

GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, MARCH 20, 2017 7:30 P.M.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142

- 1. Supervisor Ruth called the meeting to order at 7:32 P.M.**
- 2. Roll Call**
Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Ruth; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley
Absent: None.
- 3 Pledge of Allegiance** was said.
- 4. Approval of Agenda as posted**
Motion by Trustee Zirk, second by Trustee Wagner to approve the agenda as posted.
Ayes: Trustees Zirk, Wagner, Holtorf, Ziller; Supervisor Ruth
Nays: None. Motion Carries.
- 6. Regular Business**
 - A. Approval of Minutes of March 1, 2017 Township Regular Meeting
Motion by Trustee Zirk, second by Trustee Wagner to approve the meeting minutes.
Ayes: Trustees Zirk, Wagner, Holtorf; Supervisor Ruth
Abstention: Trustee Ziller
Nays: None. Motion Carries.
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
Motion by Trustee Holtorf, second by Trustee Wagner to approve the bills as presented.
Ayes: Trustees Holtorf, Wagner, Ziller, Zirk; Supervisor Ruth
Nays: None. Motion Carries.
 - C. Review Road and Bridge Warrant check detail.
Motion by Trustee Ziller, second by Trustee Wagner to approve the bills as presented.
Ayes: Trustees Ziller, Wagner, Holtorf, Zirk; Supervisor Ruth
Nays: None. Motion Carries.
- 7. Public Comment/Board Members Response to Public Comment**
None.
- 8. Executive Session**
Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
None.
- 9. Discussion and potential action of items as discussed during Executive Session**
None.
- 10. Old Business**
 - A. Review and discussion of FY 2017/18 drafted Township budget.
Supervisor Ruth pointed out that there are two accounting budgets. He requested to move \$1,400 from line item 1531 (making that balance \$16,600) to line item 5534 (making that balance \$3,000). He also requested a \$16,000 increase in the total salaries budget, making the final total expenditures \$1,548,825 from \$1,532,825. The Trustees determined that the budget hearing would be May 15, 2017 at 7:00pm, just prior to the Township Regular Meeting scheduled for the same day at 7:30pm.
 - B. Review and discussion of FY 2017/18 drafted Road District budget.
Supervisor Ruth requested clarification from Road Commissioner Poznanski regarding \$110,000 in line item 6833 and whether or not that would include replacing the garage door, and he said it would. The board then requested that \$15,000 be moved from Capital Outlay line item 6820 into salaries, and \$95,000 moved from Capital Outlay line item 6820 into Other Improvements line item 6833.

11. New Business

A. Discussion and possible action to contract with George Roach Associates for the 2016/2017 audit.

There was a discussion about waiting until the new board is in place to contract with George Roach for multiple years.

Motion by Trustee Wagner, second by Trustee Holtorf to approve the proposal from Georg Roach to complete the audit for one year at a rate of \$9,000.

Ayes: Trustees Wagner, Holtorf, Ziller, Zirk; Supervisor Ruth

Nays: None. Motion Carries.

B. Discussion and adoption of the 2017 Annual Town Meeting Agenda.

Motion by Trustee Wagner, second by Trustee Ziller to approve the 2017 Annual Town Meeting Agenda as presented.

Ayes: Trustees Wagner, Ziller, Holtorf, Zirk; Supervisor Ruth

Nays: None. Motion Carries.

12. Committee and Officer Reports

Supervisor

Supervisor Ruth shared that he attended a meeting regarding the Community Development Block Grant and is looking into the possibility of applying for the grant. He also informed the board that he has bank shares at American Community Bank, but that he holds only .02% of the shares. Statute states that anyone having 7% or more of shares are under conflict of interest and should abstain from voting on matters involving the company. He said he plans to abstain even though he is well under the limits.

He also reminded outgoing officials to bring in and leave their office keys at their last meeting.

Trustee

Sympathies for Trustee Zirk on the passing of her sister were shared.

Trustee Ziller requested a delay in the shredding of documents designated for disposal from the Clerk's office pending further review.

Trustee Ziller explained that he received a letter of complaint from a constituent regarding pets in the office. He feels that we should not have pets in the office due to the liability issues from allergies, accidental injuries, etc. Other trustees agreed that we do not need a lawsuit. They discussed adopting a policy to prevent bringing pets into the office.

Facilities Update Committee

Assessor

Road District

Clerk

13. Adjournment

Motion by Trustee Holtorf, second by Trustee Wagner to adjourn at 8:39 pm.

All Ayes. No Nays.


Meeting adjourned at 8:39 pm

Submitted,
Clerk Kathryn Hurley

Exhibit I

GRAFTON TOWNSHIP TOWN FUND WARRANT LIST FOR MARCH 20, 2017 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor
EAC Both

Exhibit III

**GRAFTON TOWNSHIP
PUBLIC REQUEST TO ADDRESS BOARD**

Date: March 20, 2017

NAME

ADDRESS

1. *Kathy Watson*

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15.

Exhibit II

GRAFTON TOWNSHIP ROAD DISTRICT VOUCHER LIST FOR MARCH 20, 2017 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Hollorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee


Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk


Eric Ruth - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner