

**GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, OCTOBER 19, 7:30 P.M.**

1. Supervisor Kearns called the meeting to order at 7:31 P.M.

2. Roll Call

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: Trustee Ziller.

3 Pledge of Allegiance was said.

4. Approval of Agenda as posted

Motion by Trustee Zirk, second by Trustee Wagner to approve the agenda as posted.
Ayes: Trustees Zirk, Wagner, Holtorf, Supervisor Kearns
Nays: None. Motion Carries.

5. Regular Business

A. Approval of Minutes of September 21, 2015 Township Regular Meeting

Motion by Trustee Wagner, second by Trustee Zirk to approve the minutes with a correction to #11, 3rd paragraph—we're selling a van, not the bus. Also in #11, last paragraph, Trustee Wagner asked the board.

Trustee Ziller entered the meeting at 7:33

Ayes: Trustees Wagner, Zirk, Holtorf, Supervisor Kearns
Abstention: Ziller
Nays: None. Motion Carries

B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.

Motion by Supervisor Kearns, second by Trustee Ziller to move the Gottemoller bill PO #1731 from line item 1939 to 1753 "Legal Fees".

Ayes: Supervisor Kearns; Trustees Ziller, Holtorf, Wagner, Zirk
Nays: None. Motion Carries

Motion by Trustee Zirk, second by Trustee Wagner to approve the bills with the change just voted on.

Ayes: Trustees Zirk, Wagner, Holtorf, Ziller; Supervisor Kearns
Nays: None. Motion Carries

C. Review Road and Bridge Warrant check detail.

There was a discussion among the trustees about PO #10896 from Lorig Construction. The trustees felt the price was too expensive for the amount of road that was done. Road Commissioner Poznanski explained that it was done properly so that it wouldn't have to be done again for a long time.

Motion by Trustee Ziller, second by Trustee Zirk to pay the bills including PO #10896.

Ayes: Trustees Ziller, Zirk, Holtorf, Wagner; Supervisor Kearns
Nays: None. Motion Carries

6. Public Comment/Board Members Response to Public Comment

None.

7. Executive Session

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).

Motion by Supervisor Kearns, second by Trustee Wagner to adjourn the regular meeting for an executive session to discuss and review past executive session minutes.

All Ayes.

Nays: None.

Motion Carries.

Regular Meeting adjourns at 7:53pm

Supervisor Kearns returns the Regular Meeting to order at 8:23pm

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley.

8. Discussion and potential action of items as discussed during Executive Session

Motion by Trustee Wagner, second by Trustee Ziller to approve the minutes from the executive meetings dated March 17, 2014; May 19, 2014; September 15, 2014; October 20, 2014; November 17, 2014; January 19, 2015.

Ayes: Trustees Wagner, Ziller, Holtorf, Zirk.

Nays: Supervisor Kearns.

Motion Carries.

Motion by Trustee Wagner, second by Trustee Ziller to release the executive meeting minutes from March 17, 2014; May 19, 2014; October 20, 2014.

Ayes: Trustees Wagner, Ziller, Holtorf, Zirk.

Nays: Supervisor Kearns.

Motion Carries.

9. New Business

Trustee Wagner said that he'd hoped to discuss the Freedom Of Information Act policy. The Township had a policy that was inherited by this board, but needs to be updated because the FOIA act has been amended. He said that he and Trustee Holtorf did research and modified one they found that appeared current. Trustee Wagner further noted that the budget must be included in the policy as well as the name of the members of the board so the policy should be reviewed annually around the time of the budget. A few revisions to the draft policy were suggested and it was requested that approval of the policy appear on the next meeting agenda.

10. Old Business

A. Discussion and potential action to seal-coat the Township parking lot.

The Trustees reviewed the bids presented and read off the bids and prices. There was a discussion about splitting the cost with the Township. Road Commissioner Poznanski suggested that we wait until Spring and complete the project in stages due to the narrow timing this fall and his need to have his vehicles accessible on the lot. There was a lot of discussion about sealcoating and filling cracks right away while the weather is still warm enough. Road Commissioner Poznanski does not believe that filling the cracks is effective and several board members disagree. Further, the board feels that the face of the building must be repaired next summer and they don't want to delay the sealcoating until next budget year due to those expenses needing to be considered.

Motion by Trustee Ziller to approve the quote from INA to sealcoat and fill the cracks.

Motion withdrawn.

Motion by Trustee Ziller to approve the bid for sealcoating for the township portion of the parking lot. Motion withdrawn.

The Trustees decided that they would complete the project in the Spring on next year's budget.

**11. Committee and Officer Reports
Supervisor**

Supervisor Kearns said that the new van had been delivered. The dealer took the bus on trade in, which they picked up. He is looking at a second vehicle now, probably for the Assessor. Supervisor Kearns told Assessor Zielinski, who agreed to it, that the van would be used for any travel that township staff is going to.

Supervisor Kearns said that we are covered on the Village side with McRide for this year since we paid them \$6,000. He said they expanded their hours, raised the fare, but did not expand service area. We will be giving ride cards for the food pantry which cost us \$3 each, saving us money over providing transportation ourselves.

He announced that we are going forward with health care provided by Blue Cross Blue Shield as we have been, but to a plan that costs \$24,000 less per year.

Trustee

Audit Committee

Assessor

Assessor Zielinski said that the books were published on Friday Oct 16th. Now they are working with the county and hope to have some issues resolved by the end of the week. He explained that the county purchased a read-only version of the software that is used by Grafton and most of the other townships in the county. There are some differences when their system reads ours which must be resolved.

Road District

The Road District has been trimming and removing trees, which is still underway. Final grass mowing of the season is being done and they are winterizing vehicles. The other skid loader was sold to Greenwood Township for the amount that Grafton paid for it.

Clerk

Clerk Hurley told the board that another FOIA request had come in which was nearly identical to the McKnight request.

Resident Matt Cooper asked if the new Grafton FOIA policy applies for new FOIA's only, or if existing FOIA's have to comply with the new policy. He was told that it is only for new FOIA's.

12. Adjournment

Motion by Trustee Zirk, second by Trustee Ziller to adjourn the meeting.

All Ayes.

No Nays.

Meeting adjourned at 9:08 pm

Submitted,
Township Clerk Kathryn Hurley

Exhibit I

GRAFTON TOWNSHIP TOWN FUND WARRANT LIST FOR OCTOBER 19, 2015 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk



Jim Kearns - Grafton Township Supervisor

Exhibit III

**GRAFTON TOWNSHIP
BUDGET HEARINGS
PUBLIC REQUEST TO ADDRESS BOARD**

Date: October 19, 2015

NAME


ADDRESS

1. Matt Cooper
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

Exhibit II

GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR OCTOBER 19, 2015 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.

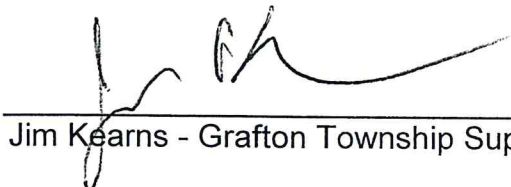

Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Huley - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner