

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
**April 11, 2013**

**1. Call to Order**

Supervisor Moore called the meeting to order at 7:30 p.m.

**2. Roll Call**

Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, Clerk Ford, Road District Commissioner Freund, Assessor Ottley. Absent-Trustee LaPorta.

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Approval of Agenda**

**5. Regular Business**

**A. Audit and Payment of Bills**

Assessor Ottley presented the Clerk with a refund check of \$198.49 from AT&T for an overpayment. The Clerk gave it to Supervisor Moore. Assessor Ottley stated that the payment to O'Reilly should be made directly to them, not to the Road District. Trustee Zirk believes that the Board should delay several payment of bills until the current financial situation improves.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to pay the Town Fund bills, modifying the Jack Freund Health Insurance payment to be \$6797.30; to delay payment to Ancel, Glink \$5747.48; exclude payment to: John M. Nelson \$3362.50; Circione Consulting \$2644.68; Kujovich Consulting \$600.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$39,007.89; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); Paddock Publications \$88.00; BMO Harris Bank MasterCard charges \$2,644.68; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; J.A. Ketchmark \$864.20; Mchenry County Council of Governments \$475.00.**

**AYES: Trustees Zirk, Murphy**

**NAYS: Supervisor Moore, Trustee McMahon**

**ABSENT: Trustee LaPorta**

**MOTION FAILED.**

Trustee McMahon said he would change his vote if Ancel, Glink was paid. Supervisor Moore said she would change her vote if Paddock Publications was paid. Trustee Zirk modified her motion. Trustee Murphy stated that this was blackmail and a nasty way to conduct business.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to pay the Town Fund bills, modifying the Jack Freund Health Insurance payment to be \$6797.30; to delay payment to Ancel, Glink \$5747.48; to exclude payment to: John M. Nelson \$3362.50; Circione Consulting \$2644.68; Kujovich Consulting \$600.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$39,007.89; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); BMO Harris Bank MasterCard charges \$2,644.68; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; J.A. Ketchmark \$864.20; Mchenry County Council of Governments \$475.00.**

**AYES: Trustees Zirk, Murphy, Supervisor Moore**

**NAYS: Trustee McMahon**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

Assessor Ottley left the meeting at 8:00 p.m.



**Motion by Trustee Murphy, seconded by Trustee Zirk, to pay the Road District Bills as presented by the Road Commissioner, deleting the pay dates of 3/21/13 and 4/14/13 on the Road Commissioner's Pay.**

**AYES: Trustees Murphy, Zirk, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

**B. Approval of Minutes**

1. Minutes of March 14, 2013 Regular Township Board Meeting.
2. Minutes of March 26, 2013 Special Township Board Meeting.
3. Minutes of March 6, 2013 Emergency Township Meeting.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to approve the Minutes of March 14, 2013 Regular Township Board Meeting; Minutes of March 26, 2013 Special Township Board Meeting; Minutes of March 6, 2013 Emergency Township Meeting.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

**6. Public Comment/ Board Members Response to Public Comment**

Joe Vokaty-Newly elected officials should go to training.

**7. Old Business**

A. Discussion and potential action on status of ECS forensic audit; forensic audit activity invoice payment.

No action.

B. Discussion and potential action on Sun City Neighborhood 12 payment of funds owed to residents/ \$640 donation.

**Motion by Trustee Murphy, seconded by Trustee McMahon, to table until May, 2013 Regular Township Board Meeting.**

**All present vote AYE. MOTION PASSED.**

C. Discussion and potential action on confirmation on financial reports reflect different amounts from month to month on the Supervisor's Mastercard.

No action.

**8. New Business**

A. Discussion and potential action on bank reconciliation from 11-30-12 and 12-31-12.

Trustee Murphy stated that these numbers make no sense. Supervisor Moore said accounting procedures cause the *inaccuracies*.

B. Discussion and potential action on confirmation of arrangements for Annual Meeting.

No action.

C. Establishment of agenda items for next meeting.

Tabled item regarding donation.

**9. Reports**

A. Supervisor - per packet. Note from Loretta Wiuch stating donated freezer was given to Linda Moore, not the food pantry at the Township. (EXHIBIT III)

B. Trustees -Trustee Zirk reported that the Financial Reports for the Town Funds and

the Road District prepared by Supervisor Moore for presentation at the Annual Meeting have a number of inaccurate information.

C. Clerk- Statement of Economic Interest is due to the County on 5/1/13. All newly elected officials are required to submit one.

D. Assessor/Absent

E. Road Commissioner-(EXHIBIT IV)

**10. Executive Session**

**Motion by Trustee Murphy, seconded by Trustee Zirk, to enter into Executive Session for the purpose of review the Minutes of the Executive Session of November 8, 2012. All Present voted AYE. Meeting recessed at 8:34 p.m.**

**Regular Township Board Meeting reconvened at 8:38 p.m.**

**ROLL CALL:** Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, Clerk Ford, Road Commissioner Freund.

**11. Discussion and potential action of items as discussed at Executive Session.**

**Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Executive Session Minutes of November 8, 2012. All present vote AYE MOTION PASSED.**

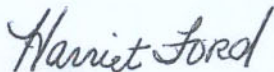
**Motion by Trustee Murphy, seconded by Trustee Zirk, to release the Executive Session Minutes of November 8, 2012. All present vote AYE MOTION PASSED.**

**12. Adjournment**

**Motion by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting. Roll Call/Voice Vote/All present voted Aye. MOTION PASSED.**

**Meeting adjourned at 8:44 p.m.**

Submitted,



Harriet Ford  
Grafton Township Clerk



EXHIBIT I

**McHenry County  
Township of Grafton**

[illegible]

L. More Supervisor

Paula Murphy Trustee

Beth J. G. G. Trustee

Shirley Robinson Trustee

Trustee



## ROAD &amp; BRIDGE BILLS - MARCH 2013

FUND	VENDOR	PO #			DUE DATE
6111	ACE	833	Maint supplies	\$ 14.18	4/30/2013
6112	ACE	835	Maint supplies	\$ 9.98	4/30/2013
6552	AT&T		Telephone & fax lines	\$ 141.05	4/9/2013
9451	BLUECROSS BLUESHIELD OF IL		Health insurance	\$ 2,311.26	5/1/2013
6313	BOTT'S WELDING	830	Maint service	\$ 23.00	4/30/2013
6651	CARDUNAL OFFICE SUPPLY	828	Office supplies	\$ 94.98	4/14/2013
6113	CHICAGO INTERNATIONAL	821	Maint supplies	\$ 95.14	4/10/2013
6113	CHICAGO INTERNATIONAL	827	Maint supplies	\$ 25.06	4/10/2013
6113	CHICAGO INTERNATIONAL	831	Maint supplies	\$ 12.52	4/10/2013
6371	COM ED			\$ 340.06	4/29/2013
9519	COM ED-STREET LIGHTS			\$ 239.56	5/28/2013
9655	CONSERV FS	829	Fuel	\$ 2,152.86	4/30/2013
9614	CURRAN CONTRACTING	826	UPM	\$ 442.47	4/18/2013
6111	GE CAPITAL RETAIL BANK	823	Maint supplies	\$ 13.02	4/28/2013
6113	GE CAPITAL RETAIL BANK	823	Maint supplies	\$ 2.60	4/28/2013
6122	GE CAPITAL RETAIL BANK	823 <i>del.</i>	Operating supplies	\$ 40.63	4/28/2013
6952	GRAFTON TWP TOWN FUND-	Pay Date 3/21/13		\$ 2,731.61	3/21/2013
6952	GRAFTON TWP TOWN FUND-	Pay Date 4/4/13		\$ 2,731.61	4/4/2013
6122	HINCKLEY SPRINGS		Water	\$ 9.10	3/25/2013
9520	LORCHEM TECHNOLOGIES	836	Sign material	\$ 18.42	4/28/2013
9451	HUMANA DENTAL		Health insurance	\$ 216.60	5/1/2013
6112	MARTIN IMPLEMENT SALES	832	Maint supplies	\$ 79.04	4/15/2013
9655	MARTIN IMPLEMENT SALES	832	Hyd fluid	\$ 84.26	4/15/2013
6373	MDC		Garbage removal	\$ 150.59	3/20/2013
6552	NEXTEL COMM.		Cell phone service	\$ 136.26	4/16/2013
6371	NICOR GAS			\$ 358.16	4/22/2013
6312	REAL'S TIRE SERVICE	834	Maint service	\$ 397.00	4/22/2013
6112	REMKE'S GARAGE	802	Maint supplies	\$ 183.00	4/26/2013
6313	REX RADIATOR AND WELDING	825	Maint service	\$ 325.00	4/13/2013
6533	ZANCK, COEN, WRIGHT & SALADIN		Legal service	\$ 1,300.00	3/30/2013
6533	ZANCK, COEN, WRIGHT & SALADIN		Legal service	\$ 575.00	3/30/2013
6533	ZANCK, COEN, WRIGHT & SALADIN		Legal service-litigation	\$ 50.00	3/30/2013
				<b>\$ 15,304.02</b>	

**This bill has NOT been paid from last month that was APPROVED on 7/12/12**

6562	TWP HIGHWAY COMM OF IL ***see note***	Summer seminar	\$ 40.00	7/19/2012
Total of UNPAID bills			\$ 40.00	
			<b>\$ 15,344.02</b>	

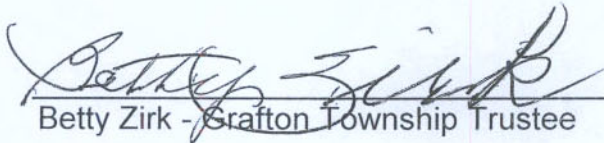
\*\*\* This was approved to be paid by the Board of Trustees at the July 12<sup>th</sup>, 2012 regular monthly board meeting but the Supervisor refused to pay for this portion of the conference cost and sent the check in for \$170.00 instead of \$210.00.

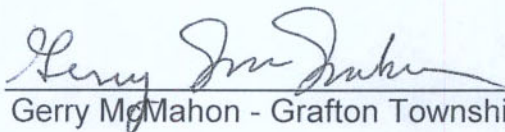
*Jack Freund*

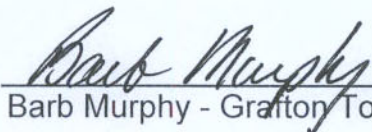
If you have any questions, please call me at the office and come in and see me.

**GRAFTON TOWNSHIP ROAD DISTRICT  
VOUCHER LIST FOR APRIL 11, 2013 MEETING**


With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.

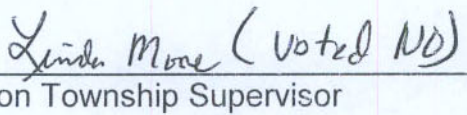
  
Betty Zirk - Grafton Township Trustee

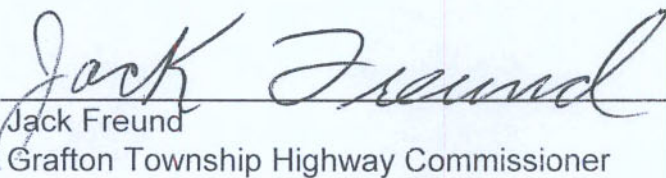
  
Gerry McMahon - Grafton Township Trustee

  
Barb Murphy - Grafton Township Trustee

\_\_\_\_\_  
Rob LaPorta - Grafton Township Trustee

  
Harriet Ford - Grafton Township Clerk

*As changed*  (voted NO)  
Linda Moore - Grafton Township Supervisor

  
Jack Freund  
Grafton Township Highway Commissioner



Meeting Date 4/11/2013

## Grafton Township Road District

Vouchers for March

Vendor	Budget Line Item	\$ Amount	Due Date
Ace Hardware / Ziegler's	6111 - R&B Maint Supply - Building	\$ 14.18	4/30/2013
Ace Hardware / Ziegler's	6112 - R&B Maint Supply - Equipment	\$ 9.98	4/30/2013
AT&T	6552 - R&B Telephone	\$ 141.05	4/9/2013
BlueCross BlueShield of IL	9451 - PHR Health / Life Insurance	\$ 2,311.26	5/1/2013
Bott's Welding & Truck Service	6313 - R&B Maint Service - Vehicles	\$ 23.00	4/30/2013
Cardunal Office Supply / IPO	6651 - R&B Office Supplies	\$ 94.98	4/14/2013
Chicago International Trucks	6113 - R&B Maint Supply - Vehicles	\$ 132.72	4/10/2013
Com Ed	6371 - R&B Utilities	\$ 340.06	4/29/2013
Com Ed - Street Lights	9519 - PHR Street Lights	\$ 239.56	5/28/2013
Conserv FS	9655 - PHR Fuel & Oil	\$ 2,152.86	4/30/2013
Curran Contracting Company	9614 - PHR Maint Supplies - Road	\$ 442.47	4/18/2013
GE Capital Retail Bank	6111 - R&B Maint Supply - Building	\$ 13.02	4/28/2013
GE Capital Retail Bank	6113 - R&B Maint Supply - Vehicles	\$ 2.60	4/28/2013
GE Capital Retail Bank	6122 - R&B Operating Supplies	\$ 40.63	4/28/2013
Grafton Township Town Fund-Pay Date <del>3/21/13</del>	6952 - R&B Intergovernmental Agmt.	\$ 2,731.61	3/21/2013
Grafton Township Town Fund-Pay Date <del>4/4/13</del>	6952 - R&B Intergovernmental Agmt.	\$ 2,731.61	4/4/2013
Hinckley Springs	6122 - R&B Operating Supplies	\$ 9.10	3/25/2013
Humana Dental Insurance	9451 - PHR Health / Life Insurance	\$ 216.60	5/1/2013
Lorchem Technologies, Inc.	9520 - PHR Road Sign & Materials	\$ 18.42	4/28/2013
Martin Implement Sales Inc.	6112 - R&B Maint Supply - Equipment	\$ 79.04	4/15/2013
Martin Implement Sales Inc.	9655 - PHR Fuel & Oil	\$ 84.26	4/15/2013
MDC Environmental Services	6373 - R&B Garbage Disposal	\$ 150.59	3/20/2013
Nextel Communications	6552 - R&B Telephone	\$ 136.26	4/16/2013
Nicor Gas	6371 - R&B Utilities	\$ 358.16	4/22/2013
Real's Tire Service	6312 - R&B Maint Service - Equipment	\$ 397.00	4/22/2013
Remke's Garage LLC	6112 - R&B Maint Supply - Equipment	\$ 183.00	4/26/2013
Rex Radiator Sales and Dist., Inc.	6313 - R&B Maint Service - Vehicles	\$ 325.00	4/13/2013
Zanck, Coen, Wright & Saladin, P.C.	6533 - R&B Legal Service	\$ 1,925.00	3/30/2013
<b>Total</b>		<b>\$15,304.02</b>	

This bill has NOT been paid from last month that was approved on 7/12/12

Township Highway Comm of IL***	6562 - R&B Travel & Meeting Expense	\$ 40.00	7/19/2012
		<b>\$ 15,344.02</b>	

\*\*\* This was approved to be paid by the Board of Trustees at the July 12<sup>th</sup>, 2012 regular monthly board meeting but the Supervisor refused to pay for this portion of the conference cost and sent the check in for \$170.00 instead of \$210.00.



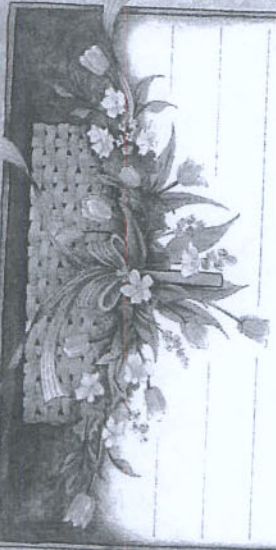
Ms. Loreta Wulich  
11623 Joan Ave  
Huntley, IL 60142-6949

Sold To  
Linda Moore

On July 12, 2011  
ONE  
FRIDGIDARE  
FREEZER

For The Sum Of  
\$50.00 P.D. in Cash

Loreta Wulich



When interacting with people with disabilities:  
Say "person with a disability" not "disabled person."

©Beth Vinkborough, Licensed by Linda McDonald, LLC

I wish to state publicly that I donated a Fridgedare commercial freezer to Linda Moore NOT Grafton township, how she chooses to use it is her choice but when she leaves office she takes it with her. I respectfully request this be entered into the minutes of tonites meeting to avoid any confusion in the future as to ownership. Respectfully,

Loreta Wulich  
7-14-2011



## Road District of Grafton Township

Jack Freund, Highway Commissioner

10109 Vine Street, Unit A

Huntley, IL 60142

Phone 847-669-5070

Fax 847-659-1075

### HIGHWAY COMMISSIONER REPORT

March 2013

- There were no Special Moving permits.
  
- TOWNSHIP HIGHWAY COMM OF IL bill for \$40.00 was not paid that was approved to be paid at the July 12, 2012 meeting (9 months ago).
  
- The TREASURER's figures on her ANNUAL ROAD DIST REPORT are incorrect – Please see handout.
  
- Reports – Still have not received any since August 2011.

If you have questions, please give me a call at the office and come in and see me.

# ROAD DISTRICT ANNUAL TREASURER'S REPORT FIGURES

		TREASURERS #'S	CORRECT #'S
<b>BEGINNING BALANCE</b>	31-Mar-13	\$ 512,869	\$ 559,027
<b><u>REVENUES</u></b>			
Property Tax	\$	823,263	\$ 630,625
Replacement Tax	\$	39,874	\$ 39,874
Interest Income	\$	467	\$ 467
Rental Income	\$	57,800	\$ 57,800
Miscellaneous Income	\$	4,895	\$ 4,895
Intergovernmental Agreements	\$	-	\$ 43,817
Grant Income	\$	-	\$ 143,750
Fines & Permits	\$	-	\$ 5,071
<b>TOTAL REVENUES:</b>		\$ 926,299	\$ 926,299
<b><u>EXPENDITURES</u></b>			
Administration	\$	288,652	\$ 223,755
Maintenance	\$	206,130	\$ 344,500
Insurance	\$	20,469	\$ 22,131
Illinois Municipal Retirement	\$	16,331	\$ 16,331
Social Security	\$	12,495	\$ 12,495
Debt Service	\$	33,228	\$ 33,228
<b>TOTAL EXPENDITURES:</b>		\$ 652,440	\$ 652,440
<b>ENDING BALANCE</b>	31-Mar-13	\$ 273,859	\$ 832,886
The Amount of tax levied the preceding year-2011:	\$	769,199	\$ 769,187
The Amount of property tax collected:	\$	747,410	\$ 747,410

## **ERRORS:**

1. The beginning balance DATE is incorrect - it should be April 1, 2012 not March 31, 2013
2. The BEGINNING BALANCE is incorrect because her ending balance was incorrect on last years report (she had wrong beginning balance on last year's report-it was the BEGINNING balance from April 1, 2010 not the ENDING balance)
3. She lumped three other income lines into the property tax line showing that we received more tax money than what we levied for.
4. The column of EXPENDITURES does not add up to \$652,440 it only adds up to \$577,305.
5. The ENDING BALANCE is incorrect because she did not add in the beginning balance to the total.
6. The amount of TAX LEVIED is incorrect - it should be \$769,187.