

**NOTICE AND AGENDA**  
**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**  
**Thursday, December 13, 2012 7:30 p.m.**  
**Huntley Park District, 12015 Mill Street, Huntley, IL 60142**

**NOTICE IS HEREBY GIVEN** that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, December 13, 2012, 7:30 p.m. for purpose of considering the following agenda:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Regular Business**
  - A. Audit and Payment of Bills.
  - B. Approval of Minutes
    1. Minutes of November 8, 2012 Regular Township Board Meeting.
6. **Public Comment/ Board Members Response to Public Comment**
7. **Old Business**
  - A. Discussion and potential action on 1) forensic audit; 2) 2010-2011 audit; 3) 2011-2012 audit.
  - B. Discussion and potential action to reimburse Trustee Zirk for mileage for the 2011 TOI Training class and to reimbursement of \$19.42 FOIA charges as a response to her request for copies of all bills related to legal fees so that she could conduct work on the budget.
  - C. Discussion and potential action regarding an accounting of Supervisor's use of funds allocated for postage.
8. **New Business**
  - A. Discussion and potential action on approval of a **TAX LEVY ORDINANCE 121213-1, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP FOR TAX YEAR 2012, COLLECTIBLE IN 2013.**
  - B. Discussion and potential action on approval for a **TAX LEVY ORDINANCE 121213-2, AN ORDINANCE LEVYING TAXES FOR GRAFTON TOWNSHIP ROAD DISTRICT FOR TAX YEAR 2012, COLLECTIBLE IN 2013.**
  - C. Discussion and potential action on purchase or lease of a new copy machine for the Assessor's Office.
  - D. Discussion and potential action regarding contracting with a new phone company for the Assessor's Office.
  - E. Establishment of agenda items for next meeting.
9. **Reports**
  - A. Supervisor
  - B. Trustees
  - C. Clerk
  - D. Assessor
  - E. Road Commissioner
10. **Executive Session**
11. **Discussion and potential action of items as discussed at Executive Session.**
12. **Adjournment**

Dated and posted by Township Clerk Harriet Ford this 11th day of December, 2012.

  
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This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Harriet Ford.

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
**December 13, 2012**

**1. Call to Order**

Supervisor Moore called the meeting to order at 7:30 p.m.

**2. Roll Call**

Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, LaPorta, Clerk Ford, Road District Commissioner Freund, Assessor Ottley.

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Approval of Agenda**

As posted.

**5. Regular Business**

**A. Audit and Payment of Bills**

**Motion by Trustee LaPorta, seconded by Trustee Zirk, to review the Town Fund bills.**

**All present voted AYE. MOTION PASSED.**

**Discussion:**

Supervisor Moore referenced a letter dated November 14, 2012, from BMO Harris Bank regarding payment for the outstanding balance on the Business Mastercards for Grafton Township. (EXHIBIT I) Supervisor Moore said she did not understand why this occurred, but there are no fees associated with the payment, but the Township still owes the money. Trustee LaPorta stated that more information is needed. Road Commissioner Freund stated that his Mastercard bill has now been paid twice and there is a credit. Assessor Ottley stated that the Brown & Co. bill has already been paid. Trustee LaPorta stated that the "Keyboard Repair" charge should be taken out of contractual services and placed in Office Supplies. Supervisor Moore said that the IL Township Attorney Association is on there by mistake. Trustee Murphy asked where the charge for the Hilton Springfield that was not approved last month has gone? There was a lengthy discussion by the Trustees on postage charges by the Supervisor. Assessor Ottley and Road commissioner Freund stated that they are providing the postage to the Supervisor for their bills. Trustee Murphy stated that there has been \$2100.00 in postage over the past few months and that the Supervisor has been told repeatedly to stop stockpiling postage or sending out redundant mailings regarding Bingo. Supervisor Moore said she needs the postage to mail bills. Trustee Murphy responded that those numbers just do not add up. Trustee Zirk stated that Jack Freund is owed \$4348.40, not \$310.60 for spouse insurance.

**Motion by Trustee LaPorta, seconded by Trustee Zirk, to amend the motion to pay the Town Fund bills, but to exclude Kujovich Consulting \$600.00; Grafton Road District \$300,000.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$37,448.43; Evans, Marshall & Pease, P.C. \$7545.00; IL Township Attorneys Assoc. \$150.00; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); Supervisor's MasterCard charges \$2,675.89; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; American Legion \$25.00; Postage \$90.00; J.A. Ketchmark \$824.60; to specifically pay Jack Freund/Health Insurance in the amount of \$4348.40.**

**Roll Call**

**AYES: Trustees LaPorta, Zirk, Murphy, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: None**

**MOTION PASSED.**

**Motion by Trustee LaPorta, seconded by Trustee Zirk, to amend the motion to pay the \$90.00 Postage, and direct the Supervisor to make a Line Item adjustment transfer of no more than the 10% allowed and report the details of the transfer at the next Regular Meeting.**

**AYES: Trustees LaPorta, Zirk, Supervisor Moore**

**NAYS: Trustees Murphy, McMahon**

**ABSENT: None**

**MOTION PASSED.**

Supervisor Moore refused to sign the Assessor's Warrant List. (EXHIBIT II)  
Trustee Zirk explained a number of major errors and discrepancies in the Profit and Loss statements/documents.

**Motion by Trustee LaPorta, seconded by Trustee Murphy, to review the Road and Bridge bills.**

**All present voted AYE. MOTION PASSED**

Discussion: General discussion on the bills that the Road Commissioner Freund did not approve payment.

**Motion by Trustee LaPorta, seconded by Trustee Murphy, to amend the motion to pay the Road District bills with the exception of Grafton Township Town Fund \$2448.00; J.A. Ketchmark \$535.00; Bank of New York Mellon \$270,000 and to Include the Unapproved Debit Transactions of AT&T/6831 \$75.00; Brickhouse Grill/6562 \$53.49; Bennigan's/ 6562 \$12.40; Abraham Lincoln Hotel/ 6562 \$503.44.**

**Roll Call**

**AYES: Trustees LaPorta, Murphy, Zirk, McMahon**

**NAYS: Supervisor Moore**

**MOTION PASSED.**

Supervisor Moore refused to sign the approved list of bills from the Road District. (EXHIBIT III)

**B. Approval of Minutes**

**1. Minutes of November 8, 2012 Regular Township Board Meeting.**

**Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Minutes of November 8, 2012 Regular Township Meeting.**

Discussion: Clerk Ford reported that the Supervisor did not include the Exhibits that were submitted as part of the official Minutes. The Supervisor said she was saving paper.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to not approve the Minutes until they are presented in their entirety.**

**Voice Vote.**

**MOTION PASSED.**

**6. Public Comment/ Board Members Response to Public Comment**

Donna McMahon -FOIAs to Supervisor (EXHIBIT IV)

Dennis Wagner

**7. Old Business**

A. Discussion and potential action on 1) forensic audit; 2) 2010-2011 audit; 3) 2011-2012 audit.

**Motion by Trustee LaPorta, seconded by Trustee Zirk, to discuss this Agenda item.**

**All present voted AYE. MOTION PASSED.**

Trustee LaPorta reported that the Township was in court again today with no results, but a cost of \$4000.00 to the taxpayers.

B. Discussion and potential action to reimburse Trustee Zirk for mileage for the 2011 TOI Training class and to reimbursement of \$19.42 FOIA charges as a response to review the budget.

**Motion by Trustee Murphy, seconded by Trustee LaPorta, to pay these previously approved reimbursements to Trustee Zirk by transferring \$100.00 from Line Item 1573 to Line Item 1562, resulting in a balance of \$27,900 in Line Item 1573 and a balance of \$400.00 in Line Item 1562.**

**Roll Call**

**AYES: Trustees Murphy, LaPorta, Zirk, McMahon, Supervisor Moore**

**NAYS: None**

**MOTION PASSED.**

C. Discussion and potential action regarding an accounting of Supervisor's use of funds allocated for postage.

No discussion.

**8. New Business**

**A. Discussion and potential action on approval of a TAX LEVY  
ORDINANCE 121213-1, AN ORDINANCE LEVYING TAXES FOR GRAFTON  
TOWNSHIP FOR TAX YEAR 2012, COLLECTIBLE IN 2013.**

Supervisor Moore stated that Trustee Zirk recommended a 4% levy. Supervisor Moore does not agree. In reviewing the document the Supervisor presented, Trustee LaPorta lead a discussion with the other Trustees and concluded the calculations on this document were incorrect. (EXHIBIT V)

**Motion by Trustee LaPorta, seconded by Supervisor Moore, to recess the meeting.**

**All present voted AYE. MOTION PASSED. Meeting recessed at 9 p.m.**

**Motion by Supervisor Moore, seconded by Trustee Zirk, to reconvene the meeting at 9:18 p.m. All present voted AYE. MOTION PASSED.**

**Motion by Trustee LaPorta, seconded by Trustee Murphy, to approve TAX LEVY  
ORDINANCE 121213-1, AN ORDINANCE LEVYING TAXES FOR GRAFTON  
TOWNSHIP FOR TAX YEAR 2012, COLLECTIBLE IN 2013, as modified at this  
meeting and when final modifications are made by the Supervisor the document  
will be reviewed by Trustee Zirk prior to the Clerk submitting the document to  
the County Clerk.**

**Roll Call**

**AYES: Trustees LaPorta, Murphy, Zirk**

**NAYS: Supervisor Moore, Trustee McMahon**

**MOTION PASSED.**

**B. Discussion and potential action on approval for a TAX LEVY  
ORDINANCE 121213-2, AN ORDINANCE LEVYING TAXES FOR GRAFTON  
TOWNSHIP ROAD DISTRICT FOR TAX YEAR 2012, COLLECTIBLE IN 2013.**

**Motion by Trustee Murphy, seconded by Trustee LaPorta, to approve TAX LEVY  
ORDINANCE 121213-2, AN ORDINANCE LEVYING TAXES FOR GRAFTON  
TOWNSHIP ROAD DISTRICT FOR TAX YEAR 2012, COLLECTIBLE IN 2013.**

**Roll Call**

**AYES: Trustees Murphy, LaPorta, Zirk, McMahon**

**NAYS: Supervisor Moore**

**MOTION PASSED.**

C. Discussion and potential action on purchase or lease of a new copy machine for the Assessor's Office.

Discussion: Assessor Ottley presented bids from three companies regarding a lease for a new copy machine. The current one is in very poor condition.

**Motion by Trustee LaPorta, seconded by Trustee Zirk, to approve the Assessor signing a contract/agreement with Stan's Office Technologies for leasing a new copy machine.**

Discussion: Supervisor Moore stated she will vote "no" since the Assessor does not have the authority to sign agreements/contracts.

#### **Roll Call**

**AYES: Trustees LaPorta, Zirk, McMahon, Murphy**

**NAYS: Supervisor Moore**

**MOTION PASSED.**

D. Discussion and potential action regarding contracting with a new phone company for the Assessor's Office.

Discussion: Assessor Ottley presented a proposed contract with Comcast (EXHIBIT VI) that would provide faster Internet service and result in a savings to taxpayers.

**Motion by Trustee LaPorta, seconded by Trustee Murphy, a approve the Assessor signing a contract/agreement with Comcast resulting in a savings to taxpayers.**

#### **Roll Call**

**AYES: Trustees LaPorta, Murphy, Zirk, McMahon**

**NAYS: Supervisor Moore**

**MOTION PASSED.**

E. Establishment of agenda items for next meeting.

Supervisor's use and accounting of postage; complete packet of November 8, 2012

Regular Board Meeting Minutes; forensic audit update; potential Line Item transfers for Assessor; consideration of Direct Energy.

#### **9. Reports**

##### **A. Supervisor**

In packet

##### **B. Trustees**

Trustee Zirk reported that the cost of Senior Bingo is not really the \$25.00 additional funds offered by a county board member, but is much greater since the Supervisor often closes her office and has the entire Supervisor's office staff present at Senior Bingo.

##### **C. Clerk**

Clerk Ford reminded all elected officials about completing the OMA on-line test and that the certificate of completion is required to be filed with the Clerk. The Clerk reported that her mail had been opened by the Supervisor. (EXHIBIT VII); she has been informed that staff has been instructed that they are not to take messages for the Clerk and that they cannot respond directly to any inquiries from the Clerk. She presented her phone number and e-mail address to the public so they may contact her directly. She also stated that she is not permitted to use the copier in the main office, so she thanked the Assessor for permitting her to use their copier since the Clerk's copier only makes one copy at a time. An election filing update was presented. She advised anyone that received an election packet from the Supervisor's office, rather than the Clerk's office that they should download the forms from the State Board of Elections snf verify the required documents by using the Candidate's Guide.

##### **D. Assessor**

He would like to join C-Star at a rate of \$300 per month. He has the funds in his budget. He believes it would be advantageous. He would like to join by January 1, 2013.

##### **E. Road Commissioner**

Commissioner Freund referenced his report. (EXHIBIT VIII)

**10. Executive Session**

None

**11. Discussion and potential action of items as discussed at Executive Session.**

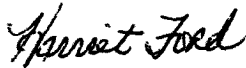
None

**12. Adjournment**

**Motion made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.**

**Roll Call/Voice Vote/All present voted Aye. Motion Passed/Meeting adjourned at 10:05 p.m.**

Submitted,



Harriet Ford  
Grafton Township Clerk

# GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Type	Due Date	Split	Aging	Open Balance
ANCEL, GLINK, DIAMOND, BUCH, DICIANNI & ROLEK Bill	11/24/2012	1533 · LEGAL SERVICE	17	10,883.12
Bill	12/7/2012	-SPLIT-	4	8,366.47
Bill	12/17/2012	-SPLIT-		8,286.30
Total ANCEL, GLINK, DIAMOND, BUCH, DICIANNI & ROLEK				27,535.89
AT&T Bill	12/6/2012	-SPLIT-	5	141.41
Bill	12/6/2012	5552 · TELEPHONE	5	70.70
Bill	12/17/2012	1752 · TELEPHONE		4.18
Total AT&T				216.29
BLUECROSS BLUESHIELD OF ILLINOIS Bill	12/12/2012	-SPLIT-		10,947.23
Total BLUECROSS BLUESHIELD OF ILLINOIS				10,947.23
Brian Johnson Bill	9/16/2012	1899 · OFFICE RENOVATION	86	130.00
Total Brian Johnson				130.00
CARDUNAL OFFICE SUPPLY Bill	12/17/2012	1851 · OFFICE SUPPLIES		226.19
Bill	12/17/2012	1652 · OPERATING SUPPLIES		162.79
Total CARDUNAL OFFICE SUPPLY				388.98
CDW GOVERNMENT, INC. Bill	1/6/2013	1854 · EQUIPMENT		538.00
Total CDW GOVERNMENT, INC.				538.00
COM ED Bill	11/24/2012	1571 · UTILITIES	17	271.48
Total COM ED				271.48
Evans, Marshall & Pease, P.C. Bill	2/17/2012	-SPLIT-	298	7,545.00
Total Evans, Marshall & Pease, P.C.				7,545.00
Grafton Township General Assistance Bill	5/10/2012	1574 · ANNUAL MEETING	215	462.04
Total Grafton Township General Assistance				462.04
Grafton Township Road District Bill	4/12/2012	1511 · MAINTENANCE SERVICE-BUILDING	243	300,000.00
Bill	12/7/2012	1834 · IGA Rent	4	1,850.00
Total Grafton Township Road District				301,850.00
Humana Dental Ins. Co. Bill	12/7/2012	-SPLIT-	4	1,305.53

# UNPAID BILLS DETAIL All Transactions

Type	Due Date	Split	Aging	Open Balance
Total Humana Dental Ins. Co.				1,305.53
Huntley American Legion				
Bill	12/7/2012	959 · BINGO/GAMES	4	50.00
Total Huntley American Legion				50.00
Huntley Area Chamber Of Commerce				
Bill	12/7/2012	1561 · DUES	4	150.00
Total Huntley Area Chamber Of Commerce				150.00
Ice Mountain Water				
Bill	11/24/2012	1651 · OFFICE SUPPLIES	17	3.20
Bill	12/17/2012	1851 · OFFICE SUPPLIES		31.24
Total Ice Mountain Water				34.44
Il. Township Attorneys Assoc.				
Bill	3/16/2012	5556 · TRAINING	270	150.00
Total Il. Township Attorneys Assoc.				150.00
Interact Business Products, LLC				
Bill	12/13/2012	1512 · MAINTENANCE SERVICE - EQUIPM...		147.85
Total Interact Business Products, LLC				147.85
J.A. Ketchmark, LTD.				
Bill	10/7/2012	1531 · ACCOUNTING SERVICES	65	785.00
Bill	12/7/2012	1531 · ACCOUNTING SERVICES	4	39.60
Total J.A. Ketchmark, LTD.				824.60
JACK FREUND				
Bill	12/17/2012	1451 · HEALTH INSURANCE		310.60
Total JACK FREUND				310.60
John M. Nelson & Associates Law Office				
Bill	12/7/2012	1533 · LEGAL SERVICE	4	13,150.00
Total John M. Nelson & Associates Law Office				13,150.00
Kujovich Consulting				
Bill	2/11/2012	1573 · OTHER PROFESSIONAL SERVICES	304	200.00
Bill	4/16/2012	1573 · OTHER PROFESSIONAL SERVICES	239	400.00
Total Kujovich Consulting				600.00
Linda I. Moore				
Bill	12/20/2012	CONTRACTUAL SERVICES		35.73
Total Linda I. Moore				35.73
Marengo Signs Inc.				
Bill	12/7/2012	1511 · MAINTENANCE SERVICE-BUILDING	4	23.50



# UNPAID BILLS DETAIL All Transactions

Type	Due Date	Split	Aging	Open Balance
Total Marengo Signs Inc.				23.50
Mary Bello BA, CI/CT	12/7/2012	5549 · OTHER PROFESSIONAL SERVICE	4	100.00
Bill	12/17/2012	5549 · OTHER PROFESSIONAL SERVICE		50.00
Bill				150.00
Total Mary Bello BA, CI/CT				
MasterCard Supervisor				
Bill	4/13/2012	1563 · TRAINING	242	20.00
Bill	4/14/2012	1551 · POSTAGE	241	708.43
Bill	4/19/2012	1651 · OFFICE SUPPLIES	236	16.00
Bill	4/19/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	236	34.47
Bill	4/22/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	233	78.05
Bill	5/7/2012	1511 · MAINTENANCE SERVICE-BUILDING	218	659.00
Bill	5/14/2012	1582 · TRAVEL EXPENSES	211	78.40
Bill	5/17/2012	1562 · TRAVEL EXPENSES	208	132.85
Bill	5/27/2012	-SPLIT-	198	298.15
Bill	6/1/2012	1552 · TELEPHONE	193	208.84
Bill	6/2/2012	1551 · POSTAGE	192	52.82
Bill	6/11/2012	1551 · POSTAGE	183	45.00
Bill	6/15/2012	1906 · MISCELLANEOUS EXPENSE	179	30.29
Bill	7/15/2012	-SPLIT-	149	207.49
Bill	9/16/2012	-SPLIT-	86	65.03
Bill	9/17/2012	1573 · OTHER PROFESSIONAL SERVICES	85	10.06
Bill	11/11/2012	1573 · OTHER PROFESSIONAL SERVICES	30	31.21
Total MasterCard Supervisor				2,675.89
Michael C. Poper, P.C.				
Bill	12/17/2012	1753 · LEGAL FEES		2,812.50
Total Michael C. Poper, P.C.				2,812.50
NICOR GAS				
Bill	12/7/2012	1571 · UTILITIES	4	86.54
Total NICOR GAS				86.54
Nunda Township				
Bill	12/6/2012	1553 · PUBLISHING	5	8.59
Total Nunda Township				8.59
Ottosen Britz Kelly Cooper Gilbert&DINilf				
Bill	3/8/2012	1533 · LEGAL SERVICE	278	5,206.00
Bill	4/9/2012	1533 · LEGAL SERVICE	246	3,489.59
Bill	4/10/2012	1533 · LEGAL SERVICE	245	4,912.00
Bill	6/15/2012	1533 · LEGAL SERVICE	179	8,265.00
Bill	7/10/2012	1533 · LEGAL SERVICE	154	3,906.88
Bill	9/16/2012	1533 · LEGAL SERVICE	86	3,056.96
Bill	9/17/2012	1533 · LEGAL SERVICE	85	2,432.00
Bill	11/11/2012	1533 · LEGAL SERVICE	30	955.00
Bill	11/26/2012	1533 · LEGAL SERVICE	15	1,748.00

# Unpaid Bills Detail All Transactions

Type	Due Date	Split	Aging	Open Balance
Bill	12/20/2012	1533 · LEGAL SERVICE		3,477.00
Total Ottosen Britz Kelly Cooper Gilbert&Diniif				37,448.43
Printing & then some				
Bill	3/19/2012	1554 · PRINTING	267	147.80
Bill	4/1/2012	1554 · PRINTING	254	147.80
Total Printing & then some				295.60
TOM PECK FORD OF HUNTLEY INC				
Bill	12/17/2012	1751 · MAINTENANCE SERVICE		380.86
Total TOM PECK FORD OF HUNTLEY INC				380.86
Tyler Press				
Bill	12/17/2012	1851 · OFFICE SUPPLIES		35.00
Total Tyler Press				35.00
United States Postal Service				
Bill	12/7/2012	1551 · POSTAGE	4	90.00
Total United States Postal Service				90.00
Verizon Wireless				
Bill	12/13/2012	-SPLIT-		51.31
Total Verizon Wireless				51.31
Wright Express FSC				
Bill	12/13/2012	930 · BUS FUEL		513.18
Bill	12/13/2012	5513 · FUEL		43.48
Total Wright Express FSC				556.66
TOTAL				411,258.54

12/11/12

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	1,014,133.06	1,023,136.00	99.1%
1010 · REPLACEMENT TAXES	17,464.37	2,400.00	727.7%
1020 · INTEREST INCOME	0.00	500.00	0.0%
1040 · IGA ROAD COM SALARY	17,072.54	17,676.00	96.6%
1041 · IGA TRANSPORTATION	10,000.00	10,000.00	100.0%
1045 · GRANT INCOME	0.00	10.00	0.0%
1050 · TRANSPORTATION INCOME	3,008.00	4,700.00	64.0%
1051 · MUNICIPAL TRANSPORTATION INCOME	0.00	100.00	0.0%
1055 · MISCELLANEOUS INCOME	239.92	2,800.00	8.6%
1060 · SALE OF CAPITAL ASSETS	0.00	100,000.00	0.0%
<b>Total CORPORATE FUND REVENUE</b>	<b>1,061,917.89</b>	<b>1,161,322.00</b>	<b>91.4%</b>
<b>CORPORATE IMRF FUND REV</b>			
3020 · INTEREST INCOME	135.00		
<b>Total CORPORATE IMRF FUND REV</b>	<b>135.00</b>		
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	16,674.49	16,823.00	99.1%
2020 · INTEREST INCOME	0.00	20.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	40.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>16,674.49</b>	<b>16,883.00</b>	<b>98.8%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	19,619.85	19,794.00	99.1%
5020 · INTEREST INCOME	248.78	160.00	155.5%
5050 · MISCELLANEOUS INCOME	315.42	100.00	315.4%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>20,184.05</b>	<b>20,054.00</b>	<b>100.6%</b>
<b>Total Income</b>	<b>1,098,911.43</b>	<b>1,198,259.00</b>	<b>91.7%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
5831 · EQUIPMENT	0.00	1,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	1,358.65	2,000.00	67.9%
5513 · FUEL	732.76	1,000.00	73.3%
5533 · LEGAL FEES	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	2,000.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	500.00	900.00	55.6%
5551 · POSTAGE	10.00	100.00	10.0%
5552 · TELEPHONE	582.77	1,000.00	58.3%
5553 · PUBLISHING	219.00	250.00	87.6%
5554 · PRINTING	0.00	300.00	0.0%
5555 · TRAVEL EXPENSE	27.99	200.00	14.0%
5556 · TRAINING	560.32	900.00	62.3%
5571 · UTILITIES	0.00	500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>3,991.49</b>	<b>12,150.00</b>	<b>32.9%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
<b>Total OPERATING EXPENSES</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	% of Budget
<b>PERSONNEL</b>			
5421 • SALARIES	3,309.05	10,000.00	33.1%
5451 • HEALTH INSURANCE	0.00	1,000.00	0.0%
5453 • UNEMPLOYMENT INSURANCE	0.00	600.00	0.0%
<b>Total PERSONNEL</b>	<b>3,309.05</b>	<b>11,600.00</b>	<b>28.5%</b>
<b>Total ADMINISTRATION</b>	<b>7,300.54</b>	<b>25,750.00</b>	<b>28.4%</b>
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 • FOOD	0.00	1,000.00	0.0%
5782 • PERSONAL INCIDENTALS	0.00	2,000.00	0.0%
5783 • HOUSEHOLD INCIDENTALS	0.00	2,000.00	0.0%
5784 • FLAT GRANT	155.36	4,500.00	3.5%
5785 • DRUGS	0.00	2,000.00	0.0%
5786 • FUEL	0.00	2,000.00	0.0%
5790 • Catastrophic Deduction	0.00	47,000.00	0.0%
<b>Total COMMODITIES</b>	<b>155.36</b>	<b>60,500.00</b>	<b>0.3%</b>
<b>CONTRACTUAL SERVICES</b>			
5805 • TRANSPORTATION ASSISTANCE	0.00	3,500.00	0.0%
5810 • PHYSICIAN SERVICE	0.00	12,000.00	0.0%
5882 • HOSPITAL SERVICE	0.00	7,000.00	0.0%
5884 • DENTAL SERVICE	0.00	3,000.00	0.0%
5885 • OTHER MEDICAL SERVICE INSURANCE	2,360.00	5,000.00	47.2%
5886 • FUNERAL & BURIAL SERVICE	0.00	10,000.00	0.0%
5887 • SHELTER	4,005.00	13,680.00	29.3%
5888 • UTILITY PAYMENTS	5,634.49	33,700.00	16.7%
5889 • AMBULANCE	0.00	5,000.00	0.0%
5890 • EYE CARE	0.00	2,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>11,999.49</b>	<b>94,880.00</b>	<b>12.6%</b>
<b>Total HOME RELIEF</b>	<b>12,154.85</b>	<b>155,380.00</b>	<b>7.8%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>19,455.39</b>	<b>181,130.00</b>	<b>10.7%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1829 • CAPITAL ASSET OUTLAY	0.00	300,000.00	0.0%
1832 • DEBT SERVICE			
1833 • FACILITY RENOVATIONS/ADDITIONS	0.00	22,200.00	0.0%
1832 • DEBT SERVICE - Other	28,150.00	57,550.00	48.9%
<b>Total 1832 • DEBT SERVICE</b>	<b>28,150.00</b>	<b>79,750.00</b>	<b>35.3%</b>
1834 • IGA Rent	11,100.00		
<b>Total CAPITAL OUTLAY</b>	<b>39,250.00</b>	<b>379,750.00</b>	<b>10.3%</b>
<b>COMMODITIES</b>			
1651 • OFFICE SUPPLIES	2,103.39	2,500.00	84.1%
1652 • OPERATING SUPPLIES	1,670.02	2,500.00	66.8%
<b>Total COMMODITIES</b>	<b>3,773.41</b>	<b>5,000.00</b>	<b>75.5%</b>

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	1,657.25	2,000.00	82.9%
1512 · MAINTENANCE SERVICE - EQUIPMENT	1,719.38	4,000.00	43.0%
1531 · ACCOUNTING SERVICES	5,579.00	36,000.00	15.5%
1533 · LEGAL SERVICE	59,693.63	197,862.60	30.2%
1551 · POSTAGE	1,229.35	490.00	250.9%
1552 · TELEPHONE	582.75	1,000.00	58.3%
1553 · PUBLISHING	613.70	500.00	122.7%
1554 · PRINTING	563.52	2,000.00	28.2%
1561 · DUES	1,369.49	2,200.00	62.2%
1562 · TRAVEL EXPENSES	292.52	300.00	97.5%
1563 · TRAINING	10.95	500.00	2.2%
1565 · CLERK	1,119.24	2,000.00	56.0%
1571 · UTILITIES	2,879.25	5,500.00	52.4%
1572 · FUEL	0.00	400.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	21,781.72	28,000.00	77.8%
1574 · ANNUAL MEETING	2,000.00	1,200.00	166.7%
1575 · ROOM RENTAL	225.00	600.00	37.5%
<b>Total CONTRACTUAL SERVICES</b>	<b>101,316.75</b>	<b>284,552.60</b>	<b>35.6%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	74.90	100.00	74.9%
<b>Total OTHER EXPENDITURES</b>	<b>74.90</b>	<b>100.00</b>	<b>74.9%</b>
<b>PERSONNEL</b>			
1420 · OFFICE Staff Hourly	39,455.64	35,000.00	112.7%
1421 · ELECTED OFFICIALS SALARIES	162,469.25	223,536.00	72.7%
1451 · HEALTH INSURANCE	55,769.70	75,000.00	74.4%
<b>Total PERSONNEL</b>	<b>257,694.59</b>	<b>333,536.00</b>	<b>77.3%</b>
<b>SENIOR SERVICES</b>			
900 · BUS SALARIES	22,378.68	38,000.00	58.9%
930 · BUS FUEL	4,916.61	8,000.00	61.5%
940 · BUS MAINTENANCE	1,931.75	8,000.00	24.1%
950 · BUS OFFICE SUPPLIES	0.00	200.00	0.0%
959 · BINGO/GAMES	388.86	2,000.00	19.4%
960 · BUS TELEPHONE	774.73	1,100.00	70.4%
967 · PRINTING	2,132.21	250.00	852.9%
968 · POSTAGE	923.17	200.00	461.6%
970 · BUS MISCELLANEOUS	0.00	100.00	0.0%
<b>Total SENIOR SERVICES</b>	<b>33,446.01</b>	<b>57,850.00</b>	<b>57.8%</b>
<b>Total ADMINISTRATION</b>	<b>435,555.66</b>	<b>1,060,788.60</b>	<b>41.1%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	1,420.72	8,000.00	17.8%
1899 · OFFICE RENOVATION	0.00	15,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>1,420.72</b>	<b>23,000.00</b>	<b>6.2%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	2,568.61	6,909.96	37.2%
<b>Total COMMODITIES</b>	<b>2,568.61</b>	<b>6,909.96</b>	<b>37.2%</b>

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	3,285.16	7,000.00	46.9%
1752 · TELEPHONE	2,414.17	4,000.00	60.4%
1753 · LEGAL FEES	9,434.64	20,000.00	47.2%
1754 · OUTSIDE APPRAISER	0.00	7,000.00	0.0%
1755 · POSTAGE	199.50	450.00	44.3%
1756 · SOFTWARE	11,790.38	20,000.00	59.0%
1757 · PUBLISHING	51.60	200.00	25.8%
1758 · PRINTING	70.00	300.00	23.3%
1759 · DUES	0.00	150.00	0.0%
1760 · TRAVEL EXPENSE	3,834.97	8,000.00	47.9%
1761 · TRAINING	3,501.60	3,600.00	97.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	235.00	2,800.00	8.4%
1763 · PAYROLL SERVICE	125.00	5,000.00	2.5%
<b>Total CONTRACTUAL SERVICES</b>	<b>34,942.02</b>	<b>78,500.00</b>	<b>44.5%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	123.21	1,000.00	12.3%
1940 · UNIFORMS	0.00	500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>123.21</b>	<b>1,500.00</b>	<b>8.2%</b>
<b>PERSONNEL</b>			
1240 · SALARIES	216,737.22	330,000.00	65.7%
1241 · IMRF	21,676.14	33,000.00	65.7%
1242 · FICA/MEDICARE/TAXES	169.50	26,000.00	0.7%
1243 · HEALTH INSURANCE	38,874.01	65,000.00	59.8%
<b>Total PERSONNEL</b>	<b>277,456.87</b>	<b>454,000.00</b>	<b>61.1%</b>
<b>Total ASSESSOR</b>	<b>316,511.43</b>	<b>563,909.96</b>	<b>56.1%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>752,087.09</b>	<b>1,624,698.56</b>	<b>46.3%</b>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	20,082.97	23,500.00	85.5%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<b>20,082.97</b>	<b>23,500.00</b>	<b>85.5%</b>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,225.00	16,000.00	88.9%
<b>Total CONTRACTED SERVICES</b>	<b>14,225.00</b>	<b>16,000.00</b>	<b>88.9%</b>
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	5,000.37	12,000.00	41.7%
<b>Total PERSONNEL</b>	<b>5,000.37</b>	<b>12,000.00</b>	<b>41.7%</b>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	<b>19,225.37</b>	<b>28,000.00</b>	<b>68.7%</b>
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	26,142.74	20,000.00	130.7%
3762 · MEDICARE CONTRIBUTION	6,336.40	4,700.00	134.8%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<b>32,479.14</b>	<b>24,700.00</b>	<b>131.5%</b>
<b>Total Expense</b>	<b>843,309.96</b>	<b>1,882,028.56</b>	<b>44.8%</b>
<b>Net Ordinary Income</b>	<b>255,601.47</b>	<b>-683,769.56</b>	<b>-37.4%</b>
<b>Net Income</b>	<b>255,601.47</b>	<b>-683,769.56</b>	<b>-37.4%</b>

10:37 AM

12/11/12

073

# GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING ACCOUNT - HARRIS, Period Ending 11/30/2012

	Nov 30, 12
Beginning Balance	635,030.67
Cleared Transactions	
Checks and Payments - 40 Items	-76,561.56
Deposits and Credits - 44 Items	7,910.69
Total Cleared Transactions	-68,650.87
Cleared Balance	566,379.80
Uncleared Transactions	
Checks and Payments - 8 Items	-5,934.87
Total Uncleared Transactions	-5,934.87
Register Balance as of 11/30/2012	560,444.93
New Transactions	
Checks and Payments - 10 Items	-25,852.48
Total New Transactions	-25,852.48
Ending Balance	534,592.45

11:51 AM

12/06/12

773

# GRAFTON TOWNSHIP Reconciliation Summary

151 - CHECKING-General Assistance, Period Ending 11/30/2012

	Nov 30, 12
Beginning Balance	3,925.95
Cleared Transactions	
Checks and Payments - 5 Items	-784.27
Deposits and Credits - 2 Items	0.14
Total Cleared Transactions	-784.13
Cleared Balance	3,141.82
Uncleared Transactions	
Checks and Payments - 1 Item	-20.97
Total Uncleared Transactions	-20.97
Register Balance as of 11/30/2012	3,120.85
Ending Balance	3,120.85

11:48 AM

12/06/12

129

# GRAFTON TOWNSHIP Reconciliation Summary

150 - Money Market/ Loan Proceeds, Period Ending 11/30/2012

	Nov 30, 12
Beginning Balance	161,773.50
Cleared Transactions	
Deposits and Credits - 3 items	148.30
Total Cleared Transactions	148.30
Cleared Balance	161,921.80
Register Balance as of 11/30/2012	161,921.80
Ending Balance	161,921.80

11:38 AM

12/06/12

794

# GRAFTON TOWNSHIP Reconciliation Summary

152 - Township of Grafton Food Pantry, Period Ending 11/30/2012

	Nov 30, 12
Beginning Balance	1,503.84
Cleared Transactions	
Checks and Payments - 2 items	-1,004.60
Deposits and Credits - 3 items	240.00
Total Cleared Transactions	-764.60
Cleared Balance	739.24
Register Balance as of 11/30/2012	739.24
Ending Balance	739.24



**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	3,000.00	122,500.00	2.4%
6833 · OTHER IMPROVEMENTS	0.00	25,000.00	0.0%
6840 · DEBT SERVICE	6,828.00	283,500.00	2.4%
<b>Total CAPITAL OUTLAY</b>	<b>9,828.00</b>	<b>431,000.00</b>	<b>2.3%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	63.46	10,000.00	0.6%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	3,611.88	10,000.00	36.1%
6113 · MAINTENANCE SUPPLY - VEHICLES	1,267.76	10,000.00	12.7%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	1,000.00	0.0%
6122 · OPERATING SUPPLIES	466.97	2,500.00	18.7%
6123 · SMALL TOOLS	115.15	6,000.00	1.9%
<b>Total COMMODITIES</b>	<b>5,525.22</b>	<b>39,700.00</b>	<b>13.9%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDING	43.50	10,000.00	0.4%
6312 · MAINTENANCE SERVICE - EQUIPMENT	1,042.43	10,000.00	10.4%
6313 · MAINTENANCE SERVICE - VEHICLES	110.00	8,500.00	1.3%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	500.00	0.0%
6371 · UTILITIES	1,612.28	9,000.00	17.9%
6373 · GARBAGE DISPOSAL	1,164.59	3,000.00	38.8%
6394 · RENTALS	0.00	300.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>3,972.80</b>	<b>42,500.00</b>	<b>9.3%</b>
<b>OTHER EXPENDITURES</b>			
6919 · MISCELLANEOUS	0.00	3,000.00	0.0%
6952 · INTERGOVERNMENTAL AGMT	17,072.54	34,828.00	49.0%
<b>Total OTHER EXPENDITURES</b>	<b>17,072.54</b>	<b>37,828.00</b>	<b>45.1%</b>
<b>PERSONNEL</b>			
6221 · SALARIES	5,904.50	9,500.00	62.2%
<b>Total PERSONNEL</b>	<b>5,904.50</b>	<b>9,500.00</b>	<b>62.2%</b>
<b>Total MAINTENANCE</b>	<b>42,303.06</b>	<b>560,528.00</b>	<b>7.5%</b>
<b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b>	<b>73,836.55</b>	<b>686,128.00</b>	<b>10.8%</b>
6391 · R&B - CONTINGENCIES	0.00	32,000.00	0.0%
6560 · Payroll Expenses	441.00		
66900 · Reconciliation Discrepancies	0.00	0.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	15,000.00	0.0%
<b>Total Expense</b>	<b>425,568.77</b>	<b>1,596,378.00</b>	<b>26.7%</b>
<b>Net Ordinary Income</b>	<b>344,683.02</b>	<b>-543,682.00</b>	<b>-63.4%</b>
<b>Net Income</b>	<b>344,683.02</b>	<b>-543,682.00</b>	<b>-63.4%</b>

# Grafton Township R & B

## Profit & Loss Budget vs. Actual

April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
<b>PERSONNEL</b>			
9421 - SALARIES	102,744.57	195,000.00	52.7%
9451 - Health / Life Insurance	13,745.66	30,000.00	45.8%
9461 - Social Security Contribution	7,193.14	14,000.00	51.4%
9462 - Medicare Contribution	1,639.23	3,750.00	43.7%
9472 - Uniforms	184.00	1,500.00	12.3%
<b>Total PERSONNEL</b>	<b>125,506.60</b>	<b>244,250.00</b>	<b>51.4%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>319,399.04</b>	<b>787,250.00</b>	<b>40.6%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 - RETIREMENT CONTRIBUTION	11,275.40	37,000.00	30.5%
<b>Total PERSONNEL</b>	<b>11,275.40</b>	<b>37,000.00</b>	<b>30.5%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>11,275.40</b>	<b>37,000.00</b>	<b>30.5%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 - RISK MANAGEMENT CONTRIBUTION	20,469.00	33,000.00	62.0%
<b>Total CONTRACT SERVICE</b>	<b>20,469.00</b>	<b>33,000.00</b>	<b>62.0%</b>
<b>PERSONNEL</b>			
7453 - UNEMPLOYMENT INSURANCE	147.78	6,000.00	2.5%
<b>Total PERSONNEL</b>	<b>147.78</b>	<b>6,000.00</b>	<b>2.5%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>20,616.78</b>	<b>39,000.00</b>	<b>52.9%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 - EQUIPMENT	75.00	4,000.00	1.9%
<b>Total CAPITAL OUTLAY</b>	<b>75.00</b>	<b>4,000.00</b>	<b>1.9%</b>
<b>COMMODITIES</b>			
6651 - OFFICE SUPPLIES	91.12	600.00	15.2%
<b>Total COMMODITIES</b>	<b>91.12</b>	<b>600.00</b>	<b>15.2%</b>
<b>CONTRACTED SERVICES</b>			
6512 - MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 - ACCOUNTING SERVICE	2,000.00	25,000.00	8.0%
6533 - LEGAL SERVICE	20,478.15	60,000.00	34.1%
6551 - POSTAGE	91.70	200.00	45.9%
6552 - TELEPHONE	2,132.75	4,500.00	47.4%
6553 - PUBLISHING	203.30	1,500.00	13.6%
6554 - PRINTING	0.00	200.00	0.0%
6561 - DUES AND SUBSCRIPTIONS	50.00	300.00	16.7%
6562 - TRAVEL & MEETING EXPENSE	2,064.58	5,000.00	41.3%
6563 - EDUCATION & TRAINING	0.00	500.00	0.0%
<b>Total CONTRACTED SERVICES</b>	<b>27,020.48</b>	<b>98,200.00</b>	<b>27.5%</b>
<b>OTHER EXPENDITURES</b>			
6914 - MUNICIPAL REPLACEMENT	0.00	7,800.00	0.0%
6929 - MISCELLANEOUS	129.39	8,000.00	1.6%
<b>Total OTHER EXPENDITURES</b>	<b>129.39</b>	<b>15,800.00</b>	<b>0.8%</b>
<b>PERSONNEL</b>			
6421 - SALARIES	4,217.50	7,000.00	60.3%
<b>Total PERSONNEL</b>	<b>4,217.50</b>	<b>7,000.00</b>	<b>60.3%</b>
<b>Total ADMINISTRATION</b>	<b>31,533.49</b>	<b>125,600.00</b>	<b>25.1%</b>

**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 • PROPERTY TAXES	464,135.27	468,254.00	99.1%
9020 • INTEREST INCOME	3.22	250.00	1.3%
9040 • Intergovernmental Agreement	19,400.00		
9050 • MISCELLANEOUS INCOME	1,150.00	1,200.00	95.8%
9060 • Permits & Bonds	2,800.00	2,000.00	140.0%
9080 • GRANT INCOME	50,000.00	100.00	50,000.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>537,488.49</b>	<b>471,804.00</b>	<b>113.9%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 • PROPERTY TAXES - ROAD & BRIDGE	125,102.94	242,863.00	51.5%
6002 • MUNICIPAL SHARE	0.00	-116,651.00	0.0%
6010 • REPLACEMENT TAXES-ROAD & BRIDGE	29,699.84	41,000.00	72.4%
6020 • INTEREST INCOME	273.59	400.00	68.4%
6030 • RENTAL INCOME	39,250.00	48,000.00	81.8%
6040 • INTERGOVERNMENT AGREEMENT	28.50	324,100.00	0.0%
6050 • MISCELLANEOUS INCOME	225.82	150.00	150.5%
6060 • COURT FINES & PERMITS	2,210.66	2,000.00	110.5%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>196,791.35</b>	<b>541,862.00</b>	<b>36.3%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 • PROPERTY TAXES	14,930.71	15,063.00	99.1%
8020 • INTEREST INCOME	0.00	20.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>14,930.71</b>	<b>15,083.00</b>	<b>99.0%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 • PROPERTY TAXES	21,041.24	21,227.00	99.1%
7020 • INTEREST INCOME	0.00	20.00	0.0%
7050 • MISCELLANEOUS INCOME	0.00	2,700.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>21,041.24</b>	<b>23,947.00</b>	<b>87.9%</b>
<b>Total Income</b>	<b>770,251.79</b>	<b>1,052,696.00</b>	<b>73.2%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 • MAINTENANCE SUPPLIES - ROADS	3,258.35	42,000.00	7.8%
9652 • OPERATING SUPPLIES	429.85	10,000.00	4.3%
9655 • AUTO FUEL & OIL	7,507.56	45,000.00	16.7%
9656 • SALT, CALCIUM, ICE CONTROL	1,514.03	100,000.00	1.5%
<b>Total COMMODITIES</b>	<b>12,709.79</b>	<b>197,000.00</b>	<b>6.5%</b>
<b>CONTRACT SERVICES</b>			
9514 • MAINTENANCE SERVICE ROAD	166,188.25	240,000.00	69.2%
9518 • ROAD STRIPPING	0.00	20,000.00	0.0%
9519 • Street Lights	2,108.00	6,000.00	35.1%
9520 • ROAD SIGNS & MATERIALS	90.00	25,000.00	0.4%
9532 • ENGINEERING SERVICE	11,766.40	30,000.00	39.2%
9594 • RENTALS	0.00	15,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>180,152.65</b>	<b>336,000.00</b>	<b>53.6%</b>
<b>OTHER EXPENDITURES</b>			
9929 • MISCELLANEOUS	1,030.00	10,000.00	10.3%
<b>Total OTHER EXPENDITURES</b>	<b>1,030.00</b>	<b>10,000.00</b>	<b>10.3%</b>

758

**Reconciliation Summary**  
301 - Harris Money Market 73, Period Ending 11/30/2012

Beginning Balance	Nov 30, 12
Cleared Transactions	31,250.73
Deposits and Credits - 1 item	1.28
Total Cleared Transactions	1.28
Cleared Balance	31,252.01
Register Balance as of 11/30/2012	31,252.01
Ending Balance	31,252.01

731

**Grafton Township R & B**  
**Reconciliation Summary**  
201 - Harris Money Market 27, Period Ending 11/30/2012

Beginning Balance	Nov 30, 12
Cleared Transactions	18,750.44
Deposits and Credits - 1 item	0.77
Total Cleared Transactions	0.77
Cleared Balance	18,751.21
Register Balance as of 11/30/2012	18,751.21
Ending Balance	18,751.21

**Reconciliation Summary**  
501 - Money Market, Period Ending 11/30/2012

(390)

Beginning Balance	Nov 30, 12
Cleared Transactions	500,643.38
Deposits and Credits - 1 item	41.04
Total Cleared Transactions	41.04
Cleared Balance	500,684.42
Register Balance as of 11/30/2012	500,684.42
Ending Balance	500,684.42

**Grafton Township R & B**  
**Reconciliation Summary**  
101 - CHECKING ACCOUNT - HARRIS, Period Ending 11/30/2012

(256)

Beginning Balance	Nov 30, 12
Cleared Transactions	375,421.58
Checks and Payments - 27 items	-24,309.49
Deposits and Credits - 14 items	7,857.04
Total Cleared Transactions	-16,452.45
Cleared Balance	358,969.13
Uncleared Transactions	
Checks and Payments - 1 item	-255.00
Total Uncleared Transactions	-255.00
Register Balance as of 11/30/2012	358,714.13
Ending Balance	358,714.13

GRAFTON TOWNSHIP		NOVEMBER 2012		Sun City		Non Sun City	
BUS SERVICE FOR THE MONTH OF NOVEMBER		NOVEMBER 2012		Sun City		Non Sun City	
Date	Grafton Township Riders	Out of Township Riders	Total Riders	Grafton Township Revenue	Out of Township Revenue	Il Revenue	
November 1, 2012	5	22	27	\$11.00	\$26.00	\$37.00	25
November 2, 2012	8	7	15	\$8.00	\$7.00	\$15.00	9
November 5, 2012	0	10	10	\$14.00	\$0.00	\$14.00	10
November 6, 2012	12	18	30	\$12.00	\$18.00	\$30.00	24
November 7, 2012	11	7	18	\$11.00	\$7.00	\$18.00	16
November 8, 2012	6	14	20	\$6.00	\$14.00	\$20.00	18
November 9, 2012	6	17	23	\$6.00	\$17.00	\$23.00	19
November 12, 2012	6	2	8	\$6.00	\$2.00	\$8.00	2
November 13, 2012	4	6	10	\$4.00	\$6.00	\$10.00	8
November 14, 2012	8	11	19	\$8.00	\$11.00	\$19.00	17
November 15, 2012	2	16	18	\$2.00	\$16.00	\$18.00	16
November 16, 2012	9	6	15	\$9.00	\$6.00	\$15.00	10
November 19, 2012	5	10	15	\$9.00	\$14.00	\$23.00	10
November 20, 2012	12	20	32	\$12.00	\$20.00	\$32.00	22
November 21, 2012	7	9	16	\$11.00	\$11.00	\$22.00	11
November 22, 2012	closed						
November 23, 2012	closed		0			\$0.00	
November 26, 2012	4	6	10	\$4.00	\$10.00	\$14.00	6
November 27, 2012	6	10	16	\$6.00	\$10.00	\$16.00	12
November 28, 2012	14	10	24	\$14.00	\$14.00	\$28.00	20
November 29, 2012	4	18	22	\$4.00	\$18.00	\$22.00	20
November 30, 2012	2	11	13	\$2.00	\$11.00	\$13.00	11
Total November	131	230	361	\$159.00	\$238.00	\$397.00	286
							75

2011-2012 MONTHLY COLLECTIONS AND DEDUCTIONS													
2011	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Sun City
US	224												224
O/S													
TOTALS	224	0	0	0	0	0	0	0	0	0	0	0	0
I/D	204	183	170	153	79	247	165	148	183	159	133	148	224
O/D	158	167	146	120	284	175	167	171	183	172	161	218	1970
TOTALS	362	350	316	273	373	422	332	317	376	331	294	366	2142
\$ I/D	\$231.00	\$247.00	\$176.00	\$196.00	\$190.00	\$311.00	\$192.00	\$169.00	\$219.00	\$213.00	\$140.00	\$173.00	4112
\$ O/D	\$174.00	\$216.00	\$162.00	\$148.00	\$235.00	\$201.00	\$180.00	\$194.00	\$256.00	\$221.00	\$179.00	\$244.00	
TOTAL	\$405.00	\$463.00	\$338.00	\$344.00	\$425.00	\$512.00	\$372.00	\$363.00	\$477.00	\$434.00	\$319.00	\$417.00	
YEAR	\$405.00	\$668.00	\$1,206.00	\$1,550.00	\$1,975.00	\$2,487.00	\$2,859.00	\$3,222.00	\$3,699.00	\$4,133.00	\$4,452.00	\$4,869.00	
2012	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/S	224	317	152	282	331	165	282	286					
O/S	73	100	212	43	57	198	78	75					2039
TOTALS	297	417	364	325	388	363	360	361	0	0	0	0	836
I/D	117	198	292	115	133	264	170	131					2875
O/D	180	219	72	214	254	96	190	230					1420
TOTALS	297	417	364	329	387	360	360	361	0	0	0		1455
\$ I/D	\$113.00	\$204.00	\$162.00	\$135.00	\$145.00	\$179.00	\$174.00	\$169.00					2875
\$ O/D	\$196.00	\$242.00	\$240.00	\$223.00	\$292.00	\$242.00	\$210.00	\$238.00					
TOTAL	\$309.00	\$446.00	\$402.00	\$358.00	\$437.00	\$421.00	\$384.00	\$397.00	\$0.00	\$0.00	\$0.00	\$0.00	
YEAR	\$1,157.00	\$1,559.00	\$1,917.00	\$2,354.00	\$2,775.00	\$3,159.00	\$3,556.00	\$3,999.00	\$4,433.00	\$4,869.00	\$5,306.00	\$5,743.00	

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL RIDES
2006																
I/D	30	98	108	68	116	113	112	113	148	129	91	154	1280			
O/D	10	58	42	33	36	257	31	26	38	31	36	191	635			
TOTALS	40	156	150	101	152	370	143	139	186	160	127	37	1915			
\$ I/D	\$81.00	\$136.00	\$146.50	\$73.00	\$151.00	\$141.50	\$118.50	\$141.50	\$199.50	\$170.00	\$103.50	\$176.00				
\$ O/D	\$31.00	\$176.00	\$120.00	\$79.00	\$101.00	\$64.00	\$92.00	\$64.00	\$85.00	\$89.00	\$108.00	\$105.00				
TOTAL	\$112.00	\$312.00	\$266.50	\$152.00	\$252.00	\$205.50	\$210.50	\$205.50	\$284.50	\$259.00	\$211.50	\$281.00	\$2,752.00			
YEAR	\$112.00	\$424.00	\$690.50	\$842.50	\$1,094.50	\$1,300.00	\$1,510.00	\$1,715.50	\$2,000.00	\$2,259.00	\$2,470.50	\$2,751.50				
2007																
I/D	122	144	159	150	176	136	183	145	127	157	124	140	1763			
O/D	44	74	84	65	53	48	69	39	34	56	37	87	690			
TOTALS	166	218	243	215	229	184	252	184	161	213	161	227	2453			
\$ I/D	\$141.00	\$162.50	\$155.50	\$155.00	\$197.50	\$154.50	\$207.50	\$160.50	\$134.50	\$209.00	\$138.50	\$153.00				
\$ O/D	\$130.00	\$222.00	\$229.00	\$182.00	\$151.00	\$131.00	\$201.00	\$130.00	\$102.00	\$53.00	\$42.00	\$110.00				
TOTAL	\$271.00	\$384.50	\$384.50	\$337.00	\$348.50	\$285.50	\$408.50	\$290.50	\$236.50	\$262.00	\$180.50	\$264.00	\$3,683.00			
YEAR	\$271.00	\$655.50	\$1,040.00	\$1,377.00	\$1,725.50	\$2,011.00	\$2,419.50	\$2,710.00	\$2,946.50	\$3,238.50	\$3,419.00	\$3,683.00				
2008																
I/D	148	150	168	156	195	200	208	157	132	167	175	228	2082			
\$ O/D	85	55	23	71	45	66	77	59	47	78	90	84	780			
TOTALS	233	205	191	227	240	266	283	216	179	245	265	312	2862			
\$ I/D	\$169.00	\$177.00	\$203.50	\$186.50	\$231.50	\$252.50	\$256.00	\$220.50	\$194.00	\$174.50	\$220.50	\$249.00				
\$ O/D	\$147.00	\$69.50	\$42.50	\$66.00	\$71.50	\$96.50	\$129.50	\$108.50	\$73.50	\$119.50	\$165.00	\$114.50				
TOTAL	\$316.00	\$246.50	\$246.00	\$252.50	\$303.00	\$349.00	\$385.50	\$329.00	\$267.50	\$294.00	\$385.50	\$363.50	\$3,767.00			
YEAR	\$316.00	\$562.50	\$808.50	\$1,090.00	\$1,393.00	\$1,742.00	\$2,127.50	\$2,456.50	\$2,724.00	\$3,018.00	\$3,403.50	\$3,767.00				
2009																
I/D	181	178	182	189	191	189	168	147	129	131	156	180	1991			
O/D	80	63	128	138	164	147	147	107	94	74	89	115	1336			
TOTALS	261	241	310	327	355	336	295	254	223	205	245	275	3327			
\$ I/D	\$221.50	\$195.00	\$202.00	\$199.50	\$203.00	\$211.00	\$196.00	\$193.00	\$126.00	\$147.00	\$175.00	\$184.00				
\$ O/D	\$112.50	\$65.50	\$171.00	\$163.00	\$190.00	\$294.00	\$393.00	\$316.00	\$137.00	\$82.00	\$97.00	\$138.00				
TOTAL	\$334.00	\$291.50	\$373.00	\$362.50	\$393.00	\$505.00	\$689.00	\$517.00	\$248.00	\$229.00	\$272.00	\$322.00	\$4,436.00			
YEAR	\$334.00	\$625.50	\$998.50	\$1,361.00	\$1,754.00	\$2,259.00	\$2,848.00	\$3,365.00	\$3,513.00	\$3,842.00	\$4,114.00	\$4,436.00				
2010																
I/D	164	146	136	198	206	180	109	159	219	194	136	192	2038			
O/D	121	96	119	115	143	122	109	131	138	144	80	165	1493			
TOTALS	285	242	255	313	349	302	218	290	357	338	225	357	3531			
\$ I/D	\$182.00	\$221.00	\$175.00	\$241.00	\$236.00	\$195.00	\$222.00	\$185.00	\$262.00	\$238.00	\$135.00	\$237.00				
\$ O/D	\$168.00	\$109.00	\$147.00	\$141.00	\$177.00	\$133.00	\$224.00	\$146.00	\$154.00	\$158.00	\$94.00	\$209.00				
TOTAL	\$350.00	\$330.00	\$322.00	\$382.00	\$413.00	\$328.00	\$446.00	\$331.00	\$416.00	\$396.00	\$229.00	\$446.00	\$4,389.00			
YEAR	\$350.00	\$680.00	\$1,002.00	\$1,384.00	\$1,797.00	\$2,125.00	\$2,571.00	\$2,802.00	\$3,316.00	\$3,714.00	\$3,943.00	\$4,389.00				