

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**

Grafton Township, McHenry County, Illinois-  
Held Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

**MONDAY, JUNE 19, 2017**

The Regular Township Board Meeting of the Grafton Township Board was held on Monday, June 19, 2017 at the Township Offices.

1. **Call to Order** – 7:30 pm. Clerk Watson will be recording these meeting minutes. Recording device did not record properly. Only small part of Supervisor's Report was recorded.
2. **Roll Call** – Board Present: Trustee: Cratty, Cooper, Welch, and Ziller; Supervisor Ruth; Road Commissioner Poznasky; Clerk Watson. Assessor Zielinski absent. Deputy Assessor Marty Kinczel was present to represent the Assessor's office.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda** as corrected.  
"5. A. Approval of Minutes Town Fund Budget Hearing date was changed from April to May 15, 2017". Motion made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cratty to approve the Agenda as corrected. Roll call vote taken, all ayes recorded, motion carried.
5. **Regular Business**
  - A. A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth to approve the Town Fund Budget Hearing Meeting Minutes, dated May 15, 2017. Roll call vote taken, all ayes noted, motion carried.
  - B. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cooper to approve the Road District Budget Hearing Meeting Minutes dated May 15, 2017. Roll call vote taken, all ayes noted, motion carried.
  - C. A motion was made by Trustee Cratty, 2<sup>nd</sup> by Trustee Cooper to Approve the Minutes of the Township Regular Board Meeting as corrected:
    1. Road Commissioner corrected the addition of the NW Herald charge from \$123.60 to \$59.20.
    2. Supervisor Ruth noted additions/corrections to #12 A. Added "Township Clerk will post the training that is being held on the website and in Township Office." #C. "Board Members" was changed to "Elected Officials have 90 days" ... to take the Opens Meetings Act training.
    3. Roll call vote taken, all ayes noted, motion carried.
  - D. Audit and payment of unpaid bills/Warrant check detail for Town Fund discussion/motion: The discussion was regarding PO 20646, travel expense. A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth. Attorney Gottemoller commented. After further consideration of Attorney Gottemoller advised to pay all unpaid

bills/warrant check list for the Town Fund as presented. Roll call vote taken, Trustee Cratty, Yes; Trustee Cooper, Yes; Trustee Welch, yes; Trustee Ziller, No; Supervisor Ruth, yes. Motion carried.

E. Audit and payment of unpaid bills/warrant check detail for Road District discussion/motion:

1. There was considerable discussion regarding PO 11735 and PO 11737 as presented by the Road Commissioner. A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper to hold the aforementioned PO's until a warranty could be produced. A roll call vote taken; Trustee Ziller, Yes; Trustee Cooper, Yes; Trustee Cratty, Yes; Trustee Welch, No; Supervisor Ruth, No. Motion carries.
2. Trustee Welch asked for an explanation of PO #11738
3. Trustee Cratty made a motion, 2<sup>nd</sup> by Trustee Cooper to amend the aforementioned motion to table the vote of the unpaid bills/warrant check detail for the Road District until later in the meeting. Roll call vote taken, all ayes noted, motion carried.

6. **Public Comment - None**

7. **Board Members Response to Public comment - None**

8. **Executive Session.** Pursuant to state statute 5 ILCS 120 / 2 (c)(11) Opens Meeting Act, Supervisor Ruth made a motion for the Grafton Township Board to close the Regular Board Meeting and hold an Executive Session. Roll call vote taken, all ayes noted, motion carries. The Regular Board Meeting of Grafton Township was closed @ 8:03 p.m.

9. **Discussion and potential action of items as discussed during Executive Session.** None. A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Ruth to re-open the regular Board Meeting of Grafton Township. Roll call vote taken, all ayes notes, motion carries. Regular Board Meeting of Grafton Township reconvened at 8:31 p.m.

10. **Old Business**

A. Discussion and possible action regarding Cloud backup storage for Assessor's office

- i. Entre Computer Solution Presentation
- ii. ACT Network Solutions Presentation
- iii. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to nominate himself to further discuss the merits of both presentations with Trustee Welch and to bring back their findings to the Board. Roll call vote taken, all ayes noted, Motion carries.

- B. i. Continuation of discussion of unpaid bills/warrant check detail for Road District and possible action. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Welch to re-open the discussion regarding the unpaid bills/warrant check for the Road District. Roll call vote taken, all ayes noted, motion carried.



ii. After additional information was provided by the Road Commissioner Poznasky, a motion was made to approve the unpaid bills/warrant check detail as presented with the additional information provided. Roll call vote taken, all ayes noted, motion carried.

**11. New Business**

- A. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to approve the Prevailing Wage Ordinance for Township, Ordinance No. 20170619-1. Roll call vote taken, Supervisor Ruth, Yes; Trustee Cratty, Yes; Trustee Cooper, Yes; Trustee Welch, Yes; Trustee Ziller, No. Motion carried.
- B. A motion was made by Trustee Cooper, 2<sup>nd</sup> by Trustee Cratty to approve the Prevailing Wage Ordinance for Road District, Ordinance No. 20170619-2. Roll call vote taken, Trustee Cooper, Yes; Trustee Cratty, Yes; Trustee Welch, Yes; Trustee Ziller, No; Supervisor Ruth, Yes. Motion carried.
- C. There was a discussion and explanation of state statute regarding the appointment of Trustee Fence Viewers. No action was taken.

**12. COMMITTEE AND OFFICER REPORTS**

SUPERVISOR:

- A. Reminder to all elected officials that the Open Meetings training, and procurement of certificate is needed 90 days after election to the Town Clerk.
- B. A handout was given to Trustees regarding what/how/when an executive session can take place.
- C. A reminder that Township Officials of Illinois will be sponsoring an Elected Officials Training. All are invited to attend. Please inform Trudy if you can attend.
- D. Informed Board that TORMIA insurance includes cyber security in our policy.
- E. He is working on Grafton Township Policy handbook, and hopes to distribute at the next meeting for Board review.
- G. Lakewood is getting rid of TIF district.
- H. Brought Board up to speed on status of House Bill 607.

TRUSTEE REPORT - Trustee Ziller discussed Chemical Applicator License holders.

FACILITIES UPDATE COMMITTEE REPORT - NONE

ASSESSORS REPORT, given by Deputy Assessor Kinczel

- A. 2017 Assessment will publish May 26<sup>th</sup>.
- B. County audit will publish mid-July.
- C. They are catching up on permits and new construction
- D. Back Door patio blocks issue: Rain is washing away. Discussion on locating railings and reinstall them to correct this problem.

ROAD DISTRICT REPORT - NONE

CLERK REPORT - NONE

13. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to adjourn the Township Board meeting. Voice voted taken, all ayes noted, no nays noted, motion carried. Meeting adjourned @ 9:30 p.m

Submitted,  
Grafton Township Clerk Kathleen M. Watson

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.