

Approved as Presented

**GRAFTON TOWNSHIP ANNUAL TOWN MEETING**  
Grafton Township, McHenry County, Illinois

*TUESDAY, April 13, 2021*

The Annual Town Meeting of the Grafton Township was held on **Tuesday, April 13, 2021**, being the second Tuesday of said month, at the hour of **7:00 PM** at the offices of **Grafton Township, 10109 Vine Street, Huntley IL**, for the transaction of the miscellaneous business of the said Township; and after a Moderator having been elected, proceeded to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and consider and decided the following:

**1. Call to Order**

Clerk Watson called the meeting to order @ 7:00 p.m. Electors signed in prior to the meeting, and confirmed to be Grafton Township electors.

**2. Pledge of Allegiance**

Clerk Watson led the constituents in the Pledge of Allegiance.

**3. Explanation of Procedures**

Clerk Watson explained the rules of the meeting.

**A. Only registered voters of Grafton Township will be able to vote;**

**B. All residents in attendance, either elected or not, have the same vote as electors in each matter voted upon.**

**4. Selection/Oath of Moderator**

**A. Nominations for Moderator**

**i. Eric Ruth made a motion, 2<sup>nd</sup> by Sean Cratty to nominate Timothy Hoeft for moderator of the meeting.** Voice vote taken, all ayes noted, motion carried.

**ii. Eric Ruth made a motion, 2<sup>nd</sup> by Matt Cooper to close the nominations.** Voice vote taken, all ayes noted, motion carried.

**B. Election of Moderator**

**i. Matt Cooper made a motion, 2<sup>nd</sup> by Eric Ruth to elect Timothy Hoeft as Moderator of the 2021 Grafton Township Annual Meeting.** Voice vote taken, all ayes noted, motion carried.

**C. Moderator's Oath of Office**

Clerk Watson administered the Moderator's Oath of Office to Timothy Hoeft.

**D. Signing of Moderator's Oath**

A signed copy of the Moderator's Oath will be made part of these original minutes.

**5. Adoption of Rules -**

**Eric Ruth made a motion, 2<sup>nd</sup> by Sean Cratty to adopt the Roberts Rules of Order.** Voice vote taken, all ayes noted, motion carried.

6. **Approval of the Minutes of the 2020 Annual Town Meeting**  
Daniel Ziller Jr. made a motion, 2<sup>nd</sup> by Matt Cooper to accept the minutes of the December 21, 2020 Annual Meeting as presented. Voice vote taken, all ayes noted, motion carried.
7. **Presentation of Annual Township Financial Reports**
  - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading of the Reports:  
**A motion was made by Matt Cooper, 2<sup>nd</sup> by Sean Cratty to Approve and Waive the Reading of the Supervisor's Annual Financial Report.** Voice vote taken, all ayes noted, motion carried.
  - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.  
**A motion was made by Daniel Ziller Jr., 2<sup>nd</sup> by Matt Cooper to Approve and Waive the Reading of the Highway Commissioner's Annual Financial Report.** Voice vote noted, all ayes noted, motion carried.
8. **Old Business - None**
9. **New Business**
  - A. Motion to sell surplus Township equipment valued at \$100 or more.  
**A motion was made by Daniel Ziller Jr., 2<sup>nd</sup> by Eric Ruth to sell surplus equipment valued at \$100 or more in compliance with Illinois State Statute.** A voice vote taken, all ayes noted, motion carried.
  - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute  
**A motion was made by Eric Ruth, 2<sup>nd</sup> by Matt Cooper to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute.** Voice vote taken, all ayes noted, motion carried.
  - C. Motion to set Annual Town Meeting for Tuesday, April 12, 2022 at 7:00 p.m.  
**A motion was made by Eric Ruth, 2<sup>nd</sup> by Sean Cratty to set the Annual Town Meeting for Tuesday, April 12, 2022 at a location to be decided by the Board.** A voice vote taken, all ayes noted, motion carried.
10. **Public Comment-**  
Resident Ken Azarela congratulated the new members of the Board on their election victory.

11. Adjournment

**Matt Cooper made a motion, 2<sup>nd</sup> by Daniel Ziller Jr. to adjourn the meeting.** Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 7:08 p.m.

Respectfully submitted,

Kathleen Watson, Grafton Township Clerk

Timothy Hoeft, Elected Moderator

Prepared by Kathleen Watson