

GRAFTON TOWNSHIP SPECIAL BOARD MEETING MINUTES
May 23, 2013

Supervisor Kearns called the meeting to order at 7:30 p.m.

1. Roll Call

Present: Trustees Holtorf, Wagner, Ziller, Zirk; Supervisor Kearns; Road Commissioner Poznanski; Clerk Francis. Absent: Assessor Ottley

2. Pledge of Allegiance

3. Public Comment

Joseph Vakaty asked that we hire an attorney to provide written opinion on whether or not to adopt Roberts Rules for Meetings.

Pete Gonigan commented that the board does not have to go into closed meetings and that nothing prohibits public discussion of what went on in the closed meeting.

4. Approval of Minutes Dated May 9, 2013

Motion by Trustee Zirk, seconded by Trustee Holtorf to approve Minutes of Township Meeting Dated May 9th, 2013

Aye: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns

Nay: None

MOTION PASSED

5. Adoption of Roberts Rules of Order for Township Meetings

Motion by Trustee Wagner, seconded by Trustee Ziller to adopt Roberts Rules of Order for Township Meetings.

Aye: Trustees Wagner, Ziller, Zirk, Holtorf; Supervisor Kearns

Nay: None

MOTION PASSED

Assessor Ottley joined meeting at 7:39 pm

6. Review Township Budgets and take possible action.

Motion by Trustee Holtorf, seconded by Trustee Wagner, to adopt township budget with corrections as noted during discussion. (Exhibits I, II & III)

AYE: Trustees Holtorf, Wagner, Ziller, Zirk; Supervisor Kearns

NAY: None

MOTION PASSED

7. Review Road District Budgets and take possible action.

Motion by Trustee Ziller, seconded by Trustee Holtorf to table approval and action on Road District Budget. (Exhibits IV & V)

Aye: Trustees Ziller, Holtorf, Ziller, Zirk; Supervisor Kearns

Nay: None

MOTION PASSED

8. Amend and set meeting schedule for regular monthly meetings.

Motion by Trustee Wagner, seconded by Trustee Holtorf that the Grafton Township Regular Meetings will be scheduled on the 3rd Monday of each month at 7:30 pm to be held in the Grafton Township Meeting Hall.

Aye: Trustees Wagner, Holtorf, Ziller, Zirk; Supervisor Kearns

Nay: None

MOTION PASSED

9. Employment of a township accountant to work with the Supervisor for the following items:

- a.) to perform an analysis of unpaid bills and propose / work out a plan to pay debts to creditors.
- b.) to develop a cash flow analysis of monthly township income and expenses.
- c.) to develop a system of monthly reports to the board that are in compliance with generally accepted township, accounting and auditing procedures.

Motion by Trustee Wagner, seconded by Trustee Zirk to approve hiring of Township Accountant as stated above.

Aye: Trustees Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns

Nay: None

MOTION PASSED

10. Discussion and possible action to hire a new Township Attorney

Motion by Trustee Holtorf, seconded by Trustee Ziller to hire Joseph Gottemoller as Township Attorney.

Aye: Trustees Holtorf, Ziller, Wagner, Zirk; Supervisor Kearns

Nay: None

MOTION PASSED

11. Executive Meeting

Motion by Trustee Ziller, seconded by Trustee Zirk to convene an executive session at 8:35 pm. for the purpose of discussing pending litigation and personnel.

Aye: Trustees Ziller, Zirk, Holtorf, Wagner; Supervisor Kearns

Nay: None

MOTION PASSED

Supervisor Kearns called regular meeting to order at 9:45 pm.

12. Suspend, go forward or modify forensic audit until the Township Board can assess and weigh the cost and justification for the audit.

Supervisor Kearns and Trustee Ziller announce there will be no motion.

Motion by Trustee Wagner, seconded by Trustee Ziller, to adjourn the meeting.

All present voted AYE. MOTION PASSED. Meeting adjourned at 9:45 p.m.

Submitted,

Kathryn Francis
Grafton Township Clerk

Grafton Township Town Fund				
Draft Budget 2013-2014				Draft Budget
Income				2013-14
TOWN FUND				
TOWN FUND REVENUES				
	1000	PROPERTY TAXES		1,060,718
	1010	REPLACEMENT TAXES		24,400
	1020	INTEREST INCOME		-
	1040	INTER Gov Agree/road com salary		15,000
	1041	Inter Gov Agree/VOH Sr Bus		10,000
	1045	GRANT INCOME		-
	1050	TRANSPORTATION INCOME		4,500
	1051	MUNICIPAL TRANSPORTATION INCOME		-
	1055	MISCELLANEOUS INCOME		200
	1060	SALE OF CAPITAL ASSETS		-
	1070	DEBT CERTIFICATES		-
Total TOWN FUND REVENUES				1,114,818
Corporate Fund Balance as of 3/31/2013				
		Town Fund		134,258
Total Fund Balance				1,249,076
Town Insurance Fund Revenue				
	2000	PROPERTY TAXES		17,628
	2020	INTEREST INCOME		-
	2050	MISCELLANEOUS INCOME		-
Total Insurance FUND REVENUES				17,628
GRAND TOTAL REVENUE				1,266,704
TOWN FUND EXPENDITURES				
ADMINISTRATION				
CAPITAL OUTLAY				
	1829	CAPITAL ASSET OUTLAY		75,000
	1832	Debt Service Interest & Principal		3,700
	1833	IGA Rent		-
	1835	Equipment		18,213
COMMODITIES				
	1651	OFFICE SUPPLIES		3,000
	1652	OPERATING SUPPLIES		3,000
SENIOR SERVICES				
	900	SALARIES		40,000
	930	FUEL		7,500
	940	MAINTENANCE SERVICE		15,000
	950	OFFICE SUPPLIES		200
	959	COMMUNITY EVENT FEES/bingo		1,000
	960	TELEPHONE		1,200
	967	PRINTING		1,000
	968	POSTAGE		1,000
	970	MISCELLANEOUS		1,000
CONTRACTUAL SERVICES				
	1511	MAINTENANCE SERVICE-BUILDING		3,000
	1512	MAINTENANCE SERVICE - EQUIPMENT		5,000
	1531	ACCOUNTING SERVICES		36,000

Exhibit I

Posted
5-24-13

Grafton Township Town Fund				
Draft Budget 2013-2014				Draft Budget
Income				2013-14
			1533 · LEGAL SERVICE	87,000
			1551 · POSTAGE	700
			1552 · TELEPHONE	1,600
			1553 · PUBLISHING	800
			1554 · PRINTING	1,500
			1561 · Membership DUES	2,400
			1562 · TRAVEL EXPENSES	400
			1563 · TRAINING	1,000
			1565 · office expense clerk	750
			1571 · UTILITIES	5,000
			1572 · FUEL	600
			1573 · OTHER PROFESSIONAL SERVICES	25,000
			1574 · Annual Meeting Expenses	500
			1575 · Room Rent Fees	300
			OTHER EXPENDITURES	
			1905 · MISCELLANEOUS EXPENSE	10,000
			1906 Contingency Expense	38,200
			PERSONNEL	
			1420 · Office Salaries	52,000
			1421 · SALARIES	192,006
			1451 · HEALTH INSURANCE	74,800
			Total ADMINISTRATION	709,369
			ASSESSOR	
			CAPITAL OUTLAY	
			1854 · EQUIPMENT	3,000
			1899 Office Renovation	-
			COMMODITIES	
			1851 · OFFICE SUPPLIES	4,400
			CONTRACTUAL SERVICES	
			1751 · MAINTENANCE SERVICE	9,700
			1752 TELEPHONE	2,700
			1753 LEGAL	5,000
			1754 · OUTSIDE APPRAISER	100
			1755 · POSTAGE	400
			1756 Software	14,000
			1757 PUBLISHING	200
			1758 · PRINTING	300
			1759 · DUES	150
			1760 · TRAVEL EXPENSE	5,000
			1761 · TRAINING	4,000
			1762 · PUBLICATIONS/SUBSCRIPTIONS	4,000
			1763 Payroll Service Expense	-
			OTHER EXPENDITURES	
			1939 MISCELANEOUS	200
			1940 · UNIFORMS	300
			PERSONNEL	
			1240 · SALARIES	307,602
			1241 - IMRF	32,800
			1242 - FICA/Medicare	23,532
			1243 - Health Insurance	65,000

			Grafton Township Town Fund	
			Draft Budget 2013-2014	Draft Budget
Income				2013-14
		Total ASSESSOR		482,384
TOWN IMRF FUND EXPENDITURES				
		3262 · RETIREMENT CONTRIBUTION		26,000
TOWN INSURANCE FUND EXPENDITURE				
		CONTRACTED SERVICES		
		2593 · RISK MANAGEMENT CONTRIBUTION		14,225
		2453 · UNEMPLOYMENT INSURANCE		13,000
TOWN SOCIAL SECURITY EXPENDITURE				
		3761 · SOCIAL SECURITY-MEDICARE CONTRIBUTION		17,608
		3762 · MEDICARE CONTRIBUTION		4,118
				74,951
GENERAL ASSISTANCE FUND REVENUE				
		5000 · PROPERTY TAXES		20,749
		5020 · INTEREST INCOME		191
		5050 · MISCELLANEOUS INCOME		248
Total GENERAL ASSISTANCE FUND REVENUE				21,188
General Assistance Fund Balance 3/31				
		General Assis. Money Market		157,145
		Gen. Assis. Checking		3,538
		TOTAL		160,683
Gen Assist. Available Funds				181,871
GENERAL ASSISTANCE FUND EXPENSES				
ADMINISTRATION				
CAPITAL OUTLAY				
		5831 · EQUIPMENT		1,790
CONTRACTUAL SERVICES				
		5511 · MAINTENANCE SERVICE - BUILDING		1,000
		5512 · MAINTENANCE SERVICE - EQUIPMENT		1,000
		5513 · FUEL		775
		5533 · LEGAL FEES		850
		5534 · ACCOUNTING SERVICES		1,600
		5549 · OTHER PROFESSIONAL SERVICE		1,000
		5551 · POSTAGE		90
		5552 · TELEPHONE		1,000
		5553 · PUBLISHING		200
		5554 Printing		150
		5555 · TRAVEL EXPENSE		100
		5556 · TRAINING		600
		5571 · UTILITIES		1,000
OPERATING EXPENSES				
		5611 · MAINTENANCE SUPPLIES - BUILDING		500
		5651 · OFFICE SUPPLIES		500

HISTORY OF TOWNSHIP EXPENDITURES

								ADOPTED	31-Mar	Draft Budget	2013-2014
Income								2012-2013	2013 Actual	2013-14 Jim/Bett	YTD Actual
								Budget			
TOWN FUND											
TOWN FUND REVENUES											
1000 · PROPERTY TAXES	744,613	825,437	736,075	894,820	909,919	955,378		1023136	1022916	1,060,718	
1010 · REPLACEMENT TAXES	25,254	30,179	26,762	16,461	25,955	23,695		24000	23447	24,400	10,681
1020 · INTEREST INCOME	18,182	20,044	39,421	4,076	1,322	454		500	0	-	
1040 · INTER Gov Agree/road com salary				15,177	32,200	0		17676	19804	15,000	5,463
1041 · Inter Gov Agree/VOH Sr Bus					20,000	0		10000	10000	10,000	
1045 · GRANT INCOME		56,718	75,000	0	0	0		10	0	-	
1050 · TRANSPORTATION INCOME		12,248	3,700	4,047	4,643	4,665		4700	4456	4,500	814
1051 · MUNICIPAL TRANSPORTATION INCOME				102	0	88		100	0	-	
1055 · MISCELLANEOUS INCOME	29,601	15,392	5,437	3,343	2,890	3,080		2800	565	12,000	6,475
1060 · SALE OF CAPITAL ASSETS			611,000		0	0		100000	0	-	
1070 · DEBT CERTIFICATES			3,500,000		0	0		0	0	-	
Total TOWN FUND REVENUES	817,650	960,018	4,997,395	938,026	996,929	987,360		\$ 1,182,922	\$ 1,081,188	1,126,618	23,434
Corporate Fund Balance as of 3/31/2013											
Town Fund								275473		134,258	
Total Fund Balance								1,458,395	1,081,188	1,260,876	
Town Insurance Fund Revenue											
2000 · PROPERTY TAXES				14,895	14,947	16,716		16823	16819	17,628	
2020 · INTEREST INCOME				93	25	1		20	0	-	
2050 · MISCELLANEOUS INCOME				4,650	0	34		40	0	-	
Total Insurance FUND REVENUES				19,638	14,972	16,751		16883	16819	17,628	
GRAND TOTAL REVENUE								1,475,278	1,098,007	1,278,504	23,434
TOWN FUND EXPENDITURES											
ADMINISTRATION											
CAPITAL OUTLAY											
1829 · CAPITAL ASSET OUTLAY			289,458	3,502,165	420	443,711		300,000	0	75,000	
1832 Debt Service Interest & Principal				157,115	0	0		57550	78788	3,700	1,850
1833 IGA Rent						0		22200	0	-	
COMMODITIES											
1651 · OFFICE SUPPLIES	3,559	2,357	2,890	2,899	2,715	2,835		2,500	2,816	3,000	163
1652 · OPERATING SUPPLIES	1,048	1,104	2,450	2,948	2,167	2,522		2,500	2,546	3,000	

			HISTORY OF TOWNSHIP EXPENDITURES									
			31-Mar 2007 Actual	31-Mar 2008 Actual	31-Mar 2009 Actual	31-Mar 2010 Actual	31-Mar 2011 Actual	31-Mar 2012 Actual	ADOPTED 2012-2013 Budget	31-Mar 2013 Actual	Draft Budget 2013-14 Jim/Bett	2013-2014 YTD Actual
Income												
1854 · EQUIPMENT				4,871	7,880	4848	5,534	2014	8000	1959	3,000	
1899 Office Renovation								0	15000	130	3,500	
COMMODITIES												
1851 · OFFICE SUPPLIES			11,922	5,883	5,962	5768	3,536	4370	7000	3322	3,500	28
CONTRACTUAL SERVICES												
1751 · MAINTENANCE SERVICE			7,134	4,182	8,924	8110	6,563	2743	7000	5322	5,500	139
1752 TELEPHONE			575			2209	2,243	3060	4000	3403	3,400	372
1753 LEGAL						358	0	0	20000	13901	5,000	
1754 · OUTSIDE APPRAISER			650		6,000	4040	0	0	7000	0	1,000	
1755 · POSTAGE					174	180	0	22	450	200	400	
1756 Software							29,400	36745	20000	13295	14,000	
1757 PUBLISHING						27	0	0	200	52	200	
1758 · PRINTING				215	0	142	0	0	300	70	300	
1759 · DUES				50	0	25	85	0	150	0	150	
1760 · TRAVEL EXPENSE			423	606	880	2901	2,192	3047	8000	4197	5,000	104
1761 · TRAINING			2,045	2,290	2,425	1950	1,870	1660	3600	3502	4,000	
1762 · PUBLICATIONS/SUBSCRIPTION			1,046	896	2,279	342	212	260	2800	235	4,000	
1763 Payroll Service Expense								1317	5000	125	-	
OTHER EXPENDITURES												
1939 MISCELANEOUS						0	0	0	1000	131	200	
1940 · UNIFORMS					200	200	50	38	500	0	300	
PERSONNEL												
1240 · SALARIES			278,899	292,898	301,318	317026	257,455	272516	330000	298602	307,602	46,129
1241 - IMRF						26074	22985	24733	33000	30320	32,800	4,913
1242 - FICA/Medicare						22425	23615	0	26000	170	23,532	
1243 - Health Insurance						45811	42079	52164	65000	58692	65,000	4,391
Total ASSESSOR			302,694	311,891	336,042	442436	397,819	404,689	564000	437628	482384	56075.65
TOWN IMRF FUND EXPENDITURES												
3262 · RETIREMENT CONTRIBUTION			41,795	43,051	44,196	21746	22772	23127	23500	27866	26,000	
TOWN INSURANCE FUND EXPENDITURE												
CONTRACTED SERVICES												
2593 · RISK MANAGEMENT CONTRIBUTION			13,298	26,895	13,564	13835	14,527	13946	16000	14225	14,225	
2453 · UNEMPLOYMENT INSURANCE			1,276	1,640	2,152	2462	2500	12197	12000	12907	13,000	

HISTORY OF TOWNSHIP EXPENDITURES											
								ADOPTED	31-Mar	Draft Budget	2013-2014
Income								2012-2013	2013 Actual	2013-14 Jim/Bett	YTD Actual
								Budget			
TOWN SOCIAL SECURTY EXPENDITURE											
	3761 · SOCIAL SECURITY-MEDICARE CON	28,973	40,982	37,332	23576	18,654	36354	20000	36386	17,608	
	3762 · MEDICARE CONTRIBUTION	7,515		8,731		4362	8401	4700	8732	4,118	
				1,105,554		62815	94025	76200	100116	74951	
GENERAL ASSISTANCE FUND REVENUE											
	5000 · PROPERTY TAXES	51,885	57,795	59,857	79470	79,617	64914	19794	19790	20,749	
	5020 · INTEREST INCOME	5,674	5,076	1,836	201	115	157	160	302	191	
	5050 · MISCELLANEOUS INCOME	2,658	450			131	1121	100	-508.28	248	
	Total GENERAL ASSISTANCE FUND REVENUE	60,217	63,321	61,693	79750	79,863	66192	20,054	19583	21,188	
General Assistance Fund Balance 3/31								157198			
	General Assis. Money Market							4811		157,145	
	Gen. Assis. Checking							567		3,538	
	TOTAL							162,576		160,683	
	Grand Total GA							182,630		181,871	
GENERAL ASSISTANCE FUND EXPENSES											
ADMINISTRATION											
CAPITAL OUTLAY											
	5831 · EQUIPMENT	22,104	1,946	9,380	850	489	1386	1000	0	1,790	
CONTRACTUAL SERVICES											
	5511 · MAINTENANCE SERVICE - BUILDING	261	792	176	0	0	3187	1000	0	1,000	
	5512 · MAINTENANCE SERVICE - EQUIPMENT	600	1,671	403	1168	610	600	1000	1558	1,000	
	5513 · FUEL			91	72	328	400	500	776	775	
	5533 · LEGAL FEES	100		500	0	508	2000	2000	0	850	
	5534 · ACCOUNTING SERVICES	0	945	1,200	2000	0	0	2000	0	1,600	
	5549 · OTHER PROFESSIONAL SERVICE	1,330	600	1,000	700	503	841	900	938	1,000	
	5551 · POSTAGE	78		2,000	84	122	88	100	50	90	
	5552 · TELEPHONE	659	727	1,227	610	1,097	517	1000	878	1,000	
	5553 · PUBLISHING	25		0	0	19	65	250	219	200	
	5554 Printing				553	0	132	300	0	150	
	5555 · TRAVEL EXPENSE		1,286	0	204	47	52	200	28	100	
	5556 · TRAINING	238	980	10	593	260	840	900	560	600	
	5571 · UTILITIES	1,486		0	600	0	500	500	0	1,000	

HISTORY OF TOWNSHIP EXPENDITURES

							ADOPTED 2012-2013 Budget	31-Mar 2013 Actual	Draft Budget 2013-14 Jim/Bett	2013-2014 YTD Actual
Income										
OPERATING EXPENSES										
5611 · MAINTENANCE SUPPLIES - BUILDING							500	48	500	
5651 · OFFICE SUPPLIES							500	379	500	
PERSONNEL										
5421 · SALARIES							10000	4551	20,000	
5451 · HEALTH INSURANCE							1000	0	5,200	
5453 · UNEMPLOYMENT INSURANCE							600	0		
Total ADMINISTRATION							24250	9985	37355	
HOME RELIEF										
COMMODITIES										
5781 - FOOD							1000	0	5,000	
5782 · PERSONAL INCIDENTALS							2000	0	5,000	
5783 - HOUSEHOLD INCIDENTALS							2000	0	5,000	
5784 · FLAT GRANT							4500	155	2,000	
5785 - DRUGS							2000	0	5,000	
5786 - FUEL							2000	0	5,000	
5790 CATASTROPHIC DEDUCTION							50000	0	60,156	
CONTRACTUAL SERVICES										
5805 · TRANSPORTATION ASSISTANCE							3500	0	3,000	
5810 · PHYSICIAN SERVICE							12000	0	5,000	
5882 - HOSPITAL SERVICE							7000	0	5,000	
5884 - DENTAL SERVICE							3000	0	5,000	
5885 · OTHER MEDICAL SERVICE INSURANCE							5000	2360	2,360	
5886 - Funeral & Burial Service							10000	0	5,000	
5887 · SHELTER							13680	5799	10,000	
5888 · UTILITY PAYMENTS							33700	6996	15,000	
5889 - AMBULANCE							5000	0	2,000	
5890 - EYE CARE							2000	0	5,000	
Total HOME RELIEF							\$ 158,380	\$ 15,155	\$ 144,516	
Grand Total GA Expenses							182,630	25,140	181,871	
APPROPRIATION SUMMARY										
Total Town Fund Expenses							1,700,136	1,235,767	1,278,504	
Total Town Fund Revenue Available							1,475,278	1,098,007	1,278,504	
Difference							(224,858)	(137,760)	-	

05/23/13

GRAFTON TOWNSHIP-Corporate Fund
Profit & Loss Budget vs. Actual
 April 1 through May 23, 2013

	Apr 1 - May 23, 13
Ordinary Income/Expense	
Income	
CORPORATE FUND REVENUE	
1000 - PROPERTY TAXES	0.00
1010 - REPLACEMENT TAXES	10,681.26
1020 - INTEREST INCOME	0.00
1040 - IGA ROAD COM SALARY	5,463.22
1045 - GRANT INCOME	0.00
1050 - TRANSPORTATION INCOME	814.25
1051 - MUNICIPAL TRANSPORTATION INCOME	0.00
1055 - MISCELLANEOUS INCOME	6,474.78
1060 - SALE OF CAPITAL ASSETS	0.00
1070 - DEBT CERTIFICATES	0.00
CORPORATE FUND REVENUE - Other	0.00
Total CORPORATE FUND REVENUE	23,433.51
Total Income	23,433.51
Expense	
TOWN FUND EXPENDITURES	
ADMINISTRATION	
CAPITAL OUTLAY	
Debt Service Interest	0.00
1829 - CAPITAL ASSET OUTLAY	0.00
1832 - DEBT SERVICE	
1833 - FACILITY RENOVATIONS/ADDITIONS	0.00
1832 - DEBT SERVICE - Other	1,850.00
Total 1832 - DEBT SERVICE	1,850.00
CAPITAL OUTLAY - Other	0.00
Total CAPITAL OUTLAY	1,850.00
COMMODITIES	
1651 - OFFICE SUPPLIES	162.89
1652 - OPERATING SUPPLIES	0.00
COMMODITIES - Other	0.00
Total COMMODITIES	162.89
CONTRACTUAL SERVICES	
1511 - MAINTENANCE SERVICE-BUILDING	0.00
1512 - MAINTENANCE SERVICE - EQUIPMENT	67.52
1531 - ACCOUNTING SERVICES	8,619.54
1533 - LEGAL SERVICE	725.00
1551 - POSTAGE	0.00
1552 - TELEPHONE	50.43
1553 - PUBLISHING	0.00
1554 - PRINTING	0.00
1561 - DUES	35.00
1562 - TRAVEL EXPENSES	0.00
1563 - TRAINING	0.00
1571 - UTILITIES	507.86
1572 - FUEL	0.00
1573 - OTHER PROFESSIONAL SERVICES	0.00
CONTRACTUAL SERVICES - Other	0.00
Total CONTRACTUAL SERVICES	10,005.35
OTHER EXPENDITURES	
1905 - MISCELLANEOUS EXPENSE	0.00
1911 - CONTINGENCIES	0.00
1930 - INTERGOVERNMENTAL AGREEMENT	0.00
OTHER EXPENDITURES - Other	0.00
Total OTHER EXPENDITURES	0.00
PERSONNEL	
1421 - ELECTED OFFICIALS SALARIES	34,798.80
1451 - HEALTH INSURANCE	7,526.64
PERSONNEL - Other	0.00
Total PERSONNEL	42,325.44

05/23/13

GRAFTON TOWNSHIP-Corporate Fund **Profit & Loss Budget vs. Actual**

April 1 through May 23, 2013

Apr 1 - May 23, 13

SENIOR SERVICES	
900 • BUS SALARIES	2,457.35
930 • BUS FUEL	555.84
940 • BUS MAINTENANCE	3,690.80
950 • BUS OFFICE SUPPLIES	0.00
959 • BINGO/GAMES	-70.00
960 • BUS TELEPHONE	74.58
965 • UNIFORMS	0.00
966 • PUBLICATIONS	0.00
967 • PRINTING	0.00
970 • BUS MISCELLANEOUS	0.00
SENIOR SERVICES - Other	0.00
Total SENIOR SERVICES	6,708.57
ADMINISTRATION - Other	0.00
Total ADMINISTRATION	61,052.25
ASSESSOR	
CAPITAL OUTLAY	
1854 • EQUIPMENT	0.00
CAPITAL OUTLAY - Other	0.00
Total CAPITAL OUTLAY	0.00
COMMODITIES	
1851 • OFFICE SUPPLIES	28.29
COMMODITIES - Other	0.00
Total COMMODITIES	28.29
CONTRACTUAL SERVICES	
1751 • MAINTENANCE SERVICE	139.05
1752 • TELEPHONE	371.72
1753 • LEGAL FEES	0.00
1754 • OUTSIDE APPRAISER	0.00
1755 • POSTAGE	0.00
1757 • PUBLISHING	0.00
1758 • PRINTING	0.00
1759 • DUES	0.00
1760 • TRAVEL EXPENSE	103.55
1761 • TRAINING	0.00
1762 • PUBLICATIONS/SUBSCRIPTIONS	0.00
CONTRACTUAL SERVICES - Other	0.00
Total CONTRACTUAL SERVICES	614.32
OTHER EXPENDITURES	
1939 • MISCELLANEOUS	0.00
1940 • UNIFORMS	0.00
OTHER EXPENDITURES - Other	0.00
Total OTHER EXPENDITURES	0.00
PERSONNEL	
1240 • SALARIES	46,129.38
1241 • IMRF	4,912.78
1242 • FICA/MEDICARE/TAXES	0.00
1243 • HEALTH INSURANCE	4,390.88
PERSONNEL - Other	0.00
Total PERSONNEL	55,433.04
ASSESSOR - Other	0.00
Total ASSESSOR	56,075.65
TOWN FUND EXPENDITURES - Other	0.00
Total TOWN FUND EXPENDITURES	117,127.90
Total Expense	117,127.90
Net Ordinary Income	-93,694.39
Net Income	-93,694.39

Trustee Revision #1 on 4-23-2012 (special budget workshop meeting), Trustee Revision #2 on 5-10-2012 (regular meeting),

Trustee Revision #3 on 6-4-2012 (special budget workshop meeting), Trustees Adopted 6-14-2012

				Mar 2007 Actual	March 2008 Actual	March 2009 Actual	March 2010 Actual	March 2011 Actual	March 2012 Actual	ADOPTED 2012-13 Budget	
Income											
TOWN FUND											
TOWN FUND REVENUES											
			1000 · PROPERTY TAXES	744,613	825,437	736,075	894,820	909,919	955,378	1,023,136	
			1010 · REPLACEMENT TAXES	25,254	30,179	26,762	16,461	25,955	23,695	24,000	
			1020 · INTEREST INCOME	18,182	20,044	39,421	4,076	1,322	454	500	
			1040 · INTER Gov Agree/road com salary				15,177	32,200	0	17,676	
			1041 · Inter Gov Agree/VOH Sr Bus					20,000	0	10,000	
			1045 · GRANT INCOME		56,718	75,000	0	0	0	10	
			1050 · TRANSPORTATION INCOME		12,248	3,700	4,047	4,643	4,665	4,700	
			1051 · MUNICIPAL TRANSPORTATION INCOME				102	0	88	100	
			1055 · MISCELLANEOUS INCOME	29,601	15,392	5,437	3,343	2,890	3,080	2,800	
			1060 · SALE OF CAPITAL ASSETS			611,000		0		100,000	
			1070 · DEBT CERTIFICATES			3,500,000		0		0	
			Total TOWN FUND REVENUES	817,650	960,018	4,997,395	938,026	996,929	987,360	1,182,922	
			Fund Balance 3/31/10							275,473	
			Town Insurance Fund Revenue								
			2000 · PROPERTY TAXES				14,895	14,947	16,716	16823	
			2020 · INTEREST INCOME				93	25	1	20	
			2050 · MISCELLANEOUS INCOME				4,650	0	34	40	
			Total Insurance FUND REVENUES				19,638	14,972	16,751	16883	
			GRAND TOTAL REVENUE				966,162	994,503	1,004,111	1,475,278	
			TOWN FUND EXPENDITURES								
			ADMINISTRATION								
			CAPITAL OUTLAY								
			1829 · CAPITAL ASSET OUTLAY			289,458	3,502,165	420	400,000	300,000	
			1830 · BUILDING/LAND			565		0		0	
			1831 · EQUIPMENT	32,023	72,983	0		450	0	0	
			1832 Debt Service Interest & Principal				157115	0	0	57550	
			1833 Facility Renovations/Additions				0	0	0	22200	
			COMMODITIES								
			1651 · OFFICE SUPPLIES	3,559	2,357	2,890	2,899	2,842	2,954	2,500	

6/21/2012

page 1

Trustee Revision #1 on 4-23-2012 (special budget workshop meeting), Trustee Revision #2 on 5-10-2012 (regular meeting),
Trustee Revision #3 on 6-4-2012 (special budget workshop meeting), Trustees Adopted 6-14-2012

Income		Mar 2007	March 2008	March 2009	March 2010	March 2011	March 2012	ADOPTED	
		Actual	Actual	Actual	Actual	Actual	Actual	2012-13 Budget	
	1652 · OPERATING SUPPLIES	1,048	1,104	2,450	2,948	2,944	3,174	2,500	
	SENIOR SERVICES								
	900 · SALARIES	36,092	50,544	75,970	54,514	39,019	44,158	38,000	
	930 · FUEL	2,298	944	6,196	4,704	5,006	6,625	8,000	
	940 · MAINTENANCE SERVICE	1,697	733	827	1,007	2,916	6,337	8,000	
	950 · OFFICE SUPPLIES	278	5,016	126	383	448	123	200	
	959 · COMMUNITY EVENT FEES		2,101	1,058	701	1,400	2,172	2,000	
	960 · TELEPHONE	996	920	1,085	1,325	1,430	1,041	1,100	
	967 · PRINTING		3,115	5,956	684	1,580	812	250	
	968 · POSTAGE			7,923	398	1,074	2,232	200	
	970 · MISCELLANEOUS		126	98	263	273	589	100	
	CONTRACTUAL SERVICES								
	1511 · MAINTENANCE SERVICE-BUILDING	5,239	16,896	445	4,710	2,701	3813	2,000	
	1512 · MAINTENANCE SERVICE - EQUIPME	1,093	1,282	1,981	3,308	3,388	3747	4,000	
	1531 · ACCOUNTING SERVICES	4,935	4,095	2,505	15,075	2,347	1662	36,000	
	1533 · LEGAL SERVICE	5,498	3,696	7,809	88,361	260,421	105649	200,000	
	1551 · POSTAGE			533	370	456	386	400	
	1552 · TELEPHONE	3,467	4,669	5,027	2,466	2,995	869	1,000	
	1553 · PUBLISHING	1,383	1,148	1,496	1,494	1,313	452	500	
	1554 · PRINTING	222	1,858	2,800	1,538	1,711	1682	500	
	1561 · Membership DUES	1,335	2,057	2,513	2,146	2,012	2119	2,200	
	1562 · TRAVEL EXPENSES	768	596	65	964	378	495	300	
	1563 · TRAINING	150	200	58	832	968	1407	500	
	1565 · office expense clerk					13	1029	600	
	1571 · UTILITIES	4,037	5,521	3,189	4,869	5,642	4897	5,500	
	1572 · FUEL	4,368	3,295	3,695	364	247	566	400	
	1573 · OTHER PROFESSIONAL SERVICES		2,233	4,934	2,877	12,884	5829	28,000	
	1574 · Annual Meeting Expenses					234	600	1,200	
	1575 · Room Rent Fees					1,107	625	600	
	OTHER EXPENDITURES								
	1905 · MISCELLANEOUS EXPENSE			216	3294	514	653	100	
	PERSONNEL								
	1420 · Office Salaries					38221	35291	35,000	

Trustee Revision #1 on 4-23-2012 (special budget workshop meeting), Trustee Revision #2 on 5-10-2012 (regular meeting),
Trustee Revision #3 on 6-4-2012 (special budget workshop meeting), Trustees Adopted 6-14-2012

			Mar 2007	March 2008	March 2009	March 2010	March 2011	March 2012	ADOPTED	
Income			Actual	Actual	Actual	Actual	Actual	Actual	2012-13	
									Budget	
		1421 · SALARIES	161,211	165,275	174,894	200169	205883	215417	223,536	
		1451 · HEALTH INSURANCE	57,905	48,966	57,340	46266	51456	72788	75,000	
		Total ADMINISTRATION	329,602	401,730	664,102	4,108,209	655,032	930,193	1,059,936	
		ASSESSOR								
		CAPITAL OUTLAY								
		1854 · EQUIPMENT		4,871	7,880	4848	5534	2014	8,000	
		1899 OFFICE RENOVATIONS							15000	
		COMMODITIES								
		1851 · OFFICE SUPPLIES	11,922	5,883	5,962	5768	3536	4370	7,000	
		CONTRACTUAL SERVICES								
		1751 · MAINTENANCE SERVICE	7,134	4,182	8,924	8110	6563	2743	7,000	
		1752 TELEPHONE	575			2209	2243	3060	4,000	
		1753 LEGAL				358	0	0	20000	
		1754 · OUTSIDE APPRAISER	650		6,000	4040	0	0	7,000	
		1755 · POSTAGE			174	180	0	22	450	
		1756 · Software					0	36745	20,000	
		1757 PUBLISHING				27	0	0	200	
		1758 · PRINTING		215	0	142	0	0	300	
		1759 · DUES		50	0	25	85	0	150	
		1760 · TRAVEL EXPENSE	423	606	880	2901	2192	3047	8,000	
		1761 · TRAINING	2,045	2,290	2,425	1950	1870	1660	3,600	
		1762 · PUBLICATIONS/SUBSCRIPTIONS	1,046	896	2,279	342	212	260	2,800	
		1763 PAYROLL SERVICE EXPENSE						1317	5,000	
		OTHER EXPENDITURES								
		1939 MISCELANEOUS				0	0	0	1,000	
		1940 · UNIFORMS			200	200	50	38	500	
		PERSONNEL								
		1240 · SALARIES	278,899	292,898	301,318	317026	257455	272516	330,000	
		1241 - IMRF				26074	22985	24733	33000	
		1242 - FICA/Medicare				22425	23615	0	26000	
		1243 - Health Insurance				45811	42079	52164	65000	
		Total ASSESSOR	302,694	311,891	336,042	442436	397819	404,689	564,000	

Trustee Revision #1 on 4-23-2012 (special budget workshop meeting), Trustee Revision #2 on 5-10-2012 (regular meeting),
Trustee Revision #3 on 6-4-2012 (special budget workshop meeting), Trustees Adopted 6-14-2012

				Mar 2007	March 2008	March 2009	March 2010	March 2011	March 2012	ADOPTED	
Income				Actual	Actual	Actual	Actual	Actual	Actual	2012-13	
										Budget	
TOWN IMRF FUND EXPENDITURES											
	3262	·	RETIREMENT CONTRIBUTION	41,795	43,051	44,196	21746	22772	23127	23500	
TOWN INSURANCE FUND EXPENDITURE											
CONTRACTED SERVICES											
	2593	·	RISK MANAGEMENT CONTRIBUTION	13,298	26,895	13,564	13835	14527	13946	16,000	
	2453	·	UNEMPLOYMENT INSURANCE	1,276	1,640	2,152	2462	2500	12197	12000	
TOWN SOCIAL SECURTY EXPENDITURE											
	3761	·	SOCIAL SECURITY-MEDICARE CONTRIB	28,973	40,982	37,332	23576	18654	36354	20,000	
	3762	·	MEDICARE CONTRIBUTION	7,515		8,731		4362	8401	4700	
										76200	
GENERAL ASSISTANCE FUND											
GENERAL ASSISTANCE FUND REVENUE											
	5000	·	PROPERTY TAXES	51,885	57,795	59,857	79470	79684	64914	19,794	
	5020	·	INTEREST INCOME	5,674	5,076	1,836	201	115	157	160	
	5050	·	MISCELLANEOUS INCOME	2,658	450			131	1,121	100	
	Total GENERAL ASSISTANCE FUND REVENUE			60,217	63,321	61,693	79750	79863	66,192	20,054	
			Money Market							157,198	
			Checking							4,811	
			Food Pantry Donations							567	
			Fund Balance as of 3/31/10							162,576	
GENERAL ASSISTANCE FUND EXPENSES											
ADMINISTRATION											
CAPITAL OUTLAY											
	5831	·	EQUIPMENT	22,104	1,946	9,380	850	489	1386	1,000	
CONTRACTUAL SERVICES											
	5511	·	MAINTENANCE SERVICE - BUILDING	261	792	176	0	0	3187	1,000	
	5512	·	MAINTENANCE SERVICE - EQUIPMENT	600	1,671	403	1168	610	600	1,000	
	5513	·	FUEL			91	72	328	400	500	
	5533	·	LEGAL FEES	100		500	0	508	0	2,000	
	5534	·	ACCOUNTING SERVICES	0	945	1,200	2000	0	0	2,000	

Trustee Revision #1 on 4-23-2012 (special budget workshop meeting), Trustee Revision #2 on 5-10-2012 (regular meeting),
Trustee Revision #3 on 6-4-2012 (special budget workshop meeting), Trustees Adopted 6-14-2012

				Mar 2007	March 2008	March 2009	March 2010	March 2011	March 2012	ADOPTED	
Income				Actual	Actual	Actual	Actual	Actual	Actual	2012-13	
										Budget	
		5549 · OTHER PROFESSIONAL SERVICE		1,330	600	1,000	700	503	841	900	
		5551 · POSTAGE		78		2,000	84	122	88	100	
		5552 · TELEPHONE		659	727	1,227	610	1097	517	1,000	
		5553 · PUBLISHING		25		0	0	19	65	250	
		5554 Printing					553	0	132	300	
		5555 · TRAVEL EXPENSE			1,286	0	204	47	52	200	
		5556 · TRAINING		238	980	10	593	260	840	900	
		5571 · UTILITIES		1,486		0	600	0	500	500	
OPERATING EXPENSES											
		5611 · MAINTENANCE SUPPLIES - BUILDING			22	0	44	124	0	500	
		5651 · OFFICE SUPPLIES		379	262	173	621	42	1002	500	
PERSONNEL											
		5421 · SALARIES		39740	39430	46,944	25623	16518	1799	10,000	
		5451 · HEALTH INSURANCE			3037	5,218	0	0	0	1000	
		5453 · UNEMPLOYMENT INSURANCE		36	319	0		0	0	600	
Total ADMINISTRATION				67,036	52,017	68,321	33722	16,518	11,409	24,250	
HOME RELIEF							incorrect	0			
COMMODITIES											
		5781 - FOOD					0	414	188	1000	
		5782 · PERSONAL INCIDENTALS			324	0	0	180	0	2000	
		5783 - HOUSEHOLD INCIDENTALS					0	0	0	2000	
		5784 · FLAT GRANT		300		1,163	1777	1686	0	4500	
		5785 - DRUGS					0	0	0	2000	
		5786 - FUEL					300	0	0	2000	
		5790 CATASTROPHIC DEDUCTION								50000	
CONTRACTUAL SERVICES											
		5805 · TRANSPORTATION ASSISTANCE				850	289	0	0	3500	
		5810 · PHYSICIAN SERVICE				250	0	0	0	12000	
		5882 - HOSPITAL SERVICE					0	0	0	7000	
		5884 - DENTAL SERVICE					0	0	0	3000	
		5885 · OTHER MEDICAL SERVICE INSURANCE		2225	2529	2,766	2516	2360	2,360	5000	
		5886 - Funeral & Burial Service					0	0	0	10000	

Trustee Revision #1 on 4-23-2012 (special budget workshop meeting), Trustee Revision #2 on 5-10-2012 (regular meeting),
Trustee Revision #3 on 6-4-2012 (special budget workshop meeting), Trustees Adopted 6-14-2012

				Mar 2007 Actual	March 2008 Actual	March 2009 Actual	March 2010 Actual	March 2011 Actual	March 2012 Actual	ADOPTED 2012-13 Budget	
Income											
			5887 - SHELTER	1460	5968	4,888	2863	1500	2,648	13680	
			5888 - UTILITY PAYMENTS	7,797	8,059	16,497	10298	13245	10,807	33,700	
			5889 - AMBULANCE				0	0	0	5000	
			5890 - EYE CARE				0	0	0	2000	
Total HOME RELIEF				11,782	16,880	26,414	18043	19385	16,003	158380	
APPROPRIATION SUMMARY											
			Total Town Fund Expenses							1,700,136	
			Total Town Fund Revenue Available							1,475,278	
			Balance							-224,858	
			General Assistance Fund Expenses							182,630	
			General Assistance Revenue							182,063	
			Difference							-567	

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2012 and ending March 31, 2013 by fund shall be as follows:

1	General Town Fund	1,475,278
12	Insurance Fund	16,883
15	General Assistance Fund	182,630
TOTAL APPROPRIATIONS:		1,674,791

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million Six Hundred Seventy Four Thousand Seven Hundred Ninety one (\$1,674,791) for the fiscal year beginning April 1, 2012 and ending March 31, 2013

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 14 day of June, 2012 pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

BOARD OF TRUSTEES

Linda Moore

Rob LaPorta

Gerald McMahon

Barbara Murphy

Betty Zirk

AYE

NAY

ABSENT

_____	<u>X</u>	_____
<u>X</u>	_____	_____
<u>X</u>	_____	_____
<u>X</u>	_____	_____
<u>X</u>	_____	_____

Harriet Ford

Town Clerk
Harriet Ford

"Voted No" Linda Moore

Chairman
Linda Moore

FILED
McHENRY COUNTY, IL

JUN 20 2012

Kathleen A. [Signature]
COUNTY CLERK

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP 2012614

The undersigned, duly elected, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2012 and ending March 31, 2013 as adopted this 14 day of June, 2012.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 14th day of JUNE, 2012

Harriet Ford

Town Clerk

Filed this _____ day of _____, 2012

County Clerk

FILED
McHENRY COUNTY, IL

JUN 26 2012

Kathleen C. Schubert
COUNTY CLERK

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 14 day of June, 2012

Linda Moore
Linda Moore, Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 201____

County Clerk

FILED
McHENRY COUNTY, IL

JUN 26 2012

Kathleen B. Schultz
COUNTY CLERK

BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

ORDINANCE No. _____

An ordinance appropriating for all road purposes for Grafton Township Road District, McHenry County, Illinois, for the fiscal year beginning April 1, 2013 and ending March 31, 2014.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Road District, be and the same are hereby appropriated for road purposes of Grafton Township Road District, McHenry County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2013 and ending March 31, 2014.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

2013-2014
Budgeted

6 GENERAL ROAD FUND

BEGINNING BALANCE April 1, 2013 292,525

REVENUES

6000	Property Tax Total	237,077
6002	Municipal Share	(113,932)
6010	Replacement Tax	39,000
6020	Interest Income	400
6030	Rental Income	11,100
6040	Intergovernmental Agreement	302,000
6050	Miscellaneous Income	200
6060	Court Fines & Permits	2,000
6070	Maintenance Fees	0
6080	Grant Income	0
6090	Loan Income	0

TOTAL REVENUES: 477,845

TOTAL FUNDS AVAILABLE: 770,370

EXPENDITURES

Administration	131,900
Maintenance	596,924

TOTAL EXPENDITURES: 728,824

6391 Contingencies 34,000

TOTAL APPROPRIATIONS: 762,824

ENDING BALANCE March 31, 2014 7,546

2013-2014
Budgeted

ADMINISTRATION

CAPITAL OUTLAY

6831	Equipment	5,000	
			<hr/> 5,000

COMMODITIES

6651	Office Supplies	800	
			<hr/> 800

CONTRACTUAL SERVICES

6512	Maintenance Equipment	1,000	
6531	Accounting Service	27,000	
6533	Legal Service	60,000	
6551	Postage	300	
6552	Telephone	5,000	
6553	Publishing	1,500	
6554	Printing	200	
6561	Dues & Subscriptions	300	
6562	Travel & Meeting Expense	6,000	
6563	Education & Training	1,000	
			<hr/> 102,300

OTHER EXPENDITURES

6914	Municipal Replacement Tax	7,800	
6929	Miscellaneous Expense	8,000	
			<hr/> 15,800

PERSONNEL

6421	Salaries	8,000	
			<hr/> 8,000

TOTAL ADMINISTRATION:		<hr/> 131,900
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MAINTENANCECAPITAL OUTLAY

6820	Capital Asset Outlay	140,000
6833	Other Improvements	50,000
6840	Debt Service	268,500

458,500
COMMODITIES

6111	Maintenance Supplies-Building	10,000
6112	Maintenance Supplies-Equipment	10,000
6113	Maintenance Supplies-Vehicle	10,000
6114	Maintenance Supplies-Road	100
6116	Maintenance Supplies-Snow Removal	100
6118	Maintenance Supplies-Bridge	5,000
6122	Operating Supplies	3,000
6123	Small Tools	6,000

44,200
CONTRACTUAL SERVICES

6311	Maintenance Service-Building	10,000
6312	Maintenance Service-Equipment	10,000
6313	Maintenance Service-Vehicle	10,000
6314	Maintenance Service-Road	100
6316	Maintenance Service-Snow Removal	100
6318	Maintenance Service-Bridge	15,000
6332	Engineering Service	5,000
6371	Utilities	9,000
6373	Garbage Disposal	4,000
6394	Rentals	500

63,700
OTHER EXPENDITURES

6919	Miscellaneous Expense	5,000
6952	Intergovernmental Agreement	15,024

20,024
PERSONNEL

6221	Salaries	10,500
------	----------	--------

10,500

TOTAL MAINTENANCE:

596,924

2013-2014
Budgeted

22 INSURANCE FUND

BEGINNING BALANCE April 1, 2013 19,587

REVENUES

7000	Property Tax	24,994
7020	Interest Income	20
7050	Miscellaneous Income	2,900

TOTAL REVENUES: 27,914

TOTAL FUNDS AVAILABLE: 47,501

EXPENDITURES

PERSONNEL

7453	Unemployment Insurance	6,000
------	------------------------	-------

CONTRACTUAL SERVICES

7593	Risk Management Contribution	39,000
------	------------------------------	--------

TOTAL EXPEND/APPROPRIATION: 45,000

ENDING BALANCE March 31, 2014 2,501

2013-2014
Budgeted

23 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE April 1, 2013 25,799

REVENUES

8000	Property Tax	12,669
8020	Interest Income	20
8050	Miscellaneous Income	10

TOTAL REVENUES: 12,699

TOTAL FUNDS AVAILABLE: 38,498

EXPENDITURES

PERSONNEL

8463	Retirement Contribution	37,000
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TOTAL EXPEND/APPROPRIATION: 37,000

ENDING BALANCE March 31, 2014 1,498

2013-2014
Budgeted

25 PERMANENT ROAD FUND

BEGINNING BALANCE

April 1, 2013

495,305

REVENUES

9000	Property Tax	
9020	Interest Income	500,484
9040	Intergovernmental Agreement	200
9050	Miscellaneous Income	500
9060	Permits & Bonds	1,200
9080	Grant Income	2,000
		100

TOTAL REVENUES:

504,484

TOTAL FUNDS AVAILABLE:

999,789

EXPENDITURES

COMMODITIES

9614	Maintenance Supplies-Road	
9652	Operating Supplies	45,000
9655	Auto Fuel & Oil	10,000
9656	Salt, Calcium, Ice Control	45,000
		100,000

200,000

CONTRACTUAL SERVICES

9514	Maintenance Service-Road	
9518	Road Stripping	375,000
9519	Street Lights	25,000
9520	Road Signs & Materials	6,000
9532	Engineering Service	30,000
9594	Rentals	45,000
		15,000

496,000

OTHER EXPENDITURES

9929	Miscellaneous Expense	
9952	Intergovernmental Agreement	10,000
		14,500

24,500

PERSONNEL

9421	Salaries	
9451	Health / Life Insurance	200,000
9461	Social Security Contribution	40,000
9462	Medicare Contribution	15,000
9472	Uniforms	4,000
		2,000

261,000

TOTAL EXPENDITURES:

981,500

9917 Contingencies

15,000

TOTAL APPROPRIATIONS:

996,500

ENDING BALANCE

March 31, 2014

3,289

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2013 and ending March 31, 2014 by fund shall be as follows:

6	General Road Fund	762,824
22	Insurance Fund	45,000
23	Illinois Municipal Retirement Fund	37,000
25	Permanent Road Fund	996,500

TOTAL APPROPRIATIONS:	1,841,324
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SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of one million eight hundred forty one thousand three hundred twenty four Dollars (\$1,841,324.00) for the fiscal year beginning April 1, 2013 and ending March 31, 2014.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 9th day of May, 2013 pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Linda Moore	_____	_____	_____
Barb Murphy	_____	_____	_____
Gerry McMahon	_____	_____	_____
Betty Zirk	_____	_____	_____
Rob LaPorta	_____	_____	_____

Town Clerk

Linda Moore - Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

The undersigned, duly elected, qualified and acting Clerk, of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Road District for the fiscal year beginning April 1, 2013 and ending March 31, 2014, as adopted this 9th day of May, 2013.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Road District, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of ____, 2013

Town Clerk

Filed this ____ day of ____, 2013

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

ROAD DISTRICT

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township Road District, McHenry County, Illinois.

This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 2013

Chief Fiscal Officer

Filed this _____ day of _____, 2013

County Clerk

Road District of Grafton Township

Jack Freund, Road Commissioner

10109 Vine Street, Unit A

Huntley, IL 60142

Phone 847-669-5070

Fax 847-659-1075

May 2, 2013

Road District Budget Changes to Tentative 2013-2014 Budget

<u>Fund</u>	<u>Tentative Amt</u>	<u>Proposed Amt</u>
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\$2,000.00 was added to each of these totals due to the return of our payment to Evans, Marshall & Pease, P.C. that was made in February 2013.

Beginning Balance	\$290,525	\$292,525
6531 – Accounting Service	\$25,000	\$27,000

Money was also added to each Property Tax Income Fund due to receiving the actual numbers from the county.

6000 - Property Tax	\$236,887	\$237,077
6002 - Municipal Share	-\$118,444	-\$113,932
7000 - Property Tax	\$24,961	\$24,994
8000 - Property Tax	\$12,650	\$12,669
9000 - Property Tax	\$500,085	\$500,484

04/10/13
Cash Basis

Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2012 through March 2013

Exhibit V

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
ROAD & BRIDGE FUND EXPENDITURES				
ADMINISTRATION				
CAPITAL OUTLAY				
6831 - EQUIPMENT	75.00	4,000.00	-3,925.00	1.9%
Total CAPITAL OUTLAY	75.00	4,000.00	-3,925.00	1.9%
COMMODITIES				
6651 - OFFICE SUPPLIES	123.06	600.00	-476.94	20.5%
Total COMMODITIES	123.06	600.00	-476.94	20.5%
CONTRACTED SERVICES				
6512 - MAINTENANCE EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
6531 - ACCOUNTING SERVICE	4,000.00	25,000.00	-21,000.00	16.0%
6533 - LEGAL SERVICE	26,558.15	60,000.00	-33,441.85	44.3%
6551 - POSTAGE	136.70	200.00	-63.30	68.4%
6552 - TELEPHONE	3,277.72	4,500.00	-1,222.28	72.8%
6553 - PUBLISHING	203.30	1,500.00	-1,296.70	13.6%
6554 - PRINTING	0.00	200.00	-200.00	0.0%
6561 - DUES AND SUBSCRIPTIONS	185.00	300.00	-115.00	47.5%
6562 - TRAVEL & MEETING EXPENSE	2,375.58	5,000.00	-2,624.42	12.0%
6563 - EDUCATION & TRAINING	60.00	500.00	-440.00	37.5%
Total CONTRACTED SERVICES	36,796.45	98,200.00	-61,403.55	99.7%
OTHER EXPENDITURES				
6914 - MUNICIPAL REPLACEMENT	7,779.94	7,800.00	-20.06	1.6%
6929 - MISCELLANEOUS	129.39	8,000.00	-7,870.61	50.1%
Total OTHER EXPENDITURES	7,909.33	15,800.00	-7,890.67	82.5%
PERSONNEL				
6421 - SALARIES	5,775.00	7,000.00	-1,225.00	82.5%
Total PERSONNEL	5,775.00	7,000.00	-1,225.00	40.3%
Total ADMINISTRATION	50,678.84	125,600.00	-74,921.16	8.6%
MAINTENANCE				
CAPITAL OUTLAY				
6820 - CAPITAL ASSET OUTLAY	4,171.90	122,500.00	-118,328.10	3.4%
6833 - OTHER IMPROVEMENTS	0.00	25,000.00	-25,000.00	0.0%
6840 - DEBT SERVICE	33,228.00	286,700.00	-253,472.00	11.6%
Total CAPITAL OUTLAY	37,399.90	434,200.00	-396,800.10	8.6%
COMMODITIES				
6111 - MAINTENANCE SUPPLY - BUILDING	300.26	10,000.00	-9,699.74	3.0%
6112 - MAINTENANCE SUPPLY - EQUIPMENT	5,667.14	10,000.00	-4,332.86	56.7%
6113 - MAINTENANCE SUPPLY - VEHICLES	4,635.03	10,000.00	-5,364.97	46.4%
6114 - MAINTENANCE SUPPLY - ROAD	0.00	100.00	-100.00	0.0%
6116 - MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6118 - MAINTENANCE SUPPLY - BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6122 - OPERATING SUPPLIES	878.58	2,500.00	-1,621.42	35.1%
6123 - SMALL TOOLS	1,031.68	6,000.00	-4,968.32	17.2%
Total COMMODITIES	12,512.69	39,700.00	-27,187.31	31.5%
CONTRACT SERVICES				
6311 - MAINTENANCE SERVICE - BUILDING	1,843.50	10,000.00	-8,156.50	18.4%
6312 - MAINTENANCE SERVICE - EQUIPME...	1,722.38	10,000.00	-8,277.62	17.2%
6313 - MAINTENANCE SERVICE - VEHICLES	189.50	8,500.00	-8,310.50	2.2%
6314 - MAINTENANCE SERVICE ROADS	0.00	100.00	-100.00	0.0%
6316 - MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6318 - MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6332 - ENGINEERING SERVICE	0.00	500.00	-500.00	0.0%
6371 - UTILITIES	2,912.36	9,000.00	-6,087.64	32.4%
6373 - GARBAGE DISPOSAL	1,762.22	3,000.00	-1,237.78	58.7%
6394 - RENTALS	0.00	300.00	-300.00	0.0%
Total CONTRACT SERVICES	8,429.96	42,500.00	-34,070.04	19.8%
OTHER EXPENDITURES				
6919 - MISCELLANEOUS	0.00	3,000.00	-3,000.00	0.0%
6952 - INTERGOVERNMENTAL AGMT	19,804.15	34,828.00	-15,023.85	56.9%
Total OTHER EXPENDITURES	19,804.15	37,828.00	-18,023.85	52.4%
PERSONNEL				
6221 - SALARIES	8,085.00	9,500.00	-1,415.00	85.1%
Total PERSONNEL	8,085.00	9,500.00	-1,415.00	85.1%
Total MAINTENANCE	86,231.70	563,728.00	-477,496.30	15.3%
Total ROAD & BRIDGE FUND EXPENDITURES	136,910.54	689,328.00	-552,417.46	19.9%
6391 - R&B - CONTINGENCIES	0.00	28,800.00	-28,800.00	0.0%
6560 - Payroll Expenses	615.48	0.00	0.00	0.0%
66900 - Reconciliation Discrepancies	0.00	15,000.00	-15,000.00	0.0%
9917 - PHR - CONTINGENCIES	0.00	0.00	0.00	0.0%
Total Expense	652,439.78	1,596,378.00	-943,938.22	40.9%
Net Ordinary Income	273,859.46	-543,682.00	817,541.46	-50.4%
Net Income	273,859.46	-543,682.00	817,541.46	-50.4%

9:45 AM

04/10/13

Cash Basis

Grafton Township R & B Profit & Loss Budget vs. Actual

April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
PERMANENT HARD ROAD FD REVENUES				
9000 - PROPERTY TAXES	468,154.41	468,254.00	-99.59	100.0%
9020 - INTEREST INCOME	41.77	250.00	-208.23	16.7%
9040 - Intergovernmental Agreement	22,800.00			
9050 - MISCELLANEOUS INCOME	1,725.00	1,200.00	525.00	143.8%
9060 - Permits & Bonds	2,860.00	2,000.00	860.00	143.0%
9080 - GRANT INCOME	143,750.00	100.00	143,650.00	143,750.0%
Total PERMANENT HARD ROAD FD REVENUES	639,331.18	471,804.00	167,527.18	135.5%
ROAD & BRIDGE FUND REVENUES				
6000 - PROPERTY TAXES - ROAD & BRIDGE	126,187.08	242,863.00	-116,675.92	52.0%
6002 - MUNICIPAL SHARE	0.00	-116,651.00	116,651.00	0.0%
6010 - REPLACEMENT TAXES-ROAD & BRIDGE	39,874.34	41,000.00	-1,125.66	97.3%
6020 - INTEREST INCOME	425.36	400.00	25.36	106.3%
6030 - RENTAL INCOME	57,800.00	48,000.00	9,800.00	120.4%
6040 - INTERGOVERNMENT AGREEMENT	21,016.83	324,100.00	-303,083.17	6.5%
6050 - MISCELLANEOUS INCOME	247.32	150.00	97.32	164.9%
6060 - COURT FINES & PERMITS	2,210.66	2,000.00	210.66	110.5%
Total ROAD & BRIDGE FUND REVENUES	247,761.59	541,862.00	-294,100.41	45.7%
ROAD & BRIDGE IMRF FUND REVENUE				
8000 - PROPERTY TAXES	15,060.07	15,063.00	-2.93	100.0%
8020 - INTEREST INCOME	0.00	20.00	-20.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	15,060.07	15,083.00	-22.93	99.8%
ROAD & BRIDGE INSURANCE REVENUE				
7000 - PROPERTY TAXES	21,223.40	21,227.00	-3.60	100.0%
7020 - INTEREST INCOME	0.00	20.00	-20.00	0.0%
7050 - MISCELLANEOUS INCOME	2,923.00	2,700.00	223.00	108.3%
Total ROAD & BRIDGE INSURANCE REVENUE	24,146.40	23,947.00	199.40	100.8%
Total Income	926,299.24	1,052,696.00	-126,396.76	88.0%
Expense				
PERMANENT HARD ROAD EXPENDITURE				
COMMODITIES				
9614 - MAINTENANCE SUPPLIES - ROADS	5,633.61	42,000.00	-36,366.39	13.4%
9652 - OPERATING SUPPLIES	515.46	10,000.00	-9,484.54	5.2%
9655 - AUTO FUEL & OIL	14,034.22	45,000.00	-30,965.78	31.2%
9656 - SALT, CALCIUM, ICE CONTROL	42,580.88	100,000.00	-57,419.12	42.6%
Total COMMODITIES	62,764.17	197,000.00	-134,235.83	31.9%
CONTRACT SERVICES				
9514 - MAINTENANCE SERVICE ROAD	186,138.25	240,000.00	-53,861.75	77.6%
9518 - ROAD STRIPPING	18,315.43	20,000.00	-1,684.57	91.6%
9519 - Street Lights	3,128.37	6,000.00	-2,871.63	52.1%
9520 - ROAD SIGNS & MATERIALS	150.00	25,000.00	-24,850.00	0.6%
9532 - ENGINEERING SERVICE	19,470.23	30,000.00	-10,529.77	64.9%
9594 - RENTALS	0.00	15,000.00	-15,000.00	0.0%
Total CONTRACT SERVICES	227,202.28	336,000.00	-108,797.72	67.6%
OTHER EXPENDITURES				
9929 - MISCELLANEOUS	1,530.00	10,000.00	-8,470.00	15.3%
Total OTHER EXPENDITURES	1,530.00	10,000.00	-8,470.00	15.3%
PERSONNEL				
9421 - SALARIES	146,879.03	195,000.00	-48,120.97	75.3%
9451 - Health / Life Insurance	25,397.94	30,000.00	-4,602.06	84.7%
9461 - Social Security Contribution	10,161.23	14,000.00	-3,838.77	72.6%
9462 - Medicare Contribution	2,333.38	3,750.00	-1,416.62	62.2%
9472 - Uniforms	184.00	1,500.00	-1,316.00	12.3%
Total PERSONNEL	184,955.58	244,250.00	-59,294.42	75.7%
Total PERMANENT HARD ROAD EXPENDITURE	476,452.03	787,250.00	-310,797.97	60.5%
ROAD & BRIDGE-IMRF-EXPENDITURE				
PERSONNEL				
8463 - RETIREMENT CONTRIBUTION	16,331.03	37,000.00	-20,668.97	44.1%
Total PERSONNEL	16,331.03	37,000.00	-20,668.97	44.1%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	16,331.03	37,000.00	-20,668.97	44.1%
ROAD & BRIDGE-INS-EXPENDITURE				
CONTRACT SERVICE				
7593 - RISK MANAGEMENT CONTRIBUTION	20,469.00	33,000.00	-12,531.00	62.0%
Total CONTRACT SERVICE	20,469.00	33,000.00	-12,531.00	62.0%
PERSONNEL				
7453 - UNEMPLOYMENT INSURANCE	1,661.70	6,000.00	-4,338.30	27.7%
Total PERSONNEL	1,661.70	6,000.00	-4,338.30	27.7%
Total ROAD & BRIDGE-INS-EXPENDITURE	22,130.70	39,000.00	-16,869.30	56.7%