

**APPROVED AS PRESENTED**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, July 20, 2020*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, July 20, 2020 was held. **Due to the Corona Virus Pandemic, this meeting was held as a virtual meeting via phone/computer conference.**

1. **Call to Order** -7:30 p.m.
2. **Roll Call Voice Acknowledgement**- Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, and Welch; Assessor Zielinski, Road Commissioner Poznanski, Attorney Gottemoller, and Clerk Watson. Trustee Ziller arrived @ 7:40 p.m. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Cratty, 2<sup>nd</sup> by Welch to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
  - A. **Approval of Minutes**

A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to approve as corrected , if need be, or presented the minutes of Grafton Township Regular Board Meeting, June 15, 2020. Upon confirmation of the recording and records, the motion was approved as presented. Roll call vote taken, all ayes noted, motion carried.
  - B. **Audit and payment of unpaid bills/warrant check detail for Town Fund**

A discussion ensued regarding PO 20818, Travel Expenses (1760) .  
**A motion was made by Trustee Cratty, 2<sup>nd</sup> by Trustee Cooper, to approved the Audit and payment of unpaid bill/Warrant check detail removing PO 20818, (1760) Travel Expenses in the amount of Two Hundred Sixty-Six Dollars and 56/100 (\$256.66) for the Town Fund.** Roll call vote taken: Trustee Cratty-Yes; Trustee Cooper-Yes; Trustee Welch-Yes; Trustee Ziller-No; Supervisor Ruth-Yes. Motion carried.
  - C. **Audit and payment of unpaid bills/warrant check detail Road District**

**A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Welch to approve the audit and payment of unpaid bills/warrant check detail Road District.** Roll call vote taken, all ayes noted, motion carried.

Signatures for the Warrant Check Details for both the Town Fund and Road District were signed by each Trustee, and forwarded to the Clerk. They are attached as a permanent record of these minutes.

- 6. **Public Comment - None.**
- 7. **Board Response to Public Comment - None**
- 8. **Old Business – Discussion and possible action regarding elected official’s compensation for 2021-2025 term**

A discussion ensued regarding if the Board could define a position as being full time or part time. No decision was made.

9. **New Business –**

a. **Township Audit**

Auditor George Roach, George Roach & Associates, P.C., made his audit presentation for Grafton Township. **A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cratty, to approved the Audit of Grafton Township Annual Financial Report for the Year Ended March 31, 2020.** Roll call vote taken, all ayes noted, motion carried.

- b. Road Commissioner presented his new Driveway Culvert Permit ordinance. The cost of a culvert permit will be \$250, with a \$1,000 Bond fee. After work has been completed satisfactory, the \$1,000 Bond fee will be returned to the resident. A copy of this ordinance is included as part of these minutes.

10. **Executive Session - None**

11. **Discussion and potential actions of items as discussed during Executive Session-None**

12. **Committee and Officer Reports**

**SUPERVISOR REPORT**

- a. He is finishing up Annual Treasurer’s Report
- b. Sexual harassment training is now required for all members of the Board.
- c. Wanted to inform Board that there will be upcoming Website repairs for approximately \$350.00.

**TRUSTEE REPORT - None**

**ROAD DISTRICT:** The August road project would include Andover Acres, put on hold 3 years ago.

**ASSESSOR -None**

**CLERK- None**

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:24 p.m

Respectfully submitted,  
Kathleen M. Watson, Grafton Township Clerk