

**GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, DECEMBER 16, 2013 7:30 p.m.**

1. Supervisor Kearns called the meeting to order at 7:33 p.m.

2. Roll Call

Present: Trustees Holtorf, Zirk and Ziller; Supervisor Kearns; Road Commissioner Poznanski; Assessor Ottley; Clerk Francis. Absent: Trustee Wagner

Trustee Wagner entered the meeting at 7:35

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda as posted

Motion by Trustee Zirk, second by Trustee Holtorf to approve the agenda as posted.

Ayes: Trustees Zirk, Holtorf, Wagner, Zirk; Supervisor Kearns

Nays: None

Motion Carries.

5. Regular Business

A. Approval of Minutes of November 18, 2013 Township Regular Meeting.

Motion by Trustee Ziller, second by Trustee Zirk to approve the minutes of the November 18, 2013 Regular Meeting.

Ayes: Trustees Ziller, Zirk, Wagner, Holtorf; Supervisor Kearns

Nays: None

Motion Carries.

B. Audit and Payment of unpaid bills.

Supervisor Kearns stated that the Ancel Glink bill for \$6,873.07 should not be on the list, and that was verified by Ancel Glink. He also pointed out the bill for the Huntley Area Chamber of Commerce, and asked whether or not the trustees wanted to pay the bill to retain membership in the Chamber.

Motion by Trustee Holtorf, second by Trustee Ziller to approve the unpaid bills for payment including the Huntley Chamber of Commerce, with the exception of Ancel Glink PO#1176 for \$6,873.07 and Otteson-Britz \$42,869.68 which is on hold. Exhibit I

Ayes: Trustees Holtorf, Ziller, Wagner, Zirk; Supervisor Kearns

Nays: None

Motion Carries.

C. Review Road and Bridge Warrant check detail.

Motion by Trustee Holtorf, second by Trustee Ziller to approve the Township Road and Bridge as detailed in the warrant list. Exhibit II

Ayes: Trustees Holtorf, Ziller, Wagner, Zirk; Supervisor Kearns

Nays: None

Motion Carries.

6. Public Comment/ Board Members Response to Public Comment

None.

7. Old Business

A. Adoption of Township tax levy

Supervisor Kearns stated that we are asking for a 4% increase in Levy on new construction which is \$1,143,060 compared to \$1,100,000 million last year.

Motion by Trustee Holtorf, second by Trustee Zirk to adopt the Township tax levy as stated by the Supervisor.

Ayes: Trustees Holtorf, Zirk, Wagner, Ziller; Supervisor Kearns

Nays: None

Motion Carries.

B. Adoption of Road District tax levy

The Road District is asking for a levy of 4.5% increase to \$1,810,110

Motion by Trustee Ziller, second by Trustee Holtorf to adopt the Road District tax levy as stated.

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns

Nays: None

Motion Carries.

7. New Business

None.

8. Executive Session if needed

None.

10. Committee and Officer Reports

Supervisor:

Moved forward with the plan to stop bus service for Rutland Township residents. Grafton Township will not cut the services to its residents as stated at the last meeting. There were 85 riders and only one day that no one rode. The lowest number of riders on any given day was 4. The Supervisor would prefer to keep studying ridership before making any service changes.

The first grant payment to the township will be for ¼ of the total, payable in February. The rest will go over the next three quarters.

Trustees

None.

Audit Committee

Met again with the Office Manager and finished the third draft. Submitted the draft to George Roach. They will probably get together in in early January. Supervisor Kearns asked the committee to make sure the system is common across all three departments.

Assessor

The Supervisor, Trustees and Clerk thanked Bill Ottley for his service and presented him with a plaque. The incoming Assessor Al Zielinski said he is working on an employee handbook.

Road District

The Road Commissioner wants everyone to know that that all three departments are working harmoniously now. He said that all of the policies of the new administration are being taken care of right away. The Road District has been very amenable and is paying \$156.49 monthly for garbage that all three offices use. He asked that the board add to next month's agenda a discussion about splitting the garbage costs.

Clerk

The Clerk met with a Field Officer from the State of Illinois regarding records disposal. She has completed a form to allow for the proper disposal of many records and will wait for approval from the state, which should be about February 10th. She will work to determine if any of the proposed records have historical value and will preserve them for donation to the appropriate historical.

11. Adjournment


Motion by Trustee Wagner, second by Trustee Ziller to adjourn meeting at 8:24 pm.

All Ayes. Meeting Adjourned.

Dated by Township Clerk Kathryn Francis
This 14th day of January, 2014


GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR DECEMBER 16, 2013 MEETING

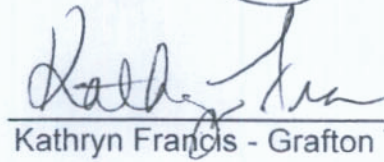
With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.

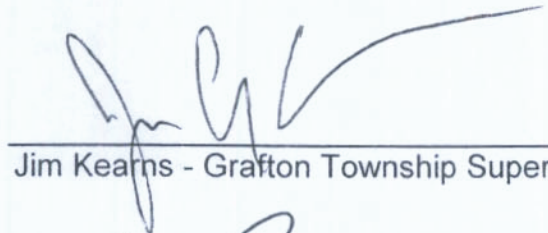

Betty Zirk - Grafton Township Trustee



Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Francis - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner

ing Date 12/16/2013


Grafton Township Road District

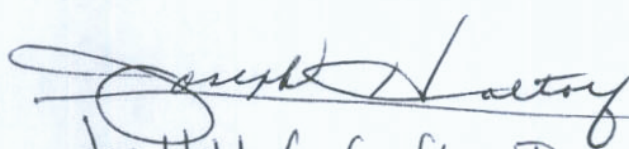
Exhibit I
Vouchers for November

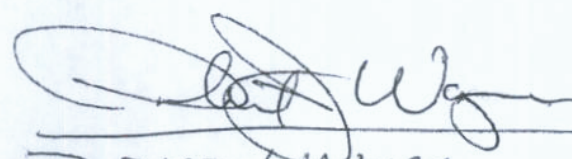
Vendor	Budget Line Item	\$ Amount	Due Date
Ace Hardware / Ziegler's	6112 - R&B Maint Supply - Equipment	\$ 10.24	12/31/2013
Ace Hardware / Ziegler's	6123 - R&B Small Tools	\$ 11.98	12/31/2013
Allied Asphalt Paving Company	9614 - PHR Maint Supplies - Road	\$ 249.36	12/9/2013
Bakley Construction Corp.	9614 - PHR Maint Supplies - Road	\$ 312.27	12/30/2013
Behm Pavement Maintenance Inc.	9514 - PHR Maint Service - Road	\$ 19,987.50	12/19/2013
Bill Ottley	6111 - R&B Maint Supply - Building	\$ 225.00	12/17/2013
Bonnell Industries Inc.	6112 - R&B Maint Supply - Equipment	\$ 422.00	12/26/2013
Bott's Welding & Truck Service	6113 - R&B Maint Supply - Vehicles	\$ 56.56	11/30/2013
C&L Rentals, Sales & Service Inc.	6112 - R&B Maint Supply - Equipment	\$ 32.76	12/26/2013
Cardmember Service / Visa Card	6111 - R&B Maint Supply - Building	\$ 18.04	1/3/2014
Cardmember Service / Visa Card	6112 - R&B Maint Supply - Equipment	\$ 224.61	1/3/2014
Cardmember Service / Visa Card	6113 - R&B Maint Supply - Vehicles	\$ 87.41	1/3/2014
Cardmember Service / Visa Card	6122 - R&B Operating Supplies	\$ 8.98	1/3/2014
Cardmember Service / Visa Card	6562 - R&B Travel & Meeting Expense	\$ 302.67	1/3/2014
Com Ed - Street Lights	9519 - PHR Street Lights	\$ 243.35	1/21/2014
Drivetrain Service & Components Inc.	6113 - R&B Maint Supply - Vehicles	\$ 48.38	11/14/2013
GE Capital Retail Bank	6113 - R&B Maint Supply - Vehicles	\$ 13.66	12/28/2013
GE Capital Retail Bank	6122 - R&B Operating Supplies	\$ 80.31	12/28/2013
Grafton Township Town Fund	9952 - PHR Intergovernmental Agree.	\$ 14,500.00	12/17/2013
Hi-Viz Inc.	9520 - PHR Road Signs & Materials	\$ 144.00	12/21/2013
McHenry County Council of Gov.	6562 - R&B Travel & Meeting Expense	\$ 43.00	12/25/2013
McHenry County Div. of Transportation	9518 - PHR Road Striping	\$ 20,779.50	1/2/2014
MDC Environmental Services	6373 - R&B Garbage Disposal	\$ 156.49	12/20/2013
Nicor Gas	6371 - R&B Utilities	\$ 157.49	1/20/2014
O'Reilly Automotive, Inc.	6122 - R&B Operating Supplies	\$ 6.69	12/20/2013
O'Reilly Automotive, Inc.	9655 - PHR Auto Fuel & Oil	\$ 29.94	12/20/2013
Ralph Helm Inc.	6112 - R&B Maint Supply - Equipment	\$ 3.72	12/15/2013
Trotter and Associates, Inc.	9532 - PHR Engineering Service	\$ 6,174.75	1/2/2014
West Side Exchange	6112 - R&B Maint Supply - Equipment	\$ 225.36	12/30/2013
Woodstock Hicksgas, Inc.	6112 - R&B Maint Supply - Equipment	\$ 42.06	12/30/2013
Zanck, Coen & Wright, P.C.	6533 - R&B Legal Service	\$ 1,000.00	11/30/2013
Total		\$65,598.08	
<u>Vouchers Paid before Meeting</u>			
AT&T	6552 - R&B Telephone	\$ 152.64	12/9/2013
BlueCross BlueShield of IL	9451 - PHR Health / Life Insurance	\$ 2,598.66	12/1/2013
Humana Dental Insurance	9451 - PHR Health / Life Insurance	\$ 230.19	12/1/2013
Verizon Wireless	6552 - R&B Telephone	\$ 285.38	12/3/2013
New Total		\$ 3,266.87	
		\$ 68,864.95	

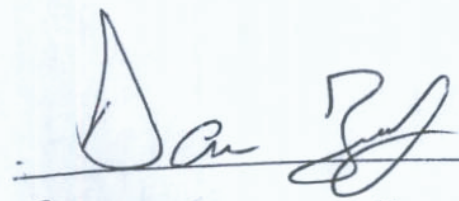
Grafton Township Town Fund
Warrant List for December 16, 2013 Meeting

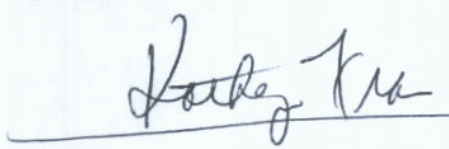
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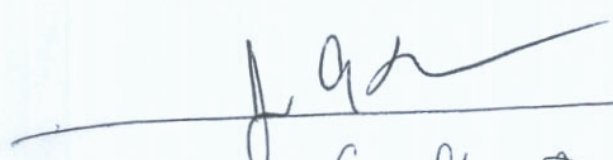

Betty Zirk - Grafton Township Trustee


Joe Holtorf, Grafton Township Trustee


ROBERT WARNER
~~Don Ziller~~ - Grafton Township Trustee


~~Bob Warner~~ - Grafton Township Trustee
DAN ZILLER


Kathryn Francis Grafton Township Clerk


Jim Keams, Grafton Township Supervisor