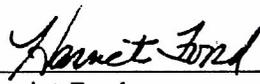


NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
Thursday, June 9, 2011 - 7:30 p.m. or immediately following Public Hearing
Huntley Park District, 12015 Mill Street, Huntley, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, June 9, 2011, at 7:30 p.m. for purpose of considering the following agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Audit and Payment of Bills
 1. Discussion and potential action to pay bills as submitted.
 2. Discussion and potential action on status of payment of previously approved bills.
Board signs warrant lists.
 - B. Approval of Minutes
 1. Minutes of May 12, 2011 Regular Township Board Meeting
 2. Minutes of May 12, 2011 Special Township Board Meeting
 3. Minutes of May 24, 2011 Special Township Board Meeting
6. Public Comment
7. Board Members Response to Public Comment
8. Old Business
 - A. Discussion and potential action on status of audits.
9. New Business
 - A. Discussion and potential action on adoption of Prevailing Wage Ordinance 20110609-1. Township and Prevailing Wage Ordinance 20110609-2 Road District.
 - B. Discussion and potential action on bids for renovations to Assessor's offices
 - C. Establishment of agenda items for next meeting.
10. Reports
 - A. Supervisor
 1. FOIA Report
 - B. Trustees
 - C. Clerk
 - D. Road District Commissioner
 - E. Assessor
 - F. Committee Reports
11. Executive Session, if required.
12. Discussion and potential action of items as discussed at Executive Session.
13. Adjournment

Dated and posted by Township Clerk
Harriet Ford this 6th day of June, 2011.



Harriet Ford
Grafton Township Clerk

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Harriet Ford.

**MEETING NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
THURSDAY, JUNE 9, 2011 – 7:30 P.M.
HUNTLEY PARK DISTRICT, 12015 MILL STREET, HUNTLEY, IL 60142**

The regular township board meeting of the Grafton Township Board, will be held on Thursday, June 9, 2011, at 7:30 p.m. for the purpose of considering the following agenda items:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Action item to Adopt Agenda Items from the Trustees Agenda and the Supervisor's Agenda per Judge Caldwell's Order, *"It is incumbent upon the board to vote on the adoption of the agenda it intends to follow at the meeting as the first order of business. Both the board's agenda and the supervisor's agenda should be voted on. Both should be considered for approval and voted upon. Upon a negative majority vote, the unapproved agenda will stand rejected."*
5. Public Comment
6. Action item to pay the bills of the town fund and road district as submitted by the Supervisor.
7. Action item to review and approve minutes.
8. Discussion and action to approve appointment of township attorney in response to court order.
9. Report from Assessor Ottley
10. Discussion and action regarding health insurance benefits for employees and elected officials, June 10 deadline.
11. Discussion and action to amend IGA with Road District to reflect reduced interest cost to road district on outstanding debt with Harris Bank.
12. Discussion and action regarding the posting of all meeting videotapes on www.graftontownship.net website.
13. Discussion and action regarding letter from Attorney General suggesting the board review ordinance requiring advance notice of intent to record meetings and prohibition of recording audience members.

(5 ILCS 120/2.05) (from Ch. 102, par. 42.05)
Sec. 2.05. Recording meetings. Subject to the provisions of Section 8-701 of the Code of Civil Procedure, any person may record the proceedings at meetings required to be open by this Act by tape, film or other means.
(5 ILCS 120/4) (from Ch. 102, par. 44)
Sec. 4. Any person violating any of the provisions of this Act shall be guilty of a Class C misdemeanor.
(Source: P. A. 77-2549.)
14. Report on status of litigation
15. Reports of elected officials and committees
16. Meeting Adjournment

Agenda prepared and posted by the Grafton Township Supervisor, Linda Moore.
Tuesday, June 7, 2011

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
June 9, 2011

1. Call to Order

Supervisor Moore called the meeting to order at 7:40 pm.

2. Roll Call

Present: Supervisor Moore, Trustees LaPorta, McMahon, Murphy, Zirk, Clerk Ford, Assessor Ottley, Road District Commissioner Freund.

3. Pledge of Allegiance

Supervisor Moore waived the Pledge of Allegiance.

4. Set Agenda for Meeting

Motion by Trustee LaPorta, seconded by Trustee Murphy, to accept the agenda for the June 9, 2011 meeting as posted by Clerk Ford and adding the following items from the Supervisor's proposed agenda: #10 Discussion and action regarding health insurance benefits for employees and elected officials; #12 Discussion and action regarding the posting of all meeting videotapes on www.graftontownship.net website; and #13 Discussion and action regarding letter from the Attorney General suggesting the board review ordinance requiring advance notice of intent to record meetings and prohibition of recording audience members.

Discussion: Assessor Ottley asked that items 9B and 10E be moved to after "Payment of bills."

Trustee LaPorta amended his motion, seconded by Trustee Murphy, to amend the previous motion and move agenda items 9B and 10E to after "Payment of Bills."

Roll Call

AYES: Trustees LaPorta, Murphy, Zirk, Supervisor Moore

NAYS: Trustee McMahon

ABSTAIN: None

Motion Passed.

5. Regular Business

1. Audit and Payment of Bills

Motion by Trustee Murphy, seconded by Supervisor Moore, to approve the Town Fund bills as presented.

Discussion: The bills were reviewed and discussed. Paying for services provided by J.A. Ketchmark was discussed. Attorney Nelson's hourly rate and actions writing a letter on behalf of the Township were discussed. All of the previously approved bills be held were discussed.

Motion by Trustee Murphy to amend the motion, seconded by Trustee Zirk, to approve the Town Fund bills as presented including \$42.01 as Line Item #1769; excluding: Road and Bridge debt service \$300,000; Attorney Nelson/due to hourly rate and charges for writing a letter to Harris Bank on behalf of the Township and including all bills listed as Held in Abeyance Due to Litigation with the exception of the Forensic bill.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta

NAYS: Trustee McMahon, Supervisor Moore

ABSTAIN: None

Motion Passed.

Motion by Trustee Murphy, seconded by Zirk, to approve the Road District bills as presented.

Discussion: Road Commissioner Freund objected to the charges from J. A. Ketchmark for professional fees. Supervisor Moore stated that is part of the Supervisor's job as Treasurer.

Motion by Trustee Murphy, seconded by Trustee Zirk, to amend the motion to approve the Toad District bills excluding J. A. Ketchmark \$408.00 and including The Bank of New York Mellon \$300.00/Bond Call Disclosure Fee.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon

NAYS: Supervisor Moore

ABSTAIN: None

Motion Passed.

Board signed warrant lists.

9. New Business

- B. Discussion and potential action on bids for renovations to Assessor's Office

Discussion: Assessor Ottley presented information he has compiled on light bulb replacement and installation of new windows. Supervisor Moore read a statement objecting to Assessor Ottley's actions regarding this matter. (EXHIBIT I) Trustee Murphy stated that Assessor Ottley did not go out for bid, but just acquired information.

Motion by Trustee Murphy, seconded by Trustee Zirk, to direct Assessor Ottley to proceed with the project for replacement of light bulbs and installation of windows.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon

NAYS: Supervisor Moore

ABSTAIN: None

Motion Passed.

10. Reports

- E. Assessor

Assessor Ottley responded to comments made during Public Comment at the May 12, 2011 Regular Township Board Meeting stating that his proposed renovations will be a greener option and also that he has been down two employees.

5. Regular Business

- B. Approval of Minutes
1. Minutes of May 12, 2011 Regular Township Board Meeting
 2. Minutes of May 12, 2011 Special Township Board Meeting
 3. Minutes of May 24, 2011 Special Township Board Meeting

Motion by Trustee Murphy, seconded by Trustee LaPorta, to approve the Minutes of May 12, 2011 Regular Township Board Meeting, May 12, 2011 Special Township Board Meeting and the Minutes of the May 24, 2011 Special Township Board Meeting.

Roll Call

AYES: Trustees Murphy, LaPorta, Zirk, McMahon

NAYS: Supervisor Moore

ABSTAIN: None

Motion Passed.

6. Public Comment

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Maggie Dar

7. Board Member Response to Public Comment

Trustees McMahon and Murphy responded.

8. Old Business

A. Discussion and potential action on status of audits.

Supervisor Moore reported that the audits are scheduled to begin on 6/20/11.

Motion by Trustee LaPorta, seconded by Trustee Murphy to schedule a special meeting prior to the next Regular Township Board Meeting to receive an update on the audits, either in person or via phone with the audit company.

All present voted AYE. Motion Passed.

9. New Business

A. Discussion and potential action on adoption of Prevailing Wage Ordinance 20110609-1 Township and Prevailing Wage Ordinance 20110609-2 Road District.

Discussion: The documents were not available.

Motion by Trustee Murphy, seconded by Trustee Zirk, to table the adoption of the Prevailing Wages Ordinances to the June Special Meeting.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon, Supervisor Moore

NAYS: None

ABSTAIN: None

Motion Passed.

B. Discussion and action regarding health insurance benefits for employees and elected officials.

Discussion: Trustee Murphy stated that the Board should discuss the options. Trustee LaPorta asked why this was being presented the day before the deadline. He asked Assessor Ottley and Road Commissioner Freund which plan they recommended. They both responded Plan 811/"grandfathered."

Motion by Trustee Murphy, seconded by Trustee Zirk, to approve insurance Plan 811.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon, Supervisor Moore

NAYS: None

ABSTAIN: None

Motion Passed

Assessor Ottley left the meeting at 8:58 p.m.

C. **Discussion and action regarding the posting of all meeting videotapes on www.graftontownship.net website.**

Discussion: Supervisor Moore stated that there were funds allocated to purchase a video camera. The Trustees stated that they did not think this was a wise use of funds to pay someone to record every meeting and did not feel it was necessary to post a video.

Motion by Trustee Zirk, seconded by Trustee Murphy, to strike this item from the agenda.

Roll Call

AYES: Trustees Zirk, Murphy, LaPorta, McMahon

NAYS: Supervisor Moore

ABSTAIN: None

Motion Passed.

D. Discussion and action regarding a letter from the Attorney General suggesting the Board review ordinance requiring advance notice of intent to record meetings and prohibition of recording audience members.
Discussion: Supervisor Moore referenced the letter from the Attorney General. Trustee LaPorta stated that he believed the letter clearly stated that there were no violations and this matter was closed.

Motion by Trustee LaPorta, seconded by Trustee Zirk, to take no further action on this matter.

Roll Call

AYES: Trustees LaPorta, Zirk, Murphy, McMahon

NAYS: Supervisor Moore

ABSTAIN: None

Motion Passed.

E. Establishment of Agenda items for the special meeting
Discussion: Intergovernmental Agreement with Road District; special meeting: audit update with audit person in attendance; transportation policies

10. Reports

A. Supervisor

Supervisor Moore said she plans to add a shredding component to the 9/24/11 event.

B. Trustees

Trustee LaPorta asked about the food pantry that the Supervisor is now advertising. Trustee Murphy stated that the Supervisor had previously stated this was a GA Food Pantry only. Trustees Zirk, LaPorta and Murphy asked about funds collected, where and how funds are itemized, etc. and asked this item be placed on the Agenda for the June Special Meeting.

C. Clerk

None

D. Road District Commissioner

General update; they are going to be using QuickBooks.

F. Committee Reports

Trustee Murphy reported that there is a Special Senior Committee Meeting is 6/13/11. PACE will be presenting.

11. Closed Session

None

12. Discussion and potential action of items as discussed at Closed Session.

None

13. Adjournment

Motion was made by Trustee Murphy, seconded by Trustee Zirk to adjourn the meeting.

Roll Call/Voice Vote/All present voted Aye.

Motion Passed/Meeting adjourned at 9:10 p.m.

Submitted,

Harriet Ford
Grafton Township Clerk

Claims List- Proper Bills

We, the undersigned comprising the Board of Town Trustees of said Town of Grafton Township having duly met at the duly designated area, on the 9th of June 2011, for the purpose of auditing town accounts, do hereby certify that the following claims are true and proper.

TOWN ACCOUNT

<u>TO WHOM ALLOWED</u>	<u>Fund</u>	<u>NATURE OF CLAIM</u>	<u>DUE DATE</u>	<u>AMOUNT</u>
Ancel-Glink	1533	trustees litigation attorneys	6/13/2011	\$ 8,833.27
AT & T - Assessor	1752	telephone	6/7/2011	\$ 198.31
AT & T	1552	telephone	6/7/2011	\$ 77.99
AT & T	960	bus telephone	6/7/2011	\$ 77.99
AT & T	5552	telephone	6/7/2011	\$ 39.00
Blue Cross/Blue Sheild	1451	health ins	6/1/2011	\$ 4,322.76
Blue Cross/Blue Sheild-Assessor	1243	office supply	6/1/2011	\$ 3,330.00
Cardunal Office Supply - Assessor	1851	office supply	6/26/2011	\$ 248.32
Cardunal Office Supply	1651	office supply	6/26/2011	\$ 190.74
Cash-Senior Bingo	959	bingo/games	6/15/2011	\$ 200.00
Com Ed	1571	utilities	6/24/2011	\$ 263.28
Hinckley Springs-Assessor	1851	water	6/21/2011	\$ 10.60
Humana-Assessor	1243	vision/dental	6/1/2011	\$ 318.45
Humana	1451	vision/dental	6/1/2011	\$ 653.05
Huntley American Legion	1575	June room rental	6/12/2011	\$ 50.00
Huntley Automotive	1751	oil change	6/20/2011	\$ 32.89
Interact Business - toner	1512	maint supplies	6/5/2011	\$ 105.85
J. A. Ketchmark	1531	professional fees	5/27/2011	\$ 612.00
J. A. Ketchmark	1531	tax preparation	5/27/2011	\$ 92.50
J. A. Ketchmark-Assessor	1763	tax preparation	5/27/2011	\$ 92.50
Jack Freund	1451	health ins	6/15/2011	\$ 310.60
John Nelson Law Office	1533	legal service	6/15/2011	\$ 950.00
Linda Moore	1533	transcript	6/15/2011	\$ 15.00
Mastercard-Assessor	1854	office max	6/28/2011	\$ 199.99
Mastercard-Assessor	1751	craigs list help wanted	6/28/2011	\$ 25.00
Mastercard-Assessor	1751	new tires	6/28/2011	\$ 346.00
Mastercard-see warrants for detail	1572,1511,1563,1553,1562, 1512,1565, 1651		6/28/2011	\$ 2,907.53
McHenry Co. Council of Government	1564	officials stipend	6/15/2011	\$ 152.00
Nicor Gas	1571	gas	6/15/2011	\$ 57.44
Northwest Herald-Assessor	1762	subscription	7/17/2011	\$ 235.00
Road and Bridge	1832	debt service	4/13/2010	\$ 300,000.00
Road and Bridge	1511	mow haligus	6/15/2011	\$ 175.00
Starkey	970	hearing aid batteries	6/15/2011	\$ 87.49
Tom Peck Ford	940	bus part	6/15/2011	\$ 74.70
Trudy Jurs	959	bingo/games	6/15/2011	\$ 3.75
Tiger Direct-Assessor	1854	computer monitor	7/2/2011	\$ 125.44
Township Officials of Illinois	1561	dues	6/15/2011	\$ 1,104.49
Township Supervisors of Illinois	1561	dues	6/15/2011	\$ 25.00
US Post Office	968	postage	6/14/2011	\$ 88.00
Visual Pams Pro	1761	seminar	6/15/2011	\$ 70.00
Zeigler's Ace Hardware-Assessor	1751	supplies	6/30/2011	\$ 15.49
Zeigler's Ace Hardware	1651	operating supplies	6/30/2011	\$ 30.94
Total				\$ 326,748.36

ROAD AND BRIDGE ACCOUNT

<u>TO WHOM ALLOWED</u>	<u>FUND</u>	<u>NATURE OF CLAIM</u>	<u>DUE DATE</u>	<u>Amount</u>
Zeiglers Ace Hardware	6112, 6113	maint supplies-bldg	6/30/2011	\$ 8.27
Allied Asphalt		419,421,423,429	6/30/2011	\$ 566.30
American Asphalt Surface Rec	9514	heat scarification	6/30/2011	\$ 18,385.50

AT & T	6552	phone	6/7/2011	\$ 124.81
B&K Power Equip	6112	maint supplies	6/10/2011	\$ 10.57
BLUECROSS BLUESHEILD OF IL	9451	health ins	6/1/2011	\$ 1,332.00
Botts Welding	6112, 6113	maint supplies	5/30/2011	\$ 484.23
Buck Bros	6112	maint supplies	6/10/2011	\$ 1.10
COM ED	6371	electric	6/24/2011	\$ 131.95
COM ED - STREET LIGHTS	9519	electric	7/25/2011	\$ 338.92
Costco	6111, 6122	maint supplies	5/25/2011	\$ 85.33
Hinckley Springs	6122	water	6/21/2011	\$ 9.38
HUMANA DENTAL (bill in town packet)	9451	vision/dental	6/1/2011	\$ 191.07
J A Ketchmark	9929	professional fees	5/27/2011	\$ 408.00
J A Ketchmark	9929	tax preparation	5/27/2011	\$ 135.00
MASTERCARD- see bill for detail	6112, 6312, 6111, 6113, 9472, 6122		6/28/2011	\$ 280.10
MDC	6373	garbage	5/20/2011	\$ 136.41
NEXTEL COMM	6552	cell phone	7/22/2011	\$ 131.96
Nicor Gas	6371		6/20/2011	\$ 71.52
The Bank of New York Mellon	6840	interest	6/24/2011	\$ 6,900.00
Zanck, Coen and Wright	6533	legal	5/30/2011	\$ 900.00
TOTAL				\$ 30,632.42
<u>Bills Held in Abeyance Due to Litigation</u>				
Forensicon		ruled not proper bill	4/30/2010	\$ 19,880.31
Trend Graphics, Inc.	967	printing	interest	\$ 212.80
Road District-mailbox for administrator			9/24/2010	\$ 74.53
Ancel-Glink		Forensicon	5/13/2011	\$ 1,605.00
Ancel-Glink FOIA		FOIA	10/14/2010	\$ 277.50
Ancel-Glink litigation		General Assistance legal	10/14/2010	\$ 420.00
Ancel-Glink Corporate		General Assistance legal	11/22/2010	\$ 1,025.00
Ancel-Glink FOIA		FOIA	11/22/2010	\$ 92.50
Ancel-Glink corporate		FOIA	12/10/2011	\$ 138.75
Ancel-Glink corporate		same charge twice	2/15/2011	\$ 46.25
Grafton Road District	1299	repair water pump for well	6/15/2011	\$ 42.01
Grafton TWP Road District	1832	road dist loan int	1/15/2011	\$ 5,247.08
Grafton TWP Road District	1832	road dist agent fee	1/15/2011	\$ 428.00
Grafton TWP Road District	1832	road dist loan int	1/15/2011	\$ 15,741.25
Grafton TWP Road District	?	rent	1/1/2011	\$ 2,600.00
Grafton TWP Road District	?	rent	2/1/2011	\$ 2,600.00
Grafton TWP Road District	?	rent	3/1/2011	\$ 2,600.00
Grafton TWP Road District	?	rent	4/1/2011	\$ 2,600.00
Grafton TWP Road District	?	rent	5/1/2011	\$ 2,600.00
Grafton TWP Road District	?	rent	6/1/2011	\$ 2,600.00
Grafton TWP Road District	1834	rent	7/1/2011	\$ 2,600.00
Grafton TWP Road District		road district legal	3/4/2011	\$ 700.00
TOTAL				\$ 64,130.98
SIGNATURES		Yes	No	Abstain
Trustee Gerald McMahon				
Trustee Betty Zirk				
Trustee Robert LaPorta				
Trustee Barbara Murphy				
Supervisor Linda Moore				

06/03/11

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
May 2011

	May 11	Budget	\$ Over Budget
Income			
CORPORATE FUND REVENUE			
1010 · REPLACEMENT TAXES	3,620.64		
1050 · TRANSPORTATION INCOME	344.00		
1055 · MISCELLANEOUS INCOME	121.80		
Total CORPORATE FUND REVENUE	<u>4,086.44</u>		
Total Income	4,086.44		
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5549 · OTHER PROFESSIONAL SERVICE	32.00		
5552 · TELEPHONE	39.06		
Total CONTRACTUAL SERVICES	<u>71.06</u>		
PERSONNEL			
5421 · SALARIES	152.50		
Total PERSONNEL	<u>152.50</u>		
Total ADMINISTRATION	223.56		
HOME RELIEF			
CONTRACTUAL SERVICES			
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00		
5887 · SHELTER	400.00		
5888 · UTILITY PAYMENTS	1,650.78		
Total CONTRACTUAL SERVICES	<u>4,410.78</u>		
Total HOME RELIEF	<u>4,410.78</u>		
Total GENERAL ASSISTANCE FUND	4,634.34		
TOWN FUND EXPENDITURES			
ADMINISTRATION			
COMMODITIES			
1651 · OFFICE SUPPLIES	765.04		
Total COMMODITIES	<u>765.04</u>		

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 May 2011

	May 11	Budget	\$ Over Budget
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	14.90		
1512 · MAINTENANCE SERVICE - EQUIPMENT	417.08		
1533 · LEGAL SERVICE	26,619.21		
1552 · TELEPHONE	78.12		
1553 · PUBLISHING	52.90		
1562 · TRAVEL EXPENSES	151.93		
1563 · TRAINING	136.49		
1571 · UTILITIES	400.21		
1572 · FUEL	221.23		
1573 · OTHER PROFESSIONAL SERVICES	3,431.68		
1574 · ANNUAL MEETING	600.00		
1575 · ROOM RENTAL	50.00		
Total CONTRACTUAL SERVICES	32,173.75		
OTHER EXPENDITURES			
1911 · CONTINGENCIES	0.00		
Total OTHER EXPENDITURES	0.00		
PERSONNEL			
1420 · OFFICE Staff Hourly	3,118.55		
1421 · ELECTED OFFICIALS SALARIES	16,476.48		
1451 · HEALTH INSURANCE	4,633.36		
Total PERSONNEL	24,228.39		
SENIOR SERVICES			
900 · BUS SALARIES	2,106.00		
930 · BUS FUEL	636.44		
959 · BINGO/GAMES	279.08		
960 · BUS TELEPHONE	193.82		
968 · POSTAGE	88.00		
Total SENIOR SERVICES	3,303.34		
Total ADMINISTRATION	60,470.52		
ASSESSOR			
COMMODITIES			
1851 · OFFICE SUPPLIES	217.49		
Total COMMODITIES	217.49		
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	33.24		
1752 · TELEPHONE	198.93		
1760 · TRAVEL EXPENSE	123.60		
Total CONTRACTUAL SERVICES	355.77		

06/03/11

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
May 2011

	May 11	Budget	\$ Over Budget
PERSONNEL			
1240 · SALARIES	17,846.57		
1241 · IMRF	1,645.66		
1243 · HEALTH INSURANCE	4,162.22		
Total PERSONNEL	23,654.45		
Total ASSESSOR	24,227.71		
Total TOWN FUND EXPENDITURES		84,698.23	
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	1,679.98		
Total TOWN IMRF FUND EXPENDITURES		1,679.98	
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	13,946.00		
Total CONTRACTED SERVICES	13,946.00		
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	241.36		
Total PERSONNEL	241.36		
Total TOWN INSURANCE FUND EXPENDITURE		14,187.36	
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	2,448.50		
3762 · MEDICARE CONTRIBUTION	572.63		
Total TOWN SOCIAL SECURITY EXPENDITURE		3,021.13	
Total Expense		108,221.04	
Net Income		-104,134.60	

GRAFTON TOWNSHIP
Reconciliation Summary
101 · CHECKING ACCOUNT - HARRIS, Period Ending 05/31/2011

	May 31, 11
Beginning Balance	116,711.87
Cleared Transactions	
Checks and Payments - 83 items	-105,107.76
Deposits and Credits - 19 items	114,383.29
Total Cleared Transactions	9,275.53
Cleared Balance	125,987.40
Uncleared Transactions	
Checks and Payments - 9 items	-2,293.43
Total Uncleared Transactions	-2,293.43
Register Balance as of 05/31/2011	123,693.97
New Transactions	
Checks and Payments - 9 items	-31,291.56
Deposits and Credits - 2 Items	80,042.18
Total New Transactions	48,750.62
Ending Balance	172,444.59

GRAFTON TOWNSHIP Reconciliation Summary

150 - Money Market/ Loan Proceeds, Period Ending 05/31/2011

	May 31, 11
Beginning Balance	0.00
Cleared Transactions	
Deposits and Credits - 2 items	611,045.70
Total Cleared Transactions	611,045.70
Cleared Balance	<u>611,045.70</u>
Uncleared Transactions	
Checks and Payments - 4 items	-510,167.01
Deposits and Credits - 2 items	93.94
Total Uncleared Transactions	-510,073.07
Register Balance as of 05/31/2011	<u>100,972.63</u>
New Transactions	
Deposits and Credits - 1 item	6,069.43
Total New Transactions	6,069.43
Ending Balance	<u>107,042.06</u>

1:54 PM

06/03/11

Cash Basis

Grafton Twp. Road District Profit & Loss Budget vs. Actual

May 2011

	May 11	Budget	\$ Over Budget
Income			
PERMANENT HARD ROAD FD REVENUES			
9050 · MISCELLANEOUS INCOME	575.00		
Total PERMANENT HARD ROAD FD REVENUES	575.00		
ROAD & BRIDGE FUND REVENUES			
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	6,157.29		
6040 · INTERGOVERNMENT AGREEMENT	1,000.00		
6060 · COURT FINES & PERMITS	92.28		
Total ROAD & BRIDGE FUND REVENUES	7,249.57		
Total Income	7,824.57		
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9655 · AUTO FUEL & OIL	507.47		
9656 · SALT, CALCIUM, ICE CONTROL	24,297.33		
Total COMMODITIES	24,804.80		
CONTRACT SERVICES			
9519 · Street Lights	343.61		
Total CONTRACT SERVICES	343.61		
PERSONNEL			
9421 · SALARIES	10,188.26		
9451 · Health / Life Insurance	1,523.07		
9461 · Social Security Contribution	696.40		
9462 · Medicare Contribution	162.86		
Total PERSONNEL	12,570.59		
Total PERMANENT HARD ROAD EXPENDITURE	37,719.00		
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	1,047.98		
Total PERSONNEL	1,047.98		
Total ROAD & BRIDGE-IMRF-EXPENDITURE	1,047.98		
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,068.00		
Total CONTRACT SERVICE	20,068.00		
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	-26.63		
Total PERSONNEL	-26.63		
Total ROAD & BRIDGE-INS-EXPENDITURE	20,041.37		
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CONTRACTED SERVICES			
6531 · ACCOUNTING SERVICE	296.50		
6533 · LEGAL SERVICE	950.00		
6552 · TELEPHONE	257.23		
6553 · PUBLISHING	55.50		
6562 · TRAVEL & MEETING EXPENSE	163.87		
Total CONTRACTED SERVICES	1,723.10		
PERSONNEL			
6421 · SALARIES	435.00		
Total PERSONNEL	435.00		
Total ADMINISTRATION	2,158.10		
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	3,483.99		
6840 · DEBT SERVICE	402,055.21		
Total CAPITAL OUTLAY	405,539.20		
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	14.97		
6112 · MAINTENANCE SUPPLY - EQUIPMENT	259.75		
6113 · MAINTENANCE SUPPLY - VEHICLES	90.37		
6122 · OPERATING SUPPLIES	110.02		
6123 · SMALL TOOLS	78.68		
Total COMMODITIES	553.79		
CONTRACT SERVICES			
6312 · MAINTENANCE SERVICE - EQUIPME...	525.00		
6313 · MAINTENANCE SERVICE - VEHICLES	307.00		
6371 · UTILITIES	176.05		
Total CONTRACT SERVICES	1,008.05		

1:54 PM
06/03/11
Cash Basis

Grafton Twp. Road District
Profit & Loss Budget vs. Actual
May 2011

	May 11	Budget	\$ Over Budget
PERSONNEL			
6221 · SALARIES	609.00		
Total PERSONNEL	609.00		
Total MAINTENANCE	407,710.04		
Total ROAD & BRIDGE FUND EXPENDITURES	409,868.14		
6560 · Payroll Expenses	-0.01		
Total Expense	468,676.48		
Net Income	-460,851.91		

Grafton Twp. Road District
Reconciliation Summary
101 · CHECKING ACCOUNT - HARRIS, Period Ending 05/31/2011

	May 31, 11
Beginning Balance	441,998.02
Cleared Transactions	
Checks and Payments - 42 items	-477,250.98
Deposits and Credits - 10 items	402,859.46
Total Cleared Transactions	-74,391.52
Cleared Balance	<u>367,606.50</u>
Uncleared Transactions	
Checks and Payments - 3 items	-31.93
Total Uncleared Transactions	-31.93
Register Balance as of 05/31/2011	<u>367,574.57</u>
New Transactions	
Checks and Payments - 3 items	-7,357.68
Deposits and Credits - 1 item	47,619.58
Total New Transactions	40,261.90
Ending Balance	<u><u>407,836.47</u></u>

Grafton Twp. Road District
Reconciliation Summary
501 · Money Market, Period Ending 05/31/2011

	May 31, 11
Beginning Balance	400,027.78
Cleared Transactions	
Checks and Payments - 1 item	-395,000.00
Deposits and Credits - 1 item	55.70
Total Cleared Transactions	-394,944.30
Cleared Balance	5,083.48
Register Balance as of 05/31/2011	5,083.48
Ending Balance	5,083.48

MAY 2011

General Assistance Report

2-pending

4-approved Emergency Assistance

1 -denied GA and EA

F.O.I.A. Report

1 – request

1- complete

SENIOR TRANSPORTATION BUS SERVICE

YEAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total Rides
2006													
I/D	30	96	108	68	116	113	112	113	148	129	91	154	1280
O/D	10	58	42	33	36	257	31	26	38	31	36	37	635
TOTALS	40	156	150	101	152	370	143	139	186	160	127	191	1915
\$ I/D	\$81.00	\$136.00	\$146.50	\$73.00	\$151.00	\$141.50	\$118.50	\$141.50	\$199.50	\$170.00	\$103.50	\$176.00	
\$ O/D	\$31.00	\$176.00	\$120.00	\$79.00	\$101.00	\$64.00	\$92.00	\$64.00	\$85.00	\$89.00	\$108.00	\$105.00	
TOTAL	\$112.00	\$312.00	\$266.50	\$152.00	\$252.00	\$205.50	\$210.50	\$205.50	\$284.50	\$259.00	\$211.50	\$281.00	\$2,752.00
YEAR	\$112.00	\$424.00	\$690.50	\$842.50	\$1,094.50	\$1,300.00	\$1,510.00	\$1,715.50	\$2,000.00	\$2,259.00	\$2,470.50	\$2,751.50	
2007	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	122	144	159	150	176	136	183	145	127	157	124	140	1763
O/D	44	74	84	65	53	48	69	39	34	56	37	87	690
TOTALS	166	218	243	215	229	184	252	184	161	213	161	227	2453
\$ I/D	\$141.00	\$162.50	\$155.50	\$155.00	\$197.50	\$154.50	\$207.50	\$160.50	\$134.50	\$209.00	\$138.50	\$153.00	
\$ O/D	\$130.00	\$222.00	\$229.00	\$182.00	\$151.00	\$131.00	\$201.00	\$130.00	\$102.00	\$83.00	\$42.00	\$110.00	
TOTAL	\$271.00	\$384.50	\$384.50	\$337.00	\$348.50	\$285.50	\$408.50	\$290.50	\$236.50	\$292.00	\$180.50	\$264.00	\$3,683.00
YEAR	\$271.00	\$655.50	\$1,040.00	\$1,377.00	\$1,725.50	\$2,011.00	\$2,419.50	\$2,710.00	\$2,946.50	\$3,238.50	\$3,419.00	\$3,683.00	
2008	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	148	150	168	156	195	200	206	157	132	167	175	228	2082
\$ O/D	85	55	23	71	45	66	77	59	47	78	90	84	780
TOTALS	233	205	191	227	240	266	283	216	179	245	265	312	2862
\$ I/D	\$169.00	\$177.00	\$203.50	\$186.50	\$231.50	\$252.50	\$256.00	\$220.50	\$194.00	\$174.50	\$220.50	\$249.00	
\$ O/D	\$147.00	\$69.50	\$42.50	\$95.00	\$71.50	\$96.50	\$129.50	\$108.50	\$73.50	\$119.50	\$165.00	\$114.50	
TOTAL	\$316.00	\$246.50	\$246.00	\$281.50	\$303.00	\$349.00	\$385.50	\$329.00	\$267.50	\$294.00	\$385.50	\$363.50	\$3,767.00
YEAR	\$316.00	\$562.50	\$808.50	\$1,090.00	\$1,393.00	\$1,742.00	\$2,127.50	\$2,456.50	\$2,724.00	\$3,018.00	\$3,403.50	\$3,767.00	
2009	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	181	178	182	189	191	189	158	147	129	131	156	160	1991
O/D	80	63	128	138	164	147	137	107	94	74	89	115	1336
TOTALS	261	241	310	327	355	336	295	254	223	205	245	275	3327
\$ I/D	\$221.50	\$195.00	\$202.00	\$199.50	\$203.00	\$211.00	\$196.00	\$193.00	\$126.00	\$147.00	\$175.00	\$184.00	
\$ O/D	\$112.50	\$96.50	\$171.00	\$163.00	\$190.00	\$294.00	\$393.00	\$316.00	\$137.00	\$82.00	\$97.00	\$138.00	
TOTAL	\$334.00	\$291.50	\$373.00	\$362.50	\$393.00	\$505.00	\$589.00	\$517.00	\$248.00	\$229.00	\$272.00	\$322.00	\$4,436.00
YEAR	\$334.00	\$625.50	\$998.50	\$1,361.00	\$1,754.00	\$2,259.00	\$2,848.00	\$3,365.00	\$3,613.00	\$3,842.00	\$4,114.00	\$4,436.00	
2010	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	164	146	136	198	206	180	109	159	219	194	135	192	2038
O/D	121	96	119	115	143	122	109	131	138	144	90	165	1493
TOTALS	285	242	255	313	349	302	218	290	357	338	225	357	3531
\$ I/D	\$182.00	\$121.00	\$175.00	\$241.00	\$236.00	\$195.00	\$122.00	\$185.00	\$252.00	\$238.00	\$135.00	\$237.00	
\$ O/D	\$168.00	\$109.00	\$147.00	\$141.00	\$177.00	\$133.00	\$224.00	\$146.00	\$154.00	\$158.00	\$94.00	\$209.00	
TOTAL	\$350.00	\$330.00	\$322.00	\$382.00	\$413.00	\$328.00	\$446.00	\$331.00	\$416.00	\$396.00	\$229.00	\$446.00	\$4,389.00
YEAR	\$350.00	\$680.00	\$1,002.00	\$1,384.00	\$1,797.00	\$2,125.00	\$2,571.00	\$2,902.00	\$3,318.00	\$3,714.00	\$3,943.00	\$4,389.00	

