### NOTICE AND AGENDA GRAFTON TOWNSHIP REGULAR BOARD MEETING

GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS

Thursday, December 8, 2011 - 7:30 p.m.

Huntley Park District, 12015 Mill Street, Huntley, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, December 8, 2011, at 7:30 p.m. for purpose of considering the following agenda:

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Agenda
- 5. Regular Business
  - A. Audit and Payment of Bills
    - 1. Discussion and potential action to pay bills as submitted.

2. Discussion and potential action to pay outstanding bills:

Forensicon Inc. \$19880.31; MLS Mailing \$3722.76; Elgin Key and Lock \$380.74; Lamp, Inc. \$4318.75; Leading IT Solutions \$150.00; Pam Fender \$312.08; Point of

490.00 Video \$1010.00; Q&A Reporting \$280.00; Trend Graphics \$1330.00; Grafton Road District for mailbox \$74.53; Trustees McMahon, Zirk, LaPorta, Murphy for 8/1/2011 Trens with Special Meeting \$100 each; Grafton Township Road District \$52,041.13.

attached Board signs warrant lists.

Lymatter of litigation

- B. Approval of Minutes
  - 1. Minutes of November 10, 2011 Regular Township Board Meeting.
  - 2. Minutes of November 21, 2011 Special Township Board Meeting.
- 6. Public Comment/ Board Members Response to Public Comment
- 7. Old Business
  - A. Discussion and potential action on updates of the 2009-2010 and 2010-2011 final audits.
  - B. Discussion and potential action on appointment of a Township Attorney.
- 8. New Business
  - A. Discussion and potential action on approval of a TAX LEVY ORDINANCE 12082011-1, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP FOR TAX YEAR 2011, COLLECTIBLE IN 2012.
  - B. Discussion and potential action on approval for a TAX LEVY ORDINANCE 12082011-2, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP ROAD DISTRICT FOR TAX YEAR 2011, COLLECTIBLE IN 2012.
  - C. Discussion and potential action on IMRF benefits for the position of Township Clerk.
  - D. Establishment of agenda items for next meeting.
  - 9. Reports
  - A. Supervisor
  - 1. FOIA Report
  - B. Trustees
  - C. Clerk
  - D. Road District Commissioner
  - E. Assessor
  - F. Committee Reports
  - 10. Executive Session, if required.
  - 11. Discussion and potential action of items as discussed at Executive Session.
  - 12. Adjournment

Dated and posted by Township Clerk Harriet Ford this 6th day of December, 2011.

Harriet Ford

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Harriet Ford.

1

### GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES December 8, 2011

#### 1. Call to Order

Supervisor Moore called the meeting to order at 7:30 pm.

#### 2. Roll Call

Present: Supervisor Moore, Trustees LaPorta, McMahon, Murphy, Zirk, Clerk Ford, Assessor Ottley, Road District Commissioner Freund.

### 3. Pledge of Allegiance

The Pledge of Allegiance was said.

### 4. Set Agenda for Meeting

The Agenda prepared by the Clerk was the only agenda.

### 5. Regular Business

A. Audit and Payment of Bills

Discussion: Assessor Ottley distributed his bills. He asked when Dundee Communication would be paid since it had been approved by the Board. Supervisor Moore responded that it is part of litigation and that changes everything. Trustee Murphy asked about a charge for Lego's. Assessor Ottley stated that he has cut up this card since he no longer could review bills that this is not his charge. Assessor Ottley asked when he would be reimbursed \$100 for the bathroom exhaust fan. He bought the part and the Road District employees installed it. He said this saved the Township \$1000. Trustee Zirk asked why there are no Purchase Orders since this was a policy set by the Board. Supervisor Moore said the auditors told her they were unnecessary. Trustee Murphy asked why \$130.00 was spent for a Huntley Police detail for a meeting. Trustee LaPorta asked why so much money was spent on postcards/mailing. Supervisor Moore said it was to notify seniors of upcoming events. Trustee Zirk said she thought it was unnecessary since the events are all in the newspaper and announced at the events.

Assessor Ottley requested that it be noted in the record that Supervisor Moore refused to sign the Warrant of Assessor's Bills. (EXHIBIT I)

Motion by Trustee Zirk, seconded by Trustee LaPorta, to approve the Town Fund bills.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta

NAYS: Trustee McMahon, Supervisor Moore

ABSTAIN: None Motion Passed.

Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Road District bills excluding the Ketchmark bill and postage which is now listed as owed to the Grafton Township Towns Fund \$463.32; the Grainger bill which is not the Road District's since it was paid by Assessor Ottley \$118.67.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon

NAYS: Supervisor Moore

ABSTAIN: None Motion Passed.

2. Discussion and potential action to pay outstanding bills: Forensicon Inc. \$19880.31; MLS Mailing \$3722.76; Elgin Key and Lock \$380.74; Lamp, Inc. \$4318.75; Leading IT Solutions \$150.00; Pam Fender \$312.08; Point of Video \$1010.00; Q&A Reporting \$280.00; Trend Graphics \$1330.00; Grafton Road District for mailbox \$74.53; Trustees McMahon, Zirk, LaPorta, Murphy for 8/1/2011 Special Meeting \$100 each; Grafton Township Road District \$52,041.13.

Motion by Trustee Zirk, seconded by Trustee Murphy to pay all outstanding bills: Forensicon Inc. \$19880.31; MLS Mailing \$3722.76; Elgin Key and Lock \$380.74; Lamp, Inc. \$4318.75; Leading IT Solutions \$150.00; Pam Fender \$312.08; Point of Video \$1010.00; Q&A Reporting \$280.00; Trend Graphics \$1330.00; Grafton Road District for mailbox \$74.53; Trustees McMahon, Zirk, LaPorta, Murphy for 8/1/2011 Special Meeting \$100 each; Grafton Township Road District \$52,041.13.

Discussion: Supervisor Moore distributed a document which showed specific bills on this list that had already been paid. She stated other bills were part of the litigation. (EXHIBIT II)

Motion was amended by Trustee Zirk, seconded by Trustee LaPorta, to pay all outstanding bills: Forensicon Inc. \$19880.31; MLS Mailing \$3722.76; Elgin Key and Lock \$380.74;; Leading IT Solutions \$150.00; Trend Graphics \$1330.00; Grafton Road District for mailbox \$74.53; Trustees McMahon, Zirk, LaPorta, Murphy for 8/1/2011 Special Meeting \$100 each; Grafton Township Road District \$52.041.13.

Roll Call

AYES: Trustees, Zirk, LaPorta, McMahon, Murphy

**NAYS: Supervisor Moore** 

ABSTAIN: None Motion Passed.

Assessor Ottley left the meeting at 8:05 p.m.

- B. Approval of Minutes
  - 1. Minutes of November 10, 2011 Regular Township Board Meeting
  - 2. Minutes of the November 21, 2011 Special Township Board Meeting

Motion by Trustee Murphy, seconded by Trustee LaPorta, to approve the Minutes of the November 10, 2011 Regular Township Board Meeting and the Minutes of the November 21, 2011 Special Township Board Meeting.

Roll Call

AYES: Trustees Murphy. LaPorta, McMahon, Zirk

NAYS: Supervisor Moore

ABSTAIN: None Motion Passed.

### 6. Public Comment/Board Member Response to Public Comment None

#### 7. Old Business

A. Discussion and potential action on updates of the 2009-2010 and 2010-2011 final audits.

Supervisor Moore stated that the auditors have not returned her calls. Each of the Trustees expressed concern as to why the audits have not been completed. Trustees McMahon, Murphy and Zirk requested that Trustee LaPorta contact the auditors again and give them a deadline. If there is no response, a new firm should be considered.

B. Discussion and potential action on appointment of a Township Attorney. Supervisor Moore stated that she is not appointing a Township Attorney. The Trustees each stated that John Nelson is not the Township Attorney and will <u>not be paid</u> to represent Linda in her capacity as Supervisor in the lawsuits with the Assessor and the Road District.

#### 8. New Business

A. Discussion and potential action on approval of a TAX LEVY ORDINANCE 1282011-1, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP FOR TAX YEAR 2011, COLLECTIBLE IN 2012.

Motion by Trustee Zirk, seconded by Trustee Murphy, to approve a TAX LEVY ORDINANCE 1282011-1, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP FOR TAX YEAR 2011, COLLECTIBLE IN 2012.

Discussion: The Trustees were concerned about the non-standard format in which this Ordinance was prepared. TOI provides a standard format. Trustee LaPorta stated that the Supervisor did not follow this format, but added her own commentary. All of the Trustees expressed their unhappiness with the fact that the Board packets were distributed just hours prior to the meeting which does not allow the Trustees ample opportunity to review the materials and prepare for the meeting. They said it was unprofessional. The Supervisor responded that there is no statute exists that requires her to distribute the Board packet at a specific time. The Trustees discussed the possible need for a special meeting prior to the 12/27/11 deadline for filing if the format of the Ordinance is not acceptable to the County Clerk. Supervisor Moore stated that all the Trustees want is \$100.00 pay for a special meeting. Clerk Ford recommended proceeding with the vote and when she goes to the County to file, she would advise the Board if the County Clerk had issues with the format.

Motion amended by Trustee Zirk, seconded by Trustee Murphy, to approve a TAX LEVY ORDINANCE 1282011-1, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP FOR TAX YEAR 2011, COLLECTIBLE IN 2012, on the condition of approval of the format of the McHenry County Clerk.

AYES: Trustees Zirk, Murphy. LaPorta, McMahon

**NAYS: Supervisor Moore** 

ABSTAIN: None Motion Passed.

B. Discussion and potential action on approval for a TAX LEVY ORDINANCE 1282011-2, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP ROAD DISTRICT FOR TAX YEAR 2011, COLLECTIBLE IN 2012.

Motion by Trustee Murphy, seconded by Trustee Zirk, to approve a TAX LEVY ORDINANCE 1282011-2, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP ROAD DISTRICT FOR TAX YEAR 2011, COLLECTIBLE IN 2012. Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon

NAYS: Supervisor Moore

ABSTAIN: None Motion Passed.

C. Discussion and potential action on IMRF benefits for the position of Township Clerk.

# Motion by Supervisor Moore to no longer provide IMRF benefits for the position of Township Clerk. Motion failed due to no second.

D. Establishment of agenda items for next meeting. None at this time.

#### 9. Reports

A. Supervisor

1. FOIA Report

She summarized the Information in the packet.

B. Trustees

### C. Clerk

Clerk Ford stated that she had filled out the correct forms and submitted them to the Supervisor on 10/11/11 and again in November, 2011. She is requesting hanging files, pads of legal paper and pens to use for official business. The Supervisor has refused to order the supplies.

### D. Road District Commissioner

General report of activity. He presented a document regarding bank charges and check being paid in July that is in the wrong fund. (EXHIBIT III) He also presented a document and stated that he has filed a lawsuit against Linda Moore. (EXHIBIT IV)

#### E. Assessor

Not present.

### F. Committee Reports

Trustee Murphy stated that the Senior Transportation Committee Meeting was held. Another meeting is scheduled for December 20 at 7 p.m.

### 10. Executive Session

None

#### 11. Adjournment

Motion was made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.

Roll Call/Voice Vote/All present voted Aye. Motion Passed/Meeting adjourned at 8:35 p.m.

Submitted,

Harriet Ford Grafton Township Clerk

# GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Туре	Due Date	Split	Aging	Open Balance
All Star Towing & Transport, Inc.	11/17/2011	040 - DUC MAINTENANCE	20	190.00
	11/1//2011	940 · BUS MAINTENANCE	20	
Total All Star Towing & Transport, Inc.				190.00
ANCEL,GLINK,DIAMOND,BUCH,DICIANNI & ROLEK Bill	12/15/2011	1533 · LEGAL SERVICE		1.890.80
Bill	12/16/2011	1533 · LEGAL SERVICE		508.75
Total ANCEL, GLINK, DIAMOND, BUCH, DICIANNI & ROLEK			-	2,399.55
AT&T				
Bill	12/2/2011	-SPLIT-	5	135.78
Bill Bill	12/2/2011 12/15/2011	5552 · TELEPHONE 1752 · TELEPHONE	5	67.89 884.92
Total AT&T	12/10/2011	1702 TEEE HONE	-	
BLUECROSS BLUESHIELD OF ILLINOIS				1,088.59
Bill	12/7/2011	1451 HEALTH INSURANCE		5,655.79
Bill	12/20/2011	1243 · HEALTH INSURANCE		4,190.34
Total BLUECROSS BLUESHIELD OF ILLINOIS			•	9,846.13
BROWN & CO., LLP				
Bill	11/9/2011	1763 · PAYROLL SERVICE	28	126.88
Total BROWN & CO., LLP				126.88
CARDUNAL OFFICE SUPPLY				
Bill Bill	12/15/2011 12/15/2011	1652 OPERATING SUPPLIES 1851 OFFICE SUPPLIES		292.39 421.29
Total CARDUNAL OFFICE SUPPLY	12/13/2011	1651 OFFICE SUFFLIES	-	713.68
				/13.00
Chad Schmidt Bill	11/17/2011	1760 · TRAVEL EXPENSE	20	26.95
Bill	12/15/2011	1760 · TRAVEL EXPENSE		24.26
Total Chad Schmidt			-	51.21
Cirone Computer Consulting, Inc.				
Bill	12/15/2011	1756 · SOFTWARE	_	300.00
Total Cirone Computer Consulting, Inc.				300.00
COM ED				
Bill	12/2/2011	1571 · UTILITIES	5	283.45
Total COM ED				283.45
Crystal Lake Engraving	40/47/0044	ALC BILL OFFICE OF POLICE		2.22
Bill	12/17/2011	950 · BUS OFFICE SUPPLIES		8.00
Total Crystal Lake Engraving				8.00
David Knutson Bill	11/17/2011	1760 · TRAVEL EXPENSE	20	8.71
Dill	11/1//2011	1700 TRAVEL EXPENSE	20	0./1

# GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Туре	Due Date	Split	Aging	Open Balance
Total David Knutson				8.71
Dundee Communications, Inc.				
Bill	10/20/2011	1751 · MAINTENANCE SERVICE	48	321.00
Total Dundee Communications, Inc.				321.00
Grafton Township Road District			·	
Bill	8/15/2011	1834 · IGA Rent	114	1,850.00
Bill	9/17/2011	1834 · IGA Rent	81	1,850.00
Bill Bill	10/20/2011 11/17/2011	1834 · IGA Rent 1834 · IGA Rent	48 20	1,850.00 1,850.00
Bill	12/15/2011	1751 · MAINTENANCE SERVICE	20	87.75
Bill	12/15/2011	1834 · IGA Rent		1,850.00
Total Grafton Township Road District			-	9,337.75
Humana Dental Ins. Co.				
Bill	12/2/2011	1451 · HEALTH INSURANCE	5	815.29
Bill	12/15/2011	1243 · HEALTH INSURANCE	-	407.46
Total Humana Dental Ins. Co.				1,222.75
Huntley American Legion				
Bill	12/15/2011	1575 · ROOM RENTAL		50.00
Bill	12/17/2011	1511 · MAINTENANCE SERVICE-BUILDING	-	40.00
Total Huntley American Legion				90.00
Huntley Area Chamber Of Commerce	40/0/0044	4504 - DUEO	20	450.00
Bill	10/2/2011	1561 · DUES	66	150.00
Total Huntley Area Chamber Of Commerce				150.00
Ice Mountain Water	1011510011	4054 055105 011001150		22.72
Bill	12/15/2011	1851 · OFFICE SUPPLIES	-	20.58
Total Ice Mountain Water				20.58
Interact Business Products, LLC				20
Bill	12/2/2011	1554 · PRINTING	5	96.88
Total Interact Business Products, LLC				96.88
JACK FREUND				
Bill	10/20/2011	1451 · HEALTH INSURANCE	48	310.60
Bill	11/17/2011	1451 · HEALTH INSURANCE	20	310.60
Bill	12/15/2011	1451 · HEALTH INSURANCE		310.60
Total JACK FREUND			_	931.80
James Burke				
Bill	11/17/2011	1760 · TRAVEL EXPENSE	20	31.88
Bill	12/15/2011	1760 · TRAVEL EXPENSE	_	31.11
Total James Burke				62.99

# GRAFTON I OWNSHIP Unpaid Bills Detail All Transactions

Туре	Due Date	Split	Aging	Open Balance
JDM Auto Bill	11/12/2011	940 · BUS MAINTENANCE	25	23.98
Bill	12/2/2011	940 · BUS MAINTENANCE	5	27.99
Total JDM Auto			-	51.97
John Collier				
Bill Bill	11/17/2011 12/15/2011	1760 · TRAVEL EXPENSE 1760 · TRAVEL EXPENSE	20	15.59 17.27
Total John Collier			-	32.86
MasterCard Supervisor				
Bill	12/16/2011	-SPLIT-	_	1,349.93
Total MasterCard Supervisor				1,349.93
McHenry County Council Of Governments Bill	12/15/2011	1563 · TRAINING		30.00
Total McHenry County Council Of Governments			-	30.00
Printing & then some				
Bill	12/15/2011	1554 · PRINTING	_	76.40
Total Printing & then some				76.40
Quill Corporation	12/15/2011	1851 · OFFICE SUPPLIES		60.02
Total Quill Corporation	12/13/2011	1031 OFFICE SUFFLIES	-	60.02
Richard Alexander				00.02
Bill	11/17/2011	1760 · TRAVEL EXPENSE	20	13.93
Bill	12/15/2011	1760 · TRAVEL EXPENSE	_	27.15
Total Richard Alexander				41.08
Richard Kaszniak Bill	11/17/2011	1760 · TRAVEL EXPENSE	20	10.48
Total Richard Kaszniak				10.48
U.S. POST OFFICE				
Bill	12/15/2011	968 · POSTAGE	_	88.00
Total U.S. POST OFFICE				88.00
Verizion Wireless Bill	10/15/0011	CDLIT		27.04
	12/15/2011	-SPLIT-	-	37.81
Total Verizion Wireless VILLAGE OF HUNTLEY				37.81
Bill	12/2/2011	1573 · OTHER PROFESSIONAL SERVICES	5	130.00
Total VILLAGE OF HUNTLEY			_	130.00
Wright Express FSC	, `			

12:50 PM 12/07/11

# GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Туре	Due Date	Split	Aging	Open Balance
Bill Bill	12/15/2011 12/15/2011	930 · BUS FUEL 5513 · FUEL		420.23 79.14
Total Wright Express FSC				499.37
ZIEGLER'S ACE HARDWARE Bill	12/15/2011	1652 · OPERATING SUPPLIES		13.98
Total ZIEGLER'S ACE HARDWARE				13.98
TOTAL				29,671.85

# Grafton Township R & B Unpaid Bills Detail All Transactions

Туре	Date	Num	Due Date	Split	Amount
AT&T Bill	11/13/201	847669507011-2011	12/8/2011	6552 · TELEPHONE	125.32
Total AT&T					125.32
BAKLEY CONSTR Bill	11/28/201		12/8/2011	9656 · SALT, CALCIUM, ICE CO	375.38
Total BAKLEY CC	NSTRUCTIO	N CORP			375.38
BLUECROSS BLU Bill	JESHIELD OF 12/5/2011	ILLINOIS	12/30/2011	9451 · Health / Life Insurance	1,396.78
Total BLUECROS	S BLUESHIEI	LD OF ILLINOIS			1,396.78
BOTTS WELDING Bill	3 & TRUCK SI 11/9/2011		12/9/2011	6113 · MAINTENANCE SUPPLY	53.58
Total BOTTS WEI	DING & TRU	CK SERVICE			53.58
CHICAGO INTER Bill		RUCKS LLC 11012772	12/10/2011	6112 · MAINTENANCE SUPPLY	19.52
Total CHICAGO II	NTERNATION	IAL TRUCKS LLC			19.52
COM ED Bill	11/9/2011		12/9/2011	6371 · UTILITIES	161.82
Total COM ED					161.82
COM ED STREET Bill	LIGHTS 11/22/201		1/21/2012	9519 · Street Lights	269.14
Total COM ED ST	REET LIGHT:	S		-	269.14
ED'S AUTOMOTIV	VE 11/30/201	490	12/30/2011	6313 · MAINTENANCE SERVIC	34.00
Total ED'S AUTO	MOTIVE				34.00
Grafton Township Bill Bill Bill	Town Fund 5/27/2011 9/12/2011 11/9/2011	52	6/26/2011 10/12/2011 12/9/2011	-SPLIT- 6551 · POSTAGE 6551 · POSTAGE	448.80 8.36 6.16
Total Grafton Tow	nship Town F	und		1	10-463.32
GRAINGER Bill	12/7/2011		12/20/2011	6111 · MAINTENANCE SUPPLY	118.67 NO
Total GRAINGER					118.67
HINCKLEY SPRIN Bill		CO 10164181 111311	11/13/2011	6122 · OPERATING SUPPLIES	9.84
Total HINCKLEY	SPRINGS WA	TER CO			9.84
Humana Dental Bill	11/13/201	614424200	12/1/2011	9451 · Health / Life Insurance	203.73
Total Humana De	ntal				203.73
JACK FREUND Bill	11/29/201		12/19/2011	6562 · TRAVEL & MEETING EX	244.20
Total JACK FREU	ND				244.20
JENNY MOORE Bill	11/29/201		12/9/2011	6562 · TRAVEL & MEETING EX	244.20
Total JENNY MOO	DRE				244.20
Lowe Enterprises, Bill	Inc. 11/19/201	34352	11/29/2011	9614 · MAINTENANCE SUPPLIE	23.90
Total Lowe Enterp	rises, Inc.				23.90

# Grafton Township R & B Unpaid Bills Detail All Transactions

Туре	Date	Num	Due Date		Split	Amount
VasterCard Road	d Dist.		5			
Bill	11/4/2011		11/29/2011	6113 ·	MAINTENANCE SUPPLY	106.91
Bill	11/5/2011		11/30/2011	6562 ·	TRAVEL & MEETING EX	25.07
Bill	11/6/2011		12/1/2011	6562 ·	TRAVEL & MEETING EX	50.08
Bill	11/7/2011		12/2/2011		TRAVEL & MEETING EX	60.43
Bill	11/8/2011		12/3/2011		TRAVEL & MEETING EX	32.00
Bill	11/8/2011		12/3/2011		TRAVEL & MEETING EX	43.08
Bill	11/8/2011		12/3/2011		TRAVEL & MEETING EX	13.86
Bill	11/8/2011		12/3/2011		TRAVEL & MEETING EX	275.35
Bill Bill	11/8/2011 11/10/201		12/3/2011 12/5/2011		TRAVEL & MEETING EX MAINTENANCE SUPPLY	243.35 66.79
Bill	11/18/201				OPERATING SUPPLIES	58.28
Bill	11/18/201				MAINTENANCE SUPPLY	27.44
Bill	11/18/201				MAINTENANCE SUPPLY	90.23
Bill	12/1/2011				OPERATING SUPPLIES	15.56
tal MasterCard	Road Dist.					1,108.43
	DIV. OF TRANSPO		10/15/001			40.000.44
Bill	11/17/201 hi		12/17/2011	9518 ·	ROAD STRIPPING	12,832.14
	CO. DIV. OF TRA					12,832.14
DC ENVIRONM Bill	ENTAL SERVICE 11/1/2011 10	S (MARENGO) 0560796	11/20/2011	6373 -	GARBAGE DISPOSAL	141.87
		RVICES (MARENGO)	11/20/2011	0373	CANDAGE DIGI COAL	141.87
EXTEL COMMU		(WAILINGO)				141.07
Bill	11/27/201 86	66627045-064	1/11/2012	6552	TELEPHONE	136.01
tal NEXTEL Co	OMMUNICATION	S				136.01
COR GAS						
Bill	11/16/201		12/31/2011	6371 ·	UTILITIES	32.35
tal NICOR GAS	S					32.35
TER BAKER 8			10/10/0011	0544	MAINTENANCE CEDVIC	705.05
Bill	11/30/201		12/10/2011	9514	MAINTENANCE SERVIC	735.25
	KER & SON CO.					735.25
OCKFORD IND Bill	USTRIAL WELDI 11/18/201    0		12/18/2011	9652	OPERATING SUPPLIES	119.16
		ELDING SUPPLY	,,			119.16
	IEW YORK MELL					
Bill	11/16/201	ON	12/16/2011	6840 -	DEBT SERVICE	26,900.00
otal THE BANK	OF NEW YORK	MELLON				26,900.00
						20,900.00
Bill	ICIALS OF ILLING 11/30/201 di		12/10/2011	9929	MISCELLANEOUS	255.00
	P OFFICIALS OF	-		0020		255.00
	IICKSGAS, INC.	ILLINOIS				255.00
Bill	11/9/2011 10	04569	12/9/2011	6112	MAINTENANCE SUPPLY	20.56
otal WOODSTC	OCK HICKSGAS, I	INC.				20.56
	WRIGHT, P.C.					
Bill	10/31/201 72	2946	11/30/2011	6533	LEGAL SERVICE	125.00
otal ZANCK, CO	DEN & WRIGHT, I	P.C.				125.00
EGLER'S ACE	HARDWARE					
Bill		3850/b	12/4/2011	6122	OPERATING SUPPLIES	8.99
Bill		4127/B			MAINTENANCE SUPPLY	5.56
Bill	11/23/201 44				MAINTENANCE SUPPLY	14.22
Bill		4135/B			MAINTENANCE SUPPLY	1.29
Bill	11/29/201 44				OPERATING SUPPLIES	8.49
Bill	11/30/201 44	4207/b	12/30/2011	6111	MAINTENANCE SUPPLY	6.59
otal ZIEGLER'S	ACE HARDWAR	Ε				45.14
AL						AE 104 21
AL						46,194.31



	Apr '11 - Mar 12	Budget	% of Budget
Income	, "	and the second s	
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	945,241.20	943,266.00	100.2%
1010 · REPLACEMENT TAXES	18,466.57	28,000.00	66.0%
1020 · INTEREST INCOME	375.87	1,400.00	26.8%
1040 · IGA ROAD COM SALARY	0.00	17,073.00	0.0%
1041 · IGA TRANSPORTATION	0.00	10,000.00	0.0%
1045 · GRANT INCOME	0.00	10.00	0.0%
1050 · TRANSPORTATION INCOME 1051 · MUNICIPAL TRANSPORTATION INCOME	3,030.20	4,600.00	65.9%
1055 · MISCELLANEOUS INCOME	88.00 739.11	100.00 2,000.00	88.0% 37.0%
1060 · SALE OF CAPITAL ASSETS	0.00	120,000.00	0.0%
1070 DEBT CERTIFICATES	0.00	0.00	0.0%
Total CORPORATE FUND REVENUE	967,940.95	1,126,449.00	85.9%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	16,536.62	16,746.00	98.7%
2020 · INTEREST INCOME	0.37	160.00	0.2%
2050 · MISCELLANEOUS INCOME	33.95	10.00	339.5%
Total CORPORATE INSURANCE FUND REV	16,570.94	16,916.00	98.0%
GENERAL ASSISTANCE FUND REVENUE 5000 · PROPERTY TAXES	64 420 03	70 006 00	81.7%
5020 · INTEREST INCOME	64,420.93 79.77	78,806.00 200.00	81.7% 39.9%
5050 · MISCELLANEOUS INCOME	1,411.59	150.00	941.1%
Total GENERAL ASSISTANCE FUND REVENUE	65,912.29	79,156.00	83.3%
Total Income	1,050,424.18	1,222,521.00	85.9%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CAPITAL OUTLAY			
5831 · EQUIPMENT	765.24	2,000.00	38.3%
Total CAPITAL OUTLAY	765.24	2,000.00	38.3%
CONTRACTUAL SERVICES			
5511 · MAINTENANCE SERVICE - BUILDI	3,187.36	15,000.00	21.2%
5512 · MAINTENANCE SERVICE - EQUIP	600.00	9,356.00	6.4%
5513 · FUEL	73.36	500.00	14.7%
5533 · LEGAL FEES	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	2,500.00	0.0%
5549 OTHER PROFESSIONAL SERVICE	696.00	1,500.00	46.4%
5551 · POSTAGE	88.00	280.00	31.4%
5552 · TELEPHONE	313.92	1,500.00	20.9%
5553 · PUBLISHING	65.00	500.00	13.0%
5554 PRINTING	0.00	1,500.00	0.0%
5555 · TRAVEL EXPENSE 5556 · TRAINING	0.00 260.00	1,000.00 1.000.00	0.0% 26.0%
5571 · UTILITIES	500.00	1,500.00	33.3%
Total CONTRACTUAL SERVICES	5,783.64	38,136.00	15.2%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILD	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	607.43	1,000.00	60.7%
Total OPERATING EXPENSES	607.43	1,500.00	40.5%
PERSONNEL			
5421 · SALARIES	814.50	18,000.00	4.5%
5451 · HEALTH INSURANCE	0.00	3,000.00	0.0%
5453 · UNEMPLOYMENT INSURANCE	0.00	1,206.00	0.0%
5461 · SOCIAL SECURITY CONTRIBUTION	0.00	1,377.00	0.0%
5462 · MEDICARE CONTRIBUTION	0.00	261.00	0.0%
5463 · RETIREMENT CONTRIBUTION	0.00	1,800.00	0.0%
Total PERSONNEL	814.50	25,644.00	3.2%
Total ADMINISTRATION	7,970.81	67,280.00	11.8%



	Apr '11 - Mar 12	Budget	% of Budget
HOME RELIEF			
COMMODITIES			
5781 · FOOD	187.54	1,000.00	18.8%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTIALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT 5785 · DRUGS	0.00	3,500.00 750.00	0.0% 0.0%
5786 · FUEL	0.00	560.00	0.0%
Total COMMODITIES	187.54	7,810.00	2.4%
CONTRACTUAL SERVICES	107.54	1,010.00	2.470
5805 · TRANSPORTATION ASSISTANCE	0.00	1,000.00	0.0%
5810 · PHYSICIAN SERVICE	0.00	11,806.00	0.0%
5882 · HOSPITAL SERVICE	0.00	7,000.00	0.0%
5884 · DENTAL SERVICE	0.00	2,000.00	0.0%
5885 · OTHER MEDICAL SERVICE INSUR	2,360.00	4,000.00	59.0%
5886 · FUNERAL & BURIAL SERVICE	0.00	9,000.00	0.0%
5887 · SHELTER	1,642.00	9,000.00	18.2%
5888 · UTILITY PAYMENTS	7,328.18	37,000.00	19.8%
5889 · AMBULANCE	0.00	2,000.00	0.0%
5890 · EYE CARE	0.00	2,000.00	0.0%
Total CONTRACTUAL SERVICES	11,330.18	84,806.00	13.4%
Total HOME RELIEF	11,517.72	92,616.00	12.4%
Total GENERAL ASSISTANCE FUND	19,488.53	159,896.00	12.2%
TOWN FUND EXPENDITURES ADMINISTRATION CAPITAL OUTLAY			
1829 · CAPITAL ASSET OUTLAY	400,000.00	443,711.00	90.1%
1831 · EQUIPMENT	275.00	5,000.00	5.5%
1834 · IGA Rent	0.00	60,500.00	0.0%
Total CAPITAL OUTLAY	400,275.00	509,211.00	78.6%
COMMODITIES	0.050.07	0.000.00	00.5%
1651 · OFFICE SUPPLIES	2,953.67	3,000.00	98.5%
1652 · OPERATING SUPPLIES	1,473.34	3,500.00	42.1%
Total COMMODITIES	4,427.01	6,500.00	68.1%
CONTRACTUAL SERVICES	2.059.42	E 000 00	E7 20/
1511 · MAINTENANCE SERVICE-BUILDING 1512 · MAINTENANCE SERVICE - EQUIP	2,858.42 3,474.66	5,000.00 4,000.00	57.2% 86.9%
1531 · ACCOUNTING SERVICES	1,661.80	12,000.00	13.8%
1533 · LEGAL SERVICE	99,809.18	150,000.00	66.5%
1551 · POSTAGE	385.84	500.00	77.2%
1552 · TELEPHONE	665.16	3,500.00	19.0%
1553 · PUBLISHING	379.94	1,500.00	25.3%
1554 · PRINTING	1,681.68	2,000.00	84.1%
1561 · DUES	1,346.09	2,500.00	53.8%
1562 · TRAVEL EXPENSES	320.73	1,000.00	32.1%
1563 · TRAINING	1,407.50	1,500.00	93.8%
1564 · OFFICIALS STIPEND	295.00	1,000.00	29.5%
1565 · CLERK	989.30	2,000.00	49.5%
1571 · UTILITIES	3,143.22	6,000.00	52.4%
1572 · FUEL	565.99 5 608 53	500.00 25,000.00	113.2% 22.8%
1573 · OTHER PROFESSIONAL SERVICES 1574 · ANNUAL MEETING	5,698.52 600.00	2,000.00	30.0%
1575 · ROOM RENTAL	425.00	1,500.00	28.3%
Total CONTRACTUAL SERVICES	125,708.03	221,500.00	56.8%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	627.90	500.00	125.6%
1911 · CONTINGENCIES	0.00	0.00	0.0%
Total OTHER EXPENDITURES	627.90	500.00	125.6%



	Apr '11 - Mar 12	Budget	% of Budget
PERSONNEL			
1420 · OFFICE Staff Hourly	26,479.63	40,000.00	66.2%
1421 · ELECTED OFFICIALS SALARIES	149,331.09	220,000.00	67.9%
1451 · HEALTH INSURANCE	46,292.10	56,000.00	82.7%
Total PERSONNEL	222,102.82	316,000.00	70.3%
SENIOR SERVICES			
900 · BUS SALARIES	27,213.56	42,000.00	64.8%
930 · BUS FUEL	4,906.03	8,000.00	61.3%
940 · BUS MAINTENANCE	1,570.76	5,000.00	31.4%
950 BUS OFFICE SUPPLIES	75.11	600.00	12.5%
959 · BINGO/GAMES	1,683.60	3,000.00	56.1%
960 · BUS TELEPHONE	737.60	2,000.00	36.9%
967 · PRINTING	0.00	2,000.00	0.0%
968 POSTAGE	528.00	4,000.00	13.2%
970 · BUS MISCELLANEOUS	366.47	400.00	91.6%
Total SENIOR SERVICES	37,081.13	67,000.00	55.3%
Total ADMINISTRATION	790,221.89	1,120,711.00	70.5%
ASSESSOR			
CAPITAL OUTLAY	4 407 07	7 500 00	45.00/
1854 · EQUIPMENT	1,167.67	7,500.00	15.6%
1899 · OFFICE RENOVATION	0.00	25,000.00	0.0%
Total CAPITAL OUTLAY	1,167.67	32,500.00	3.6%
COMMODITIES			
1851 · OFFICE SUPPLIES	3,394.81	8,500.00	39.9%
Total COMMODITIES	3,394.81	8,500.00	39.9%
CONTRACTUAL SERVICES			0.00/
1751 · MAINTENANCE SERVICE	867.48	9,000.00	9.6%
1752 · TELEPHONE	2,149.79	2,640.00	81.4%
1753 · LEGAL FEES	0.00	5,000.00	0.0%
1754 · OUTSIDE APPRAISER	0.00	14,400.00	0.0%
1755 · POSTAGE	0.00	450.00	0.0% 98.5%
1756 · SOFTWARE 1757 · PUBLISHING	36,445.00 0.00	37,000.00 100.00	0.0%
1757 · POBLISHING 1758 · PRINTING	0.00	300.00	0.0%
1758 · PRINTING 1759 · DUES	0.00	150.00	0.0%
1760 · TRAVEL EXPENSE	1,709.68	8,000.00	21.4%
1761 · TRAINING	1,660.00	2,800.00	59.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	260.00	2,800.00	9.3%
1763 · PAYROLL SERVICE	1,316.61	5,000.00	26.3%
Total CONTRACTUAL SERVICES	44,408.56	87,640.00	50.7%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	200.00	0.0%
1940 · UNIFORMS	231.96	300.00	77.3%
Total OTHER EXPENDITURES	231.96	500.00	46.4%
PERSONNEL			
1240 · SALARIES	185,423,41	320,000.00	57.9%
1241 · IMRF	16,390.47	32,000.00	51.2%
1242 · FICA/MEDICARE/TAXES	0.00	24,500.00	0.0%
1243 · HEALTH INSURANCE	33,922.81	58,800.00	57.7%
Total PERSONNEL	235,736.69	435,300.00	54.2%
Total ASSESSOR	284,939.69	564,440.00	50.5%
Total TOWN FUND EXPENDITURES	1,075,161.58	1,685,151.00	63.8%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	15,473.21	23,500.00	65.8%
Total TOWN IMRF FUND EXPENDITURES	15,473.21	23,500.00	65.8%



	Apr '11 - Mar 12	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE CONTRACTED SERVICES 2593 · RISK MANAGEMENT CONTRIBUTION	13,946.00	16,000.00	87.2%
Total CONTRACTED SERVICES	13,946.00	16,000.00	87.2%
PERSONNEL 2453 · UNEMPLOYMENT INSURANCE	3,922.32	5,000.00	78.4%
Total PERSONNEL	3,922.32	5,000.00	78.4%
Total TOWN INSURANCE FUND EXPENDITURE	17,868.32	21,000.00	85.1%
TOWN SOCIAL SECURTY EXPENDITURE 3761 · SOCIAL SECURITY CONTRIBUTION 3762 · MEDICARE CONTRIBUTION	23,294.90 5,641.27	20,000.00 4,700.00	116.5% 120.0%
Total TOWN SOCIAL SECURTY EXPENDITURE	28,936.17	24,700.00	117.2%
66900 · Reconciliation Discrepancies	3.69		
Total Expense	1,156,931.50	1,914,247.00	60.4%
Net Income	-106,507.32	-691,726.00	15.4%

8:10 AM 12/06/11

# **GRAFTON TOWNSHIP**

Reconciliation Summary
101 · CHECKING ACCOUNT - HARRIS, Period Ending 11/30/2011

	Nov 30, 11
Beginning Balance Cleared Transactions	649,490.51
Checks and Payments - 63 items	-78,776.25
Deposits and Credits - 17 items	4,913.16
Total Cleared Transactions	-73,863.09
Cleared Balance	575,627.42
Uncleared Transactions Checks and Payments - 6 items Deposits and Credits - 11 items	-1,256.11 0.00
Total Uncleared Transactions	-1,256.11
Register Balance as of 11/30/2011	574,371.31
New Transactions Checks and Payments - 6 items	-22,607.83
Total New Transactions	-22,607.83
Ending Balance	551,763.48

3:12 PM 12/06/11

# **GRAFTON TOWNSHIP**

Reconciliation Summary
151 · CHECKING-General Assistance, Period Ending 12/31/2011

	Dec 31, 11
Beginning Balance Cleared Transactions Checks and Payments - 10 items Deposits and Credits - 1 item	4,513.59 -2,224.63 0.13
<b>Total Cleared Transactions</b>	-2,224.50
Cleared Balance	2,289.09
Uncleared Transactions Checks and Payments - 3 items Deposits and Credits - 1 item	-64.00 354.13
<b>Total Uncleared Transactions</b>	290.13
Register Balance as of 12/31/2011	2,579.22
Ending Balance	2,579.22

8:18 AM 12/07/11

# **GRAFTON TOWNSHIP**

Reconciliation Summary
150 · Money Market/ Loan Proceeds, Period Ending 11/30/2011

	Nov 30, 11
Beginning Balance Cleared Transactions	166,610.27
Deposits and Credits - 2 items	374.02
Total Cleared Transactions	374.02
Cleared Balance	166,984.29
Uncleared Transactions Checks and Payments - 1 item	-15.00
Total Uncleared Transactions	-15.00
Register Balance as of 11/30/2011	166,969.29
Ending Balance	166,969.29

11:31 AM 12/06/11 Cash Basis

# Grafton Township R & B Profit & Loss Budget vs. Actual

April 1 through December 6, 2011

_	Apr 1 - Dec 6, 11	Budget	\$ Over Budget
Income PERMANENT HARD ROAD FD REVENUES 9000 · PROPERTY TAXES 9020 · INTEREST INCOME 9040 · Intergovernmental Agreement 9050 · MISCELLANEOUS INCOME 9060 · Permits & Bonds 9080 · GRANT INCOME PERMANENT HARD ROAD FD REVENUES - Ot	453,263.22 69.73 175.00 914.00 1,274.00 13,208.56 0.00	313,399.13 307.26 409.68 409.68 1,365.62 6,827.97 0.00	139,864.09 -237.53 -234.68 504.32 -91.62 6,380.59 0.00
Total PERMANENT HARD ROAD FD REVENUES	468,904.51	322,719.34	146,185.17
ROAD & BRIDGE FUND REVENUES 6000 · PROPERTY TAXES - ROAD & BRIDGE 6002 · MUNICIPAL SHARE 6010 · REPLACEMENT TAXES-ROAD & BRIDGE 6020 · INTEREST INCOME 6030 · RENTAL INCOME 6040 · INTERGOVERNMENT AGREEMENT 6050 · MISCELLANEOUS INCOME 6060 · COURT FINES & PERMITS 6070 · MAINTENANCE FEES 6080 · GRANT INCOME 6090 · Loan Income 6091 · PROCEEDS FROM CAPITAL LEASE ROAD & BRIDGE FUND REVENUES - Other	122,210.07 0.00 31,404.38 431.68 0.00 404,000.00 121.84 877.28 0.00 0.00 0.00 0.00 0.00	162,549.76 -78,050.39 29,360.23 273.13 26,629.03 290,529.58 68.29 2,048.39 0.00 0.00 0.00 0.00	-40,339.69 78,050.39 2,044.15 158.55 -26,629.03 113,470.42 53.55 -1,171.11 0.00 0.00 0.00 0.00
Total ROAD & BRIDGE FUND REVENUES	559,045.25	433,408.02	125,637.23
ROAD & BRIDGE IMRF FUND REVENUE 8000 · PROPERTY TAXES 8020 · INTEREST INCOME 8050 · MISCELLANEOUS INCOME ROAD & BRIDGE IMRF FUND REVENUE - Other	14,583.99 4.41 0.00 0.00	10,083.51 27.32 0.00 0.00	4,500.48 -22.91 0.00 0.00
Total ROAD & BRIDGE IMRF FUND REVENUE	14,588.40	10,110.83	4,477.57
ROAD & BRIDGE INSURANCE REVENUE 7000 · PROPERTY TAXES 7020 · INTEREST INCOME 7050 · MISCELLANEOUS INCOME ROAD & BRIDGE INSURANCE REVENUE - Other	20,542.57 4.82 412.11 0.00	14,203.52 27.32 1,843.55 0.00	6,339.05 -22.50 -1,431.44 0.00
Total ROAD & BRIDGE INSURANCE REVENUE	20,959.50	16,074.39	4,885.11
Total Income	1,063,497.66	782,312.58	281,185.08
Expense  PERMANENT HARD ROAD EXPENDITURE  COMMODITIES  9614 - MAINTENANCE SUPPLIES - ROADS  9652 - OPERATING SUPPLIES  9655 - AUTO FUEL & OIL  9656 - SALT, CALCIUM, ICE CONTROL  COMMODITIES - Other	7,639.46 551.84 8,985.65 24,297.33 0.00	26,629.03 6,827.97 30,725.81 68,279.58 0.00	-18,989.57 -6,276.13 -21,740.16 -43,982.25 0.00
Total COMMODITIES	41,474.28	132,462.39	-90,988.11
CONTRACT SERVICES  9514 · MAINTENANCE SERVICE ROAD  9518 · ROAD STRIPPING  9519 · Street Lights  9520 · ROAD SIGNS & MATERIALS  9532 · ENGINEERING SERVICE  9594 · RENTALS  CONTRACT SERVICES · Other	119,625.08 0.00 2,383.41 294.00 0.00 0.00	143,387.10 12,973.13 4,096.77 13,655.90 10,241.94 2,048.39 0.00	-23,762.02 -12,973.13 -1,713.36 -13,361.90 -10,241.94 -2,048.39 0.00
Total CONTRACT SERVICES	122,302.49	186,403.23	-64,100.74
OTHER EXPENDITURES 9929 · MISCELLANEOUS OTHER EXPENDITURES - Other	754.41 0.00	6,827.97 0.00	-6,073.56 0.00
Total OTHER EXPENDITURES	754.41	6,827.97	-6,073.56
PERSONNEL 9421 · SALARIES 9451 · Health / Life Insurance 9461 · Social Security Contribution 9462 · Medicare Contribution 9472 · Uniforms PERSONNEL - Other	92,260.54 12,649.20 6,301.22 1,473.67 107.94 0.00	132,462.35 20,483.87 9,217.74 2,389.77 1,024.19 0.00	-40,201.81 -7,834.67 -2,916.52 -916.10 -916.25 0.00
Total PERSONNEL	112,792.57	165,577.92	-52,785.35
PERMANENT HARD ROAD EXPENDITURE - Ot	0.00	0.00	0.00
Total PERMANENT HARD ROAD EXPENDITURE	277,323.75	491,271.51	-213,947.76
ROAD & BRIDGE-IMRF-EXPENDITURE PERSONNEL 8463 · RETIREMENT CONTRIBUTION PERSONNEL - Other Total PERSONNEL	9,482.36 0.00 9,482.36	23,897.84 0.00 23,897.84	-14,415.48 
TOTAL P ENGONNEL	3,402.30	23,031.04	-14,410.40

# Grafton Township R & B Profit & Loss Budget vs. Actual

April 1 through December 6, 2011

	Apr 1 - Dec 6, 11	Budget	\$ Over Budget		
ROAD & BRIDGE-IMRF-EXPENDITURE - Other	0.00	0.00			
Total ROAD & BRIDGE-IMRF-EXPENDITURE	9,482.36	23,897.84	-14,415.48		
ROAD & BRIDGE-INS-EXPENDITURE CONTRACT SERVICE 7593 · RISK MANAGEMENT CONTRIBUTION CONTRACT SERVICE - Other	20,068.00 0.00	20,483.87 0.00	-415.87 0.00		
Total CONTRACT SERVICE	20,068.00	20,483.87	-415.87		
PERSONNEL 7453 · UNEMPLOYMENT INSURANCE PERSONNEL - Other	180.53 0.00	4,096.77 0.00	-3,916.24 0.00		
Total PERSONNEL	180.53	4,096.77	-3,916.24		
ROAD & BRIDGE-INS-EXPENDITURE - Other	0.00	0.00	0.00		
Total ROAD & BRIDGE-INS-EXPENDITURE	20,248.53	24,580.64	-4,332.11		
ROAD & BRIDGE FUND EXPENDITURES ADMINISTRATION CAPITAL OUTLAY 6831 · EQUIPMENT 6836 · DEBT SERVICE - PRINCIPAL 6837 · DEBT SERVICE - INTEREST CAPITAL OUTLAY - Other	46.99 0.00 0.00 0.00	2,731.20 0.00 0.00 0.00	-2,684.21 0.00 0.00 0.00		
Total CAPITAL OUTLAY	46.99	2,731.20	-2,684.21		
COMMODITIES 6651 · OFFICE SUPPLIES COMMODITIES - Other	34.07 0.00	273.13 0.00	-239.06 0.00		
Total COMMODITIES	34.07	273.13	-239.06		
CONTRACTED SERVICES 6512 · MAINTENANCE EQUIPMENT 6531 · ACCOUNTING SERVICE 6533 · LEGAL SERVICE 6551 · POSTAGE 6552 · TELEPHONE 6553 · PUBLISHING 6554 · PRINTINING 6561 · DUES AND SUBSCRIPTIONS 6562 · TRAVEL & MEETING EXPENSE 6563 · EDUCATION & TRAINING CONTRACTED SERVICES · Other	0.00 480.50 4,963.39 17.60 2,073.17 55.50 0.00 50.00 1,383.73 5.00 0.00	682.81 2,731.20 8,193.55 34.23 3,072.58 1,024.19 136.55 204.84 3,413.97 341.39 0.00	-682.81 -2,250.70 -3,230.16 -16.63 -999.41 -968.69 -136.55 -154.84 -2,030.24 -336.39 0.00		
Total CONTRACTED SERVICES	9,028.89	19,835.31	-10,806.42		
OTHER EXPENDITURES 6914 · MUNICIPAL REPLACEMENT 6917 · CONTINGENCIES 6929 · MISCELLANEOUS OTHER EXPENDITURES - Other	0.00 0.00 62.92 0.00	6,042.74 0.00 5,462.35 0.00	-6,042.74 0.00 -5,399.43 0.00		
Total OTHER EXPENDITURES	62.92	11,505.09	-11,442.17		
PERSONNEL 6421 · SALARIES 6451 · HEALTH INSURANCE 6452 · LIFE INSURANCE 6461 · SOCIAL SECURITY CONTRIBUTION 6462 · MEDICARE 6472 · UNIFORMS PERSONNEL · Other	3,905.00 0.00 0.00 0.00 0.00 0.00 0.00	4,096.77 0.00 0.00 0.00 0.00 0.00 0.00	-191.77 0.00 0.00 0.00 0.00 0.00 0.00		
Total PERSONNEL	3,905.00	4,096.77	-191.77		
ADMINISTRATION - Other	0.00	0.00	0.00		
Total ADMINISTRATION	13,077.87	38,441.50	-25,363.63		
MAINTENANCE CAPITAL OUTLAY 6820 · CAPITAL ASSET OUTLAY 6821 · BUILDING & LAND 6830 · EQUIPMENT 6832 · VEHICLES 6833 · OTHER IMPROVEMENTS 6834 · DEBT SERVICE - PRINCIPAL 6835 · DEBT SERVICE - INTEREST 6840 · DEBT SERVICE	44,862.03 0.00 0.00 0.00 0.00 0.00 0.00 409,683.21	83,642.49 0.00 0.00 0.00 17,069.91 0.00 0.00 298,381.71	-38,780.46 0.00 0.00 0.00 -17,069.91 0.00 0.00 111,301.50		
6841 · DEBT ISSUANCE COSTS CAPITAL OUTLAY - Other	0.00 0.00	0.00 0.00	0.00 0.00		
Total CAPITAL OUTLAY	454,545.24	399,094.11	55,451.13		

11:31 AM 12/06/11 Cash Basis

# Grafton Township R & B Profit & Loss Budget vs. Actual

April 1 through December 6, 2011

1	Apr 1 - Dec 6, 11	Budget	\$ Over Budget
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	158.26	6,827.97	-6.669.71
6112 · MAINTENANCE SUPPLY - EQUIPME	1,496.35	6,827.97	-5.331.62
6113 · MAINTENANCE SUPPLY - VEHICLES	1,953.10	6,827.97	-4,874.87
6114 · MAINTENANCE SUPPLY - ROAD	0.00	68.29	-68.29
6116 · MAINTENANCE - SNOW REMOVAL	0.00	68.29	-68.29
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	6,827.97	-6,827.97
6122 · OPERATING SUPPLIES	418.39	1,707.00	-1,288.61
6123 · SMALL TOOLS	104.67	4,096.77	-3.992.10
6125 · AUTOMOTIVE FUEL	0.00	0.00	0.00
COMMODITIES - Other	0.00	0.00	0.00
Total COMMODITIES	4,130.77	33,252.23	-29,121.46
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDING	6,226.15	6,827.97	-601.82
6312 · MAINTENANCE SERVICE - EQUIPM	2,683.66	5,462.35	-2,778.69
6313 · MAINTENANCE SERVICE - VEHICLES	384.19	5,803.78	-5,419.59
6314 · MAINTENANCE SERVICE ROADS	0.00	68.29	-68.29
6316 · MAINTENANCE - SNOW REMOVAL	0.00	68.29	-68.29
6318 · MAINTENANCE SERVICE BRIDGE	0.00	682.81	-682.81
6319 · STREET LIGHT	0.00	0.00	0.00
6332 · ENGINEERING SERVICE	0.00	341.39	-341.39
6371 · UTILITIES	2.022.37	6,145.16	-4,122.79
6373 · GARBAGE DISPOSAL	973.00	2,048.39	-1,075.39
6394 · RENTALS	0.00	204.84	-204.84
CONTRACT SERVICES - Other	0.00	0.00	0.00
Total CONTRACT SERVICES	12,289.37	27,653.27	-15,363.90
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	2,048.39	-2.048.39
6952 · INTERGOVERNMENTAL AGMT	0.00	11,657.37	-11,657.37
OTHER EXPENDITURES - Other	0.00	0.00	0.00
Total OTHER EXPENDITURES	0.00	13,705.76	-13,705.76
PERSONNEL			
6221 · SALARIES	5,467.00	5,803.78	-336.78
PERSONNEL - Other	0.00	0.00	0.00
Total PERSONNEL	5,467.00	5,803.78	-336.78
MAINTENANCE - Other	0.00	0.00	0.00
Total MAINTENANCE	476,432.38	479,509.15	-3,076.77
ROAD & BRIDGE FUND EXPENDITURES - Other	0.00	0.00	0.00
Total ROAD & BRIDGE FUND EXPENDITURES	489,510.25	517,950.65	-28,440.40
6391 · R&B - CONTINGENCIES	0.00	21,849.45	-21,849.45
6560 · Payroll Expenses	395.99	0.00	395.99
66900 · Reconciliation Discrepancies	0.00	0.00	0.00
6999 · Uncategorized Expenses	0.00	0.00	0.00
9917 · PHR - CONTINGENCIES	0.00	10,241.94	-10,241.94
Total Expense	796,960.88	1,089,792.03	-292,831.15
Net Income	266,536.78	-307,479.45	574,016.23

11:16 AM 12/06/11

## **Grafton Township R & B** Reconciliation Summary 101 · CHECKING ACCOUNT - HARRIS, Period Ending 11/30/2011

	Nov 30, 11				
Beginning Balance Cleared Transactions		446,178.67			
Checks and Payments - 28 items	-18,926.67				
Deposits and Credits - 3 items	3,314.31				
Total Cleared Transactions	-15,612	.36			
Cleared Balance		430,566.31			
Register Balance as of 11/30/2011  New Transactions		430,566.31			
Checks and Payments - 2 items	-6,122.46				
Deposits and Credits - 1 item	95.00				
Total New Transactions	-6,027	.46			
Ending Balance		424,538.85			

3:30 PM 12/06/11

# Grafton Township R & B Reconciliation Summary 501 · Money Market, Period Ending 10/31/2011

	Oct 31, 11
Beginning Balance Cleared Transactions	300,196.51
Deposits and Credits - 2 items	72.75
Cleared Transactions Deposits and Credits - 2 items Total Cleared Transactions eared Balance gister Balance as of 10/31/2011	72.75
Cleared Balance	300,269.26
Register Balance as of 10/31/2011 Ending Balance	300,269.26 300,269.26

# GENERAL ASSISTANCE REPORT NOVEMBER 2011

30 - Applications handed out

### 3- in Process/Pending

GA 382

GA383

GA384

### 4 Approved

EA370

EA371

EA373

EA374

### 1 Withdrawn

\*All applicants for EA are also applicants for GA

GRAFTON TOWNSHIP								
BUS SERVICE NOVEMBER		NOVEMBER	TOTALS					
. 7	Grafton			Grafton	Out of		Non Sun City	Sun City
:	Township	Out of Township		Township	Township			
<u>Date</u>	Riders	Riders	<b>Total Riders</b>	Revenue	Revenue	Total Revenue	2 .	
November 1, 2011	8	10	18	\$8.00	\$10.00	\$18.00	16	2
November 2, 2011	8	4	12	\$8.00	\$4.00	\$12.00	0	12
November 3, 2011	10	14	24	\$10.00	\$14.00	\$24.00	2	22
November 4, 2011	10	11	21	\$22.00	\$17.00	\$39.00	5	16
November 7, 2011	11	3	14	\$11.00	\$3.00	\$14.00	4	10
November 8, 2011	5	12	17	\$5.00	\$12.00	\$17.00	1	16
November 9, 2011	15	2	17	\$15.00	\$2.00	\$17.00	4	13
November 10, 2011	6	10	16	\$6.00	\$10.00	\$16.00	0	16
November 11, 2011	CLOSED		0			\$0.00		
November 14, 2011	10	4	14	\$14.00	\$8.00	\$22.00	2	12
November 15, 2011	10	12	22	\$14.00	\$12.00	\$26.00	6	16
November 16, 2011	8	6	14	\$8.00	\$7.00	\$15.00	2	12
November 17, 2011	4	6	10	\$4.00	\$6.00	\$10.00	0	10
November 18, 2011	6	12	18	\$6.00	\$12.00	\$18.00	4	14
November 21, 2011	10	4	14	\$9.00	\$8.00	\$17.00	4	10
November 22, 2011	4	19	23	\$4.00	\$19.00	\$23.00	2	21
November 23, 2011	3	9	12	\$3.00	\$13.00	\$16.00	3	9
November 24, 2011	CLOSED		0			\$0.00		
November 25, 2011	CLOSED		0			\$0.00		
November 28, 2011	6	8	14	\$6.00	\$8.00	\$14.00	4	
November 29, 2011	8	8	16	\$12.00	\$8.00	\$20.00	4	12
November 30, 2011	4	17	21	\$4.00	\$21.00	\$25.00	0	21
Total November	146	171	317	\$169.00	\$194.00	\$363.00	63	254

### SENIOR TRANSPORTATION BUS SERVICE

YEAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total Rides
2006													
I/D	30	98	108	68	116	113	112	113	148	129	91	154	1280
O/D	10	58	42	33	36	257	31	26	38	31	36	37	635
TOTALS	40	156	150	101	152	370	143	139	186	160	127	191	1915
		136.00	\$146.50	\$73.00	\$151.00	\$141.50	\$118.50	\$141.50	\$199.50	\$170.00	\$103.50	\$176.00	1313
\$ I/D	\$81.00												<del> </del>
\$ O/D	\$31.00	176.00	\$120.00	\$79.00	\$101.00	\$64.00	\$92.00	\$64.00	\$85.00	\$89.00	\$108.00	\$105.00	
TOTAL	\$112.00	\$312.00	\$266.50	\$152.00	\$252.00	\$205.50	\$210.50	\$205.50	\$284.50	\$259.00	\$211.50	\$281.00	\$2,752.00
	000												
YEAR	\$112.00	\$424.00	\$690.50	\$842.50	\$1,094.50	\$1,300.00	\$1,510.00	\$1,715.50	\$2,000.00	\$2,259.00	\$2,470.50	\$2,751.50	
2007	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	122	144	159	150	176	136	183	145	127	157	124	140	1763
O/D	44	74	84	65	53	48	69	39	34	56	37	87	690
TOTALS	166	218	243	215	229	184	252	184	161	213	161	227	2453
\$1/D	\$141.00	\$162.50	\$155.50	\$155.00	\$197.50	\$154.50	\$207.50	\$160.50	\$134.50	\$209.00	\$138.50	\$153.00	1 2400
\$O/D	\$130.00	\$222.00	\$229.00	\$182.00	\$151.00	\$131.00	\$201.00	\$130.00	\$102.00	\$83.00	\$42.00	\$110.00	
\$U/D	\$130.00	\$222.00	\$229.00	\$102.00	\$131.00	\$131.00	\$201.00	\$130.00	\$102.00	\$65.00	\$42.00	\$110.00	
	4074.00	4004 50	#004 F0	4007.00	4040.50	#00F F0	A 400 F0	4000 50	\$000.50	****	6400.50	****	40.000.00
TOTAL	\$271.00	\$384.50	\$384.50	\$337.00	\$348.50	\$285.50	\$408.50	\$290.50	\$236.50	\$292.00	\$180.50	\$264.00	\$3,683.00
YEAR	\$271.00	\$655.50	\$1,040.00	\$1,377.00	\$1,725.50	\$2,011.00	\$2,419.50	\$2,710.00	\$2,946.50	\$3,238.50	\$3,419.00	\$3,683.00	
2008	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	148	150	168	156	195	200	206	157	132	167	175	228	2082
\$ O/D	85	55	23	71	45	66	77	59	47	78	90	84	780
TOTALS	233	205	191	227	240	266	283	216	179	245	265	312	2862
I/D	\$169.00	\$177.00	\$203.50	\$186.50	\$231.50	\$252.50	\$256.00	\$220.50	\$194.00	\$174.50	\$220.50	\$249.00	
\$ O/D	\$147.00	\$69.50	\$42.50	\$95.00	\$71.50	\$96.50	\$129.50	\$108.50	\$73.50	\$119.50	\$165.00	\$114.50	
\$ 010	\$147.00	\$03.50	\$42.50	ψ33.00	\$71.50	\$30.50	\$125.50	\$100.50	\$13.30	\$113.30	\$103.00	\$114.50	-
TOTAL	#04C 00	\$0.4C FO	\$246.00	\$281.50	\$303.00	\$349.00	\$385.50	\$329.00	\$267.50	\$294.00	\$385.50	\$363.50	\$3,767.00
TOTAL	\$316.00	\$246.50	\$240.00	\$201.5U	\$303.00	\$349.00	\$305.50	\$329.00	\$207.50	\$294.00	\$305.50	\$303.50	\$3,767.00
		4-00-0	4000 -0	******	44 000 00	44 = 40 00	40.407.50	40 450 50	40.004.00	40.040.00	40 400 -0	40 -0- 00	
YEAR	\$316.00	\$562.50	\$808.50	\$1,090.00	\$1,393.00	\$1,742.00	\$2,127.50	\$2,456.50	\$2,724.00	\$3,018.00	\$3,403.50	\$3,767.00	
2009	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB	MAR	
I/D	181	178	182	189	191	189	158	147	129	131	156	160	1991
O/D	80	63	128	138	164	147	137	107	94	74	89	115	1336
TOTALS	261	241	310	327	355	336	295	254	223	205	245	275	3327
\$ I/D	221.50	195.00	202.00	199.50	203.00	211.00	196.00	193.00	126.00	147.00	175.00	184.00	N N
\$ O/D	112.50	96.50	171.00	163.00	190.00	294.00	393.00	316.00	137.00	82.00	97.00	138.00	
· · · · · · · · · · · · · · · · · · ·		-											
TOTAL	\$334.00	\$291.50	\$373.00	\$362.50	\$393.00	\$505.00	\$589.00	\$517.00	\$248.00	\$229.00	\$272.00	\$322.00	\$4,436.00
101712	40000	420 1100	40.0.00	4002.00	7000.00	4000.00	7000.00	7011100	<b>V2</b> 10100	7220.00	<b>V</b> 2.12.00	4022.00	<b>V.1,100.00</b>
YEAR	\$334.00	\$625.50	\$998.50	\$1,361.00	\$1,754.00	\$2,259.00	\$2,848.00	\$3,365.00	\$3,613.00	\$3,842.00	\$4,114.00	\$4,436.00	<del> </del>
ILAN	\$334.00	Ψ025.50	Ψ330.30	Ψ1,001.00	Ψ1,704.00	<b>\$2,200.00</b>	Ψ2,040.00	ψ0,000.00	ψο,οτο.οο	Ψ0,042.00	ψ4,114.00	ψ <del>1,100.00</del>	-
2040	APR	MAY	JUNE	JULY	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB	MAR	
2010	APR	IVIAT	JUNE	JULI	AUG	JEF	001	NOV	DEC	JAN	FED	IVIAR	
I/S													0
O/S													0
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0
I/D	164	146	136	198	206	180	109	159	219	194	135	192	2038
O/D	121	96	119	115	143	122	109	131	138	144	90	165	1493
TOTALS	285	242	255	313	349	302	218	290	357	338	225	357	3531
\$ I/D	\$182.00	\$221.00	\$175.00	\$241.00	\$236.00	\$195.00	\$222.00	\$185.00	\$262.00	\$238.00	\$135.00	\$237.00	
\$ O/D	\$168.00	\$109.00	\$147.00	\$141.00	\$177.00	\$133.00	\$224.00	\$146.00	\$154.00	\$158.00	\$94.00	\$209.00	
TOTAL	\$350.00	\$330.00	\$322.00	\$382.00	\$413.00	\$328.00	\$446.00	\$331.00	\$416.00	\$396.00	\$229.00	\$446.00	\$4,389.00
	7	7	1				1	1					1.,
YEAR	\$350.00	\$680.00	\$1,002.00	\$1,384.00	\$1,797.00	\$2,125.00	\$2,571.00	\$2,902.00	\$3,318.00	\$3,714.00	\$3,943.00	\$4,389.00	
ILAN	Ψ330.00	\$555.50	Ψ1,002.00	\$1,004.00	\$1,707.00	¥2,120.00	\$2,07 1.00	<b>\$2,002.00</b>	40,010.00	ψο,, 14.00	Ψ0,0 10.00	<b>\$1,000.00</b>	
		1	1		1	1	1	L .		I			1

### SENIOR TRANSPORTATION BUS SERVICE

O/D 158 167 146 120 294 175 167 171 1398								A STATE OF THE PARTY OF THE PAR						
O/S         0	2011	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
TOTALS         0 <td>I/S</td> <td></td> <td>0</td>	I/S													0
I/D         204         183         170         153         79         247         165         146         1347           O/D         158         167         146         120         294         175         167         171         1398           TOTALS         362         350         316         273         373         422         332         317         317         2745           \$I/D         \$231.00         \$247.00         \$176.00         \$196.00         \$190.00         \$311.00         \$192.00         \$169.00         \$169.00         \$169.00         \$169.00         \$174.00         \$216.00         \$148.00         \$235.00         \$201.00         \$180.00         \$194.00         \$194.00         \$100.00         \$0.00<	O/S						TA.							0
O/D         158         167         146         120         294         175         167         171         1398           TOTALS         362         350         316         273         373         422         332         317         2745           \$ I/D         \$231.00         \$247.00         \$176.00         \$196.00         \$190.00         \$311.00         \$192.00         \$169.00           \$ O/D         \$174.00         \$216.00         \$162.00         \$148.00         \$235.00         \$201.00         \$180.00         \$194.00           TOTAL         \$405.00         \$463.00         \$344.00         \$425.00         \$512.00         \$372.00         \$363.00         \$0.00         \$0.00	TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS       362       350       316       273       373       422       332       317       2745         \$ I/D       \$231.00       \$247.00       \$176.00       \$196.00       \$190.00       \$311.00       \$192.00       \$169.00         \$ O/D       \$174.00       \$216.00       \$162.00       \$148.00       \$235.00       \$201.00       \$180.00       \$194.00         TOTAL       \$405.00       \$463.00       \$338.00       \$344.00       \$425.00       \$512.00       \$372.00       \$363.00       \$0.00       \$0.00	I/D	204	183	170	153	79	247	165	146					1347
\$\(\frac{1}{D}\) \\$231.00 \\$247.00 \\$176.00 \\$196.00 \\$196.00 \\$311.00 \\$311.00 \\$192.00 \\$169.00 \\$194.00 \\$194.00 \\$100.00 \\$174.00 \\$216.00 \\$162.00 \\$148.00 \\$235.00 \\$201.00 \\$180.00 \\$194.00 \\$1000.00 \\$100.00 \\$100.00 \\$100.00 \\$100.00 \\$100.00 \\$100.00 \\$10000.00 \\$10000.00 \\$10000.00 \\$10000.00 \\$10000.00 \\$10000.00	O/D	158	167	146	120	294	175	167	171					1398
\$ O/D       \$174.00       \$216.00       \$148.00       \$235.00       \$201.00       \$180.00       \$194.00         TOTAL       \$405.00       \$463.00       \$338.00       \$344.00       \$425.00       \$512.00       \$372.00       \$363.00       \$0.00       \$0.00       \$0.00	TOTALS	362	350	316	273	373	422	332	317					2745
TOTAL \$405.00 \$463.00 \$338.00 \$344.00 \$425.00 \$512.00 \$372.00 \$363.00 \$0.00 \$0.00 \$0.00	\$ I/D	\$231.00	\$247.00	\$176.00	\$196.00	\$190.00	\$311.00	\$192.00	\$169.00					
	\$ O/D	\$174.00	\$216.00	\$162.00	\$148.00	\$235.00	\$201.00	\$180.00	\$194.00					
YEAR \$405.00 \$868.00 \$1,206.00 \$1,550.00 \$1,975.00 \$2,487.00 \$2,859.00 \$3,222.00 \$3,222.00 \$3,222.00 \$3,222.00	TOTAL	\$405.00	\$463.00	\$338.00	\$344.00	\$425.00	\$512.00	\$372.00	\$363.00	\$0.00	\$0.00	\$0.00	\$0.00	
TEAR \$400.00 \$868.00 \$1,206.00 \$1,500.00 \$2,467.00 \$2,859.00 \$3,222.00 \$3,222.00 \$3,222.00 \$3,222.00	VEAD	£405.00	<b>****</b>	£4 20C 00	£4 FF0 00	£4.07F.00	£0.407.00	£0.050.00	£2 222 00	£2 222 00	£2 222 00	#2 222 AA	t2 222 00	
	TEAR	\$405.00	00.808¢	\$1,206.00	\$1,550.00	\$1,9/5.00	\$∠,487.00	⊅∠,859.00	\$3,222.00	<b>\$3,∠22.00</b>	\$3,222.00	\$3,ZZZ.UU	\$3,222.00	