

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, February 19, 2018

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, February 19, 2018, at the Township Offices.

1. **Call to Order** -7:30 p.m. Clerk Watson will be recording the meeting minutes.
2. **Roll Call** – Board Present: Trustee: Cratty, Cooper and Ziller; Supervisor Ruth; Road Commissioner Poznanski; Assessor Alan Zielinski, Attorney Gottemoller, Clerk Watson. Trustee Welch was absent.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper, to accept the Agenda as posted
Roll call vote taken, all ayes recorded, motion carried.
5. **Regular Business**
 - A. Supervisor Ruth asked that Old Bus25, 2018 Meeting Minutes be changed to note that a motion was made and roll call vote taken. Meeting minutes were changed to the following:
“A motion was made by Trustee Cratty, 2nd by Trustee Ziller to attend the Huntley Area Chamber of Commerce Annual Banquet with the Township paying for Board Members expense. Roll call vote taken. Trustee Cratty-Yes; Trustee Ziller-Yes; Supervisor Ruth-No, Trustee Welch-Yes. Motion carried.”
Roll call vote taken, Supervisor Ruth-Yes, Trustee Ziller-Yes, Trustee Cratty-Yes, Trustee Cooper-Abstain. Motion carried.
 - B. Assessor’s Request for Township Transfer of Appropriation
 - i. Transfer \$100 from Miscellaneous 1939 to 1759 to Dues; and
 - ii. Transfer \$100 from Miscellaneous 1939 to 1760 to Travel.
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve “Assessor’s Request for Township Transfer of Appropriation” as noted above.
Roll call vote taken, all ayes noted, motion carried.
 - C. During the audit of Town Fund unpaid bills, a discussion ensued regarding regarding the following:
 - i. Remove PO #20725, Just for You Apparel, Inc., in the amount of \$743.44
 - ii. Correct PO 2974, Cardmember Services from \$324.39 to \$395.64
 - ii. Added PO #20717 Dues in the amount of \$760.00

A motion was made by Trustee Cratty, 2nd by Trustee Ziller to approve the audit of unpaid bills/Warrant check detail for the Town Fund with the above (C. i., ii., iii) changes noted in "5. B." above. Roll call vote taken, all ayes noted, motion carried.

- D. A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the unpaid bills/Warrant check detail for the Road District. Roll call vote taken, all ayes noted, motion carried.

6. Public Comment:

- A. Resident John Mueller asked to speak to the Board as a follow up to last month's presentation and asked for the resignation of Assessor Zielinski. He asked that the contents of his presentation be made part of the official minutes of the Grafton Township meeting. Because of the volume of the exhibit, a copy is ready and available for viewing at the township office and will not be included in these meeting minutes. The original documents given to the Clerk will be made part of the permanent Grafton Township Meeting Minutes dated February 19, 2018.
- B. Resident Steve Omale, Ken Krigler and Pete Guazzo asked questions and answered by Assessor Zielinski.

7. Response to Public Comment:

Trustee discussion ensued and voiced their concern for the Assessor to give the residents the requested information regarding their taxes, and how those numbers were reached. Supervisor Ruth thanked everyone for the time and for coming to the Board meeting.

8. Executive Session - NONE

9. Discussion and potential action of items as discussed during Executive Session - NONE

10. Old Business - NONE

11. New Business

- A. Annual Town Meeting Agenda will be tabled until March meeting.
- B. 2018/2019 Township Budget – Trustee Ziller asked for a listing of all expected trainings for the Assessor's office.
- C. 2018/2019 Auditor selection will be tabled until March meeting

12. Committee and Officers Reports

A. SUPERVISOR REPORT

- i. Annual Meeting 4/10/18 @ Huntley Park District Theater, 7:00 p.m.
- ii. Statement of Economic Interest will be sent out by County/ All must respond.
- iii. TOI is hosting a seminar if anyone would like to attend.
- iv. Office staff member Candie is working with Dorr Township on a shared position to save on township expenses.
- v. Snow Removal – Would like to be sure that full time employees of the Road District keep the office areas shoveled.

B. TRUSTEES: Discussion ensued between Trustees and Road Commissioner regarding recent schedules, policies and protocol of Highway Department.

C. FACILITY UPDATE COMMITTEE - None

D. ASSESSOR'S REPORT - None

E. ROAD DISTRICT REPORT- Will try to follow Supervisor's sample on the Budget budget presentation.

F. CLERK REPORT - None

13. ADJOURNMENT

Being no further business, a motion was made by Trustee Ziller, 2nd by Trustee Cooper to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 8:57 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk