

GRAFTON TOWNSHIP SPECIAL BOARD MEETING MINUTES
April 23, 2012

1. Call to Order

Supervisor Moore called the meeting to order at 7:33 p.m.

2. Roll Call

Present: Supervisor Moore, Trustees LaPorta, McMahon, Zirk, Murphy, Deputy Clerk Darr, Assessor Ottley, Road District Commissioner Freund.

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. New Business

- A. Discussion and Potential Action to appoint Maggie Darr as Deputy Clerk for this meeting and compensate her \$15.00 per hour, to be paid as a vendor.

Motion by Trustee Zirk, seconded by Trustee Murphy, to appoint Maggie Darr as Deputy Clerk for this meeting and compensate her \$15.00 per hour, to be paid as a vendor.

Discussion: Trustee McMahon requested that the minimum amount paid to the Deputy Clerk be \$30.

Motion amended by Trustee Zirk, seconded by Trustee LaPorta, to appoint Maggie Darr as Deputy Clerk for this meeting and compensate her \$15.00 per hour, or a minimum of \$30, to be paid as a vendor.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon, LaPorta

NAYS: Supervisor Moore

ABSENT: None

ABSTAIN: None

Motion Passed.

- B. Discussion and potential action on 2012-2013 Budget for Grafton Township and the Grafton Township Road District.

Motion by Trustee Zirk, seconded by Trustee LaPorta, to first approve the Road District Budget, followed by the Assessor's Budget, and finish with the Township Budget.

Voice Vote/Motion Passed.

Motion by Trustee Murphy, seconded by Trustee Zirk, to adopt the 2012-2013 Road District Budget as presented.

Discussion: Trustee Zirk commented she went over the Road District Budget and saw no problems. Trustee Murphy added that the Budget was similar to that of the previous year.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon, LaPorta

NAYS: Supervisor Moore

ABSENT: None

ABSTAIN: None

Motion Passed.

Motion by Trustee Murphy, seconded by Trustee Zirk, to adopt the 2012-2013 Assessor's Budget as presented.

Discussion: The following amounts were assigned to the corresponding line items during discussion. Line items not listed here were left unchanged.

1854 - Equipment	\$8,000
1899 – Office Renovation	\$15,000
1851 – Office Supplies	\$7,500
1751 – Maintenance Service	\$7,000
1752 - Telephone	\$4,000
1753 - Legal	\$20,000
1754 – Outside Appraiser	\$7,000
1756 - Software	\$20,000
1757 - Publishing	\$200
1760 – Travel Expense	\$8,000
1761 - Training	\$3,600
1939 - Miscellaneous	\$1,000
1940 - Uniforms	\$500
1240 - Salaries	\$340,000
1241 - IMRF	\$34,000
1242 – FICA/Medicare	\$26,500
1243 – Health Insurance	\$65,000

Motion amended by Trustee Murphy, seconded by Trustee Zirk, to adopt the Assessor's 2012-2013 Budget as modified and submitted, totaling \$576,000.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon, LaPorta

NAYS: Supervisor Moore

ABSENT: None

ABSTAIN: None

Motion Passed.

Discussion: The following amounts were assigned to the corresponding line items in the Township Budget during discussion. Line items not listed here were left unchanged.

1010 – Replacement Taxes	\$24,000
1040 – IGA/Road Comm Salary	\$17,676
1045 – Grant Income	\$10
1051 – Municipal Transportation Income	\$100
1055 – Misc. Income	\$2,800
2020 – Interest Income	\$20
2050 – Misc. Income	\$40
1829 – Capital Asset Outlay	\$100
1832 – Debt Service Interest and Principal	\$26,000
1834 – IGA Rent	\$27,000
900 - Salaries	\$45,000
940 – Maintenance Service	\$8,000
950 – Office Supplies	\$500
959 – Community Event Fees/Bingo	\$2,500
960 - Telephone	\$1,200
967 - Printing	\$500

968 - Postage	\$400
970 – Misc.	\$300
1511 – Maintenance Svc - Building	\$4,000
1531 – Accounting Service	\$36,000
1533 – Legal Service	\$150,000
1552 - Telephone	\$1,600
1553 - Publishing	\$1,000
1554 - Printing	\$1,500
1564 – Officials Stipend	\$500
1565 – Office Expense Clerk	\$2,000
1571 - Utilities	\$5,500
1572 - Fuel	\$700
1573 – Other Professional Services	\$7,000
1574 – Annual Meeting Expenses	\$1,500
1575 – Room Rent Fees	\$1,000
1421 - Salaries	\$223,536
1451 – Health Insurance	\$75,000
3262 – Retirement Contribution	\$23,500
2593 – Risk Mgmt. Contribution	\$16,000
2453 – Unemployment Insurance	\$12,000
3761 – Social Security-Medicare Contribution	\$20,000
3762 – Medicare Contribution	\$4,700
5050 – Misc. Income	\$100
5831 - Equipment	\$1,000
5511 – Maintenance Svc - Building	\$4,000
5512 – Maintenance Svc - Equipment	\$2,000
5513 - Fuel	\$500
5533 – Legal Fees	\$2,000
5534 – Accounting Services	\$2,500
5549 – Other Professional Services	\$1,500
5551 - Postage	\$100
5552 - Telephone	\$1,000
5553 - Publishing	\$250
5554 - Printing	\$300
5555 – Travel Expense	\$500
5556 - Training	\$900
5571 - Utilities	\$1,000
5611 – Maintenance Supplies - Building	\$500
5651 – Office Supplies	\$500
5421 - Salaries	\$10,000
5451 – Health Insurance	\$1,000
5453 – Unemployment Insurance	\$600
5781 - Food	\$1,000
5782 – Personal Incidentals	\$2,000
5783 – Household Incidentals	\$2,000
5784 – Flat Grant	\$4,500
5785 - Drugs	\$1,750
5786 - Fuel	\$1,000
5789 – Misc.	\$0
5885 – Other Medical Service Insurance	\$5,000
5887 - Shelter	\$10,000
5888 – Utility Payments	\$38,000

Motion by Trustee Murphy, seconded by Trustee Zirk, to postpone approving all but the Assessor's portion of the 2012-2013 Township Budget, pending the Supervisor adding the discussed adjustments to the spreadsheet.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon, LaPorta, Supervisor Moore

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Passed

Additional Discussion: Trustee Zirk requested that a line item be added under GA for the deductible on insurance premiums. Board members agreed to potentially approve the 2012-2013 Township Budget at the regular Board Meeting on May 10, 2012.

5. Public Comment/Board Response

Bill Ottley

6. Adjournment

Motion by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting at 9:12 p.m.

Voice Vote/Motion Passed.

Submitted,

**Maggie Darr
Deputy Clerk**