

APPROVED AS PRESENTED
GRAFTON TOWNSHIP ANNUAL TOWN MEETING
Grafton Township, McHenry County, Illinois

TUESDAY, December 21, 2020

The Annual Town Meeting of the Grafton Township was held on **Monday, December 21, 2020**. Due to the **Corona Virus Pandemic and government imposed mandates**, this meeting was held via remote software. This meeting had been postponed also due to the **Corona Virus Pandemic and governmental restrictions**.

1. Call to Order

Clerk Watson called the meeting to order @ 7:00p.m. Verbal attendance was taken of all attendees that were signed on the web meeting, and the Board members in attendance at the township board room.

2. Pledge of Allegiance

Clerk Watson led the constituents in the Pledge of Allegiance.

3. Explanation of Procedures

Clerk Watson explained the rules of the meeting. Because this was a virtual meeting, no hand raising was done; no wrist bands were distributed.

4. Selection/Oath of Moderator

A. Nominations for Moderator

Dan Ziller made a motion 2nd by Sean Cratty to nominate Tim Hoeft for moderator of the meeting. There were no other nominations. Dan Ziller made a motion, 2nd by Matt Cooper to close the nominations. Voice vote taken, all ayes noted, motion carried.

B. Election of Moderator

A voice vote was taken asking for the election of Tim Hoeft as Moderator, all ayes noted, motion carried.

C. Moderator's Oath of Office

Clerk Watson administered the Moderator's Oath of Office to Tim Hoeft.

D. Signing of Moderator's Oath

Clerk Watson will e-mail a copy of the Moderator's Oath to Tim Hoefft, for signature and return. A copy will be made part of these original minutes. signed the Moderator's Oath

5. Adoption of Rules -

Eric Ruth made a motion, 2nd by Tom Poznanski, to adopt the Roberts Rules of Order. Voice vote taken, all ayes noted, motion carried.

6. Approval of the Minutes of the April 14, 2019 Annual Town Meeting

Dan Ziller made a motion, 2nd by Sean Cratty to accept the minutes of the April 14, 2019 (date correction). Voice vote taken, all ayes noted, motion carried.

7. **Presentation of Annual Township Financial Reports**
 - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading of the Reports:
A motion was made by Dan Ziller, 2nd by Sean Cratty to Waive the Reading of the Supervisor's Annual Financial Report. Voice vote taken, all ayes noted, motion carried.
 - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
A motion was made by Dan Ziller, 2nd by Matt Cooper to Waive the Reading of the Highway Commissioner's Annual Financial Report. Voice vote noted, all ayes noted, motion carried.
8. **Old Business - None**
9. **New Business**
 - A. Motion to sell surplus Township equipment valued at \$100 or more.
A motion was made by Sean Cratty, 2nd by Dan Ziller to sell surplus equipment valued at \$100 or more. A voice vote taken, all ayes noted, motion carried.
 - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute
A motion was made by Eric Ruth, 2nd by Matt Cooper to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute. Voice vote taken, all ayes noted, motion carried.
 - C. Motion to set Annual Town Meeting for Tuesday, April 12, 2021 at 7:00 p.m.
A motion was made by Eric Ruth, 2nd by Dan Ziller to set the Annual Town Meeting for Tuesday, April 12, 202 at a location to be decided. A voice vote taken, all ayes noted, motion carried.
10. **Public Comment- None**
11. **Adjournment**
Sean Cratty made a motion, 2nd by Eric Ruth to adjourn the meeting. Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 7:12 p.m.

Respectfully submitted,

Kathleen Watson, Grafton Township Clerk

Timothy Hoeft, Elected Moderator

Prepared by Kathleen Watson