

Approved as corrected. Grammer error at end of 9. New Business C. corrected.

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, July 17, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, July 17, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cooper, 2nd by Trustee Cratty to Approve the Agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Supervisor Ruth , 2nd by Trustee Cratty to approve the Minutes of the Township Regular Board Meeting dated June 19, 2023 as corrected. Note the following corrected minutes:
"5. C. Audit and Payment of unpaid bills/Warrant check detail for the Road District
A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented with the correction of PO 14143, changing the line item from line 6114 to line item 6111 (corrected); and the addition of PO 14163 (corrected) to Curran Materials (asphalt for pot holes) line item 9614 in the amount of Three Hundred Five and 35/100 Dollars (\$305.35). Roll call vote taken, Supervisor Ruth-Aye; Trustee Cratty-Aye; Trustee Cooper-Aye; Trustee Lueth-Aye; Trustee Ziller - No (Corrected). Motion carried."
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the audit and payment of unpaid bills/Warrant check detail for Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**

7. **Board Member Response to Public Comment - None**

8. **Old Business - None**

9. **New Business**

A. Discussion and possible action - Repaving parking lot

A discussion ensued regarding the repaving of the parking lot:

- i. What is being done;
- ii. Will require public bid;
- iii. Who pays for what; and
- iv. Road District staff will tear out old.

Supervisor Ruth made a motion, 2nd by Trustee Cooper to approve the repaving of the parking lot with the Road District to handle the bidding process, the Road District staff will excavate the base, and the Town Fund will pay the entire contract. A roll call vote taken, all ayes noted, motion carried.

B. Discussion and possible action - Vacating Della Street

A discussion ensued whereas Road Commissioner Kearns explained the Della Street Property, located in Crystal Lake that has been taken care of by Crystal Lake Park District for approximately 20 years. Crystal Lake Park District wants this piece of property in order to apply for a specific grant. Commission Kearns informed the Board of the process needed to vacate the property noting the Crystal Lake Park District will be paying all Grafton Townships legal fees associated to vacate the above said property. No Board action taken.

C. Discussion and possible action - Assessor Office Reception Buildout

Assessor DeBaltz presented drawing and quotes for her office buildout, adding a customer counter. **A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the build out to Carmichael Construction in the amount of Nine Thousand, Two Hundred Fifteen Dollars (\$9,215.00). Roll call vote taken, all ayes noted, motion carried.**

10. **Executive Session if necessary, pursuant to 5 IL CS 120/2(c) section to be decided**

11. **Discussion and potential action of items discussed during Executive Session- None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

Audit finishing up. GA is picking up.

TRUSTEES: None

ASSESSOR: None

ROAD COMMISSIONER-

1. Last month culvert on Adamson Road completed.
2. Helped city with recent storm tree clean up.

CLERK - Salvation Army collection going on through the end of the month in front lobby.

13. ADJOURNMENT

Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Crary to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:12 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk