

GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, AUGUST 19, 2013 7:30 p.m.

1. Supervisor Kearns called the meeting to order at 7:30 pm.

2. Roll Call

Present: Trustees Holtorf, Wagner, Ziller, Zirk; Supervisor Kearns; Road Commissioner Poznanski; Clerk Francis. Absent: Assessor Ottley

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda as posted

Motion by Trustee Wagner, second by Trustee Holtorf to approve the agenda as posted.
All Ayes. Motion Carries.

5. Regular Business

A. Approval of Minutes of July 15, 2013 Township Regular Meeting.

Motion by Trustee Wagner, second by Trustee Ziller to approve minutes of the July 15, 2013 Township Regular Meeting.
All Ayes. Motion Carries

B. Audit and Payment of unpaid bills.

Trustees discuss and decide to vote individually for certain unpaid bills.
(Exhibit I)

Motion by Trustee Holtorf, second by Trustee Ziller to pay Kujovich Consulting.
Ayes: Trustees Holtorf, Ziller; Supervisor Kearns
Nays: Trustees Wagner and Zirk
Motion Carries.

Motion by Supervisor Kearns, second by Trustee Holtorf to pay Ancel, Glink, Diamond, Buch, DiCianni & Rolek.
Ayes: Supervisor Kearns; Trustees Holtorf, Zirk,
Nays: Trustees Wagner and Ziller
Motion Carries.

Motion by Trustee Wagner, second by Trustee Zirk to pay all of the other unpaid bills listed, with the exception of Otteson Britz Kelly Cooper Gilbert & DiNilf.
Ayes: Trustees Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns
Nays: None
Motion Carries.

C. Review Warrant check detail.

Motion by Trustee Ziller, second by Trustee Holtorf to approve payment of bills as presented on the Warrant List. (Exhibit II)
Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns
Nays: None
Motion Carries.

6. Public Comment/ Board Members Response to Public Comment

Loretta Wuich stated that she had been a member of the transportation committee under the previous administration and wondered if there would be a meeting soon. The board responded that the transportation committee is an agenda item and it would be discussed during the meeting.

Loretta Wuich also asked if there is a community event line item in the budget for Bingo and was informed that there is.

Al Zielinski asked what level of granularity should be included on financial information from the assessor's office and Road Commissioner Poznanski offered to help with that. Joe Vokaty suggested that 5 people on the transportation committee is not enough and that we need people on the committee from all over the Township. The board should select candidates from a pool of applicants from all over the Township.

7. Old Business

A. Discussion and potential action to close forensic audit and order final report from auditor.

Supervisor Kearns stated that the auditor is paid up to date. If we want to order a final report, the Township will need to pay a negotiated rate of \$5,000, down from \$10,000, with \$4,000 being paid up front. Trustees debate closing the audit with no final report.

Motion by Trustee Holtorf, second by Trustee Ziller to order final report from forensic auditor at a cost not to exceed \$5,000.

Ayes: Trustees Holtorf, Ziller, Zirk; Supervisor Kearns

Nays: Trustee Wagner

Motion Carries.

B. Discussion and potential action for the Township to enter a lease agreement with Pace for a bus at an initial cost of \$1,000 and \$100 monthly thereafter.

Supervisor Kearns stated that he is asking Rutland Township to share the burden of the cost, since many of their residents use our bus.

Motion by Trustee Ziller, second by Trustee Holtorf to table discussion pending further information from Rutland Township as well as additional information regarding Pace bus maintenance schedules, bus manuals and other quality related issues.

All Ayes. Motion Carries.

C. Discussion and potential action to form a Transportation Oversight Committee.

Motion by Supervisor Kearns, second by Trustee Ziller to create a Transportation Oversight Committee consisting of 5 people to include one board member from Grafton Township, selected from a pool of applicants from postings in the newspaper and website that are Grafton Township residents. The purpose will be to keep track of the financials and ensure that the busing services are for residents of Grafton Township and not Rutland Township.

All Ayes. Motion Carries.

8. New Business

A. Discussion and potential action to authorize the Township Town Fund to obtain a loan to finalize re-purchase of Township real property from the Township Road District as directed by the electors.

The trustees emphasized that any action is to advance what the electors already voted to do: to unwind the transfer of deed to prior standing. The Township Town Fund owes the Road District approximately \$300,000.

Motion by Trustee Ziller, second by Trustee Holtorf directing Supervisor Kearns to shop for the best possible deal on a loan not to exceed \$225,000 to complete the re-purchase of the Township Real Property as directed by the electors.

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns

Nays: None

Motion Carries

**9. Committee and Officer Reports
Supervisor**

Trustee Holtorf and Supervisor Kearns went to a meeting in Rutland Township to present the facts and numbers of Rutland Township residents use of Grafton Township bus services, and to request they investigate how they can find funds to help pay for the

services of their residents. The facts presented are that 67% of riders are from Rutland. This will be a transportation oversight committee top priority. There was a lightning strike which damaged the phone system. TOIRMA will pay for part of the costs.

On Friday August 23, Supervisor Kearns will present to the senior services grant people regarding the Township application.

Trustees

Trustee Holtorf informed the board that the electrical work is a bigger project than anticipated, but that it would be completed by the end of the week. Also, the furnace has not been serviced in anyone's recent memory and is badly in need of work. Suggests we implement a maintenance plan and that we will likely need a new furnace within a year.

Road Commissioner Poznanski informed the board that he will comment on the County 2040 Transportation plan because he does not see evidence that they have considered the impact of the widening of Route 47 and that some of the traffic projected for Algonquin & Randall may be on Route 47 instead.

Audit Committee

Assessor

Assessed Property Vaulation protests have closed. There are 1400 to go through. Al Zielinski will take a look at staff to determine how many will still fit with the new administration.

Road District

Continue to fill ditches with gravel. All projects moving along.

Road Commissioner Poznanski wants to know if Township will use Quickbooks and if so, can the Road District have access so the reports are all the same format.

Clerk

10. Adjournment

Motion by Trustee Wagner, second by Trustee Holtorf to adjourn meeting at 9:07 pm. All Ayes. Meeting Adjourned.

Submitted,
Township Clerk Kathryn Francis
This 10th day of September, 2013

**GRAFTON TOWNSHIP TOWN FUND
WARRANT LIST FOR AUGUST 19, 2013 MEETING**

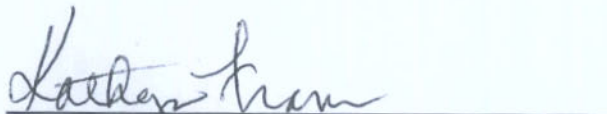
With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Francis - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor

ASSESSOR'S BILLS

Amount

19-AUGUST-13

Category

20016	\$191.74 ConsevFS	1760	fuel
20020	\$386.04 Cardinal Office Supply	1851	office supplies
20015	\$24.00 I-Pass (supervisor)	1760	tolls
20012	\$4,331.10 Blue Cross Blue Shield of Illinois	1243	health insurance
20011	\$383.65 Humana	1243	insurance
20022	\$117.50 In Sync Systems, Inc.	1751	repair phone system
20017	\$891.00 CoStar	1762	commercial sales info
20025	\$16.39 Richard Alexander	1760	travel for class
20024	\$16.39 James E. Burke	1760	travel for class
20018	\$16.40 Richard Kaszniak	1760	travel for class
20013	\$1,925.00 LeadingIT Solutions	1854	replace server
20014	\$92.00 USPS (assessor)	1755	stamps
20023	\$360.00 DiscountASP.NET (assessor)	1751	web hosting
20019	\$5.88 Ice Mountain	1851	water
20027	\$266.45 Huntley Automotive Repair, Inc	1751	repair front wheel
20021	\$23.50 TOI	1939	handbook
20026	\$94.11 US Bank	1756	copier lease fee

\$9,141.15

**GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR AUGUST 19, 2013 MEETING**

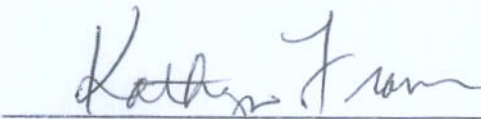
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Jim Kearns - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner

Meeting Date 8/19/2013

Grafton Township Road District

Vouchers for July

Vendor	Budget Line Item	\$ Amount	Due Date
Ace Hardware / Ziegler's	6122 - R&B Operating Supplies	\$ 5.98	8/31/2013
Ace Hardware / Ziegler's	9655 - PHR Auto Fuel & Oil	\$ 5.97	8/31/2013
AGS Rebuilders, Inc	6312 - R&B Maint Service - Equipment	\$ 135.00	8/2/2013
Allied Asphalt Paving Company	9614 - PHR Maint Supplies - Road	\$ 1,764.68	7/30/2013
ANI Safety & Supply, Inc	6122 - R&B Operating Supplies	\$ 261.20	8/7/2013
Cardunal Office Supply	6651 - R&B Office Supplies	\$ 43.99	8/25/2013
Chicago International Trucks	6112 - R&B Maint Supply - Equipment	\$ 33.65	8/10/2013
Com Ed	6371 - R&B Utilities	\$ 86.08	9/23/2013
Com Ed - Street Lights	9519 - PHR Street Lights	\$ 236.25	9/23/2013
Conserv FS	9655 - PHR Auto Fuel & Oil	\$ 2,631.43	8/31/2013
Corrective Asphalt Materials	9514 - PHR Maint Service - Road	\$ 5,920.00	7/31/2013
Curran Materials Company	9614 - PHR Maint Supplies - Road	\$ 362.26	8/23/2013
George Roach Associates, PC	6531 - R&B Accounting Service	\$ 2,666.67	8/28/2013
Geske and Sons, Inc.	9514 - PHR Maint Service - Road	\$ 188,062.68	8/28/2013
Grafton Township Town Fund	6531 - R&B Accounting Service	\$ 2,666.67	8/20/2013
Hinckley Springs	6122 - R&B Operating Supplies	\$ 21.04	8/12/2013
Jenny Moore	6122 - R&B Operating Supplies	\$ 23.98	8/20/2013
Martin Implement Sales Inc	6820 - R&B Capital Asset Outlay	\$ 3,794.00	8/15/2013
McCann Industries Inc	9655 - PHR Auto Fuel & Oil	\$ 30.57	8/8/2013
MDC Environmental Services	6373 - R&B Garbage Disposal	\$ 156.55	8/20/2013
Nicor Gas	6371 - R&B Utilities	\$ 35.28	9/20/2013
O'Reilly Automoitive, Inc	9655 - PHR Auto Fuel & Oil	\$ 29.92	8/20/2013
Tom Poznanski	6929 - R&B Miscellaneous	\$ 50.63	8/20/2013
Tom Poznanski	6112 - R&B Maint Supply - Equipment	\$ 65.80	8/20/2013
Tom Poznanski	6562 - R&B Travel & Meeting Expense	\$ 470.32	8/20/2013
Trotter and Associates, Inc.	9532 - PHR Engineering Service	\$ 4,314.00	8/30/2013
Zanck, Coen, Wright & Saladin, P.C.	6533 - R&B Legal Service	\$ 25.00	8/30/2013
Total		\$213,899.60	
<u>Vouchers Paid before Meeting</u>			
AT&T	6552 - R&B Telephone	\$ 147.52	8/6/2013
BlueCross BlueShield of IL	9451 - PHR Health / Life Insurance	\$ 4,235.30	8/1/2013
Com Ed	6371 - R&B Utilities	\$ 86.82	8/26/2013
Humana Dental Insurance	9451 - PHR Health / Life Insurance	\$ 157.99	8/1/2013
Nextel Communications	6552 - R&B Telephone	\$ 136.15	8/16/2013
Nicor Gas	6371 - R&B Utilities	\$ 14.08	8/23/2013
		\$ 4,777.86	
New Total		\$ 218,677.46	