

GRAFTON TOWNSHIP SPECIAL BOARD MEETING MINUTES
March 26, 2013

1. Call to Order

Clerk Ford called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Trustees McMahon, Zirk, Murphy, Clerk Ford; Absent: Supervisor Moore, Road District Commissioner Freund, and Assessor Ottley.

3. Election of Temporary Chairman

Motion by Trustee Zirk, seconded by Trustee Murphy, to elect Trustee LaPorta Temporary Chairman.

AYE: Trustees Zirk, Murphy, McMahon, LaPorta

NAY: None

ABSENT: Supervisor Moore

ABSTAIN: None

MOTION PASSED.

4. Pledge of Allegiance

The Pledge of Allegiance was said.

5. Old Business

A. Old Business

A. Discussion and potential action on payment to Trustee Zirk for mileage expenses for the 2011 TOI Training.

Discussion: Chairman LaPorta stated that this has been approved at least four times at previous meetings, but Trustee Zirk has still not received her reimbursement.

Motion by Trustee Murphy, seconded by Trustee LaPorta, to pay Trustee Zirk within the next seven (7) business days for mileage for the 2011 TOI Training.

AYE: Trustees Murphy, LaPorta, McMahon

NAY: None

ABSENT: Supervisor Moore

ABSTAIN: Trustee Zirk

MOTION PASSED.

6. New Business

A. Discussion and potential action on immediate payment of any fees to BMO Harris associated with acquiring records requested by ESC in order to proceed with the forensic audit.

Discussion: Chairman LaPorta explained the need to move forward with this audit. All of the Trustees present were in agreement that the audit needs to be completed so that the next administration knows what funds are actually available.

Motion by Trustee LaPorta, seconded by Trustee Zirk, to immediately make a payment of \$750.00 to BMO Harris Huntley, the required fees for copies of records requested by Mitch Cohen, ESC, so that he may proceed with the forensic audit.

AYE: Trustees LaPorta, Zirk, Murphy, McMahon

NAY: None

ABSENT: Supervisor Moore

ABSTAIN: None

MOTION PASSED.

- B. Discussion and potential action on additional payments to Forensicon for forensic audit requirements.

Discussion: Chairman LaPorta presented a document and the preliminary findings of the forensic audit from the Forensicon. (EXHIBIT I)

6. Public Comment/Board Response

Donna McMahon-She stated that Supervisor Moore gave the Trustees bank statements at the last meeting. At the 3/14/13 Regular Township Board Meeting, the Trustees voted to not pay a \$48.00 fee to the United States Post Office. The Supervisor stated it was a GA mailbox. Ms. McMahon said this fee was actually due on 2/15 and the check had cleared *prior* to it being listed as UNPAID BILLS at the 3/14/13 Meeting. She asked, if it was for GA, why is this PO Box address used on the Township checks, the Supervisor's newsletter, Supervisor's website and postcards for events? According to Ms. Mahon, this possible misappropriation of GA funds may have happened repeatedly, as well as the Supervisor paying bills *prior* to Board approval. (EXHIBIT II)

Bob Kunz- At the 3/14/13 Regular Township Board Meeting, the Supervisor reported she had paid additional funds owed to Forensicon. What Line Item did the fees originate?

7. Trustees Report

Chairman LaPorta reported that by the April Meeting, there will be a delinquent invoice from ESC. He requested it be placed on the April Regular Meeting Agenda. He encouraged the newly elected officials to continue with the forensic audit and pursue consequences for any illegal action that may have occurred.

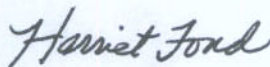
Chairman LaPorta recognized Clerk Ford's performance as Clerk under the adverse conditions at the Township.

8. Executive Session, if required.

9. Adjournment

**Motion by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.
All present voted AYE. MOTION PASSED. Meeting adjourned at 7:30 p.m.**

Submitted,



Harriet Ford
Grafton Township Clerk



Forensicon

Computer Forensics Specialists

Internal Investigations Trade Secrets Employment Litigation

Statements:

The following statements are not designed to be a final forensic analysis or submitted to a court of law as signed testimony. The statements herein are designed to provide counsel with an overall view of certain specific observations made thus far Yaniv Schiff, Sr. Forensic Examiner. If requested and authorized by our client, a more detailed and complete analysis process can be performed which could result in the creation of signed testimony.

Item002: Truck Scheduling Computer

Figure One

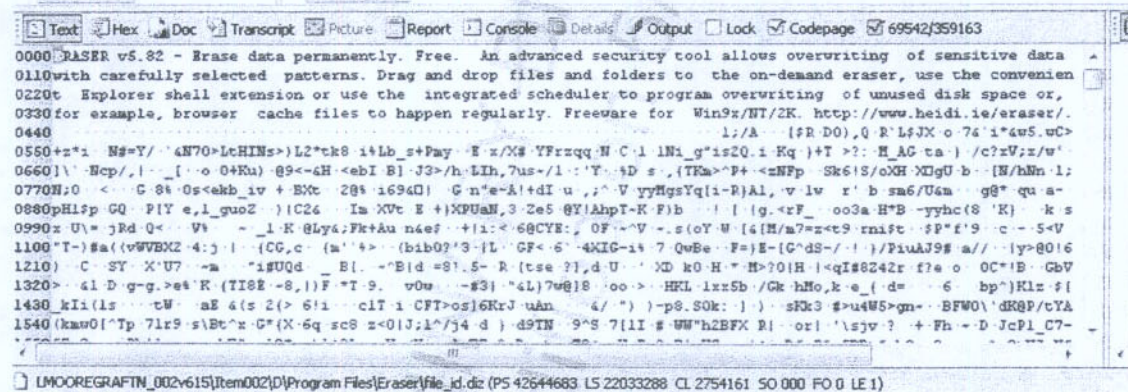


Figure Two

Eraser v5.82 - Erase data permanently. Free. An advanced security tool allows overwriting of sensitive data with carefully selected patterns. Drag and drop files and folders to the on-demand eraser, use the convenient Explorer shell extension or use the integrated scheduler to program overwriting of unused disk space or, for example, browser cache files to happen regularly. Freeware for Win9x/NT/2K. http://www.heidi.ie/eraser/.

1. Item002 forensic image data strongly supports the installation of Eraser version 5.8 (a known secure data purging software tool) on 2/15/2010 at approximately 13:23. This software tool generally does not come standard as part of a Microsoft Windows installation; it must normally be installed by a user.

Headquarters: 226 S. Wabash Ave., Suite 300, Chicago, IL 60604

phone: 888-427-5667 fax: 312-427-5668 www.forensicon.com

2. The file "file_id.diz" (See Figure One and Figure Two above) contains text reporting that Eraser 5.8 is designed to erase data permanently.
3. The apparent use of scrub software on 2/15/2010 resulted in the reported creation of over 69,500 file entries, each with an altered name and each reporting a logical size of zero (0). Altered file names and altered metadata are common with some secure data destruction software tools.
4. The purging appears to have been successful as we cannot determine at this time the file contents or file names prior to the use of Eraser on 2/15/2010.

Item 007: Server

5. On 2/9/2010 at approximately 10:04, a Windows registry setting related to the use of the USB storage device "Ut163 USB2FlashStorage" was updated. This strongly suggests the connection of this device to the Item007 server computer. This same device was also connected to the Item002 computer as reported by the forensic image of Item002.
6. On 2/23/2010 at approximately 15:29, a folder named "QuickBooks" (originally located at "C:\common\Road and Bidge Fund\QuickBooks" – as spelled in original source) was sent to the Recycle Bin for deletion. Files and folders sent to the Recycle Bin denote that a user purposefully choose to delete the files or folders and was not a system deletion process.
7. Table One following is a subset of file entry data related to file entries sent to the Recycle Bin for deletion.

Table One

Name	Road & Bridge.QBW.TLG	Road & Bridge.QBW.ND	Road & Bridge.QBW
Description	File, Recycled, Read Only	File, Recycled	File, Recycled, Read Only
Last Accessed	2/23/2010 15:29	2/23/2010 15:29	2/23/2010 15:29
Original Path	C:\common\Road and Bidge Fund\QuickBooks\QuickBooks	C:\common\Road and Bidge Fund\QuickBooks\QuickBooks	C:\common\Road and Bidge Fund\QuickBooks\QuickBooks

8. On 3/2/2010 at approximately 13:16, Windows registry settings related to the usage of attached USB storage devices report as updated. The devices logged in the Windows registry are a WD 3200BEV External USB hard drive. Later that same day at about 16:31, a

second USB storage device was logged. That device reported as a WD 3200BEV External USB hard drive as well. Its serial number differed from the hard drive connected earlier in the day via USB. These two hard drives also report as having been connected to the Item 002 computer.

10:24 AM
03/12/13

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

EXHIBIT II

Type	Due Date	Split	Agi...	Open Balance
TOI Trustees' Division				
Bill	3/15/2013	1561 DUES		30.00
Total TOI Trustees' Division				30.00
U.S. Bank Equipment Finance				
Bill	3/22/2013	1751 MAINTENANCE SERVICE		104.57
Total U.S. Bank Equipment Finance				104.57
U.S. POST OFFICE				
Bill	2/25/2013	5611 MAINTENANCE SUPPLIES - BUILDI...	15	48.00
Bill	3/10/2013	5551 POSTAGE	2	20.00
Total U.S. POST OFFICE				68.00
Verizon Wireless				
Bill	3/11/2013	-SPLIT-	1	73.84
Total Verizon Wireless				73.84
Wright Express FSC				
Bill	3/22/2013	930 BUS FUEL		513.81
Total Wright Express FSC				513.81
ZIEGLER'S ACE HARDWARE				
Bill	3/22/2013	940 BUS MAINTENANCE		17.98
Total ZIEGLER'S ACE HARDWARE				17.98
TOTAL				70,355.08

Regular Board Meeting: 03/14/2013
Supervisor's List/Unpaid Bills Detail
(Page 3/Printed 03/12/2013)

Bill: U.S. Post Office Line Item: 5611
Amount: \$48.00 Due Date: 2/25/2013
Aging: 15 Days

Board Decision: DO NOT PAY!

Contact Info

Grafton Township Offices

Located at: 10109 Vine Street, Huntley IL

Contact Information:

Supervisor Linda Moore:

* Mailing Address: PO Box 37, Huntley IL 60142
Phone: 1-847-669-3328
Fax: 1-847-669-9256
Email: lindamooregt@hotmail.com
Website: <http://www.graftontownship.net/>
Office hours: Monday thru Friday, 8:00 AM to 4:00 PM
Term: May of 2009 to May of 2013



The Township Supervisor serves as the chief executive officer of the township. The Supervisor's duties and responsibilities include serving as chairman of the township board of trustees, supervisor of the general assistance program and treasurer of all town funds including general assistance and road and bridge funds.

* W2's
BANK STATEMENTS
CHECKS
Post CARDS (2012)
News Letters (2012)

Board Meeting of 3/14/13 Supervisor stated:
P.O. Box 37 used for "confidential G.A. correspondence"

Found P.O. Box 37 listed on: Supervisor's Website
Employee W/2's
Bank Statements
April 2012 Post Cards
April 2012 Newsletter
(just to name a few)

Grafton Township Supervisor's Office

P. O. Box 37, located at 10109 Vine St., Huntley, IL 60142
847-669-3328 office, or email: lindamooregt@hotmail.com
Website: www.graftontownshipsupervisor.us

Presort
Standard
US Postage
PAID
Algonquin, IL
Permit No. 13

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Exercise YOUR rights on...

April 10, 2012...

Please attend BOTH the...

Special Grafton Town Meeting - 6 PM

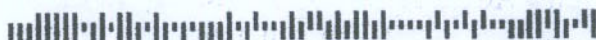
and the

Annual Grafton Town Meeting - 7 PM

AT: Heineman Middle School

725 Academic Dr., Algonquin

(off Square Barn Road)



T16 P1 *****AUTO**5-DIGIT 60142
DONNA & GERALD MCMAHON
OR CURRENT RESIDENT
11733 NOTTINGHAM DR
HUNTLEY IL 60142-7687

★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★ ★

Grafton Township Officials - Contact Information

Mailing Address: P. O. Box 37, Huntley, IL 60142
(Located at: 10109 Vine St.)

Supervisor Linda Moore:

Phc
Wet
E-rr
GA 1
Offi

Asses:

Ma
Phc
E-rr
Pro
We
Offi



Linda Moore, Supervisor
P. O. Box 37
Huntley, IL 60142

To stay informed about Grafton Township business and events, please visit our website at:
www.graftontownshipsupervisor.us

Road (

Phc
E-rr
Offi

Clerk I

Cell
E-N
Offi

Towns

**ANNUAL TOWNSHIP MEETING
of VOTERS April 10, 2012**

AARP Driver Safety Program Class

Sponsored by and to take place at

GRAFTON TOWNSHIP



Huntley, IL 60142

and Thursday April 19

1:00 pm each day

med especially for drivers 50 and to participate. You will receive a r Illinois law, entitles a 55+ years e premiums for three years (please y for the exact discount and the

air vehicles more safely in today's vironment and receive a thorough ith an emphasis on safety strate- also find out how to safely adjust related changes in vision, hearing

; must attend both classes. Avail- se is open to AARP members and are no tests. All participants must ass bring a check made out to a \$2 discount) to Grafton Town- or more information, please con- 328. This program is coordinated : Linda Moore. Snacks and drinks ickford Senior Living.

GRAFTON TOWNSHIP ORDER OF ASSISTANCE PC 823-27 LANTLEY, GA 30142		1158
PAY TO THE ORDER OF <u>U.S. Postal Service</u>		DATE <u>2/15/13</u>
<u>Forty Eight and 00/100</u>		\$ <u>48.00</u>
HARRIS.		DOLLARS
FOR <u>P.O. Box 37</u>		<u>Linda Moore</u>
001158 407402566114 4840271773V		

1158 02/19/13 \$48.00

Review of the G.A. February Bank Statement shows:

G.A. Check: #1158
 Dated: 02/15/2013
 Amount: \$48.00
 Payable to: U.S. Postal Services
 Purpose: P.O. Box 37

Note: Check cleared bank on 2/19/2013