

Approved with correction to Supervisor's Report, cost of TOA to present to Board meeting, corrected amount is \$1,200.

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 18, 2018

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 18, 2018 at the Township Offices.

1. **Call to Order** -7:35 p.m.
2. **Roll Call** – Board Present: Trustee: Cooper, Welch, and Ziller; Supervisor Ruth; Road Commissioner Poznanski; Assessor Zielinski, Clerk Watson. Trustee Cratty absent.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda**
A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approve the Agenda as prepared. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve the Road & Bridge Budget Appropriation Hearing minutes dated May 21, 2018 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. A motion was made by Trustee Welch, 2nd by Trustee Cooper to approve the Town Fund Budget Appropriation Hearing minutes dated May 21, 2018. Roll call vote taken, all ayes noted, motion carried.
 - C. A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve the May 21, 2018 with the following correction:
“Regular Business, B., iv. A motion was made by Trustee Cratty, 2nd by Supervisor Ruth to approve the unpaid bills/Warrant check detail for the Town Fund.”
Roll call vote taken, all ayes noted, motion carried.
 - D. During the audit of unpaid bills/Warrant check list for the Town Fund, a discussion ensued regarding the following PO's presented by Assessor Zielinski.

#20390, Equipment (1854) in the amount of	\$1,689.57
#20396, Training (1761) in the amount of	179.99
#20391, Software (1756) in the amount of	45.32
#20397, Postage (1755) in the amount of	49.75

The above PO's were presented as a repayment to the Assessor himself. The Board reminded Assessor Zielinski that a policy had been created by the past board that the use of a personal credit card for Township was not allowed. Supervisor Ruth informed the Board that Assessor Zielinski asked if he could use his personal credit

card, and Supervisor Ruth said "No not without Board approval." The Board expressed that these invoices could be paid if they are put through the proper channels.

A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approved the unpaid bills/Warrant check list for the Town Fund excluding PO #20390, #20396, #20391, and #20397. Roll call vote taken, all ayes noted, motion carried.

E. A motion was made by Trustee Ziller, 2nd by Trustee Ruth to approve the audit and payment of unpaid bills/Warrant check detail for the Road District. Roll call vote taken, all ayes noted, motion carried.

6. Public Comment – None

7. Board Members Response to Public comment – None

8. A motion was made by Supervisor Ruth, 2nd by Trustee Cooper, to go into Executive Session pursuant to 5 ILCS 120/2(c) 21 Executive Meeting Minutes, and 5 ILCS 120/2(c) 11, Pending Litigation. Roll call vote taken, all ayes noted, motion carried. The Regular Meeting was closed @ 8:07 p.m.

A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to reconvene the Regular Board Meeting. Roll call vote taken, all ayes noted, motion carried. The Regular Board Meeting was reconvened at 8:21 p.m.

9. Discussion and potential action of items as discussed during Executive Session- None

10. Old Business – None

11. New Business

A. Discussion ensued and possible action regarding 2017-2018 Township Audit was tabled until the next meeting.

12. Committee and Officer Reports

SUPERVISOR REPORT

A. He will bring the TOI bill in the amount of \$1,200 for consideration at the next meeting, asking the Board to consider the cost versus the benefits of TOI.

B. Wiring the office is in progress

C. Bank refunded the safe deposit fee discussed last month.

TRUSTEE/FACILITY UPDATE

Trustee Cooper would like the glass to be continually cleaned up in the recycling area, and have the area monitored for electronic, debris and other items that are being dropped off to be monitored to keep it looking clean.

ROAD DISTRICT

Road Commissioner Poznanski will be out of town next month.

ASSESSOR

Assessor Zielinski would like a fire wall for his office, and presented an estimate for the Board. A copy of that estimate is attached to the original meeting minutes. Estimate does not include a cabinet but only a patch panel.

CLERK – None

13. ADJOURNMENT

Being no further business, a motion was made by Trustee Ziller, 2nd by Supervisor Ruth to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:55 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk