

## **GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**

**March 14, 2013**

### **1. Call to Order**

Supervisor Moore called the meeting to order at 7:30 p.m.

### **2. Roll Call**

Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, Clerk Ford, Road District Commissioner Freund, Assessor Ottley, Road District Attorney Pat Coen.  
Absent-Trustee LaPorta.

### **3. Pledge of Allegiance**

The Pledge of Allegiance was said.

### **4. Approval of Agenda**

**Motion by Trustee Murphy, seconded by Trustee Zirk, to remove Agenda Items: *Old Business/7B Discussion and potential action on Grafton Township's final payment to Grafton Township Road District, per the Intergovernmental Agreement. and New Business/8C. Discussion and potential action on Grafton Road District rescinding the payment of \$250,000 to the bank for the repayment of the bonds.***

**AYES:** Trustees Zirk, Murphy

**NAYS:** Supervisor Moore, Trustee McMahon

**ABSENT:** Trustee LaPorta

**MOTION FAILED.**

### **5. Regular Business**

#### **A. Audit and Payment of Bills**

**Motion by Trustee Zirk, seconded by Trustee Murphy, to pay the Road District bills as per submitted by the Road Commissioner. (EXHIBIT I)**

Discussion: Road Commissioner Freund requested that his "Schedule of Payment for 25% of Commissioner's Pay" be included. (EXHIBIT II)

**Motion by Trustee Zirk, seconded by Trustee Murphy, amended the motion to pay the Road District bills as per submitted by the Road Commissioner and to include the Schedule of Payment for 25% of Commissioner's Pay.**

**That amended motion was rescinded by Trustees Zirk and Murphy.**

**Roll vote on original motion.**

**AYES:** Trustees Zirk, Murphy, McMahon, Supervisor Moore

**NAYS:** None

**ABSENT:** Trustee LaPorta

**MOTION PASSED.**

**Motion by Trustee Zirk, seconded by Trustee Murphy, to pay the Road District "Schedule of Payment for 25% of Commissioner's Pay March 14, 2013 thru May 28, 2013."**

**Motion by Trustee Zirk, seconded by Trustee Murphy, amend the motion to pay the Road District "Schedule of Payment for 25% of Commissioner's Pay beginning March 18, 2013 thru May 28, 2013."**

**AYES:** Trustees Zirk, Murphy, McMahon, Supervisor Moore

**NAYS:** None

**ABSENT:** Trustee LaPorta

**MOTION PASSED.**



**Motion by Trustee Zirk, seconded by Trustee Murphy, to review and pay the Town Fund bills with exceptions.**

**All present voted AYE. MOTION PASSED.**

Discussion: Trustee Murphy asked why the amount on the unpaid Mastercard bill keeps changing from *month to month*. Supervisor Moore did not know and said she would look into it.

Supervisor Moore asked the Trustees to give direction on repairing the bus and related proposed expenditures. (EXHIBIT III) Consensus was to repair the bus so it was in safe, working order. Trustee Zirk asked about Paddock Publications (Daily Herald) expense of \$88.00. Supervisor Moore said it was used to review job opportunities for GA clients. Trustee Murphy stated that all of that information is on line. The Trustees said the subscription should not be renewed.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to amend the motion to pay the Town Fund bills and the bills submitted by the Assessor's office, but to exclude Huntley American Legion \$25.00; Kujovich Consulting \$600.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$39,007.89; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); Paddock Publications \$88.00; BMO Harris Bank MasterCard charges \$2,644.68; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; J.A. Ketchmark \$864.20; U.S. Post Office \$48.00.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

**B. Approval of Minutes**

1. Minutes of February 14, 2013 Regular Township Board Meeting.
2. Minutes of February 20, 2013 Special Township Board Meeting.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Minutes of February 14, 2013 Regular Township Board Meeting and the Minutes of February 20, 2013 Special Township Board Meeting.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

Discussion: Assessor Ottley stated that there was a Line Item error at the last meeting.

**Motion by Trustee Murphy, seconded by Trustee Zirk to correct an error and change Line Item 1751 to 1899 for Jensen Heating \$430.27.**

**Voice Vote. All present vote AYE. MOTION PASSED.**

**6. Public Comment/ Board Members Response to Public Comment**

Bob Kunz

**7. Old Business**

- A. Discussion and potential action on status of ECS forensic audit; payment of Forensicon bill.

Trustee Zirk reported that they were in court earlier today, but there was no action taken. Trustee Murphy asked if the unpaid portion and legal fees of the Forensicon bill had been paid. Supervisor Moore said that it had all been paid.

- B. Discussion and potential action on Grafton Township's final payment to Grafton Township Road District, per the Intergovernmental Agreement.

Trustee McMahon read an opinion by Attorney Rob Bush to Rob LaPorta regarding this payment. (EXHIBIT IV). Trustee McMahon said he personally was never in favor of making the final payment at this time and that the next administration should handle it. Supervisor Moore distributed an Account Register. (EXHIBIT V)



**Motion by Trustee Murphy, seconded by Trustee Zirk, to table Item 7B until the forensic audit is completed.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, McMahon**

**NAYS: None**

**ABSTAIN: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

C. Discussion and potential action on Sun City Neighborhood 12 payment of funds owed to residents/ \$1300 donation.

**Motion by Trustee Murphy, seconded by Trustee McMahon, to pay the Grafton Food Pantry \$640.00 with the funds to be taken out of GA since funds were placed in GA Food Pantry Line Item.**

Discussion: Supervisor Moore said the funds were never placed in GA. Trustee Murphy said she did not understand since the Supervisor had said it was a "GA Food Pantry." Trustee McMahon had said he explained at the last meeting that this was in regard to donated funds from Sun City Neighborhood 12 that did not belong to the Township.

**Roll Call**

**AYES: Trustees Murphy, McMahon**

**NAYS: Supervisor Moore**

**ABSTAIN: Trustee Zirk (she is on the Board of the Grafton Food Pantry)**

**ABSENT: Trustee LaPorta**

**MOTION FAILED.**

D. Discussion and potential action on confirmation of reversal of funds as related to Supervisor's Mastercard.

Discussion: Trustee Murphy said it appears that the funds were reversed.

E. Discussion and potential action on Senior Transportation Committee Bus Sponsorship Guidelines; Determination of Line Item.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to use Line Item 1055 Miscellaneous Income, for future senior bus sponsorships.**

**AYES: Trustees Murphy, Zirk, McMahon, Supervisor Moore**

**NAYS: None**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

## **8. New Business**

A. Discussion and potential action on Annual Meeting: 1) Agenda for the 2013 Annual Meeting; 2) Registration; 3) Sound system.

Discussion: Clerk Ford reported that the Supervisor had still not completed the rental agreement from District 158 that was sent on 3/1/13. Trustee Zirk will manage registration. Clerk Ford will post and publish as required by statute; she has confirmed the videographer at the rate of \$250.00, as approved at a previous meeting.. Trustee Zirk said that no signs were necessary.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to direct Supervisor Moore to complete and send the rental agreement to School District 158; to bring the sound system, microphones as well as any other set-up for the 2013 Annual Meeting.**

**AYES: Trustees Murphy, Zirk, McMahon, Supervisor Moore**

**NAYS: None**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

Discussion: Draft Agenda was reviewed. (EXHIBIT VI)

**Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Agenda, as presented in the draft, and modifying the document to read: X. New Business/ A. Motion to sell surplus Township equipment valued at \$100 or more.**

Discussion: The Supervisor, Road District and Assessor will e-mail Clerk Ford any Items for sale that they are requesting to be placed on the Agenda.

**AYES: Trustees Murphy, Zirk, McMahon, Supervisor Moore**

**NAYS: None**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

B. Discussion and potential action on borrowing of funds to pay the Township bills.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to table agenda item.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

C. Discussion and potential action on Grafton Road District rescinding the payment of \$250,000 to the bank for the repayment of the bonds.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to void the check for \$250,000 from Grafton Township to Grafton Township Road District.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

**Motion by Trustee Murphy, seconded by Trustee Zirk, to table the payment of \$250,000 from Grafton Township to Grafton Township Road District.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

D. Discussion and potential action on authorizing the Clerk to provide refreshments for election judges for the April 9, 2013 Consolidated General Election.

Discussion: Donations will be used.

E. Establishment of agenda items for next meeting.  
Donation to Grafton Food Pantry

## **9. Reports**

- A. Supervisor - per packet.
- B. Trustees
- C. Clerk /No report
- D. Assessor/Absent
- E. Road Commissioner-(EXHIBIT VII)

## **10. Executive Session**

### **11. Discussion and potential action of items as discussed at Executive Session.**

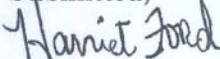
### **12. Adjournment**

**Motion by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.**

**Roll Call/Voice Vote/All present voted Aye. MOTION PASSED.**

**Meeting adjourned at 9:00 p.m.**

Submitted,



Harriet Ford  
Grafton Township Clerk



## ROAD &amp; BRIDGE BILLS - FEBRUARY 2013

EXHIBIT I (3 pages)

FUND	VENDOR	PO #			DUE DATE
6113	ACE	809	Maint supplies	\$ 3.99	3/31/2013
6113	ACE	811	Maint supplies	\$ 4.17	3/31/2013
6111	ACE	815	Maint supplies	\$ 16.99	3/31/2013
6111	ACE	815	Maint supplies	\$ 6.00	3/31/2013
6113	ACE	817	Maint supplies	\$ 3.59	3/31/2013
6552	AT&T		Telephone & fax lines	\$ 141.05	3/12/2013
9451	BLUECROSS BLUESHIELD OF IL		Health insurance	\$ 2,311.26	4/1/2013
6112	BONNELL INDUSTRIES	820	Maint supplies	\$ 34.44	4/5/2013
6113	BOTT'S WELDING	810	Maint supplies	\$ 142.99	3/30/2013
6113	CHICAGO INTERNATIONAL	805	Maint supplies	\$ 12.61	3/10/2013
6371	COM ED			\$ 312.81	3/29/2013
9519	COM ED-STREET LIGHTS			\$ 253.50	4/29/2013
9655	CONSERV FS	808	Fuel	\$ 1,392.22	3/31/2013
9655	CONSERV FS	814	Fuel	\$ 1,433.06	3/31/2013
9655	CONSERV FS	816	Fuel	\$ 366.47	3/31/2013
6820	G. COMMUNICATIONS	804	Radios for trucks	\$ 1,171.90	3/15/2013
6312	G. COMMUNICATIONS	819	Maint service	\$ 434.95	3/15/2013
6952	GRAFTON TWP TOWN FUND-Pay Date 3/7/13		Commissioner's Pay	\$ 2,731.61	3/15/2013
6122	HINCKLEY SPRINGS		Water	\$ 15.16	2/25/2013
9520	HI VIZ INC	822	Sign material	\$ 60.00	3/14/2013
9451	HUMANA DENTAL		Health insurance	\$ 216.60	4/1/2013
6563	ILLINOIS DEPT OF AGRICULTURE		Applicator license	\$ 20.00	4/30/2013
6373	MDC		Garbage removal	\$ 148.97	2/20/2013
6552	NEXTEL COMM.		Cell phone service	\$ 136.26	4/24/2013
6371	NICOR GAS			\$ 199.96	3/25/2013
9656	NORTH AMERICAN SALT CO	803	Road salt	\$ 1,609.59	3/3/2013
9656	NORTH AMERICAN SALT CO	803	Road salt	\$ 1,642.07	3/6/2013
9656	NORTH AMERICAN SALT CO	803	Road salt	\$ 3,096.77	3/7/2013
9656	NORTH AMERICAN SALT CO	806	Road salt	\$ 1,333.52	3/10/2013
9656	NORTH AMERICAN SALT CO	806	Road salt	\$ 4,592.06	3/10/2013
9656	NORTH AMERICAN SALT CO	806	Road salt	\$ 3,085.53	3/13/2013
9656	NORTH AMERICAN SALT CO	806	Road salt	\$ 3,098.02	3/15/2013
9656	NORTH AMERICAN SALT CO	806	Road salt	\$ 1,534.02	3/15/2013
9656	NORTH AMERICAN SALT CO	806	Road salt	\$ 4,578.32	3/16/2013
9656	NORTH AMERICAN SALT CO	812	Road salt	\$ 5,788.18	3/21/2013
9656	NORTH AMERICAN SALT CO	813	Road salt	\$ 10,708.77	3/22/2013
6312	REAL'S TIRE SERVICE	818	Maint service	\$ 210.00	3/27/2013
6311	THOMSON SURVEYING LTD.	824	Property survey	\$ 1,800.00	4/4/2013
6561	TWP HIGHWAY COMM OF IL		2013 Dues	\$ 35.00	3/30/2013
9532	TROTTER AND ASSOCIATES		Engineering service	\$ 108.50	3/8/2013
9532	TROTTER AND ASSOCIATES		Engineering service	\$ 4,376.32	3/23/2013
6533	ZANCK, COEN & WRIGHT		Legal service	\$ 225.00	3/2/2013
6533	ZANCK, COEN & WRIGHT		Legal service-litigation	\$ 400.00	3/2/2013
				<b>\$ 59,792.23</b>	

This bill has NOT been paid from last month that was APPROVED on 7/12/12

6562	TWP HIGHWAY COMM OF IL***see note***	Summer seminar	\$ 40.00	7/19/2012
Total of UNPAID bills			\$ 40.00	
			<b>\$ 59,832.23</b>	

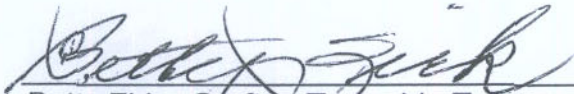
\*\*\* This was approved to be paid by the Board of Trustees at the July 12<sup>th</sup>, 2012 regular monthly board meeting but the Supervisor refused to pay for this portion of the conference cost and sent the check in for \$170.00 instead of \$210.00.

*Jack Freund*

If you have any questions, please call me at the office and come in and see me.

**GRAFTON TOWNSHIP ROAD DISTRICT  
VOUCHER LIST FOR MARCH 14, 2013 MEETING**

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.

  
Betty Zirk - Grafton Township Trustee

  
Gerry McMahon - Grafton Township Trustee

  
Barb Murphy - Grafton Township Trustee

\_\_\_\_\_  
Rob LaPorta - Grafton Township Trustee

  
Harriet Ford - Grafton Township Clerk

  
Linda Moore - Grafton Township Supervisor

  
Jack Freund  
Grafton Township Highway Commissioner



Meeting Date 3/14/2013

## Grafton Township Road District

Vouchers for February

Vendor	Budget Line Item	\$ Amount	Due Date
Ace Hardware / Ziegler's	6111 - R&B Maint Supply - Building	\$ 22.99	3/31/2013
Ace Hardware / Ziegler's	6113 - R&B Maint Supply - Vehicles	\$ 11.75	3/31/2013
AT&T	6552 - R&B Telephone	\$ 141.05	3/12/2013
BlueCross BlueShield of IL	9451 - PHR Health / Life Insurance	\$ 2,311.26	4/1/2013
Bonnell Industries	6112 - R&B Maint Supply - Equipment	\$ 34.44	4/5/2013
Bott's Welding & Truck Service	6113 - R&B Maint Supply - Vehicles	\$ 142.99	3/30/2013
Chicago International Trucks	6113 - R&B Maint Supply - Vehicles	\$ 12.61	3/10/2013
Com Ed	6371 - R&B Utilities	\$ 312.81	3/29/2013
Com Ed - Street Lights	9519 - PHR Street Lights	\$ 253.50	4/29/2013
Conserv FS	9655 - PHR Fuel & Oil	\$ 3,191.75	3/31/2013
G. Communications	6312 - R&B Maint Service - Equipment	\$ 434.95	3/15/2013
G. Communications	6820 - Capital Asset Outlay	\$ 1,171.90	3/15/2013
Grafton Township Town Fund-Pay Date 3/7/13	6952 - R&B Intergovernmental Agmt.	\$ 2,731.61	3/15/2013
Hinckley Springs	6122 - R&B Operating Supplies	\$ 15.16	2/25/2013
Hi-Viz Inc.	9520 - PHR Road Sign & Materials	\$ 60.00	3/14/2013
Humana Dental Insurance	9451 - PHR Health / Life Insurance	\$ 216.60	4/1/2013
Illinois Dept of Agriculture	6563 - R&B Training & Education	\$ 20.00	4/30/2013
MDC Environmental Services	6373 - R&B Garbage Disposal	\$ 148.97	2/20/2013
Nextel Communications	6552 - R&B Telephone	\$ 136.26	4/24/2013
Nicor Gas	6371 - R&B Utilities	\$ 199.96	3/25/2013
North American Salt Co.	9656 - PHR Salt, Calcium, Ice Control	\$ 41,066.85	3/3/2013
Real's Tire Service	6312 - R&B Maint Service - Equipment	\$ 210.00	3/27/2013
Thomson Surveying Ltd.	6311 - R&B Maint Service - Building	\$ 1,800.00	4/4/2013
Township Highway Comm of IL	6561 - R&B Dues & Subscription	\$ 35.00	3/30/2013
Trotter and Associates, Inc.	9532 - PHR Engineering Service	\$ 4,484.82	3/8/2013
Zanck, Coen, Wright & Saladin, P.C.	6533 - R&B Legal Service	\$ 625.00	3/2/2013
<b>Total</b>		<b>\$59,792.23</b>	
<b><u>This bill has NOT been paid from last month that was approved on 7/12/12</u></b>			
Township Highway Comm of IL***	6562 - R&B Travel & Meeting Expense	\$ 40.00	7/19/2012
		<b>\$ 59,832.23</b>	

\*\*\* This was approved to be paid by the Board of Trustees at the July 12<sup>th</sup>, 2012 regular monthly board meeting but the Supervisor refused to pay for this portion of the conference cost and sent the check in for \$170.00 instead of \$210.00.

**Schedule of payments for 25% of Commissioners pay**

25% of Highway Commissioners salary is \$17,755.44 for 2012-2013

\$2,731.61	Approving on 3/14/13 for Pay Date of 3/7/13
\$2,731.61	Approving on 3/18/13 for Pay Date of 3/21/13
\$2,731.61	Approving on 4/1/13 for Pay Date of 4/4/13
\$2,731.61	Approving on 4/15/13 for Pay Date of 4/18/13
\$2,731.61	Approving on 4/29/13 for Pay Date of 5/2/13
\$2,731.61	Approving on 5/13/13 for Pay Date of 5/16/13
\$1,365.78	Approving on 5/28/13 for Pay Date of 5/30/13
<u>\$17,755.44</u>	



## Tom Peck Ford

Tel (847) 669-6060

Fax (847) 515-2682

89,935

## Crafton Township Estimate

Parts	Labor	Total
Replace both batteries	193.52	125.00
		318.52
Diagnostic for codes	290.70	290.70

Total so far

Parts and Labor

609.22

Found Injector IPR Valve Faulty

212.86

High Pressure oil pump

593.28

Turbo mounting kit

9.48

Exhaust pipe bolts and nuts

29.12

Oil and filter

56.52

Adaptor tube o rings

22.72

EGR cooler gasket

4.22

Labor for above

872.10

TOTAL

2,409.52

Might need additional work due to codes for injectors and glow plug control



Tom Peck Ford





**GerryDonna McMahon**

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**Subject:** FW: repayment of road dist loan corr

March 14, 2013

Township Trust

Grafton Township

10109 Vine Street

Huntley, IL 60142

**Re:** Repayment of Road District Loan

Dear Township Trustees:

As you are aware, the electors at the annual town meeting made a motion at the last annual town meeting directing the Township to repay the loan that the Township has received from the Road District. The Township Trustees would like to comply with this directive, but they lack adequate information about the Township's current financial position to know whether the Township is in the position to do so. You have asked our opinion about how to handle this situation.

First, we did not participate in the annual town meeting last year, so it is not clear what type of motion the electors made. The electors do not have the power to direct the Township Board how to perform its auditing function or whether or not to pay invoices or loans. However, it is possible that the electors took some action within their power; because we do not know what the motion was that the electors made, we cannot comment whether it is something that was within the electors power to do or whether the Township Board is required to follow that direction. Regardless, you have indicated to us that you would like to follow the directives of the electors whether their action was authorized or not.

The problem that you face is that you have no knowledge of the Township's financial condition. The Township has not completed an authorized audit in two to three years because the Supervisor has blocked that action. There are allegations that the Township lacks sufficient funds to meet its day-to-day operations. Your primary statutory function is as auditors of the Township's finances. It would be inappropriate to repay the loan without knowing whether the Township has sufficient funds to do so or whether the Township has sufficient operating funds at all. The Township is in the middle of a forensic audit, which the court has held to be appropriately authorized by the Township Board. That will be completed within a few months. At that time, the Township Board will have greater knowledge of the Township's financial condition. As such, I recommend that you take no action towards the repayment of the loan until the Township Board has received the results of the forensic audit.

Please do not hesitate to contact us should you have further questions regarding this.

Very truly yours,

Robert K. Bush

**Robert K. Bush, Partner**

**Ancel  
Glink**

DIAMOND BUSH  
DiCIANNI  
& KRAFTHEFER

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No virus found in this message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 10.0.1430 / Virus Database: 2641/5672 - Release Date: 03/13/13



# Account Register Printable View

EXHIBIT V  
(9 pages)

Business Tiered Checking - \*\*\*\*\*2073

Account Number: Show Account Number

Account Number: \*\*\*\*\*2073  
Statement Name(s): GRAFTON TOWNSHIP  
Statement Name(s): SUPERVISOR LINDA MOORE  
Last Business Day Balance: \$202,965.00  
1 Day Float: \$1,108.31  
2 or More Days Float: \$.00  
Account Status: Normal  
Available Balance: \$202,965.00  
As Of: March 13, 2013 01:49 PM CDT  
Holds: \$.00

Current Balance: \$202,965.00  
Open Date: 04/01/1965

## Transactions pending

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)
No Pending Transactions						

## Transactions posted between 02/28/2013 and 03/13/2013

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)	Balance
02/28/2013	Deposit	TELLER DEPOSIT	Uncategorized	✓		<del>\$112.00</del>	\$234,197.90
02/28/2013	Check 20823	REGULAR CHECK	Uncategorized	✓	<del>\$203.20</del>		\$233,994.70
02/28/2013	Check 20845	REGULAR CHECK	Uncategorized	✓	<del>\$341.68</del>		\$233,653.02
03/01/2013	Check 20810	REGULAR CHECK	Uncategorized	✓	\$1,361.50		\$232,291.52
03/01/2013	Check 20835	REGULAR CHECK	Uncategorized	✓	\$144.00		\$232,147.52
03/01/2013	Check 20844	REGULAR CHECK	Uncategorized	✓	\$1,478.06		\$230,669.46
03/06/2013	ACH Withdrawal-Debit 366007851	ACH DEBIT CCD INTUIT PAYROLL S QUICKBOOKS	Uncategorized	✓	\$111.80		\$230,557.66
03/06/2013	ACH Withdrawal-Debit 366007851	ACH DEBIT CCD INTUIT PAYROLL S QUICKBOOKS	Uncategorized	✓	\$21,470.33		\$209,087.33
03/08/2013	ACH Withdrawal-Debit 431201	ACH DEBIT CCD IMRF CASH CONC.	Uncategorized	✓	\$7,249.92		\$201,837.41
03/08/2013	Check 20848	REGULAR CHECK	Uncategorized	✓	\$58.79		\$201,778.62
03/11/2013	ACH Withdrawal-Debit 366007851	ACH DEBIT CCD INTUIT PAYROLL S QUICKBOOKS	Uncategorized	✓	\$20.93		\$201,757.69
03/12/2013	Deposit	TELLER DEPOSIT	Uncategorized	✓		\$99.00	\$201,856.69
03/12/2013	Deposit	TELLER DEPOSIT	Uncategorized	✓		\$1,108.31	\$202,965.00

## Transaction Status Legend:

☒ Posted   
 ☒ Scheduled   
 ☒ In Progress   
 ☒ Problem   
 ☒ Recorded   
 ☒ Reconciled   
 ☒ Partially Reconciled   
 ☒ Unreconciled   
 ☒ Void

Town Fund Checking

# Account Register Printable View

Non Profit Interest CKG - *****1773							
<b>Account Number: Show Account Number</b>							
Account Number: *****1773				Current Balance: \$4,500.22			
Statement Name(s): GRAFTON TOWNSHIP				Open Date: 10/17/2011			
Statement Name(s): GENERAL ASSISTANCE							
Last Business Day Balance: \$4,500.22							
1 Day Float: \$.00							
2 or More Days Float: \$.00							
Account Status: Normal							
Available Balance: \$4,500.22							
As Of: March 13, 2013 02:13 PM CDT							
Holds: \$.00							
<b>Transactions pending</b>							
Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)	
No Pending Transactions							
<b>Transactions posted between 02/28/2013 and 03/13/2013</b>							
Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)	Balance
03/12/2013	Check 1165	REGULAR CHECK	Uncategorized	✓	\$16.00		\$4,500.22
03/05/2013	Check 1164	REGULAR CHECK	Uncategorized	✓	\$16.00		\$4,516.22
03/05/2013	Check 1163	REGULAR CHECK	Uncategorized	✓	\$16.00		\$4,532.22
03/01/2013	Check 1162	REGULAR CHECK	Uncategorized	✓	\$80.00		\$4,548.22
02/28/2013	Interest	IOD INTEREST PAID	Uncategorized	✓		\$.13	\$4,628.22
<p>Transaction Status Legend:</p> <p> <input checked="" type="checkbox"/> Posted                <input type="checkbox"/> Scheduled                <input type="checkbox"/> In Progress                <input type="checkbox"/> Problem                <input checked="" type="checkbox"/> Recorded                <input checked="" type="checkbox"/> Reconciled                <input type="checkbox"/> Partially Reconciled                <input checked="" type="checkbox"/> Unreconciled                <input type="checkbox"/> Void           </p>							

General Assistance Checking



# Account Register Printable View

Public Funds Money Market - \*\*\*\*\*2129

Account Number: [Show Account Number](#)

Account Number: *****2129	Holds: \$0.00
Statement Name(s): GRAFTON TOWNSHIP	Current Balance: \$157,131.43
Statement Name(s):	Interest Rate: 0.100%
Last Business Day Balance: \$157,131.43	Accrued Interest MTD: \$5.17
1 Day Float: \$0.00	Interest Paid YTD: \$25.97
2 or More Days Float: \$0.00	Interest Paid Prior Year: \$173.90
Account Status: Normal	
Open Date: 03/18/2011	
Available Balance: \$157,131.43	
As Of: March 13, 2013 02:18 PM CDT	

## Transactions pending

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)
No Pending Transactions						

## Transactions posted between 02/28/2013 and 03/13/2013

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)	Balance
02/28/2013	Interest	IOD INTEREST PAID	Uncategorized	✓	\$12.20	\$157,131.43	

## Transaction Status Legend:

✓ Posted	📅 Scheduled	↔ In Progress	✗ Problem	📁 Recorded	🔄 Reconciled	🔍 Partially Reconciled	🚫 Unreconciled	⊘ Void
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General Assistance ~~IF~~ Money Market

## Account Register Printable View

Bus Prime Money Market - \*\*\*\*\*5758

Account Number: [Show Account Number](#)

Account Number: *****5758	Holds: \$.00
Statement Name(s): GRAFTON TOWNSHIP ROAD DISTRICT	Current Balance: \$125,026.83
Statement Name(s): MONEY MARKET GRANT NO 73	Interest Rate: 0.100%
Last Business Day Balance: \$125,026.83	Accrued Interest MTD: \$4.11
1 Day Float: \$.00	Interest Paid YTD: \$20.21
2 or More Days Float: \$.00	Interest Paid Prior Year: \$6.62
Account Status: Normal	
Open Date: 10/12/2012	
Available Balance: \$125,026.83	
As Of: March 13, 2013 02:17 PM CDT	

### Transactions pending

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)
No Pending Transactions						

### Transactions posted between 02/28/2013 and 03/13/2013

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)	Balance
02/28/2013	Interest	IOD INTEREST PAID	Uncategorized	✓	\$9.59	\$125,026.83	

### Transaction Status Legend:

✓ Posted	📅 Scheduled	⇌ In Progress	✗ Problem	☑ Recorded	☑ Reconciled	🔍 Partially Reconciled	🔍 Unreconciled	⊗ Void
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Road District Money Market



# Account Register Printable View

Bus Prime Money Market - \*\*\*\*\*5731

Account Number: [Show Account Number](#)

Account Number: *****5731	Holds: \$0.00
Statement Name(s): GRFTON TOWNSHIP ROAD DISTRICT	Current Balance: \$18,753.52
Statement Name(s): MONEY MARKET GRANT NO 27	Interest Rate: 0.050%
Last Business Day Balance: \$18,753.52	Accrued Interest MTD: \$.31
1 Day Float: \$.00	Interest Paid YTD: \$1.52
2 or More Days Float: \$.00	Interest Paid Prior Year: \$2.00
Account Status: Normal	
Open Date: 10/12/2012	
Available Balance: \$18,753.52	
As Of: March 13, 2013 02:14 PM CDT	

## Transactions pending

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)
No Pending Transactions						

## Transactions posted between 02/28/2013 and 03/13/2013

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)	Balance
02/28/2013	Interest	IOD INTEREST PAID	Uncategorized	✓	\$0.72	\$18,753.52	

### Transaction Status Legend:

✓ Posted	📅 Scheduled	⇌ In Progress	✗ Problem	📝 Recorded	🔄 Reconciled	🔍 Partially Reconciled	🚫 Unreconciled	⊗ Void
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Road District Money Market

# Account Register Printable View

Business Tiered Checking - *****2256								
<b>Account Number: Show Account Number</b>								
Account Number: *****2256				Current Balance: \$400,051.21				
Statement Name(s): GRAFTON TOWNSHIP				Open Date: 04/07/2006				
Statement Name(s): SUPERVISOR LINDA MOORE								
Last Business Day Balance: \$400,051.21								
1 Day Float: \$.00								
2 or More Days Float: \$.00								
Account Status: Normal								
Available Balance: \$400,051.21								
As Of: March 13, 2013 02:10 PM CDT								
Holds: \$.00								
<b>Transactions pending</b>								
Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)		
No Pending Transactions								
<b>Transactions posted between 02/27/2013 and 03/13/2013</b>								
Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)	Balance	
03/11/2013	Deposit	TELLER DEPOSIT	Uncategorized	✓		\$1,884.78	\$400,051.21	
03/08/2013	ACH Withdrawal-Debit 431202	ACH DEBIT CCD IMRF CASH CONC.	Uncategorized	✓	\$2,206.53		\$398,166.43	
03/06/2013	ACH Withdrawal-Debit 272638496	ACH DEBIT CCD INTUIT PAYROLL S QUICKBOOKS	Uncategorized	✓	\$7,998.65		\$400,372.96	
Transaction Status Legend:								
✓ Posted	📅 Scheduled	⇌ In Progress	✗ Problem	☑ Recorded	☑ Reconciled	🔍 Partially Reconciled	⊠ Unreconciled	⊘ Void

Road District Checking



# Account Register Printable View

Public Funds Money Market - \*\*\*\*\*2390

Account Number: Show Account Number

Account Number: \*\*\*\*\*2390  
Statement Name(s): GRAFTON TOWNSHIP  
Statement Name(s):  
Last Business Day Balance: \$350,811.74  
1 Day Float: \$0.00  
2 or More Days Float: \$0.00  
Account Status: Normal  
Open Date: 04/18/2011  
Available Balance: \$350,811.74  
As Of: March 13, 2013 02:20 PM CDT

Holds: \$0.00  
Current Balance: \$350,811.74  
Interest Rate: 0.100%  
Accrued Interest MTD: \$11.53  
Interest Paid YTD: \$81.36  
Interest Paid Prior Year: \$424.14

Transactions pending

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)
No Pending Transactions						

Transactions posted between 02/28/2013 and 03/13/2013

Date	Transaction	Description-Payee	Category-Memo	Status	Debit (-)	Credit (+)	Balance
02/28/2013	Interest	IOD INTEREST PAID	Uncategorized	✓	\$34.58	\$350,811.74	

Transaction Status Legend:

✓

 Posted

📅

 Scheduled

⇌

 In Progress

✗

 Problem

📁

 Recorded

📁

 Reconciled

📁

 Partially Reconciled

📁

 Unreconciled

⊗

 Void

Road District Money Market

2:38 PM

03/13/13

# GRAFTON TOWNSHIP Reconciliation Detail

## 101 - CHECKING ACCOUNT - HARRIS, Period Ending 03/13/2013

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						233,653.02
<b>Cleared Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Paycheck	2/7/2013	20810	Burke, James E	X	-1,361.50	-1,361.50
Bill Pmt -Check	2/19/2013	20835	O'Connor Electric, I...	X	-144.00	-1,505.50
Paycheck	2/21/2013	20844	Burke, James E	X	-1,478.06	-2,983.56
Liability Check	3/6/2013		QuickBooks Payroll...	X	-21,470.33	-24,453.89
Liability Check	3/6/2013		QuickBooks Payroll...	X	-111.80	-24,565.69
Paycheck	3/7/2013	20848	McKee, Joshua A.	X	-58.79	-24,624.48
Liability Check	3/8/2013	debit	ILLINOIS MUNICIP...	X	-6,739.80	-31,364.28
Liability Check	3/8/2013	debit	IMRF	X	-510.12	-31,874.40
Liability Check	3/11/2013		QuickBooks Payroll...	X	-20.93	-31,895.33
<b>Total Checks and Payments</b>					-31,895.33	-31,895.33
<b>Deposits and Credits - 7 items</b>						
Check	5/19/2011	19946		X	0.00	0.00
Check	11/9/2012	20715	AT&T	X	0.00	0.00
Check	2/14/2013	20814	BETTY ZIRK.	X	0.00	0.00
Check	2/14/2013	20812	Grafton Township R...	X	0.00	0.00
Paycheck	3/12/2013		Kaszniak III, Richar...	X	0.00	0.00
Deposit	3/12/2013			X	99.00	99.00
Deposit	3/12/2013			X	1,108.31	1,207.31
<b>Total Deposits and Credits</b>					1,207.31	1,207.31
<b>Total Cleared Transactions</b>					-30,688.02	-30,688.02
<b>Cleared Balance</b>					-30,688.02	202,965.00
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 19 items</b>						
General Journal	3/31/2011	Trans...			-3.50	-3.50
Bill Pmt -Check	6/20/2012	20528	McHenry County C...		-299.00	-302.50
Bill Pmt -Check	10/22/2012	debit	AT&T		-240.48	-542.98
Bill Pmt -Check	12/10/2012		INTERNAL REVEN...		-169.50	-712.48
Bill Pmt -Check	1/7/2013	debit	MasterCard Supervi...		-2,675.89	-3,388.37
Paycheck	2/7/2013	20808	LaPorta, Rob		-92.35	-3,480.72
Bill Pmt -Check	2/19/2013	20826	Evans, Marshall & ...		-7,545.00	-11,025.72
Bill Pmt -Check	2/19/2013	20833	McHenry County C...		-76.00	-11,101.72
Liability Check	3/5/2013	20851	STATE DISBURSE...		-346.15	-11,447.87
Paycheck	3/7/2013	20849	Ottley, William T		-1,920.26	-13,368.13
Paycheck	3/7/2013	20855	Burke, James E		-1,401.02	-14,769.15
Paycheck	3/7/2013	20850	Ford, Harriet		-341.67	-15,110.82
Paycheck	3/7/2013	20852	Zirk, Betty		-180.66	-15,291.48
Paycheck	3/7/2013	20853	Murphy, Barbara		-178.74	-15,470.22
Paycheck	3/7/2013	20854	McMahon, Gerald		-174.70	-15,644.92
Bill Pmt -Check	3/7/2013	1165	Illinois State Police		-16.00	-15,660.92
Bill Pmt -Check	3/8/2013	20857	Forensicon, Inc.		-6,549.68	-22,210.60
Bill Pmt -Check	3/8/2013	20856	Brian Johnson		-130.00	-22,340.60
Paycheck	3/12/2013	20858	Zirk, Betty		-4.50	-22,345.10
<b>Total Checks and Payments</b>					-22,345.10	-22,345.10
<b>Total Uncleared Transactions</b>					-22,345.10	-22,345.10
<b>Register Balance as of 03/13/2013</b>					-53,033.12	180,619.90
<b>Ending Balance</b>					<b>-53,033.12</b>	<b>180,619.90</b>



2:38 PM

03/13/13

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**101 · CHECKING ACCOUNT - HARRIS, Period Ending 03/13/2013**

	<u>Mar 13, 13</u>
Beginning Balance	233,653.02
Cleared Transactions	
Checks and Payments - 9 items	-31,895.33
Deposits and Credits - 7 items	1,207.31
Total Cleared Transactions	<u>-30,688.02</u>
Cleared Balance	<u><u>202,965.00</u></u>
Uncleared Transactions	
Checks and Payments - 19 items	-22,345.10
Total Uncleared Transactions	<u>-22,345.10</u>
Register Balance as of 03/13/2013	<u><u>180,619.90</u></u>
Ending Balance	<u>180,619.90</u>

 **DRAFT**

EXHIBIT VI

**PUBLIC NOTICE  
GRAFTON TOWNSHIP  
2013 ANNUAL TOWN MEETING**

NOTICE IS HEREBY GIVEN, to the legal voters, residents of Grafton Township in the County of McHenry and State of Illinois, that the Annual Town Meeting of said Township will take place on **Tuesday, April 16, 2013**, being the second Tuesday of said month, at the hour of **7:00 PM at: Marlowe Middle School, Drive, 9625 Haligus Road, Lake in the Hills, IL 60156**, for the transaction of the miscellaneous business of the said Township; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following:

- I. Call to Order
- II. Pledge of Allegiance
- III. Explanation of Procedures
- IV. Selection/Oath of Moderator
  - A. Nominations for Moderator
  - B. Close of Nominations for Moderator
  - C. Election of Moderator
  - D. Moderator's Oath of Office
  - E. Signing of Moderator's Oath
- V. Adoption of Rules
  - A. Adoption of Robert's Rules of Order as the sole rules of Grafton Township with no amendments for the 2013 Annual Town Meeting.
- VI. Approval of the Minutes of the April 10, 2012 Annual Town Meeting.
- VII. Presentation of Annual Township Financial Reports
  - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
  - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
- IX. Old Business
- X. New Business
  - A. Motion to sell surplus Township equipment valued at \$100 or <sup>MORE</sup> less.
  - B. Motion to set Annual Town Meeting for Tuesday, April 8, 2014 at 7:00 p.m.
- XI. Public Comment
- XII. Adjournment

Dated and posted by Grafton Township Clerk  
Harriet Ford this \_\_\_\_<sup>th</sup> day of April, 2013.

\_\_\_\_\_  
Harriet Ford



Road District of Grafton Township

Jack Freund, Highway Commissioner

10109 Vine Street, Unit A

Huntley, IL 60142

Phone 847-669-5070

Fax 847-659-1075

HIGHWAY COMMISSIONER REPORT

February 2013

-There were no Special Moving permits.

-TOWNSHIP HIGHWAY COMM OF IL bill for \$40.00 was not paid that was approved to be paid at the July 12, 2012 meeting (8 months ago).

- I have not received copies of the BANK STATEMENTS for all 4 of the ROAD DIST accounts for the month of FEBRUARY 2013.

-Reports – Still have not received any since August 2011.

If you have questions, please give me a call at the office and come in and see me.