

Grafton Township

Annual Financial Report

For Year Ended March 31, 2013

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INDEPENDENT AUDITOR'S REPORT

To the Supervisor and Members of the Board of Grafton Township, IL

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Grafton Township, of Illinois as of and for the year ended March 31, 2013, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 1, the Township of Grafton prepares its financial statements on the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Grafton Township, of Illinois, as of March 31, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 2-6, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Grafton Township, of Illinois' basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

George Roach and Associates, P.C.

Crystal Lake, Illinois

June 27, 2013

GRAFTON TOWNSHIP, IL

Management's Discussion and Analysis

As management of the Grafton Township (Township), we offer readers of the Township's statements this narrative overview and analysis of the financial activities of the Township for the fiscal year ended March 31, 2013. The Management of the Township encourages the readers of this financial information presented in conjunction with the financial statements to obtain a better understanding of the Township's financial operations.

FINANCIAL HIGHLIGHTS

- The assets of the Township exceeded its liabilities at March 31, 2013 by \$2,158,858 (net position). Of this amount, \$119,214 (unrestricted net position) may be used to meet the Township's ongoing obligations to citizens and creditors.
- The Township's total net position increased by \$273,445.
- At March 31, 2013, the Township's governmental funds reported combined ending fund balances of \$1,128,636, an increase of \$131,160 from the prior year.
- At March 31, 2013, the fund balance for the General Fund was \$134,380.
- The Township's total fixed assets increased by \$114,635 during the year ended March 31, 2013.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the Township's basic financial statements. The Township's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition to the basic financial statements, this report also contains required supplementary information and additional information.

Government-wide financial statements

The government-wide financial statements are prepared using the modified cash basis of accounting and are designed to provide readers with a broad overview of the Township's finances, in a manner similar to private-sector businesses.

The statement of net position presents financial information on all of the Township's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The statement of activities presents information showing how the Township's net position changed during the most recent fiscal year.

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover a portion of the costs through user fees and charges. The governmental activities of the Township include general government, services for youth and family, seniors, general assistance and mental health, and road and bridge projects.

Fund financial statements

All of the funds of the Township are governmental funds. The fund financial statements are prepared using the modified cash basis of accounting. Unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. The fund financial statements report the Township's operations in more detail than the government-wide statements by providing information about the Township's four funds and one component unit (road and bridge).

Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and government-wide activities.

Notes to the financial statements

Notes to the financial statements provide additional information that is essential to a full understanding of the information provided in the basic financial statements. Required supplementary information consists of more detailed data on budget to actual revenues and expenditures.

Required Supplementary Information

In addition to the basic financial statements and the accompanying notes, this report also presents certain required supplementary information concerning Grafton Township's progress in funding its obligation to provide pension benefits to its employees. Additionally, required supplementary information regarding a statement of revenues, expenditures, and changes in fund balance - budget vs. actual for each major fund is presented in this section.

The Township adopts an annual budget for all funds. A budgetary comparison statement has been provided for the Town Fund and other governmental funds to demonstrate compliance with the budget.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of Grafton Township, assets exceeded liabilities by \$2,158,858 for the year ended March 31, 2013. A portion of the Township's net position reflects its investment in capital assets, \$1,030,222. The Township uses these capital assets to provide services, and consequently these assets are not available to liquidate liabilities or for other spending. The remaining net position balance is \$1,128,636, of which \$1,009,422 is restricted and \$119,214 is unrestricted.

Grafton Township Net Position

	Governmental Activities					
	3/31/13		-	3/31/12		
Current and Other Assets	\$	1,128,636	\$	997,476		
Fixed Assets		1,280,222		1,165,587		
Total Assets		2,408,858	\$	2,163,063		
Other Liabilities	\$	-	\$	7,650		
Long-term Liabilities		250,000		270,000		
Total Liabilities		250,000		277,650		
Net Position:	4					
Net Investment in Capital Assets		1,030,222		856,687		
Restricted		1,009,422		754,124		
Unrestricted		119,214		274,602		
Total Net Position	\$	2,158,858	\$	1,885,413		

An additional portion of the Township's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position (\$119,214) may be used to meet the Township's ongoing obligations to citizens and creditors.

At March 31, 2013, the Township is able to report positive balances in all three categories of net position. The Township's net position increased by \$273,445 during the year ended March 31, 2013.

Governmental activities

Key elements of the increases to net position by governmental activities are as follows:

Grafton Township Changes Net Position

	Governmental Activities				
	3/31/2013			3/31/2012	
Revenues					
Program Revenues					
Charges for Services	\$	4,456	\$	8,747	
Operating Grants		148,821		13,209	
General Revenues					
Property Taxes		1,690,149		1,652,920	
Replacement Taxes		63,321		63,993	
Intergovernmental Receipts		73,621		404,175	
Interest		906		8,807	
Other income		63,259		1,322	
Total Revenues		2,044,533		2,153,173	
Expenses					
General Government		780,574		950,285	
Assesor		464,432		453,061	
General Assistance		22,177		63,220	
Road and Bridge		490,677		428,393	
Interest		13,228		36,583	
Total Expenses		1,771,088		1,931,542	
Increase/(Decrease) in Net Assets		273,445		221,631	
Net Assets - Beginning of Year		1,885,413		1,663,782	
Net Assets - End of Year		2,158,858	\$	1,885,413	

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the Township's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Township's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Township's net resources available for spending at the end of the fiscal year.

At March 31, 2013, the Township's governmental funds reported combined ending fund balances of \$1,128,636, an increase of \$138,810 in comparison with the prior year.

The Town Fund is the chief operating fund of the Township. At March 31, 2013, the fund balance of the Town Fund was \$134,380. This represents a decrease of \$136,595 compared to the prior fiscal year.

General Fund Budgetary Highlights

Expenditures in the General Town Fund of \$1,234,736 were under revenues by \$136,594 and were \$465,400 less than the appropriation of \$1,700,136.

CAPITAL ASSETS

The Township's capital fixed assets for its governmental activities as of March 31, 2013 amount to \$1,280,222 (net of accumulated depreciation). This investment in fixed assets includes land, roads and improvements, buildings and improvements, vehicles, and other equipment.

Major fixed asset events during the current fiscal year included the following:

		Balance						B alance	
Fixed Assets		pril 1, 2012]	Increases	Decr	eases	March 31, 2013		
Land	\$ 412,886		\$	-	\$	-	\$	412,886	
Buildings		298,577		-		-		298,577	
Equipment		475,164		-		-		475,164	
Road Improvements		115,235		186,138		-		301,373	
Vehicles		448,660		-				448,660_	
Total Fixed Assets		1,750,522		186,138		-		1,936,660	
Less: Accumulated Depreciation		584,935		71,503				656,438	
Fixed Assets (Net)	\$	1,165,587	\$	114,635	\$		\$	1,280,222	

ECONOMIC FACTORS AND PROPERTY TAXES

The equalized assessed valuation (EAV) of the Township for 2012 is \$1,322,459,704. That represents a decrease in EAV of \$155,803,476 over the prior year's EAV. Taxes recorded in these financial statements are from the 2011 levy. A summary of the assessed valuations and extensions for tax years 2012, 2011, and 2010 is as follows:

Description of Current or Expected Conditions

TAY I EVY VEAR

Currently, management is not aware of any other significant changes in conditions that could have a significant effect on the financial position or results of activities of the Township in the near future. However, management continues to monitor items that may impact future receipts, especially noting a potential decline in state funds as well as losses due to the tax cap.

GRAFTON TOWNSHIP, ILLINOIS ASSESSED VALUATIONS, EXTENDED TAX RATES PERCENTAGE ALLOCATIONS, EXTENDED TAX RATES

2011

2012

2010

TAX LEVY YEAR		201			201	1		20	10
ASSESSED VALUATION									
McHenry County		\$ 1	,322,459,704		\$	1,478,263,180		\$ 1	,443,604,765
TAX RATES AND PERCENTAGE ALLOCATIONS BY FUND									
Funds	Rate		Percentage	Rate		Percentage	Rate		Percentage
Town Corporate	0.080208		56.59	0.069212		56.62	0.06534		53.25
Town – Insurance	0.001333		0.94	0.001138		0.93	0.00116		0.95
Public Assistance	0.001569		1.11	0.001339		1.10	0.00546		4.45
Road & Bridge	0.017927		12.65	0.016429		13.44	0.01649		13.44
Permanent Road	0.037845		26.70	0.031676		25.91	0.03180		25.91
Road & Bridge IMRF	0.000958		0.68	0.001019		0.83	0.00102		0.83
Road & Bridge Insurance	0.001890	_	1.33	0.001436		1.17	0.00144	_	1.17
Totals	0.141730	g mc	100.00	0.122249		100.00	0.12271		100.00
Property Tax Extensions						1			
Funds			2012			2011			2010
Town Corporate		\$	1,060,718		\$	1,023,135		\$	943,266
Town – Insurance			17,628			16,823			16,746
Public Assistance			20,749			19,794			78,806
Road & Bridge			237,077			242,864			238,065
Permanent Road			500,485			468,255			458,994
Road & Bridge IMRF			12,669			15,064			14,768
Road & Bridge Insurance			24,994			21,228			20,802
Totals		\$	1,874,320		\$	1,807,163		\$	1,771,447

Requests for Information

This financial report is designed to provide a general overview of the Township's finances for all those with an interest in its finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Supervisor, Grafton Township, 10109 Vine Street, Huntley, IL 60142.

Statement of Net Position March 31, 2013

Assets	
Cash and investments, at cost	\$ 1,128,636
Fixed Assets	1,280,222
Total Assets	\$ 2,408,858
Liabilities	
Current portion of long term debt	\$ 20,000
Long term Debt	 230,000
Total Liabilities	 250,000
Net Position	
Investment in capital assets, net of related debt	1,030,222
Restricted - general assistance	160,684
Restricted - gen. road & bridge	833,572
Restricted - insurance	15,166
Unrestricted	119,214
Total Net Position	\$ 2,158,858

Statement of Activities and Changes in Net Position Year Ended March 31, 2013

		Program Revenues							
Functions/Programs	 Expenses		arges for ervices	G	perating rants and ntributions	Gran	oital ts and butions		Totals
Governmental Activities									
General Government	\$ 780,574	\$	4,456	\$	-	\$	-	\$	(776,118)
Assessor	464,432		· -		-		-		(464,432)
Road & Bridge	490,677		5,071		143,750		-		(341,856)
General Assistance	22,177		-		-		-		(22,177)
Debt Service interest	 13,228		<u>-</u>		-		-		(13,228)
Total Governmental Activities	 1,771,088	\$	9,527	\$	143,750	\$	-		(1,617,811)
		Pı	coperty taxes						1,690,149
			eplacement ta	X					63,321
			entals						57,800
			tergovernmer		pts				73,621
			liscellaneous 1						5,459
		In	vestment Inco	ome					906
			Total	Revenu	es				1,891,256
		Chang	ges in Net Pos	ition					273,445
		Net Po	osition Beginn	ning of Y	ear				1,885,413
			Total N	Net Posi	tion			\$	2,158,858

Governmenal Funds Combined Balance Sheet -- Modified Cash Basis March 31, 2013

Assets	 Corporate Fund	General ssistance Fund		Road & Bridge Fund		Total
Cash	\$ 134,380	\$ 160,684	\$	833,572	\$	1,128,636
Total Assets	\$ 134,380	 160,684	<u>\$</u>	833,572	<u>\$</u>	1,128,636
Liabilities						
Total Liabilities	 -	\$ -				<u>-</u>
Fund Balance						
Nonspendable	- 15 177	160 604		-		1 000 400
Restricted Committed	15,166	160,684		833,572		1,009,422
Assigned	75,000	-		-		75,000
Unassigned	44,214	-		-		44,214
Total Fund Balance	 134,380	 160,684		833,572		1,128,636
Total Liabilities and Fund Balance	 134,380	\$ 160,684	_\$	833,572	\$	1,128,636

Combined Statement of Revenue, Expenditures and Changes in Fund Balances Modified Cash Basis

Year Ended March 31, 2013

	 Corporate Fund	As	eneral sistance Fund	 Road & Bridge Fund	 Total
Revenue					
Property taxes	\$ 1,039,735	\$	19,790	\$ 630,624	\$ 1,690,149
Replacement taxes	23,447		-	39,874	63,321
Licenses, fees, and permits	4,456		-	2,860	7,316
Intergovernmental receipts	29,804		-	43,817	73,621
Fines	-		-	2,211	2,211
Grants and donations	-		-	143,750	143,750
Interest income	135		303	468	906
Rentals	-		-	57,800	57,800
Miscellaneous revenue	 564			4,895	 5,459
Total Revenue	 1,098,141		20,093	 926,299	 2,044,533
Expenditures					
Administrative	731,490		6,867	87,140	825,497
Assessor	460,412		-	-	460,412
Transportation	42,834		-	-	42,834
Home relief			15,310	-	15,310
Maintenance			-	53,003	53,003
Debt Service principal			-	20,000	20,000
Debt Service interest			-	13,228	13,228
Permanent Road	 <u>-</u>		-	475,439	 475,439
Total Expenditures	 1,234,736		22,177	648,810	1,905,723
Excess (Deficiency) of Revenue over					
Expenditures and other uses	(136,595)		(2,084)	277,489	138,810
Municipal Equity					
Balance, beginning of year	 270,975		162,768	 556,083	989,826
Total Municipal Equity	\$ 134,380	\$	160,684	\$ 833,572	\$ 1,128,636

Reconciliations of the Governmental Funds to the Statement of Governmental Net Position and the Statement of Activities Year Ended March 31, 2013

Reconciliation of the Governmental Fund Balance to the Statement of Net Position

to the Statement of Net Position		
Total Fund BalancesTotal Governmental Funds	\$	1,128,636
Capital assets used in governmental activities are not financial		
resources and therefore are not reported in the funds.		
Amount net of depreciation		1,280,222
Long term debt is not recorded in the fund statement but is included		
as a liability in the Statement of Net Position		(250,000)
Total Net Position of Governmental Activities	\$	2,158,858
Deconciliation of the Covernmental Fund Statement of Devenues Fu	mandituusa and	

Reconciliation of the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balance to Governmental Statement of Activities and Changes in Net Position

Excess (Deficiency) of Revenue Over Expenditures Governmental Funds	\$ 138,810
Governmental funds report capital outlays as expenditures; however for the Statement of Activities the amounts are	
capitalized and depreciation over their useful life.	
(amount shown is net of depreciation)	114,635
Governmental funds report the payment of debt and leases as an	
expenditure; however the Statement of Activities records	
the payment as a reduction in the debt liability.	20,000
Changes in Net Position Governmental Funds	\$ 273,445

NOTES TO FINANCIAL STATEMENTS

Note 1 -- Summary of significant accounting policies

The accounting policies of Grafton Township (the "Township") are prepared in accordance with the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America (GAAP). The Township follows all Governmental Accounting Standards Board (GASB) pronouncements and pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 that do not conflict with or contradict GASB pronouncements; to the extent they are applicable to the modified cash basis of accounting. The more significant accounting policies used by the Township are discussed below. In June 1999, the GASB issued Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments. Certain of the significant changes in the Statement include the following:

- A Management's Discussion and Analysis (MD&A) section providing an analysis of the Township's overall financial position and results of operations
- Financial statements prepared using modified cash basis accounting for all of the Township's activities
- A change in the fund financial statements to focus on the major funds
 These and other changes are reflected in the accompanying financial statements
 (including notes to financial statements).

Reporting Entity

The Township is located in the Village of Huntley, Illinois and is governed by a board. The Township is primarily funded through a tax levy, operating grants, fines and fees, and charitable donations. Revenue is used to operate and staff the Township. The accompanying general purpose financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. Based on the significance of any operational or financial relationships with the Township, there are no component units to be included in these financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The Township's basic financial statements include both government-wide (reporting the Township as a whole) and fund financial statements (reporting the Township's major funds).

Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) are reported using the modified cash basis of accounting. Revenue is recorded when received and expenses are recorded paid. Property taxes are recognized as revenue in the year received.

NOTES TO FINANCIAL STATEMENTS

Note 1 -- Summary of significant accounting policies (continued)

The statement of net position includes and recognizes all long-term assets and long-term debt and obligations. The Township's net position are reported in three parts - invested in capital assets, net of related debt; restricted net position; and unrestricted net position.

The statement of activities demonstrates the degree to which the direct expense of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes (1) charges to Township patrons who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meet the operational or capital requirements of a particular function or segment. Taxes and other items are not properly included among program revenues, and are reported instead as general revenue.

Governmental fund financial statements are reported using the modified cash basis of accounting. Revenue is recognized as soon as it is received. Expenditures generally are recorded when paid, as under cash accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. The primary sources of revenue are property taxes, state-shared revenue, and interest associated with the current fiscal period. All are considered to be susceptible to cash and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the Township.

The Township reports all the funds as major governmental funds

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the Township, except those required to be accounted for in another fund, while the Township Road & Bridge Fund accounts for the resources associated with taxes levied specifically for the maintenance of the Township's road and bridges. General Assistance funds are administered by the Township Supervisor in accordance with the policies of the Township.

Financial Statement Amounts

Bank Deposits and Investments - The Township has defined cash and cash equivalents to include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value. The Township maintains a cash and investment pool which is available for use by the General and Special Revenue Funds.

The Township's investment policies are governed by state statutes. All funds are deposited in federally insured banks and savings and loans. The cash and investments reflected in the combined balance sheet consist of demand accounts.

Receivables and Payables - In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "advances to/from other funds."

NOTES TO FINANCIAL STATEMENTS

Note 1 -- Summary of significant accounting policies (continued)

Capital Assets -

Capital assets are defined by the Township as assets with an initial cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Building and improvements 20-50 years Equipment, furniture, and fixtures 5-20 years

Compensated Absences (Vacation and Sick Leave) - It is the Township's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. There is no liability for unpaid accumulated sick leave since the Township does not have a policy to pay any amounts when employees separate from service with the Township. A liability for these amounts is reported in the governmental fund - General Fund only for employee terminations as of year end.

Long-term Obligations -

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position.

The Township has a pension plan covering substantially all the full-time employees. Employees are covered by the Illinois Municipal Retirement Fund.

The budget represents departmental appropriations as authorized by the Township's appropriation Ordinance and includes revisions authorized by the Township Board to reflect changes in departmental programs. At March 31, 2013, unexpended appropriations of the budgetary funds (general fund and special revenue funds) automatically lapse. The budget is prepared on the modified cash basis. The 2013 appropriations ordinance was adopted June 14, 2012.

Fund Balance Classification -

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the Township is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable –

This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The Township has not classified any items as being Nonspendable.

NOTES TO FINANCIAL STATEMENTS

Note 1 -- Summary of significant accounting policies (concluded)

Restricted -

This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Debt service resources are to be used for future servicing of the revenue note and are restricted through debt covenants. Infrastructure Projects are restricted by State Statute and County laws and are legally segregated for funding of infrastructure improvements.

Committed -

This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Township Board. These amounts cannot be used for any other purpose unless the Township Board removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The Township did not have any committed resources as of March 30, 2013.

Assigned -

This classification includes amounts that are constrained by the Township's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Township Board or through the Township Board delegating this responsibility to the Township manager through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund.

Unassigned -

This classification includes the residual fund balance for the General Fund and the amount established for Minimum Funding which represents the portion of the General Fund balance that has been established by the board to be used for debt service or in emergency situations.

The Unassigned --

Classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of assigned fund balance amounts.

The Township would typically use Restricted fund balances first, followed by Committed resources, and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned resources first to defer the use of these other classified funds.

Note 2 -- Cash and Investments

The Township's investment policies are governed by state statutes whereby Township money must be deposited in FDIC insured banks located within the state. Permissible investments include demand accounts and certificates of deposits.

NOTES TO FINANCIAL STATEMENTS

Note 2 -- Cash and Investments (concluded)

The Township's pooled and nonpooled deposits are categorized to give an indication of the level of risk assumed by the Township at March 31, 2013 nonpooled deposits are categorized to give an indication of the level of risk assumed by the Township at March 31, 2013. The categories are described as follows:

Insured or collateralized with securities held by the entity or by its agent in the entity's name. Collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.

Note 3 – Illinois Municipal Retirement

Plan Description--

The employer's defined benefit pension plan for Regular employees provides retirement and disability benefits, post retirement increases, and death benefits to plan members and beneficiaries. Your employer plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained on-line at www.imrforg.

Funding Policy--

As set by statute, your employer Regular plan members are required to contribute 4.50 percent of their annual covered salary. The statutes requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer contribution rate for calendar year 2012 was 9.99 percent. The employer also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Annual Pension Cost--

The required contribution for calendar year 2012 was \$72,121.

Three-Year Trend Information for the Regular Plan

Calendar		Percentage	
Year	Annual Pension	of APC	Net Pension
Ending	Cost (APC)	Contributed	Obligation
12/31/2012	\$ 72,121	100%	\$0
12/31/2011	\$ 60,246	100%	\$ 0
12/31/2010	\$ 63,643	96%	\$0

NOTES TO FINANCIAL STATEMENTS

Note 3 – Illinois Municipal Retirement (concluded)

The required contribution for 2012 was determined as part of the December 31, 2010, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions at December 31, 2010, included (a) 7.5 percent investment rate of return (net of administrative and direct investment expenses), (b) projected salary increases of 4.00% a year, attributable to inflation, (c) additional projected salary increases ranging from 0.4% to 10.0% per year depending on age and service, attributable to seniority/merit, and (d) post retirement benefit increases of 3% annually. The actuarial value of the employer Regular plan assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period with a 20% corridor between the actuarial and market value of assets. The employer regular plan's unfunded actuarial accrued liability at December 31, 2010 is being amortized as a level percentage of projected payroll on an open 30 year basis.

Funded Status and Funding Progress--

As of December 31, 2012, the most recent actuarial valuation date, the Regular plan was 83.00 percent funded. The actuarial accrued liability for benefits was \$1,157,124 and the actuarial value of assets was \$960,442, resulting in an underfunded actuarial accrued liability (UAAL) of \$196,682. The covered payroll for calendar year 2012 (annual payroll of active employees covered by the plan) was \$721,935 and the ratio of the UAAL to the covered payroll was 27 percent.

Note 4 – Changes in Fixed Assets

		B alance						Balance
	A]	pril 1, 2012	Ac	quisitions	Disp	osals	Ma	rch 31, 2013
Land	\$	412,886	\$	-	\$	-	\$	412,886
Buildings		298,577		-		-		298,577
Equipment		475,164		-		-		475,164
Road Improvements		115,235		186,138		-		301,373
Vehicles		448,660		_		-		448,660
Total		1,750,522	\$	186,138	\$	-		1,936,660
Less: Accumulated Depreciation		(584,935)					-	(656,438)
Net Assets	\$	1,165,587					\$	1,280,222

Depreciation by Governmental Activities

Total Governmental Activities	\$ 71,503
Assessor	 4,020
Road & Bridge	61,233
General Government	\$ 6,250

NOTES TO FINANCIAL STATEMENTS

Note 5 – Long-Term Debt

On August 1, 2008 the Township's Road and Bridge Fund issued debt certificates in the amount of \$700,000 in order to purchase the existing township building. Principal payments are due on each January 1 beginning in 2011 and continuing until 2021. Interest rates range from 4.10-5.00% and are to be paid each July 1 and January 1, through 2021. The balance due on these debt certificates at March 31, 2012 is \$250,000. At March 31, 2013 the annual debt service requirements to cover these debt certificates:

Year Ending					
March 31,		P	rincipal	Interest	Total
2014	•	\$	20,000	\$ 11,800	\$ 31,800
2015			25,000	10,800	35,800
2016			25,000	9,550	34,550
2017			30,000	8,300	38,300
2018-2020			110,000	15,150	125,150
2021			40,000	 1,660	41,660
	Totals	\$	250,000	\$ 57,260	\$ 307,260

Long-term liability activity for the year ended March 31, 2013 was as follows:

									шошиз	
		B alance						B alance	Du	e Within
Governmental Activities: Long-Term Debt	ΑĮ	ri 1, 2012	Addition	ns	Re	irem ents	Mar	ch 31, 2013	C	ne Year
Debt Certificates	\$	270,000			\$	20,000	\$	250,000	\$	20,000
Total Governmental Long Term Obligations	\$	270,000	\$	-	\$	20,000	\$	250,000	\$	20,000

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Note 6 – Risk Management

Significant losses are covered by commercial insurance for all major programs. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

Note 7 – Subsequent Events

Subsequent events are events or transactions that occur after the balance sheet date but before the financial Statements are issued or available to be issued. There are two types of subsequent events: recognized (events that relate to conditions present at the balance sheet date) and non-recognized (events or conditions that did not exist at the balance sheet date but arose after that date). The Township is named in lawsuits between township officials. In the aggregate, these claims

NOTES TO FINANCIAL STATEMENTS

Note 7 – Subsequent Events (concluded)

could result in significant legal costs. To the extent the outcome of such litigation has been determined to result in probable loss to the Township, such loss has been accrued in the accompanying financial statements. Litigation where loss to the Township is reasonably possible has not been accrued; however, the Township management is vigorously defending against all such claims and an estimate of such loss, if any, is not possible. The outcome of the remaining claims cannot be determined at this time.

There have been no other recognized or non-recognized subsequent events that have occurred between March 31, 2013 and the date of this audit report requiring disclosure in the financial statements.



NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

The Township prepares its budget on the modified cash basis of accounting.

Under the modified cash basis of accounting, revenues are recorded when received in cash and expenditures are recorded when the cash is disbursed. General capital asset acquisitions are reported as expenditures in the governmental funds. Proceeds from general long-term debt and acquisitions under capital leases are reported as other financing sources. Assets of a fund are only recorded when a right to receive cash exists which arises from a previous cash transaction. Liabilities of a fund, similarly, result from previous cash transactions.

Modified cash basis financial statements omit recognition of receivables and payables and other accrued and deferred items that do not arise from previous cash transactions.

Budgets are adopted at the function level in the General Fund and total General Fund expenditures disbursed may not legally exceed the budgeted amount. Appropriations lapse at year end unless specifically carried over. There were no carryovers to the following year.

The Township procedures in establishing the budgetary data reflected in the General Fund Financial Statements is presented below:

- Prior to June 15th the Township Board receives a proposed operating budget (appropriation ordinance) for the fiscal year commencing on proceeding April 1st. The operating budget includes proposed expenditures and the means of financing them.
- A public hearing is conducted at a public meeting to obtain taxpayers comments.
- The budget is legally enacted through passage of an ordinance prior to June 31st.
- The Township Treasurer is authorized to expend the unexpensed balance of any item or items of any general appropriation in making up any deficiency in any item or items of the same general appropriation.
- The original budget was not amended during the fiscal year.
- Formal budgetary integration is not employed as a management control device during the year for any fund.
- Budgetary comparisons presented in the accompanying financial statements are
 prepared on the modified cash basis of accounting, which is comprehensive basis of
 accounting other than generally accepted accounting principles. All funds utilize the
 same basis of accounting for both budgetary purposes and actual results.
- Expenditures cannot legally exceed appropriations at the fund level.
- All appropriations lapse at year-end.

REQUIRED SUPPLEMENTARY INFORMATION

IMRF Trend Information

The schedule of funding progress, presented as RSI following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

		Act	uarial Accrued					UAAL as a
	Actuarial		Liability	Į	U nfunded			Percentage
Actuarial	Value of		(AAL)		AAL	Funded	Covered	of Covered
Valuation	Assets		-Entry Age		(UAAL)	Ratio	Payroll	Payroll
Date	(a)		(b)		(b-a)	(a/b)	(c)	((b-a)/c)
12/31/2011	\$ 820,512	\$	1,010,713	\$	190,201	81.18%	\$645,724	29.46%
12/31/2010	\$ 698,918	\$	847,614	\$	148,696	82.46%	\$692,521	21.47%
12/31/2009	\$ 900,094	\$	987,773	\$	87,679	91.12%	\$755,299	11.61%

On a market value basis, the actuarial value of assets as of December 31, 2012 is \$989,912. On a market basis, the funded ratio would be 85.52%.

The actuarial value of assets and accrued liability cover active and inactive members who have service credit with Grafton Township. They do not include amounts for retirees. The actuarial accrued liability for retirees in 100% funded.

Statement of Revenue and Expenditures and Comparison with Appropriations -- Town Fund Year Ended March 31, 2013

1eur Ended March 31, 2013			- 			Modified
	Ori	ginal		Final		Cash
		priations	Apı	propriations		Basis
Revenue					-	
Property taxes	\$	1,023,136	\$	1,023,136	\$	1,039,735
Replacement taxes		24,000	·	24,000	·	23,447
Municipal transport income		4,800		4,800		4,456
Intergovernmental transportation		10,000		10,000		10,000
Intergovernmental road		17,676		17,676		19,804
Grants and donations		10		10		
Interest income		500		500		135
Sale of assets		100,000		100,000		-
Miscellaneous revenue		2,800		2,800		565
Total Revenues	1	,182,922		1,182,922		1,098,142
General and Administrative						
Personnel						
Salaries		35,000		35,000		54,343
Elected officials		223,536		223,536		226,889
Health insurance		75,000		75,000		84,410
Social Security		20,000		20,000		16,254
Medicare		4,700		4,700		4,126
Unemployment insurance		12,000		12,000		12,907
IMRF contribution		23,500		23,500		27,866
Total personnel		393,736		393,736		426,795
Contractual services						
Maintenance - buildings		2,000		2,000		1,909
Maintenance - equipment		4,000		4,000		2,588
TOIRMA insurance		16,000		16,000		12,193
Accounting services		36,000		36,000		23,124
Legal services		200,000		200,000		138,262
Other professional services		28,000		28,000		29,263
Other contract services - clerk		600		600		1,286
Postage		400		400		1,229
Telephone		1,000		1,000		878
Publishing		500		500		622
Printing		500		500		564
Dues, memberships		2,200		2,200		1,549
Travel expenses		300		300		297
Training and education		500		500		87
Room rental		600		600		225
Annual meeting		1,200		1,200		2,000
Utilities		5,500		5,500		4,679
Total contractual services		299,300		299,300		220,755

Statement of Revenue and Expenditures and Comparison with Appropriations -- Town Fund - continued Year Ended March 31, 2013

400 100 2,500 2,500 5,500	400 100 2,500 2,500 5,500	75 2,485 1,860
100 2,500 2,500 5,500 300,000	100 2,500 2,500	2,485 1,860
100 2,500 2,500 5,500 300,000	100 2,500 2,500	2,485 1,860
2,500 2,500 5,500 300,000	2,500 2,500	2,485 1,860
2,500 5,500 300,000	2,500	1,860
5,500 300,000		
300,000	5,500	
•		4,420
•		
22.200	300,000	-
22,200	22,200	-
		732
322,200	322,200	732
57,550	57,550	78,788
57,550	57,550	78,788
1,078,286	1,078,286	731,490
330,000	330,000	298,602
26,000	26,000	18,350
-	-	4,606
•	65,000	58,692
33,000	33,000	30,320
500	500	-
5,000	5,000	125
459,500	459,500	410,695
7,000	7,000	5,322
•	20,000	13,901
450	450	199
		70
		52
•	· ·	3,403
·	•	4,197
		3,502
7,000 50,700	7,000 50,700	30,646
	26,000 65,000 33,000 500 5,000 459,500 7,000 20,000 450 300 200 4,000 150 8,000 3,600	26,000 26,000 65,000 65,000 33,000 33,000 500 500 5,000 5,000 459,500 459,500 7,000 7,000 20,000 20,000 450 450 300 300 200 200 4,000 4,000 150 150 8,000 8,000

Statement of Revenue and Expenditures and Comparison with Appropriations -- Town Fund - concluded Year Ended March 31, 2013

	Original Appropriations	Final Appropriations	Modified Cash Basis
Commodities	1 pp 1 op 1 unions	Tippropriations	Duois
Office supplies	7,000	7,000	3,321
Periodicals and publications	2,800	2,800	235
Other miscellaneous	1,000	1,000	13:
Total commodities	10,800	10,800	3,682
Capital expenditures			
Building	15,000	15,000	130
Software	20,000	20,000	13,29
Equipment	8,000	8,000	1,959
Total capital expenditures	43,000	43,000	15,384
Total Assessor Office	564,000	564,000	460,412
Senior Transportation			
Personnel			
Salaries	38,000	38,000	28,43
Total personnel	38,000	38,000	28,434
Contractual services			
Maintenance service	8,000	8,000	2,892
Printing	250	250	2,132
Telephone	1,100	1,100	1,12
Postage	200	200	92.
Total contractual services	9,550	9,550	7,07
Commodities			
Gas/diesel/oil	8,000	8,000	7,01
Office supplies	200	200	
Other miscellaneous	100	100	
Total commodities	8,300	8,300	7,01
Other expenditures		• • • •	
Community events/Bingo	2,000	2,000	312
Total other expenditures	2,000	2,000	312
Total Senior Transportation	57,850	57,850	42,834
Total Disbursements Corporate Fund	1,700,136	1,700,136	1,234,736
Excess (Deficiency) of Revenue			
Over Expenditures	\$ (517,214)	\$ (517,214)	\$ (136,594

Statement of Revenue and Expenditures and Comparison with Appropriations -- General Assistance Fund Year Ended March 31, 2013

_		riginal opriations		Final copriations	Modified Cash Basis
Revenue			_		
Property taxes	\$	19,794	\$	19,794	\$ 19,790
Interest income		160		160	302
Miscellaneous revenue	•	100		100	 -
Total Revenues	<u> </u>	20,054		20,054	 20,092
General and Administrative					
Personnel					
Salaries		10,000		10,000	-
Elected officials		1,000		1,000	-
Unemployment insurance		600		600	-
Total personnel		11,600		11,600	 -
Contractual services					
Maintenance - buildings		1,000		1,000	-
Maintenance - vehicles		1,000		1,000	-
Maintenance - equipment		-		-	2,483
Accounting services		2,000		2,000	-
Legal services		2,000		2,000	-
Other professional services		900		900	938
Postage		100		100	50
Telephone		1,000		1,000	878
Publishing		250		250	219
Printing		300		300	-
Travel expenses		200		200	28
Training and education		900		900	560
Utilities		500		500	
Total contractual services		10,150		10,150	 5,156
Commodities					
Fuel and oil		500		500	776
Maintenance supplies building		500		500	-
Office supplies		500		500	379
Operating supplies		<u>-</u>		<u> </u>	 48
Total commodities		1,500		1,500	 1,203

Statement of Revenue and Expenditures and Comparison with Appropriations -- General Assistance Fund - concluded Year Ended March 31, 2013

			Modified
	Original	Final	Cash
	Appropriations	Appropriations	Basis
Capital expenditures/debt service			
Equipment	1,000	1,000	508
Total capital expenditures	1,000	1,000	508
Total General and Administrative	24,250	24,250	6,867
Home Relief			
Contractual services			
Transportation assistance	3,500	3,500	-
Physician services	12,000	12,000	-
Hospital services	7,000	7,000	-
Dental services	3,000	3,000	-
Other medical services insurance	5,000	5,000	2,360
Funeral and burial services	10,000	10,000	, _
Shelter	13,680	13,680	5,799
Utility payments	33,700	33,700	
Ambulance services	5,000	5,000	6,996
Eyecare	2,000	2,000	
Total contractual services	94,880	94,880	15,155
Commodities			
Food	1,000	1,000	-
Catastrophic deduction	50,000	50,000	-
Pesonal incidentals	2,000	2,000	-
Household incidentals	2,000	2,000	-
Flat Grant	4,500	4,500	155
Prescriptions	2,000	2,000	_
Fuel	2,000	2,000	-
Total commodities	63,500	63,500	155
Total Home Relief	158,380	158,380	15,310
Total Disbursements	182,630	182,630	22,177
Excess (Deficiency) of Revenue			
Over Expenditures	\$ (162,576)	\$ (162,576)	\$ (2,085)

Statement of Revenue and Expenditures and Comparison with Appropriations -- Road and Bridge Fund Year Ended March 31, 2013

		Original propriations	App	Final propriations		Modified Cash Basis
Revenue	•	747 407	•	545 405	•	(20 (05
Property taxes	\$	747,407	\$	747,407	\$	630,625
Replacement taxes		41,000		41,000		39,874
Municipal share		(116,651)		(116,651)		-
Rental income		48,000		48,000		57,800
Permits and Bonds		2,000		2,000		2,860
Intergovernmental road		324,100		324,100		43,817
Grants and donations		100		100		143,750
Interest income		690		690		467
Court fines and permits		2,000		2,000		2,211
Miscellaneous revenue		4,050		4,050		4,895
Total Revenues		1,052,696		1,052,696		926,299
General and Administrative						
Personnel						
Salaries		7,000		7,000		5,775
Unemployment insurance		6,000		6,000		1,662
IMRF contribution		37,000		37,000		16,331
Total personnel		50,000		50,000		23,768
Contractual services						
Maintenance - equipment		1,000		1,000		-
TOIRMA insurance		33,000		33,000		20,469
Accounting services		25,000		25,000		2,000
Legal services		60,000		60,000		26,558
Postage		200		200		137
Telephone		4,500		4,500		3,278
Publishing		1,500		1,500		203
Printing		200		200		-
Dues, memberships		300		300		185
Travel expenses		5,000		5,000		2,375
Training and education		500		500		60
Total contractual services		131,200		131,200		55,265
Commodities		200		700		100
Office supplies		600		600		123
Total commodities		600		600		123

Statement of Revenue and Expenditures and Comparison with Appropriations -- Road and Bridge Fund - continued Year Ended March 31, 2013

	Original Appropriations	Final Appropriations	Modified Cash Basis
Capital expenditures/debt service			
Equipment	4,000	4,000	75
Total capital expenditures	4,000	4,000	75
Other expenditures			
Miscellaneous expense	8,000	8,000	129
Municipal replacement tax	7,800	7,800	7,780
Total other expenditures	15,800	15,800	7,909
Total General and Administrative	201,600	201,600	87,140
Maintenance Department			
Personnel			
Salaries	9,500	9,500	8,085
Total personnel	9,500	9,500	8,085
Contractual services			
Maintenance services - building	10,000	10,000	1,844
Maintenance services - equipment	10,000	10,000	1,722
Maintenance services - vehicles	8,500	8,500	189
Maintenance services - roads	1,200	1,200	
Garbage disposal	3,000	3,000	1,762
Utilities	9,000	9,000	2,912
Engineering service Rentals	500 300	500 300	
Total contractual services	42,500	42,500	8,429
Commodities			
Building maintenance supplies	10,000	10,000	300
Equipment supplies	10,000	10,000	5,667
Vehicle supplies	10,000	10,000	4,635
Road supplies	1,200	1,200	,
Operating supplies	2,500	2,500	879
Small tools	6,000	6,000	1,032
Total commodities	39,700	39,700	12,513

Statement of Revenue and Expenditures and Comparison with Appropriations -- Road and Bridge Fund - continued Year Ended March 31, 2013

	· · · · · · · · · · · · · · · · · · ·		Modified
	Original	Final	Cash
	Appropriations	Appropriations	Basis
Other expenditures			
Miscellaneous	3,000	3,000	-
Intergovernmental agreement	34,828	34,828	19,804
Contingencies	32,000	28,800	-
Total other expenditures	69,828	66,628	19,804
Capital expenditures			
Roads	122,500	122,500	4,172
Other improvements	25,000	25,000	-
Total capital expenditures	147,500	147,500	4,172
Debt Service			
Debt service	283,500	286,700	33,228
Total other expenditures	283,500	286,700	33,228
Total Maintenance	592,528	592,528	86,231
Permanent Road Department			
Personnel			
Salaries	195,000	195,000	146,879
Social Security	14,000	14,000	9,148
Medicare	3,750	3,750	2,333
Uniforms	1,500	1,500	184
Health insurance	30,000	30,000	25,398
Total personnel	244,250	244,250	183,942
Contractual services			
Maintenance services - vehicles			
Maintenance services - roads	240,000	240,000	186,138
Maintenance services - street lights	6,000	6,000	3,128
Maintenance services - striping	20,000	20,000	18,315
Road signage	25,000	25,000	150
Engineering	30,000	30,000	19,470
Rentals	15,000	15,000	-
Total contractual services	336,000	336,000	227,201

Statement of Revenue and Expenditures and Comparison with Appropriations -- Road and Bridge Fund - concluded Year Ended March 31, 2013

			Modified
	Original	Final	Cash
	Appropriations	Appropriations	Basis
Commodities			
Gas/diesel/oil	45,000	45,000	14,036
Maintenance supplies roads	42,000	42,000	5,634
Salt, calcium and ice control	100,000	100,000	42,581
Operating supplies	10,000	10,000	515
Total commodities	197,000	197,000	62,766
Other expenditures			
Other	10,000	10,000	1,530
Contingencies	15,000	15,000	
Total other expenditures	25,000	25,000	1,530
Total Permanent Road	802,250	802,250	475,439
Total Disbursements Corporate Fund	1,596,378	1,596,378	648,810
Excess (Deficiency) of Revenue			
Over Expenditures	\$ (543,682)	\$ (543,682)	\$ 277,489