

APPROVED AS PRESENTED
GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 17, 2019

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 17, 2019 at the Township Offices.

1. **Call to Order** -7:31 p.m.
2. **Roll Call** – Board Present: Supervisor Ruth; Trustee: Cratty, Cooper, and Welch; Assessor Zielinski, and Road Commissioner Poznanski. Attorney Gottemoller, Clerk Watson. Trustee Ziller arrived @ 7:34.
3. **Pledge of Allegiance** was said.
4. A motion was made by Trustee Cratty, 2nd by Trustee Welch to **Approve the Agenda** as presented. (Trustee Ziller absent for vote.)
5. **Regular Business**
 - A. A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to **Approve the Minutes of the Public Hearing and Appropriation for Grafton Township dated May 20, 2019** as presented. Roll call vote taken, all ayes noted, motion carried. (Trustee Ziller absent.)
 - B. A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to **Approve the Township Regular Board Meeting dated May 20, 2019 as corrected.** (*New Business 3. A motion was made by Supervisor Ruth, 2nd by Trustee Welch to adopt the Prevailing Wage Ordinance for Road and Bridge Fund. Roll call vote taken: Supervisor Ruth-Yes; Trustee Welch-Yes; Trustee Cooper-Yes; Trustee Cratty-Yes; Trustee Ziller-No. Motion carried.*).
Roll call vote taken, all ayes noted, motion carried. (Trustee Ziller absent.)
- B. **Audit and payment of unpaid bills/warrant check detail Town Fund**
 1. PO 20764 (1755 Postage) was submitted by Assessor Zielinski for personal reimbursement for postage. The Board made it clear that no personal funds to be used for any purpose. In the future, petty cash or Township credit card could be used for postage.
 2. A lengthy discussion ensued regarding PO 29768 (1854 Equipment – \$14, 198.38.).
 - a. Three quotes were received for the purchase of new computers for the Assessor’s office.
 - b. Assessor Zielinski wanted to award the purchase of equipment to Entre because quote offered a better monitor and he has an established relationship with them.
 - c. A discussion ensued regarding if the Board has the right to award the bid to the lowest bidder or if it was the Assessor’s decision. Attorney Gottemoller affirmed that the Board has the right to award bids to the lowest bidder.

D. A motion was made by Supervisor Ruth, 2nd by Trustee Cooper, to **Approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund with the following changes:**

1. PO 20764, Line Item 1755 Postage, \$11.60: VOID - Do not pay.
2. PO 20769, Line Item 1751 Maintenance , \$208.00: VOID - Do not pay.
3. PO 20770, Line Item 1751 Maintenance, \$285.00: VOID – Do not pay
4. PO 20767, Line Item 1756, Software: Change the vendor name to Excalibur and change the amount from One Thousand Nine Hundred Twenty Six and 64/100 (\$1,926.64) to Two Thousand Three Hundred Seventy Three Dollars (\$2,373.00)
5. PO 20768, Line Item 1854, Equipment: Change the vendor name to Excalibur and change the amount from Fourteen Thousand One Hundred Ninety-Eight and 38/100 (\$14,198.38) to Twelve Thousand Two Hundred Fifty Dollars (\$12,250).

The above reflects the purchase of seven (7) workstations for the Assessor's office. (Request from Assessor was nine (9) workstations,) Roll call vote taken, Supervisor Ruth-Yes; Trustee Cooper-Yes, Trustee Cratty-Yes, Trustee Welch-Yes; Trustee Ziller-No. Motion carried.

C. Audit and payment of unpaid bills/warrant check detail Road District

Trustee Ziller made a motion, 2nd by Supervisor Ruth to approve the **audit and payment of unpaid bills/warrant check detail for the Road District**. Roll call vote taken, all ayes noted, motion carried.

6. Public Comment

- A. Resident J. Mueller asked to speak regarding the reduced assessment of Assessor's Zielinski's known address. A complete copy of his comments is included as a part of the original meeting minutes.
- B. Trustee Ziller received a phone call from an irate taxpayer that taxpayer's farmland had been reassessed as a non-farm land with evidence of soy beans still on the property. Trustee Ziller asked Assessor to apologize to taxpayer.

7. Response to Public Comment - None

8. Old Business - NONE

9. New Business

- A. **Discussion and possible action Expansion of Number of Costar License Assessors Office** - No action taken.
- B. **Discussion and possible action Hensel Road Water Issue** – No action taken.

10. Executive Session: - NONE

11. **Discussion and potential actions of items as discussed during Executive Session- NONE**
12. **Committee and Officer Reports**
SUPERVISOR REPORT - Salvation Army School Supply Drive going on now.
TRUSTEE REPORT - NONE
ROAD DISTRICT - NONE
ASSESSOR - NONE
CLERK- NONE
13. **ADJOURMENT**
Being no further business, a motion was made by Trustee Welch, 2nd by Trustee Cratty to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 9:24 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk