

**DRAFT**  
**GRAFTON TOWNSHIP ANNUAL TOWN MEETING**  
Graton Township, McHenry County, Illinois

*TUESDAY, December 21, 2020*

The Annual Town Meeting of the Grafton Township was held on **Monday, December 21, 2020**. Due to the **Corona Virus Pandemic** and government imposed mandates, this meeting was held via remote software. This meeting had been postponed also due to the Corona Virus Pandemic and governmental restrictions.

**1. Call to Order**

Clerk Watson called the meeting to order @ 7:00p.m. Verbal attendance was taken of all attendees that were signed on the web meeting, and the Board members in attendance at the township board room.

**2. Pledge of Allegiance**

Clerk Watson led the constituents in the Pledge of Allegiance.

**3. Explanation of Procedures**

Clerk Watson explained the rules of the meeting. Because this was a virtual meeting, no hand raising was done; no wrist bands were distributed.

**4. Selection/Oath of Moderator**

**A. Nominations for Moderator**

Dan Ziller made a motion 2<sup>nd</sup> by Sean Cratty to nominate Tim Hoeft for moderator of the meeting. There were no other nominations. Dan Ziller made a motion, 2<sup>nd</sup> by Matt Cooper to close the nominations. Voice vote taken, all ayes noted, motion carried.

**B. Election of Moderator**

A voice vote was taken asking for the election of Tim Hoeft as Moderator, all ayes noted, motion carried.

**C. Moderator's Oath of Office**

Clerk Watson administered the Moderator's Oath of Office to Tim Hoeft.

**D. Signing of Moderator's Oath**

Clerk Watson will e-mail a copy of the Moderator's Oath to Tim Hoeft, for signature and return. A copy will be made part of these original minutes. signed the Moderator's Oath

**5. Adoption of Rules -**

Eric Ruth made a motion, 2<sup>nd</sup> by Tom Poznanski, to adopt the Roberts Rules of Order. Voice vote taken, all ayes noted, motion carried.

**6. Approval of the Minutes of the April 14, 2019 Annual Town Meeting**

Dan Ziller made a motion, 2<sup>nd</sup> by Sean Cratty to accept the minutes of the April 14, 2019 (date correction). Voice vote taken, all ayes noted, motion carried.

7. **Presentation of Annual Township Financial Reports**
  - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading of the Reports:  
A motion was made by Dan Ziller, 2<sup>nd</sup> by Sean Cratty to Waive the Reading of the Supervisor's Annual Financial Report. Voice vote taken, all ayes noted, motion carried.
  - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.  
A motion was made by Dan Ziller, 2<sup>nd</sup> by Matt Cooper to Waive the Reading of the Highway Commissioner's Annual Financial Report. Voice vote noted, all ayes noted, motion carried.
8. **Old Business - None**
9. **New Business**
  - A. Motion to sell surplus Township equipment valued at \$100 or more.  
A motion was made by Sean Cratty, 2<sup>nd</sup> by Dan Ziller to sell surplus equipment valued at \$100 or more. A voice vote taken, all ayes noted, motion carried.
  - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute  
A motion was made by Eric Ruth, 2<sup>nd</sup> by Matt Cooper to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute. Voice vote taken, all ayes noted, motion carried.
  - C. Motion to set Annual Town Meeting for Tuesday, April 12, 2021 at 7:00 p.m.  
A motion was made by Eric Ruth, 2<sup>nd</sup> by Dan Ziller to set the Annual Town Meeting for Tuesday, April 12, 2021 at a location to be decided. A voice vote taken, all ayes noted, motion carried.
10. **Public Comment- None**
11. **Adjournment**  
Sean Cratty made a motion, 2<sup>nd</sup> by Eric Ruth to adjourn the meeting. Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 7:12 p.m.

Respectfully submitted,

Kathleen Watson, Grafton Township Clerk

Timothy Hoeft, Elected Moderator

Prepared by Kathleen Watson