

GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, JANUARY 16, 2017 7:30 P.M.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142

- 1. Supervisor Kearns called the meeting to order at 7:31 P.M.**
- 2. Roll Call**
Present: Trustees Holtorf, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley
Absent: Trustee Wagner
- 3 Pledge of Allegiance** was said.
- 4. Approval of Agenda as posted**
Motion by Trustee Zirk, second by Trustee Ziller to approve the agenda as posted.
Ayes: Trustees Zirk, Ziller, Holtorf; Supervisor Kearns
Nays: None. Motion Carries.
- 5. Regular Business**
A. Approval of Minutes of December 19, 2016 Township Regular Meeting
Motion by Trustee Ziller, second by Trustee Zirk to approve the minutes.
Ayes: Trustees Ziller, Zirk, Holtorf; Supervisor Kearns
Nays: None. Motion Carries.

B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
Trustee Ziller asked Assessor Zielinski about PO# 20598 to Lynda.com for \$369.88.
Assessor Zielinski responded that it's a renewal for online training that his department occasionally needs on topics such as excel spreadsheet, etc. He said that they use it 2 or 3 times per quarter. The trustees said they think it's an unnecessary expenditure.
Motion by Trustee Ziller, second by Trustee Holtorf to approve the unpaid bills.
Ayes: Trustees Ziller, Holtorf, Zirk; Supervisor Kearns
Nays: None. Motion Carries.

C. Review Road and Bridge Warrant check detail.
Motion by Trustee Ziller, second by Trustee Zirk to approve the Road and Bridge Warrant check detail.
Ayes: Trustees Ziller, Zirk, Holtorf; Supervisor Kearns
Nays: None. Motion Carries.
- 6. Public Comment/Board Members Response to Public Comment**
None.
- 7. Executive Session**
Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
None.
- 8. Discussion and potential action of items as discussed during Executive Session**
None.
- 9. New Business**
Presentation of the Assessor's budget with discussion and potential to follow
(See Board Packet for Detail)
Assessor Zielinski was asked about line item 1751 for \$7,200, which is listed as copier lease & maintenance. He said it is for maintenance on the computer. Supervisor Kearns pointed out that the Township has covered the cost of computer maintenance in its contract with ACT Solutions. He reminded Assessor Zielinski that it was his choice not to use ACT. Assessor Zielinski replied that there were strings attached to using ACT that he did not want. The Trustees said they will not raise that line item by that much.

Supervisor Kearns moved on to say that the salary amounts remain the same except for a named staff member to become Deputy Assessor. The Trustees oppose the raise and the addition of a Deputy Assessor. They went on to say they believe that a total of four people are needed in that department. The draft budget submitted includes 5 people total. They said they will also lower the health insurance budget to reflect 4 employees, not 5. Further, they will contact McHenry County Assessor Bob Ross to hear his thoughts on how much training is needed. They added that the legal fees he requested did not need to be there since the Township has an attorney on staff for him to consult.

10. **Old Business**

A. Discussion and possible action on the Village of Lakewood’s redevelopment project at Routes 47 & 176.
Supervisor Kearns informed the board and the public that there would be a meeting at the Village of Lakewood on January 26th at 1 P.M. to discuss the TIF. He encouraged people to attend and said that Grafton roads could be affected so the Road District should be there.

B. Adoption of the 2017 Grafton Township Board meeting schedule for the remaining term of the current board.
Clerk Hurley was asked to add the Annual Town Meeting to the list and to remove the Special Meeting qualifier on the list.
Motion by Trustee Ziller, second by Trustee Holtorf to approve the 2017 Grafton Township Board meeting schedule for the remaining term of the current board.
Ayes: Trustees Ziller, Holtorf, Zirk; Supervisor Kearns
Nays: None. Motion Carries.

11. **Committee and Officer Reports**
Supervisor

Supervisor Kearns shared the tax levy history for the Township (**Exhibit IV**). He pointed out that the levy is lower than 2012.

Trustee

Facilities Update Committee

The Village of Huntly has required another backflow meter so it will cost the Township another \$500. Also the door in the back is still not working properly.

Assessor

Road District

Road Commissioner Poznanski shared a report regarding weather related road activity.

Clerk

Clerk Hurley informed The Board that by February 1 she will be submitting names for the Statement of Economic Interest for 2017.

12. **Adjournment**

Motion by Trustee Ziller, second by Trustee Zirk to adjourn at 8:33 P.M.
All Ayes. No Nays.
Meeting adjourned at 8:33 P.M.

Submitted,
Clerk Kathryn Hurley

Exhibit I

GRAFTON TOWNSHIP TOWN FUND WARRANT LIST FOR JANUARY 16, 2017 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee
Joe Holtorf - Grafton Township Trustee
Dan Ziller Jr. - Grafton Township Trustee

Bob Wagner - Grafton Township Trustee

Kathryn Hurley - Grafton Township Clerk



Jim Kearns - Grafton Township Supervisor


Exhibit II

GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR JANUARY 16, 2017 MEETING

With my signature below, I hereby approve of the invoices listed on the following
pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee

Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner

Meeting Date 1/16/2017	Grafton Township Road District	Vouchers for December	
Vendor	Budget Line Item	\$ Amount	Due Date
Ace Hardware / Ziegler's	6112 - R&B Maint Supply - Equipment	\$ 4.30	1/31/2017
Ace Hardware / Ziegler's	6113 - R&B Maint Supply - Vehicles	\$ 16.86	1/31/2017
Bonnell Industries Inc.	6113 - R&B Maint Supply - Vehicles	\$ 21.65	1/28/2017
Bott's Welding & Truck Service Inc.	6113 - R&B Maint Supply - Vehicles	\$ 300.70	1/12/2017
Cardmember Service / Visa	6122 - R&B Operating Supplies	\$ 76.85	2/3/2017
Cardmember Service / Visa	6112 - R&B Maint Supply - Equipment	\$ 101.95	2/3/2017
Cardmember Service / Visa	6113 - R&B Maint Supply - Vehicles	\$ 53.91	2/3/2017
Cardmember Service / Visa	6123 - R&B Small Tools	\$ 3.78	2/3/2017
Cardmember Service / Visa	9655 - PHR Auto Fuel & Oil	\$ 33.96	2/3/2017
Cardmember Service / Visa	9614 - PHR Maint Supply - Road	\$ 34.97	2/3/2017
City of Crystal Lake	6914 - R&B Municipal Replacement	\$ 161.54	1/20/2017
Com Ed - Street Lights	9519 - PHR Street Lights	\$ 270.83	2/27/2017
Conserv FS, Inc.	9655 - PHR Auto Fuel & Oil	\$ 596.20	2/8/2017
Gard Specialists Co., Inc.	6122 - R&B Operating Supplies	\$ 270.31	1/13/2017
Hinckley Springs	6122 - R&B Operating Supplies	\$ 12.63	1/23/2017
Interstate Battery Systems	6113 - R&B Maint Supply - Vehicles	\$ 221.90	2/8/2017
Kimball Midwest	6113 - R&B Maint Supply - Vehicles	\$ 42.87	2/4/2017
Lawson Products	6122 - R&B Operating Supplies	\$ 36.52	1/15/2017
MDC Environmental Services	6373 - R&B Garbage Disposal	\$ 127.57	1/20/2017
Nicor Gas	6371 - R&B Utilities	\$ 53.61	2/21/2017
PetroLiance LLC	9655 - PHR Auto Fuel & Oil	\$ 2,050.81	1/10/2017
Rush Truck Centers of IL, Inc.	6113 - R&B Maint Supply - Vehicles	\$ 9.98	1/10/2017
Rush Truck Centers of IL, Inc.	6122 - R&B Operating Supplies	\$ 10.11	1/10/2017
Rush Truck Centers of IL, Inc.	6313 - R&B Maint Service - Vehicle	\$ 165.00	1/10/2017
Village of Huntley	6914 - R&B Municipal Replacement	\$ 9,048.53	1/20/2017
Village of Lakewood	6914 - R&B Municipal Replacement	\$ 275.32	1/20/2017
Total		\$14,002.66	
<u>Vouchers Paid before Meeting</u>			
BlueCross BlueShield of IL	9451 - PHR Health / Life Insurance	\$ 2,424.15	1/1/2017
Comcast	6552 - R&B Telephone	\$ 160.66	1/19/2017
Humana Dental Insurance	9451 - PHR Health / Life Insurance	\$ 270.45	1/1/2017
Verizon Wireless	6552 - R&B Telephone	\$ 113.78	1/3/2017
		\$ 2,969.04	
Final Total		\$16,971.70	

Exhibit III

**GRAFTON TOWNSHIP
PUBLIC REQUEST TO ADDRESS BOARD**

Date: January 16, 2017

<u>NAME</u>	<u>ADDRESS</u>
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Exhibit IV

GRAFTON TOWNSHIP TAX LEVY HISTORY									
SUMMARY		9 Collectable in 10	10 Collectable in 11	11 Collectable in 12	12 Collectable in 13	13 Collectable in 14	14 Collectable in 15	15 Collectable in 16	16 Collectable in 17
		<u>2010 Extension</u>	<u>2011 Levy</u>	<u>2012 Levy</u>	<u>2013 Levy</u>	<u>2014 Levy</u>	<u>2015 Levy</u>	<u>2016 Levy</u>	<u>2017 Levy</u>
	General Corporate Tax	910,692.19	957,698.74	1,033,637.00	1,063,662.00	1,124,060.00	1,107,939.00	1,107,939.00	997,150.00
	Insurance Tax	15,000.00	17,000.00	17,000.00	17,680.00	18,000.00	18,000.00	18,000.00	18,000.00
TOTAL TAXES									
LEVIED:	Public Assistance Tax	80,000.00	80,000.00	20,000.00	20,800.00	1,000.00	33,000.00	33,000.00	33,000.00
	TOTAL TAXES LEVIED:	1,004,484.56	1,054,698.74	1,070,637.00	1,102,142.00	1,143,060.00	1,158,939.00	1,158,939.00	1,048,150.00
	Increase Requested	8,647.56	50,214.18	15,938.26	31,505.00	40,918.00	15,879.00	0	-110,789.00
		5.0%	5.0%	1.5%	2.94%	3.7%	1.4%	0 increase	-10%
	Consumer Price Index	0.1	2.7	2.7	3.0	1.7	1.5	0.8	0.7

Clerk Exhibit ~~IV~~

Grafton Township Road District

Tom Poznanski, Road Commissioner

10109 Vine Street, Unit A

Huntley, IL 60142

Phone 847-669-5070

Fax 847-659-1075

HIGHWAY COMMISSIONERS REPORT

December 19, 2016

Since the last meeting there was 16" of snow and had 75 hours of overtime.

January 16, 2017

Since the last meeting there was rain, ice and about 1/4" of snow and had 14 hours of overtime.