

APPROVED AS PRESENTED
GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, April 20, 2020

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, April 20, 2020 was held. **Due to the Corona Virus Pandemic, this meeting was held as a virtual meeting via phone/computer conference.**

1. **Call to Order** -7:30 p.m.
2. **Roll Call Voice Acknowledgement**– Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Welch and Ziller; Assessor Zielinski, Road Commissioner Poznanski, Clerk Watson. Attorney Gottemoller were absent.
3. **Pledge of Allegiance** was said. A prayer for an end to the Pandemic was led by Trustee Welch.
4. **A motion was made by Trustee Ziller, 2nd by Trustee Cratty to Approve the Agenda as corrected (Corrected date in 1st paragraph).** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **A motion was made by Trustee Cooper, 2nd by Trustee Cratty to Approve the Minutes of Grafton Township dated March 16, 2020 as presented.** Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/warrant check detail for Town Fund**
A motion was made by Trustee Cooper, 2nd by Trustee Welch to approved the Audit and payment of unpaid bill/Warrant check detail for the Town Fund. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/warrant check detail Road District**
A motion was made by Trustee Ziller, 2nd by Trustee Cratty 2nd to approve the audit and payment of unpaid bills/warrant check detail Road District. Roll call vote taken, all ayes noted, motion carried.

Signatures for the Warrant Check Details for both the Town Fund and Road District were signed by each Trustee, and forwarded to the Clerk. They are attached as a permanent record of these minutes.

6. **Public Comment** - Resident, identified by correspondence sent electronically, had concerns regarding:
 - A. Possible sales chasing by Assessor's Department citing specific examples, and
 - B. Inequities in assessments as a result of said sales chasing.
 - C. Specific examples and a narrative of comments included as a part of these official minutes. (Sent electronically to Clerk).

7. **Board Response to Public Comment**
 1. Assessor Zielinski response included that his office has "maintained for residential property the Sales Comparison Approach". He also cited from the McHenry County Board of Review section 3.b.
 2. Resident and Supervisor Ruth had further discussion..
 3. Assessor responded that all residents have the right to appeal their assessments through the McHenry County Board of Review.
 4. Trustee Cooper would like to revisit an audit of Assessor's books by a third party.

8. **Old Business -**
 - A. **Discussion and possible action regarding Town Fund 2020-2021 Budget**
 A discussion ensued regarding changes to the Budget . After review and discussion, the following changes were incorporated into the proposed budget. An additional discussion ensued regarding Software for the Assessor.
A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to approved the Town Fund Budget as edited changing the following:
Decreasing 5790 (Catastrophic Insurance) to Seven Thousand Nine Hundred Five and 30/100 Dollars (\$7,905.30)
Increase 5887 (Shelter) to Thirty Five Thousand Dollars (\$35,000)
Increase 5888 (Utility) to Thirty Thousand Six Hundred Sixty Five and 70/100 Dollars (\$30,665.70). Roll call vote taken, all ayes noted, motion carried.

This tentative Budget will be available for public inspection beginning May 13, 2020. A public Budget Hearing for both the Town Fund and Road District is set for June 15, 2020 at 7:00 pm at the Township Offices.

9. **New Business - None**

10. **Executive Session: - None**

11. **Discussion and potential actions of items as discussed during Executive Session-None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

- a. Annual Meeting has not been rescheduled (due to Corona Pandemic)
- b. Road Commissioner to patch parking lot while the lot is not being used if asphalt is available.

TRUSTEE REPORT -

- a. Trustee Ziller asked Supervisor Ruth to look into Loan Options if Catastrophic Insurance would need to be used
- b. Trustee Cratty was noted that Assessor's respond to his request to the Attorney General was "poorly worded".
- c. A discussion ensued regarding how/when the Township offices would reopen.
- d. Trustee Cratty thanked the Supervisor for having the office cleaned.
- e. Trustee Cooper wanted to point out for the record, that Assessor's letter to the Attorney General, regarding his affiliation with others was incorrectly stated.
- f. Supervisor Ruth stated that due to the Corona Virus, the law prohibiting virtual meetings as been changed. As long as this law is in place, if and when public meetings can be held, if anyone is uncomfortable with in person meetings, it will be acceptable to participate virtually, if the law allows.

ROAD DISTRICT :

- a. Truck testing program has been restarted.
- b. Minor revisions to Budget and will be addressed at the Budget Hearing

ASSESSOR -All e-mails up to date. 2020 books have been started.

CLERK- None

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Cratty to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:41 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk