

**GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, FEBRUARY 15, 2016 7:30 P.M.**

- 1. Supervisor Kearns called the meeting to order at 7:30 P.M.**
- 2. Roll Call**
Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.
- 3 Pledge of Allegiance** was said.
- 4. Approval of Agenda as posted**
Motion by Trustee Zirk, second by Trustee Holtorf to approve the agenda as posted.
Ayes: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns
Nays: None. Motion Carries.
- 5. Regular Business**
 - A. Approval of Minutes of January 18, 2016 Township Regular Meeting
Motion by Trustee Wagner, second by Trustee Ziller to approve the minutes.
Ayes: Trustees Wagner, Ziller, Holtorf, Zirk, Supervisor Kearns
Nays: None. Motion Carries
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
Motion by Trustee Zirk, second by Trustee Wagner to approve the payment of unpaid bills listed on the Warrant Detail. (Exhibit I)
Ayes: Trustees Zirk, Wagner, Holtorf, Ziller, Supervisor Kearns
Nays: None. Motion Carries
 - C. Review Road and Bridge Warrant check detail.
Motion by Trustee Ziller, second by Trustee Holtorf to approve the Road and Bridge Warrant Detail. (Exhibit II)
Ayes: Trustees Ziller, Holtorf, Wagner, Zirk, Supervisor Kearns
Nays: None. Motion Carries
- 6. Public Comment/Board Members Response to Public Comment**
None. (Exhibit IV)
- 7. Executive Session**
Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
Motion by Trustee Wagner, second by Trustee Ziller to adjourn the regular meeting in order to convene and executive session to discuss pending legal action.
Ayes: Trustees Wagner, Ziller, Holtorf, Zirk, Supervisor Kearns
Nays: None.

Regular Meeting adjourned at 7:36 pm

Supervisor Kearns returned the Regular Meeting to order at 7:52 pm.
Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.
- 8. Discussion and potential action of items as discussed during Executive Session**
Attorney Gottemoller said that a proposal has gone back and forth and a settlement for \$14,000 has been reached regarding the FOIA request. Trustee Wagner clarified that it means a dismissal of the lawsuit and release of all claims.
Motion by Trustee Wagner, second by Trustee Holtorf to approve the payment and release the claims of the lawsuit.
Ayes: Trustees Wagner, Holtorf, Ziller, Zirk, Supervisor Kearns
Nays: None.

9. New Business

Supervisor Kearns said that he wants to put some of the building upgrades into this year's budget and will ask for approval at the next meeting. He also wants to buy a new vehicle for the assessor.

10. Old Business

Trustee Holtorf presented a report from the Renovation Committee (Exhibit III). Trustees reviewed it. Clerk Hurley reminded the trustees that the clerk's office is in need of new carpeting and new paint, which was not listed on the report. Supervisor Kearns and the trustees agreed that the clerk's office should also be painted and carpeted to match the rest of the building.

11. Committee and Officer Reports

Supervisor

Trustee

Trustee Ziller asked the board if the parking lot at the township office could be used on Saturday for people taking a bus to the Farm Bureau meeting. The trustees agreed and said that the police department must be notified.

Facilities Update Committee

Assessor

Road District

Clerk

Clerk Hurley told the board to be on the lookout for an email with a link to file their Statements of Economic Interest online. There will be no mailing this year.

12. Adjournment

Motion by Trustee Holtorf, second by Trustee Wagner to adjourn the meeting at 8:03.

All Ayes.

No Nays.

Meeting adjourned at 8:03 pm

Submitted,
Grafton Township Clerk Kathryn Hurley

Exhibit I

GRAFTON TOWNSHIP TOWN FUND WARRANT LIST FOR FEBRUARY 15, 2016 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.



Betty Zirk - Grafton Township Trustee



Joe Holtorf - Grafton Township Trustee



Dan Ziller Jr. - Grafton Township Trustee



Bob Wagner - Grafton Township Trustee



Kathryn Hurley - Grafton Township Clerk



Jim Kearns - Grafton Township Supervisor

GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR FEBRUARY 15, 2016 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.



Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner

Meeting Notes from the Township Renovation Committee:


Meeting Date-February 4th, 2016 10:00AM

Renovation Committee members, Tom, Dan, and Joe, each developed a list of items/areas that require further review and action. The committee then assigned each committee member specific areas to review and research for the appropriate action needed to update and renovate: Township and Road District buildings, all parking areas, and any and all other outside areas in question.

Renovation Committee's next meeting to take place on March 3rd 2016, at the Grafton Township Office.

Township Renovation List

1. Paint Township Office
2. Carpet Township Office
3. Replace Threshold/Front Door
4. Paint Assessor's Office/Areas - *and Clerk's*
5. Carpet Assessor's Office/Areas - *and Clerk's*
6. Replace Rear Door Threshold
7. Replace Main Furnace/HVAC
8. Check Water Pressure Tank and Lines
9. Garage Doors
10. Garage Service Doors and Windows
11. Inspect all Roofs for Repair or Replacement
12. Inspect Exterior of Garage for Repairs(Front & Back)
13. Clean Up Junk in Back of Garage Area
14. Move Fuel Station Out of Parking Lot Area
15. Move Wood Pile and Reduce Size
16. Insulate Garage Ceiling Area & Township Office
17. Remove and Replace Parking Lot Area
18. Move Dumpster to Rear Area

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19. Paint All of the Outside Building Areas(Salt Shed Also)
 20. Design a Marker/Township ID for Corner of Reed & Vine
 21. Revise Outside Lighting
 22. Provide Fire Extinguisher and Smoke Detectors for Wood Stove in Shop Area

The Following Township Areas Were Assigned to:

Joe:

1. Paint and Carpet Designated Township Office Areas
2. Paint and Carpet Designated Assessor's Office
3. Replace Front and Rear Door Thresholds
4. Replace Old Furnace/HVAC
5. Follow Up on Water Pressure Tank & Lines

Tom:

1. Fire Extinguishers for Garage Areas
2. Parking Lot
3. Insulation for Ceiling and Township
4. Garage Doors- Service Doors & Windows
5. Clean Up Rear of Garage & Wood Pile Relocation

Dan:

1. Fuel Station Relocation
2. Roofs & Building Exterior Repairs or Replacement- Structural Issues
3. Exterior Lighting on Buildings

Meeting closed at 11:45AM

Exhibit IV

**GRAFTON TOWNSHIP
PUBLIC REQUEST TO ADDRESS BOARD**

Date: February 15, 2016

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