

**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**MONDAY, April 14, 2014 Immediately Following Revised Budget Hearing**

**1. Supervisor Kearns called the meeting to order at 8:06 p.m.**

**2. Roll Call**

Present: Trustees Holtorf, Wagner, Zirk and Ziller; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Francis. Absent: None

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Approval of Agenda as posted**

Motion by Trustee Zirk, second by Trustee Ziller to approve the agenda as posted.

All Ayes.

No Nays. Motion Carries.

**5. Regular Business**

A. Approval of Minutes of March 17, 2014 Township Regular Meeting.

Motion by Trustee Ziller, second by Trustee Zirk to approve the minutes of the February 24, 2014.

Ayes: Trustees Ziller, Zirk, Holtorf and Wagner; Supervisor Kearns

Nays: None. Motion Carries.

B. Audit and Payment of unpaid bills/Warrant check detail for Town Fund.

Discussion regarding the Assessor Zielinski submitted PO's 20112, 20120, 20121, 20122, 20123. Trustee Holtorf said that Assessor Zielinski continued to use his personal credit card to make purchases for the Assessor's Office despite being directed by the board not to. Assessor Zielinski stated that he has the right to do so and that there is no policy against it. Supervisor Kearns stated that he is inclined to pay the bills that Assessor Zielinski has requested at this time and reminded Assessor Zielinski again that he is not to use personal credit cards for Assessor's Office purchases and that the board specifically asked him not to buy any more equipment until tax revenues are received.

Motion by Supervisor Kearns, second by Trustee Wagner to approve the unpaid bills and warrant check list for payment, with the exception of Otteson-Britz for \$42,869.68.

**Exhibit I**

Ayes: Supervisor Kearns, Trustees Wagner, Holtorf, Ziller and Zirk;

Nays: None. Motion Carries.

C. Review Road and Bridge Warrant check detail.

**Exhibit II**

Motion by Trustee Wagner, second by Trustee Ziller to approve the Township Road and Bridge bills as detailed in the warrant list.

Ayes: Trustees Wagner, Ziller, Holtorf and Zirk; Supervisor Kearns

Nays: None. Motion Carries.

**6. Executive Session**

(If needed) Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).

None was called.

**8. Public Comment/ Board Members Response to Public Comment**

**Exhibit III**

**Al Kanabay** stated that he voted for everyone to work together but that there seems to be a power struggle. Further, he asked that assessments be improved and that we work within our budget.

**Diane Campbell** stated that she agrees with Mr. Kanabay and wants the tension to go away.

**Adrianna Siragusa** said that she had talked with Ms. Campbell and has attended other meetings and stated that she has only been to one meeting in which the supervisor and the board were "at war".

**Michael Grebenick** said he wants better assessments.

**Loretta Wuich** said that Assessor Ottley did not always get what he wanted either. He wanted new windows, which The Board did not buy. They still have not been replaced and they are fine. She also stated that the former supervisor Linda Moore did not get any cooperation from the board.

**Sheryl Grana** agreed with what everyone else said. She wants equity of taxes from house to house. She was taken off track by the tension of the board and wants to see it resolved because to her it looked like all against one.

**Martin Kinczel** said he is a new employee of the Assessor's office and is very excited about his new job. He said that everyone will be yelling about their taxes and invited The Board to work with the Assessor.

**Dave Knutson** wanted to point out that in the proposed budget the Supervisor gets \$884,000 and the Assessor gets \$441,000. Supervisor Kearns explained that the Supervisor's budget includes the \$91,000 compensation of the Assessor, as well as compensation for the Road Commissioner, Supervisor, Clerk, Trustees plus all operations of the Supervisor's office and General Assistance.

**Jim Guidici** said that he doesn't have much to say that has not already been said. He said that the good news is that we have a new Board, and a new Assessor. He understands why the Township has to watch the numbers. He wants to make sure the taxes are more consistent. He said the reason that there have been so many appeals is that the system is broken. He said we need the tools to get the job done and is looking forward to success.

**Richard Alexander** said that he has been working in the Assessor's office for eight years and that he wants everyone to get along.

**James Burke** said he echoes what Mr Alexander said about coming together for a common goal. He said they are REALLY looking at Boulder Ridge and meeting the deadline.

**Trustee Dan Ziller** said that it seems like people think the Board does not want to work with the Assessor, which is not true. He said there is a protocol which is not being followed.

9. Old Business  
None.

**10. New Business**

A. Review and possible action on how purchases made for the township will be paid. This was tabled by unanimous consent.

B. Review and possible action on proposed Town budget for 2014/15  
Motion by Trustee Wagner, second by Trustee Holtorf to post the tentative Township Town Fund budget for 2014/15.

Ayes: Trustees Wagner, Holtorf, Ziller and Zirk; Supervisor Kearns

Nays: None. Motion Carries.

C. Review and possible action on proposed Road District budget for 2014/15  
Motion by Trustee Ziller, second by Trustee Wagner to post the tentative Township Road District budget.

Ayes: Trustees Ziller, Wagner, Holtorf and Zirk; Supervisor Kearns

Nays: None. Motion Carries.

D. Consideration and possible adoption of Audit Committee's proposed internal control policies and procedures.

This was tabled by unanimous consent

**11. Committee and Officer Reports -**

**Supervisor- None**

**Trustee - None**

**Audit Committee - None**

**Assessor**

Assessor Zielinski is proud to report that he has the most highly qualified Assessors office in the state, and they are very hard working.

**Road District**

Road Commissioner Poznanski said that there is a delay in his electronics recycling program because the company does not have boxes until the end of June.

**Clerk**

**12. Adjournment**

Motion by Trustee Holtorf, second by Trustee Wagner to adjourn the meeting at 10:06 pm.

All Ayes. No Nays. Meeting adjourned.


Submitted,  
Clerk Kathryn Francis-Hurley

Exhibit I


**GRAFTON TOWNSHIP TOWN FUND  
WARRANT LIST FOR April 14, 2014 MEETING**

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.

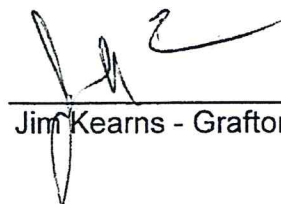
  
Betty Zirk - Grafton Township Trustee

  
Joe Holtorf - Grafton Township Trustee

  
Dan Ziller Jr. - Grafton Township Trustee

  
Bob Wagner - Grafton Township Trustee

  
Kathryn Francis - Grafton Township Clerk

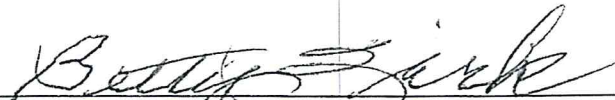
  
Jim Kearns - Grafton Township Supervisor




## Exhibit II


### GRAFTON TOWNSHIP ROAD DISTRICT VOUCHER LIST FOR APRIL 14, 2014 MEETING


With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.

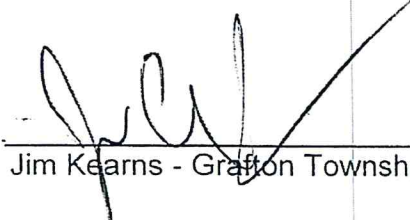
  
Betty Zirk - Grafton Township Trustee

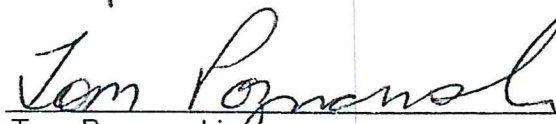
  
Joe Holtorf - Grafton Township Trustee

  
Dan Ziller Jr. - Grafton Township Trustee

  
Bob Wagner - Grafton Township Trustee

  
Kathryn Francis - Grafton Township Clerk

  
Jim Kearns - Grafton Township Supervisor

  
Tom Poznanski  
Grafton Township Highway Commissioner

ring Date 4/14/2014

**Grafton Township Road District**

Vouchers for March

Vendor	Budget Line Item	\$ Amount	Due Date
Ace Hardware / Ziegler's	6122 - R&B Operating Supplies	\$ 23.57	4/30/2014
Ace Hardware / Ziegler's	6113 - R&B Maint Supply - Vehicles	\$ 8.98	4/30/2014
Amwood Contracting Inc.	6833 - R&B Other Improvements	\$ 4,278.00	4/30/2014
Bonnell Industries Inc.	6112 - R&B Maint Supply - Equipment	\$ 561.30	4/17/2014
Cardmember Service / Visa Card	6111 - R&B Maint Supply - Building	\$ 105.26	5/3/2014
Cardmember Service / Visa Card	6113 - R&B Maint Supply - Vehicles	\$ 41.18	5/3/2014
Com Ed	6371 - R&B Utilities	\$ 295.77	4/28/2014
Com Ed - Street Lights	9519 - PHR Street Lights	\$ 263.82	5/27/2014
Curran Contracting Company	9614 - PHR Maint Supplies - Road	\$ 119.26	4/9/2014
Matuszewish, Kelly & McKeever, LLP	6533 - R&B Legal Service	\$ 387.50	4/26/2014
Hinckley Springs	6122 - R&B Operating Supplies		
MDC Environmental Services	6373 - R&B Garbage Disposal	\$ 117.88	4/20/2014
Nicor Gas	6371 - R&B Utilities	\$ 287.72	5/22/2014
N.I.T.H.C.A.	6561 - R&B Dues & Subscription	\$ 75.00	4/30/2014
N.I.T.H.C.A.	6562 - R&B Travel & Meeting Expense	\$ 15.00	4/30/2014
Rush Truck Centers of Illinois, Inc.	6113 - R&B Maint Supply - Vehicles	\$ 40.99	4/10/2014
Ultra Strobe Communications Inc.	6312 - R&B Maint Service - Equipment	\$ 192.80	4/1/2014
<b>Total</b>		<b>\$6,814.03</b>	
<u>Vouchers Paid before Meeting</u>			
AT&T	6652 - R&B Telephone	\$ 102.85	4/8/2014
AT&T - U-Verse	6552 - R&B Telephone	\$ 35.00	4/10/2014
BlueCross BlueShield of IL	9451 - PHR Health / Life Insurance	\$ 2,596.44	4/1/2014
Humana Dental Insurance	9451 - PHR Health / Life Insurance	\$ 230.19	4/1/2014
Verizon Wireless	6552 - R&B Telephone	\$ 113.02	4/3/2014
		<b>\$ 3,077.50</b>	
<b>New Total</b>		<b>\$9,891.53</b>	

# Exhibit III

GRAFTON TOWNSHIP  
BOARD MEETING  
PUBLIC REQUEST TO ADDRESS BOARD

April 14,  
Date: ~~December 16~~, 2014

NAME

ADDRESS

1. ~~Brian [unclear]~~
- ✓ 2. Alan Kanabaw
- ✓ 3. DINO CAMPBELL
- ✓ 4. ADRIANA STRAGIELA
- ✓ 5. MICHAEL GREBENICK
- n/ ✓ 6. LORETTA WOLCH
- ✓ 7. Sheryl Grana
- ✓ 8. Martin Kiesel
- ✓ 9. DAVE KNOTSON
- ✓ 10. JIM GUIDICI
- ✓ 11. MICHAEL GREBENICK
- ✓ 12. Dan Ziller
- ✓ 13. Richard Alexander
- ✓ 14. JAMES BARRK

~~6515 Cate Dr~~  
7509 Bonnie Ridge  
Lakewood  
3983 Honeymoon Ridge  
4795 COYOTE LAKES CIR  
4850 COYOTE LAKES CIR  
3993 Honeymoon Rdg LTH  
1477 McCranon Rd  
Assessors Office  
1224 THORNWOOD C.L.  
19 SUGAR MALE CT  
4850 COYOTE LAKES CIR  
8605 canyon station Rd

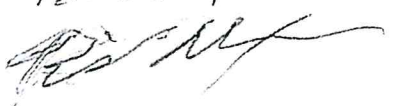
GRAFTON TOWNSHIP  
BOARD MEETING  
SIGN-IN SHEET

Date: 4-14-11

NAME

ADDRESS

1. Lisa Arvanites
2. ~~Nancy K. Hest~~
3. Tammy Benitez
4. Marty Kierzel
5. Jim Guidici
6. Alan Kakaabay
7. Diane Campbell
8. ADRIANA BIRAGUSA
9. DAN ZITLER
10. Richard Alexander
11. James Burke
12. David Moore
13. Michaelene George
- 14.
- 15.

11409 Reed Rd  
7559 BONNIE STASS RD  
2110 Presnick  
Assessors Office 1970 Midway Ln  
19 SUGAR MAPLE CT.  
7509 Bonair Ridge  
Lakewood  
3983 Honeyman Ridge  
COYOTE LAKES CIRCLE  
9205 Soapstone Rd  
  
13904 Hornum Rd. Huntley  
9515 Twenberry Trail  
Lakewood