

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, December 18, 2017

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, December 18, 2017 at the Township Offices.

1. **Call to Order** -7:30 p.m. Clerk Watson will be recording the meeting minutes.
2. **Roll Call** – Board Present: Trustee: Cratty, Cooper, Ziller, and Welch; Supervisor Ruth; Road Commissioner Poznanski; Assessor Alan Zielinski, Attorney Gottemoller, Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper, to accept the Agenda as presented. Roll call vote taken, all ayes recorded, motion carried.
5. **Regular Business**
 - A. Supervisor Ruth made the correction that the Executive meeting was called on October 16, 2017 according to State Statute 5 IL CS 120 (c) 11. A motion was made by Supervisor Ruth, 2nd by Trustee Ziller to approve the minutes as corrected. Roll call vote taken, all ayes noted, motion carried.
 - B. A motion was made by Trustee Ziller, 2nd by Trustee Welch to approve the payment of unpaid bills/Warrant check detail for the Town Fund.
 - C. During the audit of the unpaid bills and check detail for the Road District, a discussion ensued regarding the attorney fee. Supervisor Ruth asked for clarification of Road *striping*. A motion was made by Trustee Cooper, 2nd by Trustee Welch to approve the payment of unpaid bills/Warrant check detail for the Road District. A roll call vote was taken. Voting was as follows: Trustee Cooper-Yes, Trustee Welch-Yes; Supervisor Ruth-Yes; Trustee Cratty-Yes; Trustee Ziller-No. Motion carried.
6. **Public Comment:**
Leslie Melendy, Huntley introduced herself to the Board as a McHenry County Board District 5 candidate.
7. **Response to Public Comment:** The Board thanked Leslie for coming to the meeting.
8. **Executive Session**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to call an Executive Session pursuant to State Statute 5ILCS 120/2(c)(11) Open Meetings Act to discuss possible Litigation,

and 5ILCS 120/2© 21 Board of approval of executive meeting minutes. Roll call vote taken, all ayes noted, motion carried. Regular Board Meeting closed @ 7:38 p.m.

9. Discussion and potential action of items as discussed during Executive Session

A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to reconvene the Grafton Township Regular Board Meeting. Roll call vote taken, all ayes noted, motion carried. The Regular Board Meeting reconvened @ 8:03.

Supervisor Ruth made a motion, 2nd by Trustee Cooper, to approve the corrections as noted on the Executive Meeting Minutes for the months of June, July, August, September, October and November, 2017 for content but not for release. Roll call vote taken, all ayes noted, motion carried.

Supervisor Ruth asked Assessor Zielinski to clarify his Assessor position with Grafton Township. Assessor Zielinski informed the Board that he will be taking the Assessor Oath of Office for Grafton Township Assessor position on January 2, 2018. An additional discussion ensued with Board members asking direct questions of Assessor Zielinski if he would be working for Boone County and/or Grafton Township. Assessor Zielinski informed the Board that he is in discussion with Boone regarding the relationship with them and could not answer all of their questions.

10. Old Business:

- A. A motion was made by Trustee Ziller, 2nd by Trustee Cratty to set the 2018 Regular Board Meeting on the 3rd Monday of each month with a start time of 7:30 p.m. at the Grafton Township Offices. Roll call vote taken, all ayes noted, motion carried. A schedule will be posted on the website, in the Township offices, and sent to newspapers that have requested such list.
- B. Assessor Zielinski presented his budget recommendations for the Assessor's office. A discussion ensued with questions from the Board regarding software, salaries, legal fees, health insurance, training and telephone.

11. New Business

- A. A Remote Access Policy was considered by tabled for later review.
- B. Trustee Ziller made a motion, 2nd by Trustee Cratty to adopt a Sexual Harassment policy as presented by Supervisor Ruth. Roll call vote taken, all ayes noted, motion carried.
- C. A discussion regarding the 2018 Huntley Chamber of Commerce dinner ensued but was tabled for later review.

12. Committee and Officers Reports

A. SUPERVISOR REPORT

Supervisor Ruth invited all Board members to a holiday staff luncheon on Thursday, December 21, 2017 for pizza and pot luck.

B. TRUSTEES - None

C. FACILITY UPDATE COMMITTEE: None.

D. ASSESSOR'S REPORT

850+ residential appeal hearings have been completed. Commercial appeals were about the same as last year.

E. ROAD DISTRICT REPORT- None

F. CLERK REPORT - None

13. ADJOURNMENT

Being no further business, a motion was made by Trustee Welch, 2nd by Trustee Cooper to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 8:36.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk