

GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, NOVEMBER 21, 2016 7:30 P.M.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142

1. **Supervisor Kearns called the meeting to order at 7:32 P.M.**
 2. **Roll Call**
Present: Trustees Holtorf, Wagner and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley
Absent: Trustee Ziller
 - 3 **Pledge of Allegiance** was said.
 4. **Approval of Agenda as posted**
Motion by Trustee Zirk, second by Trustee Wagner to approve the agenda as posted.
Ayes: Trustees Zirk, Wagner, Holtorf; Supervisor Kearns
Nays: None. Motion Carries.
 5. **Regular Business**
 - A. Approval of Minutes of October 17, 2016 Township Regular Meeting
Motion by Trustee Wagner, second by Trustee Zirk to approve the minutes, amended to reflect that in 5A, the first sentence should say that it was Trustee Ziller who pointed out the salary correction for the Road Commissioner.
Ayes: Trustees Wagner, Zirk, Holtorf; Supervisor Kearns
Nays: None. Motion Carries.
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. **(Exhibit I)**
Trustee Holtorf pointed out that PO# 2431 is for \$34,980 and that the original bid from River Valley was \$16,300. Supervisor Kearns pointed out that it was because River Valley was already engaged in the project and digging when they found that they had to re-route the pipes to Vine Street to get a lower grade, or they would have had to dig up Reed Road. The extra digging could not be foreseen and added to the cost.
He mentioned that any other contractor would have had the same problem.
- Trustee Ziller entered the meeting at 7:39**
- Trustees asked about the Treasury Bill. Supervisor Kearns explained that an objection had been going on since 2010 and that we are finally giving up and making the payment.
Motion by Trustee Wagner, second by Trustee Holtorf to approve unpaid bills.
Ayes: Trustees Wagner, Holtorf, Ziller, Zirk; Supervisor Kearns
Nays: None. Motion Carries.
- C. Review Road and Bridge Warrant check detail. **(Exhibit II)**
Trustee Ziller asked Road Commissioner Poznanski about the \$185,608.65 bill from Lorig listed under maintenance. Road Commissioner Poznanski explained that it was for an entire subdivision, from base to gravel to pavement and shoulder.
Motion by Trustee Holtorf, second by Trustee Ziller to approve the Road and Bridge Warrant Detail.
Ayes: Trustees Holtorf, Ziller, Wagner, Zirk; Supervisor Kearns
Nays: Motion Carries.
6. **Public Comment/Board Members Response to Public Comment (Exhibit III)**
None.
7. **Executive Session**
Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
Motion by Supervisor Kearns, second by Trustee Wagner to adjourn the Regular Meeting for an Executive Session to review previous Executive Session minutes.
Ayes: Supervisor Kearns, Trustees Wagner, Holtorf, Ziller, Zirk
Nays: Motion Carries.

Regular Session Adjourns at 7:48pm

Supervisor Kearns returns regular session to order at 8:08 pm

Roll Call:

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley

Absent: None.

8. Discussion and potential action of items discussed during Executive Session.

Motion by Trustee Wagner, second by Trustee Ziller to approve all of the Executive Meeting minutes for May 16, 2016, June 20, 2016, July 18, 2016 and September 19, 2016.

Ayes: Trustees Wagner, Ziller, Holtorf, Zirk; Supervisor Kearns

Nays: Motion Carries.

Motion by Trustee Wagner, second by Trustee Ziller to release to the public the Executive Meeting minutes for May 16, 2016, June 20, 2016 and July 18, 2016, and to hold back from public release the minutes from the September 19th meeting.

Ayes: Trustees Wagner, Ziller, Holtorf, Zirk; Supervisor Kearns

Nays: Motion Carries.

9. New Business

A. Discussion and action on the Township levy for Truth in Taxation

Supervisor Kearns summarized that the current board went from \$500,000 in the hole to a reserve of \$900,000 in four years. He offered three options for the Levy: a Flat Levy, a -5% Levy and a -10% Levy. He recommended that they lower the Levy 10%. He feels that Grafton can be an example to the schools and other taxing bodies.

Motion by Trustee Ziller, second by Trustee Wagner to decrease the Tax Levy by 10% for all three funds: General Town Fund, Insurance Fund and General Assistance Fund.

Ayes: Trustees Ziller, Wagner, Holtorf, Zirk; Supervisor Kearns

Nays: Motion Carries.

B. Discussion and action on the Road District levy for Truth in Taxation

Road Commissioner Poznanski left the meeting at 8:28

Road Commissioner Poznanski returned to the meeting at 8:32

Road Commissioner Poznanski said that he is asking for a Flat Levy plus new growth.

The Trustees discussed the fact that he has a lot of money he will be carrying over.

Road Commissioner Poznanski pointed out that the busy season is coming with salting and plowing the roads and he can't say how much if any money will remain. Trustees then discussed that \$1million in reserves that could be wiped out with one bridge project.

Supervisor Kearns left meeting at 8:46

Supervisor Kearns returned to meeting at 8:48

Motion by Trustee Ziller, second by Trustee Holtorf to approve the Road District Levy as flat plus new growth.

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns

Nays: Motion Carries.

C. Discussion and possible action regarding an ordinance about travel expenses

Trustee Wagner reminded the group that we are required to adopt the travel and expense ordinance by the end of the year. He drafted the ordinance to include recovery for mileage, meals and lodging in accordance with The Governor. He said there is to be no entertaining.

Motion by Trustee Wagner, second by Trustee Ziller to adopt the Travel and Expense Ordinance 11212016 as Trustee Wagner drafted.

Ayes: Trustees Wagner, Ziller, Holtorf, Zirk; Supervisor Kearns

Nays: Motion Carries.

10. Old Business

A. Discussion and possible action for facility update and repair

Trustee Holtorf directed the Trustees to the pages in the board packet in which he summarized the status of all projects. He said that most are on hold until spring. Motion by Supervisor Kearns, second by Trustee Holtorf to table until spring any action on the facilities update and repair for the Township and for the Road and Bridge. Ayes: Supervisor Kearns, Trustees Holtorf, Ziller, Wagner, Zirk
Nays: Motion Carries.

B. Snowplowing procedures for the parking lots at Grafton offices

Road Commissioner Poznanski asked that when it snows or is going to snow, that the cars be moved from the front of the Road District building to the front parking lot. Assessor Zielinski asked where his guys should put their cars when they arrive. Road Commissioner Poznanski asked that when they come in, they park anywhere that has been cleared. Supervisor Kearns asked Assessor Zielinski if his guys could shovel the front walkway. Assessor Zielinski said that he would tell his guys to do that.

11. Committee and Officer Reports

Supervisor

Trustees

Trustee Ziller led the congratulations to Supervisor Kearns for being the newest McHenry County District 6 Board Member following his victory in the election.

Facilities Update Committee

Assessor

Road District

Clerk

Clerk Hurley reminded the board that the township would be accepting primary election nominating petitions from Monday November 21 through November 23rd at 8am- 4pm and then again on Monday November 28th from 8am until 5pm at the township office.

12. Adjournment

Motion by Trustee Wagner, second by Trustee Ziller to adjourn at 9:14 pm.

All Ayes. No Nays.


Meeting adjourned at 9:14 pm

Submitted,
Clerk Kathryn Hurley

Exhibit I

GRAFTON TOWNSHIP TOWN FUND WARRANT LIST FOR NOVEMBER 21, 2016 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk



Jim Kearns - Grafton Township Supervisor

Exhibit II

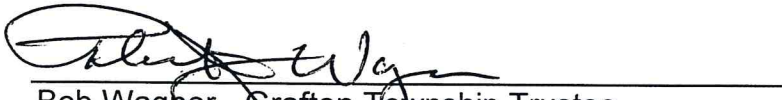
GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR NOVEMBER 21, 2016 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner

Exhibit III

GRAFTON TOWNSHIP PUBLIC REQUEST TO ADDRESS BOARD

Date: November 21, 2016

NAME

ADDRESS

1. Tom Welch 6 WHITE BIRCH LTH
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