

Amended Corrections @ January 21, 2019 Regular Board Meeting (adding "and PO 3242 Road District" to the motion:  
9. Regular Business. B. Audit and payment of unpaid bills/Town Fund  
iv. Corrected to Read: PO 3242 payable to Grafton Township Road District is not in accordance with lease.  
(draft stated PO 3242 payable to Grafton Township Road District is not part of the lease."

Regarding the motion to approve the unpaid bills, the corrected motion reads as follows:

A motion was made by Trustee Ziller, 2nd by Trustee Ruth to approve the unpaid bills/Warrant Check list for the Town Fund with the exception of PO 20436 payable to Entre Computer and PO 3242 Road District . Trustee Welch amended the above motion to pay PO 20436 in the amount of \$2,410.00 for the hardware purchased (less software labor billed at 30 hours) \$3,000. A roll call vote was taken, all ayes noted, motion carried

Approved as Corrected @ December 17, 2018 Regular Board Meeting.

The following items were corrected:

9. Regular Business. B. Audit and payment of unpaid bills/Town Fund  
iv. Corrected to Read: PO 3242 payable to Grafton Township Road District is not in accordance with lease.  
(draft stated PO 3242 payable to Grafton Township Road District is not part of the lease."

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C. Audit and payment of unpaid bills/Warrant check list for Road District

iii. PO 94725 Uniform cost codes incorreced noted. Minutes corrected to reflect correct PO 12245.

## **GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**

Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, November 19, 2018*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, November 19, 2018 at the Township Offices.

1. **Call to Order** -7:30 p.m.
2. **Roll Call** – Board Present: Trustee: Cooper, Cratty, Welch and Ziller (late arrival); Supervisor Ruth; Assessor Zielinski, Attorney Gottemoller, and Clerk Watson. Road Commissioner Poznanski was absent. These minutes were only recorded after the executive session.
3. **Pledge of Allegiance** was said.
4. A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve the Agenda moving Regular Business to be discussed after New Business. Roll call vote taken, all ayes noted, motion passed. (Trustee Ziller not present).
5. **Public Comment** – None

**6. Response to Public Comment – None**

**7. Old Business**

**A. Discussion and possible action 2019/2020 Town Fund Levy**

A motion was made by Trustee Cooper, 2<sup>nd</sup> by Trustee Cratty to adopt the 2019/2020 Town Fund Levy with a 10% reduction for a total taxes levied of Eight Hundred Fifty Eight Thousand, Six Hundred Ninety-One and 50/100 Dollars (\$858,691.50). Roll call vote taken, all ayes noted, motion carried. (Trustee Ziller Absent)

**B. Discussion and possible action 2019/2020 Road District Levy**

Road Commissioner Tom Poznanski was absent. Trustee Cratty suggested that the discussion be put on hold until representation of the Road District is in attendance.

**8. New Business**

**A.** A motion was made by Trustee Cratty, 2<sup>nd</sup> by Trustee Welch to approve the 2019 McRide I.G.A. at a 5% increase, in the amount of Seven Thousand Five Hundred Sixty Dollars (\$7,560.00). Roll call vote taken, all ayes noted, motion carried. (Trustee Ziller absent).

**B.** A motion was made by Trustee Welch, 2<sup>nd</sup> by Supervisor Ruth to approve IMRF Resolution Form 6.72. Roll call vote taken, all ayes noted, motion carried. (Trustee Ziller absent.)

**C.** A motion was made by Trustee Cratty, 2<sup>nd</sup> by Trustee Cooper to approve IMRF Resolution Form 6.64T. Roll call vote taken, all ayes noted, motion carried. (Trustee Ziller absent.)

**D.** Trustee Ziller arrived during the discussion of Assessors Appropriation of Funds. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty, to transfer One Thousand One Hundred Dollars (\$1,100) from Account # 1752 Telephone to Account #1756 Software. Roll call vote taken, all ayes noted, motion carried.

**E.** Discussion and possible action Assessor Web Site/Pending Corrections. Assessor Zielinski will provide a punch list, and ask for a hard quote. Trustee Cooper and Cratty both asked for a 2<sup>nd</sup> opinion on the punch list and the corrections the Assessor is asking for.

**9. Regular Business**

**A.** A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth to correct the minutes, changing the word in #12 Trustee/Facility Update from “establish a Planning Commission” to “re-establish a Planning Commission”. Voice vote taken, all ayes noted, motion carried.

**B.** Audit and Payment of unpaid bills/Warrant check detail for Town Fund

- i. PO 3234 payable to Jamison’s Charhouse: Supervisor Ruth explained that the \$200 gift card expense was for 8 gift cards in the amount of \$25 for the Bingo helpers at the Township’s monthly sponsored Bingo event.

- ii. PO 20436 payable to Entre Computer. A discussion ensued regarding the invoice showing 11.5 hours of technical support that were used, but were charged for a 30 hour block. Supervisor Ruth is asking to not approve this PO. Assessor Zielinski will ask Entre for clarification on the billed support hours.
- iii. PO 3238 payable to Gottemoller & Associates: Supervisor Ruth noted that this invoice would not be necessary if Assessor Zielinski would comply with resident John Mueller's outstanding FOIA request.
- iv. PO 3242 payable to Grafton Township Road District is not in accordance with the lease.
- v. PO 20449 payable to Mike Crouse. A discussion ensued regarding this contract employee. Employee worked as a contract employee for one week, forty hours. The Board asked Assessor Zielinski if he truly was a contract employee, setting a dangerous precedent prior to hiring. Also asked if employee signed employee handbook. It was noted that this employee started November 5, 2018 as a full time employee.

A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Ruth to approve the unpaid bills/Warrant Check list for the Town Fund with the exception of PO 20436 payable to Entre Computer. Trustee Welch amended the above motion to pay PO 20436 Two Thousand Four Hundred Ten and 00/100 (\$2,410.00) for the hardware purchased (less the software labor billed at 30 hours – Three Thousand Three Hundred Dollars). A roll call vote was taken, all ayes noted, motion passed.

C. Audit and payment of unpaid bills/Warrant check detail for Road District  
The discussion ensued regarding the following:

- i. PO 12242, Curran Contracting in the amount of \$161,050.52. It was explained that this is the County Road Program for Conley/Ballard Road.
- ii. PO 12241, Peter Baker & Sons in the amount of \$71,712.57. Trustee Ziller wanted it noted that he was not happy with the way this was handled from the bid process through the project completion.
- iii. PO 12245, Uniform cost was explained that this invoice was for two pairs of jeans per employee.

Trustee Cratty made a motion, 2<sup>nd</sup> by Supervisor Ruth to accept the audit and payment of unpaid bills/Warrant check detail for the Road District. Roll call vote taken: Trustee Cratty-Yes; Supervisor Ruth -Yes; Trustee Cooper-Yes; Trustee Welch-Yes; Trustee Ziller-No. Motion carried.

**10. Executive Session:**

Supervisor Ruth made a motion, 2<sup>nd</sup> by Trustee Cooper, to hold an Executive Session pursuant to 5 IL-CS 120/2(c) 1 Employment; 5IL-CS 120/2(c) 11 Litigation, and 5 IL-CS 21 Executive

Meeting Minutes. A Roll Call vote taken, all ayes noted, motion carried. The Regular Board Meeting closed @ 8:40.

A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to reconvene the Regular Board Meeting of Grafton Township. Roll call vote taken, all ayes noted, motion carried. The Regular Board Meeting was reconvened at 9:01p.m.

**11. Discussion and potential actions of items as discussed during Executive Session**

- A. Supervisor Ruth made a motion, 2<sup>nd</sup> by Trustee Cratty, to pay former Assessor Employee Marty Kinsel One Thousand Four Hundred Ninety-Seven Dollars and 64/100 (\$1,497.64) owed, unused vacation time. This payment will be paid from line item 1240, Salary. Roll call vote taken, all ayes noted, motion carried.
- B. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Ziller to request of Assessor Zielinski a confidential report to the Board that resident John Mueller has been seeking from Assessor for over 1 year, noting that:
  - i. The report would take approximately 15 minutes to produce;
  - ii. Has cost the township unnecessary legal fees;
  - iii. The Board would like to see what Assessor Zielinski is holding back from providing to the resident, and
  - iv. Would like the report by end of business day, November 23, 2018.
- C. Supervisor Ruth would like to state for the record that by settling the labor dispute with the former employee, the Board has settled three (3) labor disputes in the last 6 months for the Assessor's department to avoid potential future legal issues.
- D. Supervisor Ruth would like stated for the record that it is Assessor Zielinski that is refusing to complete the FOIA request for Resident Mueller at the advice of the Board to comply. Assessor Zielinski's refusal to provide the FOIA material is costing the taxpayers of Grafton Township unnecessary finances, as well as additional time and effort for all of the Board.

**12. Committee and Officer Reports**

**SUPERVISOR REPORT –**

Supervisor is waiting on Grant approval for the Assessor's lighting.

December 20, 2018 is the Grafton Employee Pot Luck and all are invited

Snow Removal – Would like the front walk shoveled by the Road District staff for the safety of resident, staff, and visitor and does not appreciate having to do it himself.

Supervisor will present to the Board for consideration the 2019 meeting schedule at the next meeting.

**TRUSTEE/FACILITY UPDATE**

Trustee Ziller would like to state for the record that there is was no onsite supervision of the Road District snow removal staff due to the Road Commissioner working a full time position elsewhere.

ROAD DISTRICT - NONE

ASSESSOR - NONE

CLERK- NONE

**13. ADJOURNMENT**

Being no further business, a motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cooper to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 9:10 p.m.

Respectfully submitted,  
Kathleen M. Watson  
Grafton Township Clerk