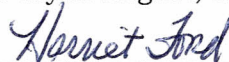


**NOTICE AND AGENDA**  
**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**  
**Thursday, August 9, 2012 7:30 p.m.**  
**Huntley Park District, 12015 Mill Street, Huntley, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, August 9, 2012, 7:30 p.m. for purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Regular Business**
  - A. Audit and Payment of Bills.
  - B. Approval of Minutes
    1. Minutes of July 12, 2012 Regular Township Board Meeting
- 6. Public Comment/ Board Members Response to Public Comment**
- 7. Old Business**
  - A. Discussion and potential action on 1) status of audits of 2009-2010 and 2010-2011; 2) hiring of a new audit firm to complete these audits and audit of 2011-12.
  - B. Discussion and potential action on review of check stubs/statements for January, 2012; February, 2012; March, 2012; and April, 2012. May, 2012, June, 2012, July 2012.
  - C. Discussion and potential action on format of reporting of financial statements including current month actual, current month budget; year-to-date actual and year-to-date budget.
- 8. New Business**
  - A. Status of 10 computers (donated by Ancel, Glink) that were used as a Township Computer Lab.
  - B. Discussion and potential action on possible solution for electrical problems in the Assessor's Office
  - C. Discussion and potential action on detailed hours worked for each Township office personnel.
  - D. Establishment of agenda items for next meeting.
- 9. Reports**
  - A. Supervisor
    1. FOIA Report
  - B. Trustees
  - C. Clerk
  - D. Assessor
  - E. Road Commissioner
- 10. Executive Session**
- 11. Discussion and potential action of items as discussed at Executive Session.**
- 12. Adjournment**

Dated and posted by Township Clerk Harriet Ford  
this 6th day of August, 2012.



This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Harriet Ford.



**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**

**August 9, 2012**

**1. Call to Order**

Supervisor Moore called the meeting to order at 7:30 p.m.

**2. Roll Call**

Present: Supervisor Moore, Trustees LaPorta, McMahon, Zirk, Murphy, Clerk Ford, Road District Commissioner Freund, Assessor Ottley.

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Approval of Agenda**

**Motion by Trustee Zirk, seconded by Trustee LaPorta, to approve the Agenda posted by the Clerk as the official Agenda for Meeting.**

Discussion: Assessor Ottley requested to move Item 8B to be discussed after payment of bills.

**Motion amended by Trustee Zirk seconded by Trustee LaPorta, to approve the Agenda posted by the Clerk as the official Agenda for this meeting and to move. Item 8 B. New Business: *Discussion and potential action on possible solution for electrical problems in the Assessor's Office* be moved on the Agenda to be discussed after Regular Business 5A Audit and Payment of Bills. Voice Vote. Motion Passed.**

**5. Regular Business**

**A. Audit and Payment of Bills**

**Motion by Trustee Murphy, seconded by Trustee LaPorta, to review and pay the Road District bills.**

Discussion: There was discussion regarding the phone bill.

**Motion by Trustee Murphy, seconded by Trustee LaPorta, to amend the motion to approve the Road District bills to exclude payment of Grafton Township Town Fund \$448.80 and \$4000 (audit); the Bank of New York Mellon \$270,000.**

**Roll Call**

**AYES: Trustees Murphy, LaPorta, Zirk, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: None**

**Motion Passed.**

Supervisor Moore refused to sign the approved list of bills from the Road District. (EXHIBIT I)

**Motion by Trustee Murphy, seconded by Trustee LaPorta, to review and pay the bills submitted by the Assessor.**

Discussion: Assessor Ottley stated that Supervisor Moore has edited the bills he submitted for reimbursement to employees for expenses for gratuities and meals that were incurred on training trips to now reflect said expenses as personal income. The Supervisor stated that she is following IRS guidelines; Trustees Murphy and LaPorta disagreed with her interpretation of IRS guidelines. Assessor Ottley asked why he had not received his newly issued credit card.

**Motion amended by Trustee Murphy, seconded by Trustee LaPorta, to pay the bills submitted by the Assessor in the amount of \$7630.83 with no exceptions or adjustments.**

**Roll Call**

**AYES: Trustees Murphy, LaPorta, Zirk, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: None Motion Passed.**

Supervisor Moore refused to sign the approved list of bills from the Assessor. (EXHIBIT II)



**Motion by Trustee Zirk, seconded by Trustee Murphy, to review and pay the Town Fund bills.**

Discussion: Trustee Murphy asked why the Forensic bill that was previously approved had not been paid. Supervisor Moore stated that she is awaiting a copy of the order from Judge Caldwell. Trustee LaPorta stated that it can only be perceived that this bill has continued to not be paid in order to prevent the report from being issued regarding hard drives being wiped out and that the public and the Trustees deserve disclosure. Trustee Murphy stated that the Comm Ed bills just do not make sense. Supervisor Moore responded that there are no late fees so there is no concern. Trustee LaPorta requested that the Supervisor investigate this so at the minimum, the last two payments with "past due" on them could be explained at the next meeting. Trustee Murphy asked why the approved bill for Brown & Company/Assessor's office has still not been paid. The Supervisor would not respond. Supervisor Moore also directed Trustee Zirk to submit more information on her submitted request for travel reimbursement /Line Item 1562 \$103.90.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to amend the motion to pay the Town Fund bills to exclude Kujovich Consulting \$600.00; Grafton Road District \$301,850.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$25,779.47; Evans, Marshall & Pease, P.C. \$14,940; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); Supervisor's MasterCard charges \$2,564.48; Linda Moore \$238.62; Grafton Township GA Fund \$462.04/Annual Meeting mischarge.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, LaPorta, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: None**

**Motion Passed.**

Discussion: Trustee Murphy referenced a memo from Supervisor Moore to Grafton Trustees dated June 12, 2009 regarding spouse health insurance (EXHIBIT III); therefore, Line Item 1451 should be \$3416.60.

**Roll Call**

**AYES: Trustees Murphy, Zirk, McMahon, LaPorta**

**NAYS: Supervisor Moore**

**ABSENT: None**

**Motion Passed.**

Town Fund:

**Motion amended by Trustee Zirk, seconded by Trustee Murphy, to include the payment Road District IGA Rent of \$1850.00.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, LaPorta, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: None Motion Passed.**

**8. New Business**

B. Discussion and potential action on possible solution for electrical problems in the Assessor's Office.

Discussion: Assessor Ottley expressed the concerns he outlined at the July Regular Township Board Meeting regarding the inadequate electrical infrastructure in his offices. He has received an estimated cost from Brian Johnson (EXHIBIT IV) to perform the recommended electrical work in order to upgrade the electrical systems so that it can support the required equipment necessary for his employees to perform their jobs. A fifty percent payment is required so that the project may be started. The Assessor reported that thousands of dollars in loss have already occurred due to the electrical failures.

**Motion by Trustee LaPorta, seconded by Trustee Murphy, to approve proceeding**



with the proposed electrical project for the Assessor's offices and direct the Supervisor to release a check for \$1750.00 to the Assessor so that the necessary materials may be ordered by the contractor.

**Roll Call**

**AYES:** Trustees LaPorta, Murphy, Zirk, McMahon

**NAYS:** Supervisor Moore

**ABSENT:** None

**Motion Passed.**

Trustee LaPorta asked Supervisor Moore if she would fulfill the approved motion. She responded that she would take it under advisement.

Assessor Ottley left the meeting at 8:15 p.m.

**5. Regular Business**

**B. Approval of Minutes**

**1. Minutes of July 12, 2012 Regular Township Meeting**

**Motion by Trustee Zirk, seconded by Trustee Murphy, to approve the Minutes of July 12, 2012 Regular Township Meeting.**

**Roll Call**

**AYES:** Trustees Zirk, Murphy, McMahon, LaPorta

**NAYS:** Supervisor Moore

**ABSENT:** None

**Motion Passed.**

Clerk Ford stated that the August 2, 2012 Special Township Meeting did not have a quorum, therefore does not require approval; however, unofficial minutes and several attachments are included in the packet.

**6. Public Comment/ Board Members Response to Public Comment**

Joe Vokaty-The role of the Township Clerk.

Donna McMahon-Compensation of elected officials (EXHIBIT V)

**7. Old Business**

**A. Discussion and potential action on 1) status of audits of 2009-2010 and 2010-2011; 2) hiring of a new audit firm to complete these audits and the audit of 2011-2012.**

Discussion: George Roach, CPA, MBA, introduced himself to the Township Board. He has communicated with the past auditor in a cooperative effort to have the bill paid and to move the process forward. Mr. Roach stated that the auditor would not speak to the Board until the bill had been paid on the 2009-2010. Trustee LaPorta explained that only the preliminary 2009-10 was ever presented and that the final version differed. Mr. Roach will speak to the auditor about this and have information by the next Regular Township Meeting. Trustees LaPorta and Murphy said they would be willing to consider partial payment of the audits if some of the errors could be addressed and the Board had the opportunity to ask questions.

**B. Discussion and potential action on review of check stubs/statements for January, 2012; February, 2012; March, 2012; April, 2012; May, 2012; June, 2012; July, 2012; August 2012.**

Discussion: Trustee LaPorta stated that this has repeatedly been on the Agenda with no results and he has to wonder if information is being hidden. Trustee McMahon stated he did not understand why this request continues to be ignored by the Supervisor. Supervisor Moore said she has the computer with the financial records and there is no longer a password protection on it. Trustee Murphy stated that this is an extremely poor business practice since now confidential GA information, as well as financials are not password protected. Supervisor Moore said Trustees can visit the office. Trustees stated that their work schedule does not permit and that all past Supervisors brought financial records to the meetings.



C. Discussion and potential action on format of reporting of financial statements including current month actual, current month budget; year-to-date actual and year-to-date budget.

Trustee Zirk mentioned several line items and numerous fund totals did not match from month to month. Supervisor Moore responded that she could not answer her now and that Trustee Zirk should submit her questions in writing. Supervisor Moore also directed Trustee Zirk to complete more detailed paperwork on her request for mileage reimbursement/Line Item 1562 for \$103.60 for Trustee Zirk's attendance at two TOI training sessions (July, 2011 and July, 2012).

Supervisor Moore stated that the Line Item for postage is over budget. Trustees LaPorta and Murphy stated that the Supervisor has been told repeatedly to not continue to send mailings for Bingo, etc. Supervisor Moore said the bills cannot be sent out without postage.

**Motion amended by Trustee Murphy, seconded by Trustee LaPorta, to take \$90.00 out of petty cash to buy stamps so that bills can be paid and mailed.**

Discussion: Trustee Zirk stated there is a better way to do this.

**Motion amended by Trustee Murphy, seconded by Trustee Zirk, to transfer \$90.00 to buy stamps from Line Item 1851 to Line Item 1551.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, LaPorta, Supervisor Moore**

**NAYS: Trustee McMahon**

**ABSENT: None**

**Motion Passed.**

## **8. New Business**

A. Discussion on status of 10 computers (donated by Ancel, Glink) that were used as a Township Computer Lab.

Discussion: Trustee Murphy asked the Supervisor what happened to all of the computers. The Supervisor responded that the computers were evaluated and some were kept in storage, some recycled, some used.

C. Discussion and potential action on detailed hours worked for each Township office personnel

Trustees LaPorta and Murphy said they were just trying to understand the number of hours worked by office employees and who was receiving insurance and IMRF. No further discussion.

D. Establishment of agenda items for next meeting.

2012 Check stubs and banks statements; past and future audits; Supervisor addressing ongoing errors and irregularities in accounting; Supervisor addressing issues with the past two Comm Ed bills.

## **9. Reports**

A. Supervisor

1. FOIA Report -None presented. Report in packet.

B. Trustees

Trustee Murphy reported on the discussion of transportation as discussed at the Senior Services Meeting.

C. Clerk

No report.

D. Assessor

Not present.

E. Road Commissioner

General report. Reiterated on Issues as outlined. (EXHIBIT VI).

10. **Executive Session**
11. **Discussion and potential action of items as discussed at Executive Session.**
12. **Adjournment**

**Motion made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.**

**Roll Call/Voice Vote/All present voted Aye.**

**Motion Passed/Meeting adjourned at 9:10 p.m.**

Submitted,

A handwritten signature in cursive script, appearing to read "Harriet Ford".

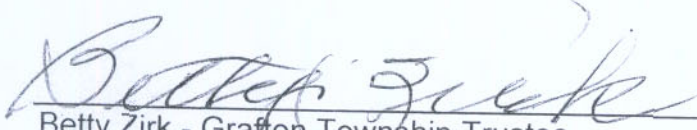
Harriet Ford  
Grafton Township Clerk

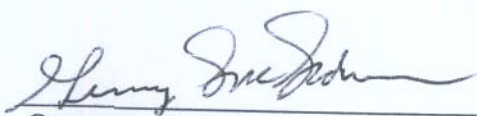


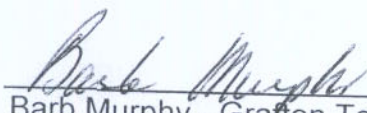
EXHIBIT I

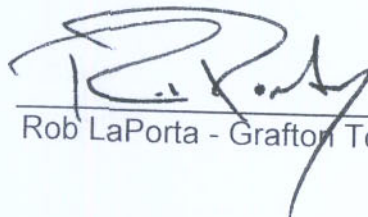
GRAFTON TOWNSHIP ROAD DISTRICT  
VOUCHER LIST FOR AUGUST 9, 2012 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.

  
Betty Zirk - Grafton Township Trustee

  
Gerry McMahon - Grafton Township Trustee

  
Barb Murphy - Grafton Township Trustee

  
Rob LaPorta - Grafton Township Trustee

  
Harriet Ford - Grafton Township Clerk

\_\_\_\_\_  
Linda Moore - Grafton Township Supervisor

  
Jack Freund  
Grafton Township Highway Commissioner

Meeting Date 8/9/2012

## Grafton Township Road District

Vouchers for July

Vendor	Budget Line Item	\$ Amount	Due Date
Allied Asphalt Paving Company	9614 - PHR Maint Supply - Road	\$ 18.50	8/24/2012
AT&T	6552 - R&B Telephone	\$ 131.12	8/7/2012
BlueCross BlueShield of IL	9451 - PHR Health / Life Insurance	\$ 1,540.84	9/1/2012
C&L Rentals, Slaes & Service Inc.	6112 - R&B Maint Supply - Equipment	\$ 53.56	8/16/2012
Chicago International Trucks	6113 - R&B Maint Supply - Vehicles	\$ 27.16	8/10/2012
Com Ed	6371 - R&B Utilities	\$ 111.52	8/23/2012
Com Ed - Street Lights	9519 - PHR Street Lights	\$ 254.15	9/24/2012
Conserv FS	9655 - PHR Fuel & Oil	\$ 2,196.95	8/17/2012
Costco	6122 - R&B Operating Supplies	\$ 52.82	8/1/2012
Ed's Automotive	6313 - R&B Maint Service - Vehicle	\$ 52.00	8/31/2012
Hinckley Springs	6122 - R&B Operating Supplies	\$ 23.45	8/13/2012
Humana Dental Insurance	9451 - PHR Health / Life Insurance	\$ 216.60	9/1/2012
IPWMAN	9929 - PHR Miscellaneous	\$ 125.00	8/15/2012
Jack Freund	6562 - R&B Travel & Meeting Expense	\$ 249.75	8/10/2012
Jenny Moore	6562 - R&B Travel & Meeting Expense	\$ 255.54	8/10/2012
Mastercard	6122 - R&B Operating Supplies	\$ 116.28	8/28/2012
Mastercard	6562 - R&B Travel & Meeting Expense	\$ 447.96	8/28/2012
MDC Environmental Services	6373 - R&B Garbage Disposal	\$ 147.08	7/20/2012
Nextel Communications	6552 - R&B Telephone	\$ 136.11	9/22/2012
Nicor Gas	6371 - R&B Utilities	\$ 32.65	8/23/2012
Township Highway Comm of IL***	6562 - R&B Travel & Meeting Expense	\$ 40.00	7/19/2012
Trotter and Associates	9532 - PHR Engineering Service	\$ 1,653.50	8/12/2012
Woodstock Hicksgas, Inc.	6112 - R&B Maint Supply - Equipment	\$ 19.63	8/20/2012
Zanck, Coen & Wright, P.C.	6533 - R&B Legal Service	\$ 875.00	7/30/2012
<b>Total</b>		<b>\$ 8,777.17</b>	

This bill has NOT been paid from last month that was approved on 7/12/12

Nextel Communications	6552 - R&B Telephone	\$ 136.48	8/22/2012
		<b>\$ 8,913.65</b>	

\*\*\* This was approved to be paid by the Board of Trustees at the July 12<sup>th</sup>, 2012 regular monthly board meeting but the Supervisor refused to pay for this portion of the conference cost and sent the check in for \$170.00 instead of \$210.00.



EXHIBIT II

**McHenry County  
Township of Grafton**

[illegible]

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Barbara Murphy Trustee

\_\_\_\_\_  
T. J. Trustee

\_\_\_\_\_  
Henry Simons Trustee

\_\_\_\_\_  
Peter Zuck Trustee

EXHIBIT III

MEMO TO: Grafton Trustees

Dated: June 12, 2009

Per Resolution 100908-0, dated May 18, 2009 elected officials are eligible to have their spouses covered under the township health insurance.

*"Section 2: The following township offices in addition to the compensation outlined in Section 1, will receive the following benefits:*

*Supervisor, Highway Commissioner, Assessor, Clerk:*

*Township health and life insurance plan for qualified elected officials and dependants."*

The cost for an elected official to be covered as a single is \$445.58. If the official's spouse is added to our coverage the cost to the township is a total of \$938.39. The difference of these two amounts is \$492.81.

The cost of the monthly health insurance for the official's spouse to provide their own health insurance coverage through a Medicare supplement is \$178.90.

I am requesting that the board consider approving a monthly voucher for this official's spouse to save the township \$313.91 per month with an annual savings of \$3,766.92.

Thank you,

Linda Moore  
Supervisor Moore

*Blanche recommended*



# EXHIBIT IV

Grafton Township Assessor's Office

**To Do:**

7 – 20 amp dedicated circuits

Upgrade - 120/240 single phase panel from 20 circuits to 40 circuit panel.

Plus permit fees, which are unknown yet. The owner will be responsible for.

Surge suppressor for new panel.

**Total Job:**

\$3500.00

50% down for cost of materials up front.

Submitted by:

Brian Johnson

GRAFTON TOWNSHIP REGULAR BOARD MEETING  
August 9, 2012

Public Comment  
Donna McMahon

---

1. Review of Illinois Statute
    - Definition of Township Board
    - Compensation and Fees of Township Officers
  2. Review of Resolution 100908-01
    - Setting Compensation of Township Officials for the Four Year Term Beginning May 18, 2009
  3. Township Perspective Publication for June 2012
    - Chart Listing Minimum/Maximum Salaries for Township Officers
  4. Redaction from the Grafton Township Board Regular Township Board Meeting Minutes Thursday, April 8, 2010
- 

1. 60 ILCS 1/Article 80 - Township Board, Section 80-5(c)

The designations "town auditors", "board of trustees", "board of town trustees", board of township trustee', and "town board", are changed to "township board". Wherever the terms "auditors", "board of trustees", "board of town trustees", board of township trustees", or "town board" are used in this or any other Act to refer to township officers provided for by this Section, they mean the township board. Wherever the term "trustees" is used in this or any other Act to refer to township officers provided for by this Section, it means the members of the township board other than the township supervisor.

60 ILCS 165-5 Article 65 Compensation and Fees of Township Officers, Section 65-5

Township officers are entitled to compensation at the rates specified in this Article for each day necessarily devoted by them to the services of the township in the duties of their respective offices.

2. Resolution 100908-01

Reads in part: NOW THEREFORE, BE IT FURTHER ORDDAINED BY the Board of Trustees of Grafton Township that the compensation of the township officials for the four year term beginning May 18, 2009 and ending May 19, 2013 shall be as follows:

Trustees: Effective for each of the following years \$100 per meeting.



3. Township Perspective Publication for June 2012

The top of page 6 lists the min/max salaries legally established by statute for elected officials. By statute, there is no minimum or maximum salary set for trustees.

4. Redaction from Grafton Township Regular Board Meeting Minutes of April 8, 2010

Page 3, 7H Discussion and potential action to change time line for payments of compensation to Township Trustees.

Motion was made by Trustee Zirk, seconded by Trustee LaPorta, to pay Trustees on a monthly basis rather than quarterly.

Motion was discussed.

Roll Call:

Ayes: Trustees Zirk, LaPorta, McMahon, Murphy

Nays: Supervisor Moore

Motion Passed

Furthermore, on October 17, 2011 the Defendants (Grafton Trustees) in the 10 CH 684 lawsuit, filed a motion to compel the Plaintiff (Supervisor Moore) to timely pay their paychecks and other approved bills. At the 11<sup>th</sup> hour prior to heading to court, Supervisor Moore paid the trustees. Judge Caldwell stated that because the trustees are not technically "employees", he ruled that Moore must pay the checks at least quarterly but that there was no problem now because everyone was paid up to date.

This information is being provided to Supervisor Moore in response to her repeated question (at last month's meeting) of Trustee McMahon which was "what statute" would compel her to pay the trustees.

I ask the clerk to include this information in the minutes of this meeting as an Exhibit to serve as a public reminder to the supervisor of her obligation to pay the trustees as directed by statute and that they be paid monthly as directed by the Grafton Board of Trustees.

ARTICLE 80.  
TOWNSHIP BOARD

(60 ILCS 1/80-5)

Sec. 80-5. Township board membership; officers.

(a) In each township, the township board shall consist of the supervisor and 4 other members elected at large from the township under Section 50-5. The township clerk shall be the clerk of the township board but not a voting member, except that in the case of a tie vote to fill a vacancy in a township office, the clerk shall be entitled to cast one vote. Each person on the township board shall cast but one vote. The supervisor shall be the chairman of the board.

(b) In towns organized under Article 15, all the powers vested by law in the township board shall be exercised by the city council.

(c) The designations "town auditors", "board of trustees", "board of town trustees", "board of township trustees", and "town board" are changed to "township board". Wherever the terms "auditors", "board of trustees", "board of town trustees", "board of township trustees", or "town board" are used in this or any other Act to refer to township officers provided for by this Section, they mean the township board. Wherever the term "trustees" is used in this or any other Act to refer to township officers provided for by this Section, it means the members of the township board other than the township supervisor.

(d) The change made by Public Act 79-341 does not reduce the term of any member of a town board of auditors elected before its effective date (October 1, 1975) nor does it invalidate any action taken by a board of town auditors or town trustees by reason of the designation used for the board in relation to the action taken.

(Source: P.A. 85-694; 88-62.)

(60 ILCS 1/Art. 65 heading)

ARTICLE 65. COMPENSATION AND FEES  
OF TOWNSHIP OFFICERS

(60 ILCS 1/65-5)

Sec. 65-5. Compensation of township officers. Township officers are entitled to compensation at the rates specified in this Article for each day necessarily devoted by them to the services of the township in the duties of their respective offices. Compensation set by a multi-township board for the multi-township assessor shall be set at least 150 days before the election of that officer. Compensation set by a township board for the township assessor and collector shall be set at the same time the compensation of its supervisor is set.

(Source: P.A. 90-210, eff. 7-25-97.)



**RESOLUTION 100908-01  
SETTING COMPENSATION OF TOWNSHIP OFFICIALS  
FOR THE FOUR YEAR TERM BEGINNING MAY 18, 2009**

**GRAFTON TOWNSHIP; MCHENRY COUNTY, ILLINOIS**

**WHEREAS**, according to 60 ILCS 1/65-20, the compensation of township officers shall be set by the township board at least 180 days before the beginning of the terms of office.

**WHEREAS**, according to 60 ILCS 1/65-20, the compensation for the road district treasurer shall be fixed by the township board and shall be not less than \$100 or more than \$1,000 per year.

**WHEREAS** according to 605 ILCS 5/6-207, the compensation of the highway commissioner shall be fixed by the township board at an annual salary of not less than \$3,000 to be paid in equal monthly installments, or a per diem amount for each day he or she is necessarily employed in the discharge of official duties;

**WHEREAS**, according to 605 ILCS 5/6-207 a portion (not exceeding 50%) of the Highway Commissioner's salary may be paid from the corporate road and bridge fund if approved by the township board and the township highway commissioner;

**WHEREAS**, the township board and highway commissioner have agreed and approved to have 25% of the highway commissioner's salary paid from the road and bridge fund;

**WHEREAS**, during the term of this ordinance 25% of the highway commissioner's salary will be paid from the road and bridge fund.

**WHEREAS**, according to 35 ILCS 200/2-70, the compensation the township assessor and collector shall be set by the township board at the same time the board sets the compensation of its township supervisor.

**NOW THEREFORE, BE IT ORDAINED BY** the Board of Trustees of Grafton Township that the above recitals are hereby incorporated herein;

**NOW THEREFORE, BE IT FURTHER ORDAINED BY** the Board of Trustees of Grafton Township that the compensation of the township officials for the four year term beginning May 18, 2009 and ending May 19, 2013 (January 1, 2010 – January 1, 2014 for assessors and collectors) shall be as follows:

**SECTION 1: The salaries for township officials shall be as follows:**

Supervisor's Salary: Effective for each of the following years:

May 18, 2009-May 16, 2010 \$53,075.63      May 17, 2010-May 15, 2011 \$55,198.65

May 16, 2011-May 20, 2012 \$57,406.59      May 21, 2012-May 19, 2013 \$59,702.85

Road District Treasurer:      \$1,000      ANNUALLY

Township Clerk: Effective for each of the following years:

May 18, 2009-May 16, 2010 \$9,967.16      May 17, 2010-May 15, 2011 \$10,365.84      May      16,

2011-May 20, 2012 \$10,780.47      May 21, 2012-May 19, 2013 \$11,211.68

Trustees: Effective for each of the following years:

May 18, 2009-May 16, 2010 \$100.000 Per Meeting      May 17, 2010-May 15, 2011 \$100.00 Per Meeting

May 16, 2011-May 20, 2012 \$100.00 Per Meeting      May 21, 2012-May 19, 2013 \$100.00 Per Meeting

Assessor: Term is from January 1, 2010 – January 1, 2014

2010 \$68,813.53      2011 \$71,566.07      2012 \$74,428.71      2013 \$77,405.85

Highway Commissioner: Effective for each of the following years:

May 18, 2009-May 16, 2010 \$63,138.09      May 17, 2010-May 15, 2011 \$65,663.61

May 16, 2011-May 20, 2012 \$68,290.15      May 21, 2012-May 19, 2013 \$71,021.75



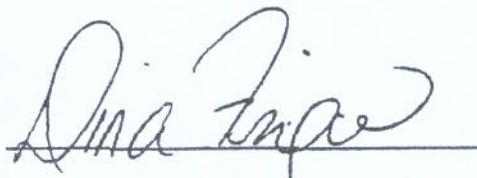
**SECTION 2:** The following township offices in addition to the compensation outlined in Section 1, will receive the following benefits:

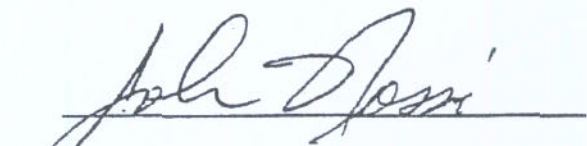
Supervisor, Highway Commissioner, Assessor, Clerk:

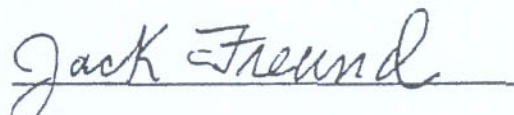
Township health and life insurance plan for qualified elected officials and dependants.

**PASSED THIS 9<sup>th</sup>** day of October, 2008 by the Board of Trustees of Grafton Township,  
McHenry County, Illinois.

(Seal)

  
Town Clerk

  
Township Supervisor

  
Highway Commissioner

Please remember that salaries may only be legally established by statute. For each elected official here is what the statutes say:

<u>Office</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>
Supervisor	None	None
Road Dist Treasurer (Supervisor)	\$100.00	\$1,000.00
Clerk	None	None
Assessor or Multi-Twp. Assessor	None	None
Highway Commissioner	\$3,000 minimum annual salary	None
Trustees *	None	None
Tax Collectors	None	None

(only five counties, Cook, Madison, Will, Peoria and Sangamon have township tax collectors)

\* (Multi-Township Board of Trustees, which is the Supervisor and Township Clerk from each township in the MTAD, may receive additional compensation for their service, set by the multi-township board, in an amount not to exceed \$25/day for each day of service)

There is case law which states in effect that "if no salary for an elected official is established, no salary may be paid." Don't let this apply to your township. Set salaries according to statute and do it early.

## SURVEY RESULTS

### COTERMINOUS TOWNSHIPS

20 Surveys Sent 10 (50.00%) Surveys Returned

Office	Responses Received	How Paid			Salary Ranges							Health Insurance Provided	Retirement Program Provided
		Annual	Per Diem or Per Mtg	Both Annual & Per Diem/Mtg	0-499	500-999	1,000-4,999	5,000-9,999	10,000-19,999	20,000-29,999	over 30,000		
Supervisor	10	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	7.69%	21.54%	20.00%	50.77%	5	9
Clerk	9	88.89%	11.11%	0.00%	11.11%	0.00%	33.33%	22.22%	22.22%	11.11%	0.00%	0	6
Commissioner	0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
Assessor	9	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	4.76%	7.94%	22.22%	65.08%	4	8
Multi-Assessor	0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Included with Assessor total	Included with Assessor total
Trustees	8	75.00%	25.00%	0.00%	12.50%	25.00%	62.50%	0.00%	0.00%	0.00%	0.00%	0	2
Collectors	2	100.00%	0.00%	0.00%	50.00%	0.00%	50.00%	0.00%	0.00%	0.00%	0.00%	0	1
Road Treas	0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

### ZONE I

114 Surveys Sent 65 (57.02%) Surveys Returned

Office	Responses Received	How Paid			Salary Ranges							Health Insurance Provided	Retirement Program Provided
		Annual	Per Diem or Per Mtg	Both Annual & Per Diem/Mtg	0-499	500-999	1,000-4,999	5,000-9,999	10,000-19,999	20,000-29,999	over 30,000		
Supervisor	65	100%	0.00%	0.00%	0.00%	0.00%	0.00%	7.69%	21.54%	20.00%	50.77%	9	21
Clerk	65	98%	1.54%	0.00%	0.00%	0.00%	7.69%	29.23%	38.46%	16.92%	7.69%	2	9
Commissioner	58	100%	1.72%	0.00%	0.00%	0.00%	0.00%	0.00%	13.79%	13.79%	72.41%	18	33
Assessor	63	100%	0.00%	0.00%	0.00%	0.00%	0.00%	4.76%	7.94%	22.22%	65.08%	10	24
Multi-Assessor	1	100%	0.00%	0.00%	0.00%	0.00%	0.00%	100%	0.00%	0.00%	0.00%	Included with Assessor total	Included with Assessor total
Trustees	64	71.88%	25.00%	3.13%	0.00%	12.50%	59.38%	25.00%	3.13%	0.00%	0.00%	0	2
Collectors	7	85.71%	14.29%	0.00%	28.57%	14.29%	28.57%	28.57%	0.00%	0.00%	0.00%	0	0
Road Treas	43	100%	0.00%	0.00%	4.65%	13.95%	81.40%	0.00%	0.00%	0.00%	0.00%	NA	NA



She is more concerned with doing a good job for the Township. Trustee Murphy wanted to discuss the other benefits. Supervisor Moore asked that Ms. Fender step out of the room. Attorney Krafthefer stated that it was an open public meeting and that she does not have to leave. Supervisor Moore requested this matter be tabled since it is part of an ongoing litigation and to allow time for Attorney to review personnel policies. Attorney Krafthefer stated that it was not necessary. Trustee McMahon recommended salary be set at \$37,500.00.

**Trustee Murphy, seconded by Trustee Zirk, amended the motion to approve the Township Administrator's contract with a change in Section VIII to state three (3) months severance if terminated without cause; Section V. Annual base salary of \$40,000; Section XI. Vacation and Sick Leave and Section XII. Insurance will be consistent with employees benefits at Assessor's Office; and that if termination is part of a court order, no severance will be paid.**

**Roll Call**

**AYES: Trustees Murphy, Zirk, LaPorta**

**NAYS: Supervisor Moore, Trustee McMahon**

**Motion Passed.**

**7H. Discussion and potential action to change time line for payments of compensation to Township Trustees**

**Motion was made by Trustee Zirk, seconded by Trustee LaPorta, to pay Trustees on a monthly basis, rather than quarterly.**

Discussion: Supervisor Moore asked if there was a statutory requirement that the audit of bills be completed prior to Trustees being paid. Attorney Krafthefer stated there were a number of statutes, but she was not aware of one specifically that would prohibit this action.

**Roll Call**

**AYES: Trustees Zirk, LaPorta, McMahon, Murphy**

**NAYS: Supervisor Moore**

**Motion Passed.**

**7G. Discussion and potential action to provide a contract to Mark Peloquin and/or Leading I.T. Solutions**

**Motion was made by Trustee Zirk, seconded by Trustee LaPorta, to provide a contract to Mark Peloquin and/or Leading I.T. Solutions to be the only person to provide service to all Township computers, with the exception of the Assessors' Office.**

Discussion: Trustee Murphy stated that this was discussed and passed at 3/23/10 Special Meeting. Trustee LaPorta stated that Mark Peloquin is the only person authorized to touch, work on, analyze Township computers, with the exception of the assessor's office. Trustee Zirk stated that she had a conversation with Mark Peloquin and he stated that when he came into the Township offices, Supervisor Moore told him that he would not be paid for his services. Trustee LaPorta stated that IT services provided by any other party would not be paid. No further action required; motion withdrawn by Trustee Zirk.

EXHIBIT VI

## Road District of Grafton Township

Jack Freund, Highway Commissioner

10109 Vine Street, Unit A

Huntley, IL 60142

Phone 847-669-5070

Fax 847-659-1075

### HIGHWAY COMMISSIONER REPORT

July 2012

-There were not any Special Moving permits.

-TOWNSHIP HIGHWAY COMM OF IL bill was paid \$40.00 less than what was approved to be paid last month.

-NEXTEL BILL from last month was not paid yet, this needs to be paid this month along with the current month.

-Have not received a copy of my MASTERCARD statement for February 3, 2012 and have asked for it on 3/8/12, 4/12/12, 5/10/12, 6/14/12 and 7/12/12.

-I am requesting copies of the BANK STATEMENTS for the ROAD DIST accounts for the month of JULY 2012.

-Need documents showing QUICKBOOK PAYROLL FEES and what month they are for. The fees need to be on the list of bills and approved by the board each month. This has not been done since the start of using Quick Books for payroll.

-Reports – Still have not received any since August 2011.

If you have questions, please give me a call at the office and come in and see me.



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08/08/12

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
**All Transactions**

Type	Due Date	Split	Aging	Open Balance
<b>Allied Bingo Supplies</b>				
Bill	8/13/2012	959 · BINGO/GAMES		185.27
Total Allied Bingo Supplies				185.27
<b>ANCEL, GLINK, DIAMOND, BUCH, DiCIANNI &amp; ROLEK</b>				
Bill	8/4/2012	1533 · LEGAL SERVICE	4	13,605.80
Total ANCEL, GLINK, DIAMOND, BUCH, DiCIANNI & ROLEK				13,605.80
<b>AT&amp;T</b>				
Bill	8/4/2012	-SPLIT-	4	141.58
Bill	8/13/2012	5552 · TELEPHONE		70.79
Total AT&T				212.37
<b>BETTY ZIRK.</b>				
Bill	8/4/2012	1562 · TRAVEL EXPENSES	4	103.90
Total BETTY ZIRK.				103.90
<b>BLUECROSS BLUESHIELD OF ILLINOIS</b>				
Bill	8/9/2012	-SPLIT-		10,882.45
Total BLUECROSS BLUESHIELD OF ILLINOIS				10,882.45
<b>BROWN &amp; CO., LLP</b>				
Bill	6/30/2012	-SPLIT-	39	138.70
Total BROWN & CO., LLP				138.70
<b>CARDUNAL OFFICE SUPPLY</b>				
Bill	8/12/2012	-SPLIT-		284.85
Bill	8/13/2012	1851 · OFFICE SUPPLIES		162.75
Total CARDUNAL OFFICE SUPPLY				447.60
<b>Cassidy Tire &amp; Service</b>				
Bill	8/16/2012	940 · BUS MAINTENANCE		558.75
Total Cassidy Tire & Service				558.75
<b>COM ED</b>				
Bill	8/4/2012	1571 · UTILITIES	4	345.98
Total COM ED				345.98
<b>CONSERV FS</b>				
Bill	9/2/2012	1760 · TRAVEL EXPENSE		685.91
Total CONSERV FS				685.91
<b>ED'S AUTOMOTIVE</b>				
Bill	8/9/2012	940 · BUS MAINTENANCE		26.00
Total ED'S AUTOMOTIVE				26.00
<b>Evans, Marshall &amp; Pease, P.C.</b>				
Bill	2/17/2012	-SPLIT-	173	14,940.00

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08/08/12

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
All Transactions

Type	Due Date	Split	Aging	Open Balance
Total Evans, Marshall & Pease, P.C.				14,940.00
<b>Fire &amp; Safety Equipment of Rockford</b>				
Bill	8/13/2012	1511 · MAINTENANCE SERVICE-BUILDING		92.25
Bill	8/13/2012	1751 · MAINTENANCE SERVICE		31.50
Total Fire & Safety Equipment of Rockford				123.75
<b>Forensicon</b>				
Bill	6/15/2012	1573 · OTHER PROFESSIONAL SERVICES	54	6,549.68
Total Forensicon				6,549.68
<b>Grafton Township General Assistance</b>				
Bill	5/10/2012	1574 · ANNUAL MEETING	90	462.04
Total Grafton Township General Assistance				462.04
<b>Grafton Township Road District</b>				
Bill	4/12/2012	1511 · MAINTENANCE SERVICE-BUILDING	118	300,000.00
Bill	8/16/2012	1834 · IGA Rent		1,850.00
Total Grafton Township Road District				301,850.00
<b>Hugo I Roldan</b>				
Bill	8/13/2012	1760 · TRAVEL EXPENSE		279.69
Bill	8/13/2012	1760 · TRAVEL EXPENSE		223.94
Total Hugo I Roldan				503.53
<b>Humana Dental Ins. Co.</b>				
Bill	8/4/2012	-SPLIT-	4	1,313.03
Bill	8/13/2012	-SPLIT-		1,313.03
Total Humana Dental Ins. Co.				2,626.06
<b>Huntley American Legion</b>				
Bill	8/4/2012	1575 · ROOM RENTAL	4	25.00
Bill	8/18/2012	1512 · MAINTENANCE SERVICE - EQUIPM...		40.00
Total Huntley American Legion				65.00
<b>Ice Mountain Water</b>				
Bill	8/4/2012	1651 · OFFICE SUPPLIES	4	6.95
Bill	8/13/2012	1851 · OFFICE SUPPLIES		8.80
Total Ice Mountain Water				15.75
<b>Interact Business Products, LLC</b>				
Bill	8/4/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	4	173.76
Total Interact Business Products, LLC				173.76
<b>JACK FREUND</b>				
Bill	8/16/2012	1451 · HEALTH INSURANCE		310.60
Total JACK FREUND				310.60

Just This

300,000.00  
1,850.00  
301,850.00

3,416.60



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08/08/12

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
**All Transactions**

Type	Due Date	Split	Aging	Open Balance
<b>James Burke</b>				
Bill	8/13/2012	1760 · TRAVEL EXPENSE		21.70
Total James Burke				21.70
<b>John Collier</b>				
Bill	7/16/2012	1760 · TRAVEL EXPENSE	23	403.15
Bill	8/13/2012	1760 · TRAVEL EXPENSE		353.82
Total John Collier				756.97
<b>Kujovich Consulting</b>				
Bill	2/11/2012	1573 · OTHER PROFESSIONAL SERVICES	179	200.00
Bill	4/16/2012	1573 · OTHER PROFESSIONAL SERVICES	114	400.00
Total Kujovich Consulting				600.00
<b>Linda I. Moore</b>				
Bill	6/15/2012	1562 · TRAVEL EXPENSES	54	238.62
Total Linda I. Moore				238.62
<b>Marengo Signs Inc.</b>				
Bill	8/4/2012	1511 · MAINTENANCE SERVICE-BUILDING	4	61.50
Total Marengo Signs Inc.				61.50
<b>MasterCard Supervisor</b>				
Bill	4/13/2012	1563 · TRAINING	117	20.00
Bill	4/14/2012	1551 · POSTAGE	116	708.43
Bill	4/19/2012	1651 · OFFICE SUPPLIES	111	16.00
Bill	4/19/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	111	34.47
Bill	4/22/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	108	72.94
Bill	5/7/2012	1511 · MAINTENANCE SERVICE-BUILDING	93	659.00
Bill	5/14/2012	1562 · TRAVEL EXPENSES	86	78.40
Bill	5/17/2012	1562 · TRAVEL EXPENSES	83	132.85
Bill	5/27/2012	-SPLIT-	73	298.15
Bill	6/1/2012	1552 · TELEPHONE	68	208.84
Bill	6/2/2012	1551 · POSTAGE	67	52.62
Bill	6/11/2012	1551 · POSTAGE	58	45.00
Bill	6/15/2012	1905 · MISCELLANEOUS EXPENSE	54	30.29
Bill	7/15/2012	-SPLIT-	24	207.49
Total MasterCard Supervisor				2,564.48
<b>OfficeMax Incorporated</b>				
Bill	8/12/2012	959 · BINGO/GAMES		19.94
Total OfficeMax Incorporated				19.94
<b>Ottosen Britz Kelly Cooper Gilbert&amp;DiNiif</b>				
Bill	3/8/2012	1533 · LEGAL SERVICE	153	5,206.00
Bill	4/9/2012	1533 · LEGAL SERVICE	121	3,489.59
Bill	4/10/2012	1533 · LEGAL SERVICE	120	4,912.00
Bill	6/15/2012	1533 · LEGAL SERVICE	54	8,265.00

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08/08/12

# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Type	Due Date	Split	Aging	Open Balance
Bill	7/10/2012	1533 · LEGAL SERVICE	29	3,906.88
Total Ottosen Britz Kelly Cooper Gilbert&DiNilf				25,779.47 ✓
<b>Paddock Publications</b>				
Bill	8/4/2012	5553 · PUBLISHING	4	133.60
Total Paddock Publications				133.60
<b>Printing &amp; then some</b>				
Bill	3/19/2012	1554 · PRINTING	142	147.80
Bill	4/1/2012	1554 · PRINTING	129	147.80
Total Printing & then some				295.60 ✓
<b>Richard Alexander</b>				
Bill	7/16/2012	1751 · MAINTENANCE SERVICE	23	7.05
Bill	8/13/2012	1760 · TRAVEL EXPENSE		17.63
Total Richard Alexander				24.68
<b>Richard Kaszniak</b>				
Bill	8/13/2012	1760 · TRAVEL EXPENSE		21.41
Total Richard Kaszniak				21.41
<b>Secure Eco Shred</b>				
Bill	8/13/2012	1751 · MAINTENANCE SERVICE		370.00
Total Secure Eco Shred				370.00
<b>Tiger Direct, Inc.</b>				
Bill	8/13/2012	1854 · EQUIPMENT		79.32
Total Tiger Direct, Inc.				79.32
<b>Tom Jurs</b>				
Bill	8/16/2012	1511 · MAINTENANCE SERVICE-BUILDING		175.00
Total Tom Jurs				175.00
<b>United States Postal Service</b>				
Bill	8/4/2012	4551 POSTAGE	4	90.00
Total United States Postal Service				90.00
<b>Verizion Wireless</b>				
Bill	8/9/2012	-SPLIT-		70.24
Total Verizon Wireless				70.24
<b>WILLIAM OTTLEY</b>				
Bill	7/16/2012	1854 · EQUIPMENT	23	99.00
Bill	8/13/2012	1751 · MAINTENANCE SERVICE		120.00
Total WILLIAM OTTLEY				219.00
<b>Wright Express FSC</b>				
Bill	8/12/2012	930 · BUS FUEL		531.73

*\$90 Transfer 1851 → 1551 Barb/Betty*

*PREVIOUSLY  
- PAID*



3:17 PM

08/08/12

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
All Transactions

Type	Due Date	Split	Aging	Open Balance
Bill	8/13/2012	5513 · FUEL		109.24
Total Wright Express FSC				640.97
<b>TOTAL</b>				<b>386,975.40</b>

# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Type	Date	Num	Due Date	Split	Amount
<b>ALLIED ASPHALT PAVING COMPANY</b>					
Bill	7/25/2012	168247	8/24/2012	9614 · MAINTENANCE SUPPLIES ...	18.50
Total ALLIED ASPHALT PAVING COMPANY					18.50
<b>AT&amp;T</b>					
Bill	7/13/2012	847669507007-2012	8/7/2012	6552 · TELEPHONE	131.12
Total AT&T					131.12
<b>BLUECROSS BLUESHIELD OF ILLINOIS</b>					
Bill	8/6/2012		8/31/2012	9451 · Health / Life Insurance	1,540.84
Total BLUECROSS BLUESHIELD OF ILLINOIS					1,540.84
<b>C &amp; L SERVICE &amp; SUPPLY CO INC</b>					
Bill	7/17/2012	68751	8/16/2012	-SPLIT-	53.56
Total C & L SERVICE & SUPPLY CO INC					53.56
<b>CHICAGO INTERNATIONAL TRUCKS LLC</b>					
Bill	7/3/2012	11026662	7/10/2012	6113 · MAINTENANCE SUPPLY - ...	27.16
Total CHICAGO INTERNATIONAL TRUCKS LLC					27.16
<b>COM ED</b>					
Bill	7/6/2012		8/5/2012	6371 · UTILITIES	111.52
Total COM ED					111.52
<b>COM ED STREET LIGHTS</b>					
Bill	7/25/2012		9/23/2012	9519 · Street Lights	254.15
Total COM ED STREET LIGHTS					254.15
<b>CONSERV FS INC</b>					
Bill	7/18/2012	30038	8/17/2012	9655 · AUTO FUEL & OIL	2,196.95
Total CONSERV FS INC					2,196.95
<b>Costco</b>					
Bill	8/1/2012	debit	8/11/2012	6122 · OPERATING SUPPLIES	52.82
Total Costco					52.82
<b>ED'S AUTOMOTIVE</b>					
Bill	7/25/2012		8/24/2012	6313 · MAINTENANCE SERVICE - ...	52.00
Total ED'S AUTOMOTIVE					52.00
<b>Grafton Township Town Fund</b>					
Bill	5/27/2011	52	6/26/2011	-SPLIT-	448.80
Bill	2/6/2012		3/7/2012	6531 · ACCOUNTING SERVICE	4,000.00
Total Grafton Township Town Fund					4,448.80
<b>HINCKLEY SPRINGS WATER CO</b>					
Bill	7/22/2012	10164181072212	7/22/2012	6122 · OPERATING SUPPLIES	23.45
Total HINCKLEY SPRINGS WATER CO					23.45
<b>Humana Dental</b>					
Bill	8/6/2012		8/24/2012	9451 · Health / Life Insurance	216.60
Total Humana Dental					216.60
<b>IPWMAN</b>					
Bill	8/1/2012	2012dues	8/11/2012	9929 · MISCELLANEOUS	125.00
Total IPWMAN					125.00
<b>JACK FREUND</b>					
Bill	8/1/2012		8/21/2012	6562 · TRAVEL & MEETING EXPE...	249.75
Total JACK FREUND					249.75
<b>JENNY MOORE</b>					
Bill	8/1/2012		8/11/2012	6562 · TRAVEL & MEETING EXPE...	255.54
Total JENNY MOORE					255.54



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08/08/12

# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Type	Date	Num	Due Date	Split	Amount
<b>MasterCard Road Dist.</b>					
Bill	8/6/2012		8/31/2012	-SPLIT-	564.24
Total MasterCard Road Dist.					564.24
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>					
Bill	7/1/2012	11317057	7/20/2012	6373 · GARBAGE DISPOSAL	147.08
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					147.08
<b>NEXTEL COMMUNICATIONS</b>					
Bill	6/27/2012	866627045-071	8/11/2012	6552 · TELEPHONE	136.48
Bill	7/27/2012	866627045-072	9/10/2012	6552 · TELEPHONE	136.11
Total NEXTEL COMMUNICATIONS					272.59
<b>NICOR GAS</b>					
Bill	7/6/2012		8/20/2012	6371 · UTILITIES	32.65
Total NICOR GAS					32.65
<b>THE BANK OF NEW YORK MELLON</b>					
Bill	4/12/2012		4/12/2012	6840 · DEBT SERVICE	270,000.00
Total THE BANK OF NEW YORK MELLON					270,000.00
<b>TOWNSHIP HWY COMM OF IL- BLUE MOUND</b>					
Bill	7/29/2012		8/8/2012	6562 · TRAVEL & MEETING EXPE...	40.00
Total TOWNSHIP HWY COMM OF IL- BLUE MOUND					40.00
<b>Trotter &amp; Associates, Inc.</b>					
Bill	7/13/2012	7912	7/23/2012	9532 · ENGINEERING SERVICE	1,653.50
Total Trotter & Associates, Inc.					1,653.50
<b>WOODSTOCK HICKSGAS, INC.</b>					
Bill	7/20/2012	109680	8/19/2012	6112 · MAINTENANCE SUPPLY - ...	19.63
Total WOODSTOCK HICKSGAS, INC.					19.63
<b>ZANCK, COEN &amp; WRIGHT &amp; SALADIN, P.C.</b>					
Bill	6/30/2012	75230	7/30/2012	6533 · LEGAL SERVICE	875.00
Total ZANCK, COEN & WRIGHT & SALADIN, P.C.					875.00
<b>TOTAL</b>					<b>283,362.45</b>

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08/01/12

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**101 - CHECKING ACCOUNT - HARRIS, Period Ending 07/31/2012**

	Jul 31, 12
Beginning Balance	499,846.09
Cleared Transactions	
Checks and Payments - 41 items	-79,177.75
Deposits and Credits - 30 items	26,278.64
Total Cleared Transactions	-52,899.11
Cleared Balance	<u>446,946.98</u>
Uncleared Transactions	
Checks and Payments - 12 items	-29,663.72
Deposits and Credits - 1 item	20.18
Total Uncleared Transactions	-29,643.54
Register Balance as of 07/31/2012	<u>417,303.44</u>
New Transactions	
Checks and Payments - 2 items	-6,560.26
Deposits and Credits - 1 item	128.00
Total New Transactions	-6,432.26
Ending Balance	<u>410,871.18</u>



2:15 PM

08/01/12

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**150 · Money Market/ Loan Proceeds, Period Ending 07/31/2012**

	<u>Jul 31, 12</u>
Beginning Balance	161,976.75
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 3 items	231.59
Total Cleared Transactions	<u>-4,768.41</u>
Cleared Balance	<u><b>157,208.34</b></u>
Register Balance as of 07/31/2012	157,208.34
Ending Balance	157,208.34

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08/01/12

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**151 - CHECKING-General Assistance, Period Ending 07/31/2012**

	Jul 31, 12
Beginning Balance	472.18
Cleared Transactions	
Checks and Payments - 8 items	-1,235.37
Deposits and Credits - 3 items	5,345.11
Total Cleared Transactions	4,109.74
Cleared Balance	4,581.92
Uncleared Transactions	
Checks and Payments - 4 items	-279.71
Total Uncleared Transactions	-279.71
Register Balance as of 07/31/2012	4,302.21
Ending Balance	4,302.21

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08/07/12

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**152 · Township of Grafton Food Pantry, Period Ending 07/31/2012**

	<u>Jul 31, 12</u>
Beginning Balance	868.26
Cleared Transactions	
Checks and Payments - 1 item	-284.29
Deposits and Credits - 3 items	204.00
Total Cleared Transactions	<u>-80.29</u>
Cleared Balance	<u><b>787.97</b></u>
Register Balance as of 07/31/2012	787.97
Ending Balance	787.97



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08/08/12

Cash Basis

**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>PERMANENT HARD ROAD FD REVENUES</b>				
9000 · PROPERTY TAXES	238,141.75	468,254.00	-230,112.25	50.9%
9020 · INTEREST INCOME	0.00	250.00	-250.00	0.0%
9050 · MISCELLANEOUS INCOME	575.00	1,200.00	-625.00	47.9%
9060 · Permits & Bonds	640.00	2,000.00	-1,360.00	32.0%
9080 · GRANT INCOME	0.00	100.00	-100.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>239,356.75</b>	<b>471,804.00</b>	<b>-232,447.25</b>	<b>50.7%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>				
6000 · PROPERTY TAXES - ROAD & BRIDGE	64,188.45	242,863.00	-178,674.55	26.4%
6002 · MUNICIPAL SHARE	0.00	-116,651.00	116,651.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	22,832.62	41,000.00	-18,167.38	55.7%
6020 · INTEREST INCOME	106.72	400.00	-293.28	26.7%
6030 · RENTAL INCOME	7,400.00	48,000.00	-40,600.00	15.4%
6040 · INTERGOVERNMENT AGREEMENT	28.50	324,100.00	-324,071.50	0.0%
6050 · MISCELLANEOUS INCOME	207.68	150.00	57.68	138.5%
6060 · COURT FINES & PERMITS	1,131.10	2,000.00	-868.90	56.6%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>95,895.07</b>	<b>541,862.00</b>	<b>-445,966.93</b>	<b>17.7%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>				
8000 · PROPERTY TAXES	7,660.80	15,063.00	-7,402.20	50.9%
8020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>7,660.80</b>	<b>15,083.00</b>	<b>-7,422.20</b>	<b>50.8%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>				
7000 · PROPERTY TAXES	10,795.98	21,227.00	-10,431.02	50.9%
7020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	2,700.00	-2,700.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>10,795.98</b>	<b>23,947.00</b>	<b>-13,151.02</b>	<b>45.1%</b>
<b>Total Income</b>	<b>353,708.60</b>	<b>1,052,696.00</b>	<b>-698,987.40</b>	<b>33.6%</b>
<b>Expense</b>				
<b>PERMANENT HARD ROAD EXPENDITURE</b>				
<b>COMMODITIES</b>				
9614 · MAINTENANCE SUPPLIES - ROADS	1,392.48	42,000.00	-40,607.52	3.3%
9652 · OPERATING SUPPLIES	343.85	10,000.00	-9,656.15	3.4%
9655 · AUTO FUEL & OIL	2,534.38	45,000.00	-42,465.62	5.6%
9656 · SALT, CALCIUM, ICE CONTROL	1,514.03	100,000.00	-98,485.97	1.5%
<b>Total COMMODITIES</b>	<b>5,784.74</b>	<b>197,000.00</b>	<b>-191,215.26</b>	<b>2.9%</b>
<b>CONTRACT SERVICES</b>				
9514 · MAINTENANCE SERVICE ROAD	11,761.20	240,000.00	-228,238.80	4.9%
9518 · ROAD STRIPPING	0.00	20,000.00	-20,000.00	0.0%
9519 · Street Lights	1,084.50	6,000.00	-4,915.50	18.1%
9520 · ROAD SIGNS & MATERIALS	90.00	25,000.00	-24,910.00	0.4%
9532 · ENGINEERING SERVICE	2,633.40	30,000.00	-27,366.60	8.8%
9594 · RENTALS	0.00	15,000.00	-15,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>15,569.10</b>	<b>336,000.00</b>	<b>-320,430.90</b>	<b>4.6%</b>
<b>OTHER EXPENDITURES</b>				
9929 · MISCELLANEOUS	500.00	10,000.00	-9,500.00	5.0%
<b>Total OTHER EXPENDITURES</b>	<b>500.00</b>	<b>10,000.00</b>	<b>-9,500.00</b>	<b>5.0%</b>
<b>PERSONNEL</b>				
9421 · SALARIES	54,262.16	195,000.00	-140,737.84	27.8%
9451 · Health / Life Insurance	6,715.90	30,000.00	-23,284.10	22.4%
9461 · Social Security Contribution	3,889.26	14,000.00	-10,110.74	27.8%
9462 · Medicare Contribution	866.55	3,750.00	-2,883.45	23.1%
9472 · Uniforms	184.00	1,500.00	-1,316.00	12.3%
<b>Total PERSONNEL</b>	<b>65,917.87</b>	<b>244,250.00</b>	<b>-178,332.13</b>	<b>27.0%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>87,771.71</b>	<b>787,250.00</b>	<b>-699,478.29</b>	<b>11.1%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>				
<b>PERSONNEL</b>				
8463 · RETIREMENT CONTRIBUTION	5,951.89	37,000.00	-31,048.11	16.1%
<b>Total PERSONNEL</b>	<b>5,951.89</b>	<b>37,000.00</b>	<b>-31,048.11</b>	<b>16.1%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>5,951.89</b>	<b>37,000.00</b>	<b>-31,048.11</b>	<b>16.1%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>				
<b>CONTRACT SERVICE</b>				
7593 · RISK MANAGEMENT CONTRIBUTION	20,469.00	33,000.00	-12,531.00	62.0%
<b>Total CONTRACT SERVICE</b>	<b>20,469.00</b>	<b>33,000.00</b>	<b>-12,531.00</b>	<b>62.0%</b>
<b>PERSONNEL</b>				
7453 · UNEMPLOYMENT INSURANCE	147.78	6,000.00	-5,852.22	2.5%
<b>Total PERSONNEL</b>	<b>147.78</b>	<b>6,000.00</b>	<b>-5,852.22</b>	<b>2.5%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>20,616.78</b>	<b>39,000.00</b>	<b>-18,383.22</b>	<b>52.9%</b>

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Cash Basis

**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>				
<b>ADMINISTRATION</b>				
<b>CAPITAL OUTLAY</b>				
6831 · EQUIPMENT	0.00	4,000.00	-4,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	0.00	4,000.00	-4,000.00	0.0%
<b>COMMODITIES</b>				
6651 · OFFICE SUPPLIES	91.12	600.00	-508.88	15.2%
<b>Total COMMODITIES</b>	91.12	600.00	-508.88	15.2%
<b>CONTRACTED SERVICES</b>				
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	25,000.00	-25,000.00	0.0%
6533 · LEGAL SERVICE	12,906.00	60,000.00	-47,094.00	21.5%
6551 · POSTAGE	45.00	200.00	-155.00	22.5%
6552 · TELEPHONE	1,063.70	4,500.00	-3,436.30	23.6%
6553 · PUBLISHING	203.30	1,500.00	-1,296.70	13.6%
6554 · PRINTING	0.00	200.00	-200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	50.00	300.00	-250.00	16.7%
6562 · TRAVEL & MEETING EXPENSE	222.00	5,000.00	-4,778.00	4.4%
6563 · EDUCATION & TRAINING	0.00	500.00	-500.00	0.0%
<b>Total CONTRACTED SERVICES</b>	14,490.00	98,200.00	-83,710.00	14.8%
<b>OTHER EXPENDITURES</b>				
6914 · MUNICIPAL REPLACEMENT	0.00	7,800.00	-7,800.00	0.0%
6929 · MISCELLANEOUS	129.39	8,000.00	-7,870.61	1.6%
<b>Total OTHER EXPENDITURES</b>	129.39	15,800.00	-15,670.61	0.8%
<b>PERSONNEL</b>				
6421 · SALARIES	2,215.00	7,000.00	-4,785.00	31.6%
<b>Total PERSONNEL</b>	2,215.00	7,000.00	-4,785.00	31.6%
<b>Total ADMINISTRATION</b>	16,925.51	125,600.00	-108,674.49	13.5%
<b>MAINTENANCE</b>				
<b>CAPITAL OUTLAY</b>				
6820 · CAPITAL ASSET OUTLAY	2,500.00	122,500.00	-120,000.00	2.0%
6833 · OTHER IMPROVEMENTS	0.00	25,000.00	-25,000.00	0.0%
6840 · DEBT SERVICE	6,828.00	283,500.00	-276,672.00	2.4%
<b>Total CAPITAL OUTLAY</b>	9,328.00	431,000.00	-421,672.00	2.2%
<b>COMMODITIES</b>				
6111 · MAINTENANCE SUPPLY - BUILDING	28.50	10,000.00	-9,971.50	0.3%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	2,988.36	10,000.00	-7,011.64	29.9%
6113 · MAINTENANCE SUPPLY - VEHICLES	927.72	10,000.00	-9,072.28	9.3%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	-100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6122 · OPERATING SUPPLIES	232.12	2,500.00	-2,267.88	9.3%
6123 · SMALL TOOLS	48.97	6,000.00	-5,951.03	0.8%
<b>Total COMMODITIES</b>	4,225.67	39,700.00	-35,474.33	10.6%
<b>CONTRACT SERVICES</b>				
6311 · MAINTENANCE SERVICE - BUILDING	0.00	10,000.00	-10,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIPMENT	50.95	10,000.00	-9,949.05	0.5%
6313 · MAINTENANCE SERVICE - VEHICLES	32.00	8,500.00	-8,468.00	0.4%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	-100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	500.00	-500.00	0.0%
6371 · UTILITIES	972.14	9,000.00	-8,027.86	10.8%
6373 · GARBAGE DISPOSAL	568.98	3,000.00	-2,431.02	19.0%
6394 · RENTALS	0.00	300.00	-300.00	0.0%
<b>Total CONTRACT SERVICES</b>	1,624.07	42,500.00	-40,875.93	3.8%
<b>OTHER EXPENDITURES</b>				
6919 · MISCELLANEOUS	0.00	3,000.00	-3,000.00	0.0%
6952 · INTERGOVERNMENTAL AGMT	17,072.54	34,828.00	-17,755.46	49.0%
<b>Total OTHER EXPENDITURES</b>	17,072.54	37,828.00	-20,755.46	45.1%
<b>PERSONNEL</b>				
6221 · SALARIES	3,101.00	9,500.00	-6,399.00	32.6%
<b>Total PERSONNEL</b>	3,101.00	9,500.00	-6,399.00	32.6%
<b>Total MAINTENANCE</b>	35,351.28	560,528.00	-525,176.72	6.3%
<b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b>	52,276.79	686,128.00	-633,851.21	7.6%

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Cash Basis

**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
6391 - R&B - CONTINGENCIES	0.00	32,000.00	-32,000.00	0.0%
6560 - Payroll Expenses	245.00			
66900 - Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
9917 - PHR - CONTINGENCIES	0.00	15,000.00	-15,000.00	0.0%
<b>Total Expense</b>	<b>166,862.17</b>	<b>1,596,378.00</b>	<b>-1,429,515.83</b>	<b>10.5%</b>
<b>Net Ordinary Income</b>	<b>186,846.43</b>	<b>-543,682.00</b>	<b>730,528.43</b>	<b>-34.4%</b>
<b>Net Income</b>	<b>186,846.43</b>	<b>-543,682.00</b>	<b>730,528.43</b>	<b>-34.4%</b>



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08/01/12

**Grafton Township R & B**  
**Reconciliation Summary**  
**101 - CHECKING ACCOUNT - HARRIS, Period Ending 07/31/2012**

	Jul 31, 12
Beginning Balance	460,507.57
Cleared Transactions	
Checks and Payments - 23 items	-231,375.41
Deposits and Credits - 11 items	18,522.86
Total Cleared Transactions	-212,852.55
Cleared Balance	<u>247,655.02</u>
Uncleared Transactions	
Checks and Payments - 2 items	-465.00
Total Uncleared Transactions	-465.00
Register Balance as of 07/31/2012	<u>247,190.02</u>
New Transactions	
Checks and Payments - 1 item	-1,741.12
Deposits and Credits - 1 item	207.68
Total New Transactions	-1,533.44
Ending Balance	<u><u>245,656.58</u></u>

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**Grafton Township R & B**  
**Reconciliation Summary**  
**501 - Money Market, Period Ending 07/31/2012**

	<u>Jul 31, 12</u>
Beginning Balance	300,481.80
Cleared Transactions	
Deposits and Credits - 2 items	200,035.75
Total Cleared Transactions	<u>200,035.75</u>
Cleared Balance	<u><b>500,517.55</b></u>
Register Balance as of 07/31/2012	500,517.55
Ending Balance	500,517.55

## SENIOR TRANSPORTATION BUS SERVICE

[illegible]



<b>GRAFTON TOWNSHIP</b>								
<b>BUS SERVICE FOR JULY 2012</b>								
	<u>Grafton</u>	<u>Out of</u>		<u>Grafton</u>	<u>Out of</u>		<u>Sun City</u>	<u>Non Sun City</u>
	<u>Township</u>	<u>Township</u>		<u>Township</u>	<u>Township</u>			
<u>Date</u>	<u>Riders</u>	<u>Riders</u>	<u>Total Riders</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Total Revenue</u>		
July 2, 2012	2	6	8	\$2.00	\$6.00	\$8.00	8	0
July 3, 2012	8	13	21	\$8.00	\$13.00	\$21.00	15	6
July 4, 2012	Closed		0			\$0.00		
July 5, 2012	8	11	19	\$8.00	\$11.00	\$19.00	15	4
July 6, 2012	2	13	15	\$2.00	\$13.00	\$15.00	13	2
July 9, 2012	8	9	17	\$12.00	\$10.00	\$22.00	11	2
July 10, 2012	4	11	4	\$4.00	\$11.00	\$15.00	13	2
July 11, 2012	2	11	13	\$2.00	\$11.00	\$13.00	13	0
July 12, 2012	6	15	21	\$6.00	\$19.00	\$25.00	19	2
July 13, 2012	4	11	15	\$8.00	\$11.00	\$19.00	13	2
July 16, 2012	2	2	4	\$6.00	\$2.00	\$8.00	4	0
July 17, 2012	10	12	22	\$10.00	\$12.00	\$22.00	20	2
July 18, 2012	4	8	12	\$8.00	\$12.00	\$20.00	12	0
July 19, 2012	8	15	23	\$8.00	\$15.00	\$23.00	19	4
July 20, 2012	3	8	11	\$3.00	\$8.00	\$11.00	8	3
July 23, 2012	2	5	7	\$2.00	\$5.00	\$7.00	5	2
July 24, 2012	8	11	19	\$8.00	\$11.00	\$19.00	17	2
July 25, 2012	12	9	21	\$12.00	\$9.00	\$21.00	19	2
July 26, 2012	6	21	27	\$6.00	\$21.00	\$27.00	25	2
July 27, 2012	6	5	11	\$10.00	\$5.00	\$15.00	7	4
July 30, 2012	0	8	8	\$0.00	\$8.00	\$8.00	8	0
July 31, 2012	10	10	20	\$10.00	\$10.00	\$20.00	18	2
Total July	115	214	318	\$135.00	\$223.00	\$358.00	282	43