

APPROVED AS PRESENTED

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 19, 2022

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, September 19, 2022 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty and Ziller; Road Commissioner Kearns, Assessor DeBaltz, Clerk Watson. Absent: Trustee Melendy. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to Approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business.**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approved the Minutes of the Township Regular Board Meeting dated August 15, 2022 as corrected (Correcting the Annual "Budget" to correctly Annual "Audit" prepared, New Business. A. Roll call vote taken, Supervisor Ruth: aye; Trustee Cratty-aye; Trustee Cooper-aye; Trustee Ziller-abstain, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cratty, 2nd by Trustee Ziller to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth, to approved the Audit and payment of unpaid bills/Warrant check detail for Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Members Response to Public Comment - None**
8. **Old Business - None**

9. **New Business -**

A. Discussion and possible action regarding computer software upgrades.

A discussion ensued. Supervisor Ruth would like to have "Outlook" software and will be getting quote from Leading IT to address Assessor's needs.

Assessor DeBoltz needs: Word or Excel not working on all computers. Would like Microsoft Licenses for all computers (Word/Excel/Power Point).

10. **Executive Session, section to be decided - None**

11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

GA cases coming in again but nothing out of the ordinary.

TRUSTEES - None

ASSESSOR - Books turned in. Waiting for certification. Hired new employee.

ROAD COMMISSIONER - Salt shed is done. Windows and doors are in. Within the next month will be doing parking lot both front and back, office to end of shed.

CLERK -None

13. **ADJOURNMENT**

Being no further business, a motion was made by Trustee Cooper, 2nd by Trustee Crary to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:50 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk