$ 30.62	9/20/2012
Trotter and Associates	9532 - PHR Engineering Service	\$ 3,126.00	8/30/2012
Village of Lake in the Hills	6820 - R&B Capital Asset Outlay	\$ 500.00	9/14/2012
Vulcan Construction Materials, LP	9614 - PHR Maint Supply - Road	\$ 614.26	9/15/2012
Zanck, Coen & Wright, P.C.	6533 - R&B Legal Service	\$ 1,125.00	8/30/2012
Total		\$ 9,316.46	

These bills have NOT been paid from last month that were approved on 8/9/12

Nextel Communications	6552 - R&B Telephone	\$ 136.11	9/22/2012
Jack Freund	6562 - R&B Travel & Meeting Expense	\$ 249.75	8/10/2012
Jenny Moore	6562 - R&B Travel & Meeting Expense	\$ 255.54	8/10/2012
Township Highway Comm of IL***	6562 - R&B Travel & Meeting Expense	\$ 40.00	7/19/2012
		\$ 9,997.86	


*** This was approved to be paid by the Board of Trustees at the July 12th, 2012 regular monthly board meeting but the Supervisor refused to pay for this portion of the conference cost and sent the check in for \$170.00 instead of \$210.00.

GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR SEPTEMBER 13, 2012 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Gerry McMahon - Grafton Township Trustee


Barb Murphy - Grafton Township Trustee

Rob LaPorta - Grafton Township Trustee


Harriet Ford - Grafton Township Clerk

Linda Moore - Grafton Township Supervisor


Jack Freund
Grafton Township Highway Commissioner

TO: TOWN OF GRAFTON

FROM: JOSEPH VOKATY

997 NORTH SHORE DRIVE, CRYSTAL LAKE, IL 60014

DATE: SEPTEMBER 13, 2012

This report is to be included in and made part of meeting minutes.

My name is Joe Vokaty. I am a WWII Veteran and 92 years old. I live in the N.E. corner of Grafton Township – four doors inside this township. I spoke at several town meetings with the intent of helping the Supervisor and Trustees conform to the state statutes. No one appeared to listen or cared, as not one word or gesture was made by the Supervisor, Trustees or other elected officials. They simply went onto the next item on their agenda.

My sister was a three-term Northfield Twp. Clerk and I was a one-term Highway Commissioner . Over the years we attended many state seminars and “Townships of Illinois” meetings on how to properly run townships. I learned the following rule of township govt.: “in order to do something, there must be a statute that says you can do it. No matter how good it is or needed, you cannot do it unless a statute states you can do it.”

All special, annual, monthly meetings are in conflict with statutes when using Roberts Rules of Order. Roberts Rules are home-rule policy and townships do not have home-rule power. Township Rules of Order are available in the state statutes and no other rules are permitted. If statutes do not allow gambling, eliminate bingo. If statutes do not allow transportation systems, eliminate buses, vans, cars, drivers, insurance etc. The above may be good and needed, but if the law says “no” follow the law, save money and stay away from trouble.

The Clerk controls meeting conduct. The Supervisor chairs the Clerk's agenda. All the business is conducted in legal meetings, controlled by the Clerk. The Clerk must restore

order, remove offenders of misconduct, call police, hire a lawyer, and prosecute. When no action is taken, the Clerk may be charged with dereliction of duty. Other elected officials may face dereliction of duty when their oath to obey all laws is compromised such as: not prosecuting violators or doing nothing – just let the next administration solve the problems.

Every township in Illinois is aware of Grafton's problems as it may affect them also.

The Clerk should hire a "Clerk's" lawyer – not a town lawyer, but one with township expertise who will document all advice in writing. (lawyers rhetoric is not credible in court).

Do this now, before the election. I am not a lawyer and some laws may have been changed since I was active in township business. In our courtrooms, judges will say "ignorance of the law is no excuse ----Guilty----pay the fine----next case."

In closing, don't guess or be ignorant of the law. It costs us taxpayers too much money.

Get a lawyer now.

Road District of Grafton Township

Jack Freund, Highway Commissioner

10109 Vine Street, Unit A

Huntley, IL 60142

Phone 847-669-5070

Fax 847-659-1075

HIGHWAY COMMISSIONER REPORT

August 2012

- There were not any Special Moving permits.
- TOWNSHIP HIGHWAY COMM OF IL bill for \$40.00 was not paid that was approved to be paid the last two months.
- MILEAGE REIMBURSEMENTS have not been paid from last month to Jenny Moore and myself.
- NEXTEL BILL from last month was not paid yet, this needs to be paid this month along with the current month.
- Have not received a copy of my MASTERCARD statement for February 3, 2012 and have ASKED FOR IT THE LAST 6 MONTHS (3/8/12, 4/12/12, 5/10/12, 6/14/12, 7/12/12 and 8/9/12). Also need MASTERCARD statement for August 3, 2012.
- I am requesting copies of the BANK STATEMENTS for the ROAD DIST accounts for the month of JULY and AUGUST 2012.
- Reports – Still have not received any since August 2011.

If you have questions, please give me a call at the office and come in and see me.