

**APPROVED**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**

Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, March 15, 2021*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, March 15, 2021. Due to the Corona Virus Pandemic, this meeting was held remotely via web access due to Covid 19 pandemic and governmental mandates.

1. **Call to Order** -7:31 p.m.
2. **Roll Call**– Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Welch and Ziller; Assessor Zielinski, and Clerk Watson. Road Commissioner Poznanski was absent. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Cratty, 2<sup>nd</sup> by Supervisor Ruth to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
  - A. **Approval of Minutes**  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cratty to approve the February 15, 2021 Grafton Township Meeting minutes. Roll call vote taken, all ayes noted, motion carried.
  - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**  
A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cooper, to Table the Audit and payment of unpaid bills/warrant check detail for the Town Fund until after New Business. Roll call vote taken: Supervisor Ruth-Yes; Trustee Cooper-Yes; Trustee Cratty-Yes; Trustee Welch - Yes; Trustee Ziller-No. Motion carried.
  - C. **Audit and payment of unpaid bills/warrant check detail Road District**  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth to approve the audit and payment of unpaid bills/warrant check detail Road District. Roll call vote taken, all ayes, noted, motion carried.
6. **Public Comment** - NONE
7. **Board Response to Public Comment** - NONE

**8. Old Business –**

**A. Discussion and possible action 2021-2022 Town Fund Budget**

A discussion ensued. A motion was made by Trustee Cooper, 2<sup>nd</sup> by Trustee Ziller to tentatively approve the 2021-2022 Town Fund Budget and to schedule the Town Fund Budget Hearing for Monday, April 19, 2021 @ 7:00 p.m. at the Grafton Township offices. Roll call vote taken, all ayes noted, motion carried.

**B. Discussion and possible action 2020-2021 Township Audit**

A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cratty, to approve hiring the firm of George Roach and Associates for a 3 year term with no increase of fees as Grafton Township Accountants. Roll call vote taken, all ayes noted, motion carried.

**C. Discussion and possible action Annual Town Meeting Agenda**

Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth, approved the Agenda for the April 12, 2021 Annual Town Meeting with the correction of the date. Roll call vote taken, all ayes noted, motion carried.

**9. New Business –**

**A. Discussion and possible action regarding 2021-2022 Road District Budget**

No action was taken. Road Commissioner Poznanski was absent. Trustee Ziller would like it noted that he feels Capital Asset Outlay is too much. Trustee Cooper agreed with him on this issue.

**B. Discussion and possible action regarding Funds Transfer Assessor Budget Software.**

A motion was made by Trustee Cooper, 2<sup>nd</sup> by Supervisor Ruth to approve the Request for Transfer Appropriation of Funds of One Thousand Two Hundred and 00/100 (\$1,200.00) from Line Item 1243 Health Insurance to Line Item 1756 Software. Roll call vote taken, all ayes noted, motion carried.

**C. Discussion and possible action replacement copier printer/assessor office.**

A discussion ensued but no action was taken.

A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to return to New Business,

**B. Audit and Payment of unpaid bills/Warrant check detail for the Town Fund.** Roll call vote taken, all ayes noted, motion carried.

**5. Audit and payment of unpaid bills/Warrant check detail for the Town Fund**

A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth, to include the addition of PO 3742, Line item 1512 in the amount of Two Hundred Three Dollars and 73/100 (\$203.73); and to remove PO 20956, Line item 1761 in the amount of Seven Hundred Forty and 00/100 (\$740.00). Roll call vote taken: Trustee Ziller-Yes; Supervisor Ruth-Yes; Trustee Cratty-No; Trustee Cooper-Yes; Trustee-Welch-Yes. Motion carried.

**10. Executive Session – None**

11. **Discussion and potential actions of items as discussed during Executive Session-NONE**
12. **Committee and Officer Reports**  
SUPERVISOR REPORT : Annual Meeting, Tuesday, April 13, 2021 @ 7:00 p.m.  
TRUSTEES: Trustee Ziller commented on an invoice from the Road District that included a receipt from a Maple Park Napa store. He would like to see the money spent in McHenry County.  
ASSESSOR -None  
ROAD COMMISSIONER- None  
CLERK-None
13. **ADJOURMENT**  
Being no further business, a **motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:32 p.m.

Respectfully submitted,  
Kathleen M. Watson, Grafton Township Clerk