

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
MONDAY, JULY 15, 2013 7:30 p.m.**

1. Supervisor Kearns called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Trustees Holtorf, Wagner, Ziller; Supervisor Kearns; Road Commissioner Poznanski; Assessor Ottley; Clerk Francis. Absent: Trustee Zirk

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda as posted

Motion by Trustee Ziller, second by Trustee Wagner to approve the agenda with a typo correction.

All Ayes. Motion Carries.

5. Regular Business

A. Approval of Minutes

1. Minutes of June 26, 2013 Township Public Budget Hearing.

Motion by Trustee Wagner, second by Trustee Ziller to approve the minutes of the June 26, 2013 Township Public Budget Hearing.

Roll Call:

Ayes: Trustees Wagner, Ziller, Holtorf, Supervisor Kearns.

Nays: None.

Motion Carries.

2. Minutes of June 26, 2013 Township Special Board Meeting.

Motion by Wagner, second by Holtorf to approve the minutes of the June 26, 2013 Township Special Meeting.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller, Supervisor Kearns.

Nays: None.

Motion Carries.

B. Audit and Payment of unpaid bills.

Motion by Trustee Holtorf, second by Trustee Wagner to approve the unpaid bills with the exception of Ancel Glink, and Ottosen. (Exhibit 1)

Roll Call:

Ayes: Trustees Holtorf, Wagner, Ziller, Supervisor Kearns.

Nays: None.

Motion Carries.

C. Review Warrant check detail.

Trustees reviewed warrant check details.

Motion by Trustee Wagner, second by Trustee Holtorf to approve the warrant list. (Exhibit 2)

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller, Supervisor Kearns.

Nays: None.

Motion Carries.

6. Public Comment/Board Response.

Al Jordi would like the regular and special meetings posted in the Northwest Herald. Clerk Francis indicated that she would work with the Northwest Herald to try to make that happen. Joe Vokaty would like to propose the board appoint an assistant clerk. Joe Vokaty also said that Township busing does not suit him. Requests that the routes be expanded to include areas other than just Huntley. Also feels that bus should be eliminated. Supervisor Kearns indicated that the bus issue would be examined at a future date.

7. Old Business

A. Discussion and potential action of Final Audit ending March 31, 2013.

1. Presentation by George Roach.

2. Motion to approve March 31, 2013 Audit.

Motion by Trustee Wagner, second by Trustee Holtorf to approve the March 31, 2013 audit annual report for year ended March 31, 2013 as amended on page 18.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller, Supervisor Kearns.

Nays: None.

Motion Carries.

B. Discussion and potential action for the Road District to pay a percentage of the 2012 and 2013 Audit bills.

Motion by Trustee Ziller, second by Trustee Holtorf to have the Road District pay 33% or audit bill for years ending 2012 and 2013.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller; Supervisor Kearns.

Nays: None.

Motion Carries.

8. **Committee and Officer Reports**

Supervisor: Supervisor Kearns reported that the Township received \$10,000 from Huntley to help with the busing of residents in Rutland Township. He reports that he has almost completed the Senior Grant. Mary Donner from Pace discusses with the trustees the option to lease a bus from Pace for \$1,000 initial payment and \$100 per month thereafter to include maintenance. Supervisor Kearns further explains that a replacement bus for the old one currently owned by the township will cost about \$68,000.

Trustees: Trustee Holtorf reports that the Purchase Order system is in place. Electrical work will start this week and will cost less than \$5,000 for both sides of the offices.

Audit: Committee reports that Donna Schafer of McHenry Township has a good model of procedures and policies and will help the committee produce a draft.

Road District: 2013 major project is underway on Kruetzer. Still prepping for other projects. Stripe-ing is being done throughout and shoulder gravel work will start soon. Patching on Columbine being done and seal coating is on Saturday.

Assessor: Article in Northwest Herald was wrong again. Assessor Ottley stressed that the lawsuit between his office and the township was about the phone bills, not the windows. Township Property Assessments have been published and the last day to protest is August 5th.

Legal: No pending lawsuits.

Clerk: Clerk Francis reminds trustees to complete their OMA training online by August 18, 2013 and file their certificate of completion with the Township Clerk's Office.

9. **Executive Session**

Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).

Motion at 8:37 by Trustee Holtorf, second by Trustee Ziller to convene an Executive Session to discuss pending litigation and personnel involving the Township.

All Ayes. Motion Carries.

The regular Township Board Meeting was reconvened at 9:08 p.m.

Present: Trustees Holtorf, Wagner, Ziller; Supervisor Kearns; Clerk Francis

10. **Discussion and potential action of items as discussed during Executive Session**

No action was taken.

11. Adjournment

Motion by Trustee Holtorf, second by Trustee Wagner to adjourn the meeting.
All Ayes. No Nays. Meeting Adjourned at 9:08 pm.

Submitted,

Kathryn Francis
Grafton Township Clerk

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Kathryn Francis.