

APPROVED AS PRESENTED
GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, March 16, 2020

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, March 16, 2020 at the Township Offices.

1. **Call to Order** -7:30 p.m.
2. **Roll Call** – Board Present: Supervisor Ruth; Trustee: Cooper, Cratty and Ziller; Assessor Zielinski, Road Commissioner Poznanski, Clerk Watson. Trustee Welch and Attorney Gottemoller were absent.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Ziller, 2nd by Trustee Cooper to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **A motion was made by Trustee Cooper, 2nd by Trustee Cratty to Approve the Minutes of Grafton Township dated February 17, 2020 as presented.** Roll call vote taken: Trustee Cooper – Aye; Trustee Cratty-Aye; Supervisor Ruth-Aye, Trustee Ziller -abstain. Motion carried.
 - B. **Audit and payment of unpaid bills/warrant check detail for Town Fund**

A lengthy discussion ensued regarding invoices presented by Assessor Zielinski.

A motion was made by Trustee Ziller, 2nd by Trustee Cooper to table the Audit and payment of unpaid bills/warrant check detail for the Town Fund until after New Business. Roll call vote taken: Trustee Ziller-Aye; Trustee Cooper-Aye, Supervisor Ruth-Aye, Trustee Cratty-No. Motion carried.
 - C. **Audit and payment of unpaid bills/warrant check detail Road District**

A discussion regarding the salt purchase for next year as the Illinois River will be shut down for lock/dam work.

A motion was made by Supervisor Ruth, 2nd by Trustee Cratty 2nd to approve the audit and payment of unpaid bills/warrant check detail Road District. Roll call vote taken, all ayes noted, motion carried.

6. **Public Comment** - Resident signed in Exhibit I, which is made a part of these official minutes. Resident presented the following concerns regarding possible Sales Chasing by Assessor's Department:
 - A. Asked if Board would consider an outside source to audit the books. Would need McHenry County cooperation from Bob Ross (verbal agreement) and Assessor Zielinski (responded "No" he would not allow outside auditing of his books).
 - B. Presented samples of tax assessments for Cindy Jo Avenue. This information is made a part of the official minutes.
 - C. Presented Talamore examples of assessments and this information is made a part of the official minutes.
7. **Board Response to Public Comment**

In response to Resident's mentioned FOIA, Trustee Cratty requested Assessor Zielinski resend a response regarding said FOIA to the Attorney General, which included a reference to his residence incorreccted stated. He asked that this letter be resent within the week.
8. **Old Business -**
 - A. **Discussion and possible action regarding Town Fund 2020-2021 Budget**

A discussion ensued but no action was taken.
 - B. **Discussion and possible action regarding Road District 2020-2021 Budget**

After discussion, Trustee Cratty made a motion, 2nd by Trustee Ziller to approve the Road District 2020-2021 Budget changing 6820 (Capital Outlay) be reduced to One Hundred Twenty Thousand Dollars (\$120,000.00) and 6833 (Other Improvements) increased to Two Hundred Seventy Three Thousand Dollars (\$273,000.00). Roll call vote taken, all ayes noted, motion carried.
9. **New Business**
 - A. **Discussion and Possible Action of the Annual Meeting 2020 Agenda**

A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to approve the 2020 Annual Meeting as presented changing the location from the Huntley Park District location to the Grafton Township Office Building. Roll call vote taken, all ayes noted, motion carried.
 - B. **Discussion and Possible Action Appropriation of Funds for Assessor's Budget**

A motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve Assessor's Transfer of Appropriation of One Thousand Four Hundred Forty and 00/100 Dollars (\$1,440.00) from Health Insurance (1243) to Training (1761). Roll call vote taken, all ayes noted, motion carried.

5. B. **A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to return from the table the Audit and Payment of unpaid bills/Warrant check detail for Town Fund.** A roll call vote was taken, all ayes noted, motion carried.

A motion was made by Supervisor Ruth, 2nd by Trustee Cooper, to approve the Audit and Payment of unpaid bills/Warrant check detail for the Town Fund with the following changes:

PO 20883, Cardmember Services, was changed from 1939 (Miscellaneous) to (1756) Software in the amount of One Thousand Four Hundred Twenty Seven and 92/100 Dollars (\$1,427.92).

PO 20881, Cardinal Office Supply, 1751 (Office Supplies) amount was changed to Seven Hundred Four and 96/100 Dollars (\$704.96).

PO 20884 was added, payable to Cardinal Office Supply, 1854 (Equipment) in the amount of Two Hundred Fifty-Six and 27/100 Dollars (\$256.27). A roll call vote was taken, all ayes noted, motion carried

10. **Executive Session: - None**

11. **Discussion and potential actions of items as discussed during Executive Session-None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT -

A. Reminded Board that our Annual Meeting is scheduled for *Tuesday*, April 14, 2020 to be held at Grafton Township Offices, starting time of 7:00 p.m.

B. This is our final year of our audit contract. Will discuss in future.

C. Statement of Economic Interest due May 1, 2020

D. TOI distributed a Corona Virus Pandemic information

E. Due to the Corona Virus, the Supervisors office is closed to the public.

TRUSTEE REPORT - None.

ROAD DISTRICT - Due to the Corona Virus, contact with public is limited.

ASSESSOR - Due to the Corona Virus and an immune compromised employee, office is locked and shut off to Public. All field visits are cancelled.

CLERK- None

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 9:24 p.m

Respectfully submitted,

Kathleen M. Watson, Grafton Township Clerk