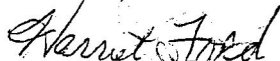


NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
Thursday, November 8, 2012 7:30 p.m.
Huntley Park District, 12015 Mill Street, Huntley, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, November 8, 2012, 7:30 p.m. for purpose of considering the following agenda:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Regular Business**
 - A. Audit and Payment of Bills.
 - B. Approval of Minutes
 1. Minutes of October 11, 2012 Regular Township Board Meeting.
- 6. Public Comment/ Board Members Response to Public Comment**
- 7. Old Business**
 - A. Discussion and potential action on presentation by auditor for the 2010-2011 audit and hiring an auditor for the 2011-2012 audit.
 - B. Discussion and potential action to reimburse Trustee Zirk for mileage for the 2011 TOI Training class and to reimbursement of \$19.42 FOIA charges as a response to her request for copies of all bills related to legal fees so that she could conduct work on the budget.
- 8. New Business**
 - A. Discussion and potential approval of **Resolution 20121108-1, A RESOLUTION ESTABLISHING REGULAR MEETING DATES FOR 2013.**
 - B. Discussion and potential action to conduct a forensic audit and hire a forensic auditing firm.
 - C. Discussion and potential action on requesting Harris Bank to provide all pages of the monthly bank statements including the pages containing copies of cancelled checks.
 - D. Discussion and potential action regarding an accounting of Supervisor's use of funds allocated for postage.
 - E. Discussion and potential action to approve to reduce expenses by discontinuing the practice of reimbursing miles to officials or employees and instead using Township vehicles for travel whenever possible.
 - F. Discussion and potential action to revise budget to eliminate the deficit balance.
 - G. Discussion and potential action pursuant to the orders of the electors at the 2010, 2011 and 2012 Annual Town Meetings, pay the Road District \$300,000 from the Town Fund checking account. Use the surplus Road District funds of \$500,000 and approve paying off the Road District's \$270,000 loan balance, to stop any further loan expenses from accruing.
 - H. Discussion and potential action to approve either automatic deduct payment for Assessor and supervisor's phone bills or to pay one month in advance for phone bills to avoid disconnect notices or late fees.
 - I. Discussion and potential action on line item transfer resolutions.
 - J. Establishment of agenda items for next meeting.
- 9. Reports**
 - A. Supervisor
 - B. Trustees
 - C. Clerk
 - D. Assessor
 - E. Road Commissioner
- 10. Executive Session to approve Minutes of the Executive Session of April 12, 2012.**
- 11. Discussion and potential action of items as discussed at Executive Session.**
- 12. Adjournment**

Dated and posted by Township Clerk Harriet Ford this 6th day of November, 2012.



GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

November 8, 2012

1. Call to Order

Supervisor Moore called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, LaPorta, Clerk Ford, Road District Commissioner Freund, Assessor Ottley.

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

Motion by Trustee LaPorta, seconded by Trustee Zirk, to strike Agenda items New Business : E. Discussion and potential action to approve to reduce expenses by discontinuing the practice of reimbursing miles to officials or employees and instead using Township vehicles for travel whenever possible; F. Discussion and potential action to revise budget to eliminate the deficit balance; G. Discussion and potential action pursuant to the orders of the electors at the 2010, 2011 and 2012 Annual Town Meetings, pay the Road District \$300,000 from the Town Fund checking account. Use the surplus Road District funds of \$500,000 and approve paying off the Road District's \$270,000 loan balance, to stop any further loan expenses from accruing; H. Discussion and potential action to approve either automatic deduct payment for Assessor and supervisor's phone bills or to pay one month in advance for phone bills to avoid disconnect notices or late fees; I. Discussion and potential action on line item transfer resolutions; and to move 9 Reports/D. Assessor as the first agenda item.
Roll Call

AYES: Trustees LaPorta, Zirk, Murphy, McMahon

NAYS: Supervisor Moore

ABSENT: None

MOTION PASSED.

9. Reports

D. Assessor Ottley

Assessor Ottley reported that even though the offices are officially closed on November 12 in observance of Veteran's Day, the Assessor's Offices will be open to accommodate residents regarding receipt of their real estate tax bills. Overtime expenses were related to launching the new website. He personally conducted the educational seminars. No staff was involved. The phone bills/phone service still an issue. (EXHIBIT I) The phone bill was paid, then the Supervisor requested a refund of payment. The supervisor had set up automatic payment in July, 2012. As a result of her request for a refund after bill payment had been made, there was a return check charge of \$25.00. (EXHIBIT II) AT&T will not provide information to the Assessor directly, since the supervisor is the name listed on the account. Assessor Ottley said there were errors in the bills: Ruperto Herrera should be Line Item 1756, not 1751; AT&T \$25.00 check return charge should be taken from Line Item #73. The Assessor requested a breakdown from the supervisor on the \$304.90 reimbursement. Due to all of the non-payment, etc he had already receive a notice of disconnection of services from AT&T.

Motion by Trustee LaPorta, seconded by Trustee Murphy, to pay the Assessor's phone bills through automatic payment.

Roll Call

AYES: Trustees LaPorta, Murphy, Supervisor Moore

NAYS: Trustees Zirk, McMahon

ABSENT: None

MOTION PASSED.

Supervisor Moore refused to sign the approved list of bills from the Assessor. (EXHIBIT III) Assessor Ottley left the meeting at 7:55 p.m.

5. Regular Business

A. Audit and Payment of Bills

Motion by Trustee LaPorta, seconded by Trustee Zirk, to review and pay the Road District Bills.

All present vote AYE. MOTION PASSED.

Discussion: Trustee LaPorta asked why there are continually errors on the AT&T bills. Trustee Murphy asked why the Nextell bills that were approved at the previous meeting were still not paid. Supervisor Moore stated that she is requesting detail and will not pay until she has received it. Road Commissioner Freund and each of the Trustees stated that the Board approves the bills, not the Supervisor. Discussion continued by the Trustees that the Road District is a separate governmental body and that detail of the phone charges and the Supervisor's approval are not required. She is one vote on the Board.

There was a discussion on mileage being paid directly from the Road District or through Reimbursement from the Town Fund.

Motion by Trustee Zirk, seconded by Supervisor Moore, to amend the motion to pay the Road District bills with the exception of Grafton Township Town Fund \$2448.00; J.A. Ketchmark \$535.00; Bank of New York Mellon \$270,000; Jack Freund \$249.75.

Roll Call

AYES: Trustees Zirk, Murphy, Supervisor Moore

NAYS: None

ABSTAIN: Trustees LaPorta, McMahon

MOTION PASSED.

Supervisor Moore refused to sign the approved list of bills from the Road District. (EXHIBIT IV)

Motion by Trustee Zirk, seconded by Trustee Murphy, to review the Town Fund bills.

All present voted AYE. MOTION PASSED.

Discussion: Trustee Zirk stated that Jack Freund health insurance is not \$310.60, but actually \$4348.40. Trustee Murphy asked why Starkey Lab is out of Senior Services. The supervisor said it zeros out so it does not matter what Line Item it is under. Trustee Murphy responded that it was to come out of Line Item 1573. There was further discussion on errors in financial reporting.

Motion by Trustee Zirk, seconded by Trustee Murphy, to pay the Town Fund bills, but to exclude Kujovich Consulting \$600.00; Grafton Road District \$300,000.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$32,223.43; Evans, Marshall & Pease, P.C. \$7545.00; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); Supervisor's MasterCard charges \$2,675.89; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; American Legion \$25.00; Postage \$110.00; Hilton Springfield \$320.32; J.A. Ketchmark \$785.00; Starkey Laboratories should be out of Line Item 1573 (not Senior Services) \$134.99; to specifically pay Jack Freund/Health Insurance in the amount of \$4348.40; and to pay Forensican \$6549.68.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon, LaPorta

NAYS: Supervisor Moore

ABSENT: None

MOTION PASSED.

B. Approval of Minutes

1. Minutes of October 11, 2012 Regular Township Board Meeting.

Motion by Trustee LaPorta, seconded by Trustee Murphy, to approve the Minutes of October 11, 2012 Regular Township Meeting.

Roll Call

AYES: Trustees LaPorta, McMahon, Zirk

NAYS: Supervisor Moore

ABTAIN: Trustee Murphy

MOTION PASSED.

6. Public Comment/ Board Members Response to Public Comment

Diane Eversen, Timothy Hoppa, Dennis Wagner, Donna McMahon

As part of the Board response, Trustee LaPorta referenced the letter from Ancel Glink to Karl Ottosen, dated November 8, 2012. (EXHIBIT V)

Following Public Comment:

Trustee Zirk stated that there are a number of serious financial errors as a result of the transfers made at previous meetings. 1) Transfer of \$1000. from Line Item 5790 to Line Item 5512: Supervisor's records show a balance of \$1000. /actually a balance of \$2000. 2) Transfer of \$1000. from Line Item 5790 to Line Item 5513: Supervisor's records shows a balance of \$1000. /actually a balance of \$1500. 3) Transfer of \$936.48 from Line Item 1533 to Line Item 1554: Supervisor's records show a balance of \$2000./ actually a balance of \$1436.48. 4) Transfer of \$1200.88 from Line Item 1533 to Line Item 1565: Supervisor's records show \$2000/ actually \$1800.88.

Supervisor Moore stated that when motions are made to transfer funds the remaining balance in an account should be part of the Motion. Trustees LaPorta, Murphy and Zirk stated that this was not the case, but that it is the supervisor's responsibility to keep accurate financial records and report transfers of funds in a correct manner.

Motion by Trustee Murphy to correct error of \$90 transfer out of Line Item 1851 to Line Item 1551/it should be transfer of \$90 out of Line Item 1652 into Line Item 1551.

Motion Failed due to no second.

7. Old Business

A. Discussion and potential action on presentation by auditor for the 2010-2011 audit and hiring an auditor for the 2011-2012 audit.

Motion by Trustee LaPorta, seconded Trustee Murphy, to table this item to the December Regular Township Board Meeting. All present voted AYE.

MOTION PASSED.

B. Discussion and potential action to reimburse Trustee Zirk for mileage for the 2011 TOI Training class and to reimbursement of \$19.42 FOIA charges as a response to her request for copies of all bills related to legal fees so that she could conduct work on the budget.

Discussion: Trustee Zirk reported that the mileage reimbursement and \$19.42 copying charges were approved at previous meetings on the bills to be paid and she still has not been reimbursed

Motion by Trustee Zirk, seconded by Trustee LaPorta, to pay Trustee Zirk the mileage reimbursement the TOI Training Meeting she attended and reimbursed for charges of \$19.42 relating to her request for copies of all past and pending legal bills so that she could work on the budget.

Roll Call

AYES: Trustees Zirk, LaPorta, McMahon, Murphy

NAYS: Supervisor Moore

ABSENT: None

MOTION PASSED.

8. New Business

A. Discussion and potential approval of Resolution 20121108-1, A RESOLUTION ESTABLISHING REGULAR MEETING DATES FOR 2013.

Motion by Trustee Murphy, seconded by Trustee Zirk, to approve of Resolution 20121108-1, A RESOLUTION ESTABLISHING REGULAR MEETING DATES FOR 2013.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon, Supervisor Moore

NAYS: None

ABSENT: None

MOTION PASSED.

B. Discussion and potential action to conduct a forensic audit and hire a forensic auditing firm.

Motion by Trustee LaPorta, seconded by Trustee Zirk, to discuss hiring a firm to conduct a forensic audit.

All present vote AYE. MOTION PASSED.

Discussion: Trustee LaPorta introduced Steven Lux of Baker Tilly and Mitchell Cohen of ESC Financial. Each company representative presented the process involved for their respective firms to conduct a forensic audit of Grafton Township. Trustee LaPorta led a discussion of why this pro-active action was necessary to protect the taxpayers and the Township. There was a general discussion regarding the continued errors in financial reporting. Trustee LaPorta stated that a representative of Ancel, Glink Law Firm was also in the audience.

Motion by Trustee LaPorta, seconded by Trustee Zirk, to hire Mitchell Cohen, ESC Financial Services, to conduct a forensic audit and to direct the Supervisor within 24 hours to prepare a check and to give such check to Mr. Cohen in the amount of \$10,000, the required retainer, so that the process may begin.

Roll Call

AYES: Trustees LaPorta, Zirk, Murphy, McMahon

NAYS: Supervisor Moore

ABSENT: None

MOTION PASSED.

C. Discussion and potential action on requesting Harris Bank to provide all pages of the monthly bank statements including the pages containing copies of cancelled checks.

Trustee LaPorta presented and read a letter to Sean Cratty, Branch Manager, BMO Harris Bank/Huntley requesting bank statements to include copies of cancelled checks on all of the Grafton Township accounts. (EXHIBIT VI)

Motion by Trustee LaPorta, seconded by Trustee Murphy, to send letter (EXHIBIT VI) to BMO Harris Bank Huntley requesting that Grafton Township bank account statements include copies of cancelled checks.

Roll Call

AYES: Trustees LaPorta, Murphy, McMahon, Zirk

NAYS: Supervisor Moore

ABSENT: None

MOTION PASSED.

D. Discussion and potential action regarding an accounting of Supervisor's use of funds allocated for postage.

Trustees again asked why so much use of postage. The Supervisor said that some of her postage expenses have been paid by an anonymous donor.

J. Establishment of agenda items for next meeting.

Levy

9. Reports

A. Supervisor

There will be a Special Meeting on Wednesday, November 28, 2012 at 7:30 p.m. at the Huntley Park District for the purpose of discussion and potential action of the 2010-2011 audit.

B. Trustees

No report.

C. Clerk

Clerk Ford reminded all elected officials about completing the OMA on-line test and that the certificate of completion should be filed with the Clerk. She announced that the office hours for filing for the Primary Election of February 26, 2012 were published in the November 7, 2012 Northwest Herald; available to the public at this meeting; posted on the website and at the Township Offices. She again requested a key to the Township Offices so that she would have access to her office. Supervisor Moore has denied this repeatedly and responded that "she would be there."

E. Road Commissioner

Commissioner Freund referenced his report. (EXHIBIT VII)

10. Executive Session to approve Minutes of the Executive Session of April 12, 2012.

Motion by Trustee Murphy, seconded by Trustee Zirk, to enter into closed session for the purpose of approving Minutes of the Executive Session of April 12, 2012.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, McMahon, Supervisor Moore

NAYS: None

ABSENT: None

MOTION PASSED.

The Regular Township Board Meeting was reconvened at 10:16 p.m.

Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, LaPorta, Clerk Ford,

11. Discussion and potential action of items as discussed at Executive Session.

Motion by Trustee Zirk, seconded by Trustee LaPorta, to approve and release the Executive Session Minutes of April 12, 2012.

Roll Call

AYES: Trustees Zirk, LaPorta, Murphy, McMahon, Supervisor Moore

NAYS: None

ABSENT: None

MOTION PASSED.

12. Adjournment

Motion made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.

Roll Call/Voice Vote/All present voted Aye. Motion Passed/Meeting adjourned at 10:18 p.m.

Submitted,



Harriet Ford
Grafton Township Clerk

GRAFTON TOWNSHIP Unpaid Bills Detail

				All Transactions		Previously Not Approved By:		
	Type	Due Date	Split	Aging	Open Balance	Supervisor	Trustees	
AT&T								
	Bill	11/11/2012	1752 · TELEPHONE		507.82			
	Bill	11/11/2012	-SPLIT-		141.42			
	Bill	11/11/2012	5552 · TELEPHONE		70.71			
Total AT&T					719.95			
BLUECROSS BLUESHIELD OF ILLINOIS								
	Bill	11/14/2012	-SPLIT-		10,947.23			
Total BLUECROSS BLUESHIELD OF ILLINOIS					10,947.23			
Brian Johnson								
	Bill	09/16/2012	1899 · OFFICE RENOVATION	51	130.00	√		
Total Brian Johnson					130.00			
BROWN & CO., LLP								
	Bill	06/30/2012	1763 · PAYROLL SERVICE	129	125.00	√		
	Bill	11/03/2012	1939 · MISCELLANEOUS	3	22.21	√		
Total BROWN & CO., LLP					147.21			
CARDUNAL OFFICE SUPPLY								
	Bill	11/11/2012	1851 · OFFICE SUPPLIES		200.81			
	Bill	11/11/2012	1652 · OPERATING SUPPLIES		274.72			
Total CARDUNAL OFFICE SUPPLY					475.53			
COM ED								
	Bill	11/09/2012	1571 · UTILITIES		327.82			
Total COM ED					327.82			
CONSERV FS								
	Bill	12/01/2012	1760 · TRAVEL EXPENSE		733.46			
Total CONSERV FS					733.46			

GRAFTON TOWNSHIP Unpaid Bills Detail

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	Type	Due Date	All Transactions Split	Aging	Open Balance	Supervisor	Trustees
Evans, Marshall & Pease, P.C.							
	Bill	02/17/2012	-SPLIT-	263	7,545.00		√
Total Evans, Marshall & Pease, P.C.					7,545.00		
Grafton Township General Assistance							
	Bill	05/10/2012	1574 · ANNUAL MEETING	180	462.04		√
Total Grafton Township General Assistance					462.04		
Grafton Township Road District							
	Bill	04/12/2012	1511 · MAINTENANCE SERVICE-BUILDING	208	300,000.00		√
	Bill	11/01/2012	1834 · IGA Rent	5	1,850.00		
Total Grafton Township Road District					301,850.00		
Hilton Springfield							
	Bill	10/18/2012	5556 · TRAINING	19	320.32		
Total Hilton Springfield					320.32		
Humana Dental Ins. Co.							
	Bill	11/11/2012	-SPLIT-		1,309.28		
Total Humana Dental Ins. Co.					1,309.28		
Huntley American Legion							
	Bill	11/09/2012	959 · BINGO/GAMES		50.00		
Total Huntley American Legion					50.00		
Ice Mountain Water							
	Bill	11/09/2012	1651 · OFFICE SUPPLIES		13.98		
	Bill	11/11/2012	1851 · OFFICE SUPPLIES		36.80		
Total Ice Mountain Water					50.78		
Interact Business Products, LLC							
	Bill	11/11/2012	1512 · MAINTENANCE SERVICE - EQUIPMENT		290.72		

GRAFTON TOWNSHIP Unpaid Bills Detail

	Type	Due Date	All Transactions Split	Aging	Open Balance	Supervisor	Trustees
Total Interact Business Products, LLC					290.72		
J.A. Ketchmark, LTD.							
	Bill	10/07/2012	1531 · ACCOUNTING SERVICES	30	785.00		✓
Total J.A. Ketchmark, LTD.					785.00		
JACK FREUND							
	Bill	11/11/2012	1451 · HEALTH INSURANCE		310.60		
Total JACK FREUND					310.60		
Kujovich Consulting							
	Bill	02/11/2012	1573 · OTHER PROFESSIONAL SERVICES	269	200.00		✓
	Bill	04/16/2012	1573 · OTHER PROFESSIONAL SERVICES	204	400.00		✓
Total Kujovich Consulting					600.00		
MasterCard Supervisor							
	Bill	04/13/2012	1563 · TRAINING	207	20.00		✓
	Bill	04/14/2012	1551 · POSTAGE	206	708.43		✓
	Bill	04/19/2012	1651 · OFFICE SUPPLIES	201	16.00		✓
	Bill	04/19/2012	1512 · MAINTENANCE SERVICE - EQUIPMENT	201	34.47		✓
	Bill	04/22/2012	1512 · MAINTENANCE SERVICE - EQUIPMENT	198	78.05		✓
	Bill	05/07/2012	1511 · MAINTENANCE SERVICE-BUILDING	183	659.00		✓
	Bill	05/14/2012	1562 · TRAVEL EXPENSES	176	78.40		✓
	Bill	05/17/2012	1562 · TRAVEL EXPENSES	173	132.85		✓
	Bill	05/27/2012	-SPLIT-	163	298.15		✓
	Bill	06/01/2012	1552 · TELEPHONE	158	208.84		✓
	Bill	06/02/2012	1551 · POSTAGE	157	52.62		✓
	Bill	06/11/2012	1551 · POSTAGE	148	45.00		✓
	Bill	06/15/2012	1905 · MISCELLANEOUS EXPENSE	144	30.29		✓
	Bill	07/15/2012	-SPLIT-	114	207.49		✓
	Bill	09/16/2012	-SPLIT-	51	65.03		✓
	Bill	09/17/2012	1573 · OTHER PROFESSIONAL SERVICES	50	10.06		✓
	Bill	11/11/2012	1573 · OTHER PROFESSIONAL SERVICES		31.21		✓

GRAFTON TOWNSHIP Unpaid Bills Detail

	Type	Due Date	All Transactions Split	Aging	Open Balance	Supervisor	Trustees
Total MasterCard Supervisor					2,675.89		
NICOR GAS							
	Bill	11/09/2012	1571 · UTILITIES		10.73		
Total NICOR GAS					10.73		
Ottosen Britz Kelly Cooper Gilbert&DiNiif							
	Bill	03/08/2012	1533 · LEGAL SERVICE	243	5,206.00		✓
	Bill	04/09/2012	1533 · LEGAL SERVICE	211	3,489.59		✓
	Bill	04/10/2012	1533 · LEGAL SERVICE	210	4,912.00		✓
	Bill	06/15/2012	1533 · LEGAL SERVICE	144	8,265.00		✓
	Bill	07/10/2012	1533 · LEGAL SERVICE	119	3,906.88		✓
	Bill	09/16/2012	1533 · LEGAL SERVICE	51	3,056.96		✓
	Bill	09/17/2012	1533 · LEGAL SERVICE	50	2,432.00		✓
	Bill	11/11/2012	1533 · LEGAL SERVICE		955.00		✓
Total Ottosen Britz Kelly Cooper Gilbert&DiNiif					32,223.43		
Printing & then some							
	Bill	03/19/2012	1554 · PRINTING	232	147.80		✓
	Bill	04/01/2012	1554 · PRINTING	219	147.80		✓
Total Printing & then some					295.60		
Richard Alexander							
	Bill	11/11/2012	1760 · TRAVEL EXPENSE		17.07		
Total Richard Alexander					17.07		
Richard Kaszniak							
	Bill	11/11/2012	1851 · OFFICE SUPPLIES		12.30		
Total Richard Kaszniak					12.30		
Ruperto Herrera							
	Bill	11/11/2012	1751 MAINTENANCE SERVICE		2,000.00		
Total Ruperto Herrera					2,000.00		

GRAFTON TOWNSHIP Unpaid Bills Detail

	Type	Due Date	All Transactions Split	Aging	Open Balance	Supervisor	Trustees
Starkey Laboratories, Inc.							
	Bill	11/09/2012	959 · BINGO/GAMES		134.99		
Total Starkey Laboratories, Inc.					134.99		
U.S. POST OFFICE							
	Bill	11/09/2012	1551 · POSTAGE		90.00		
	Bill	11/10/2012	5551 · POSTAGE		20.00		
Total U.S. POST OFFICE					110.00		
Verizion Wireless							
	Bill	11/11/2012	-SPLIT-		60.30		
Total Verizion Wireless					60.30		
WILLIAM OTTLEY							
	Bill	11/11/2012	-SPLIT-		304.90		
Total WILLIAM OTTLEY					304.90		
Wright Express FSC							
	Bill	11/11/2012	930 · BUS FUEL		741.32		
Total Wright Express FSC					741.32		
ZIEGLER'S ACE HARDWARE							
	Bill	11/11/2012	1511 · MAINTENANCE SERVICE-BUILDING		16.97		
Total ZIEGLER'S ACE HARDWARE					16.97		
TOTAL					365,658.44		

Grafton Township R & B Unpaid Bills Detail

All Transactions				Not Previously Approved:			
Road District Bills							
	Type	Due Date	Split	Aging	Amount	Supervisor	Trustees
AT&T							
	Bill	11/26/2012	6552 · TELEPHONE		131.26		
Total AT&T					131.26		
BLUECROSS BLUESHIELD OF ILLINOIS							
	Bill	11/26/2012	9451 · Health / Life Insurance		1,540.84		
Total BLUECROSS BLUESHIELD OF ILLINOIS					1,540.84		
BOTTS WELDING & TRUCK SERVICE							
	Bill	12/01/2012	6112 · MAINTENANCE SUPPLY - EQUIPMENT		15.00		
Total BOTTS WELDING & TRUCK SERVICE					15.00		
COM ED							
	Bill	12/01/2012	6371 · UTILITIES		120.98		
Total COM ED					120.98		
COM ED STREET LIGHTS							
	Bill	12/31/2012	9519 · Street Lights		261.05		
Total COM ED STREET LIGHTS					261.05		
CONSERV FS INC							
	Bill	12/01/2012	9655 · AUTO FUEL & OIL		2,691.97		
Total CONSERV FS INC					2,691.97		
CURRAN CONTRACTING CO							
	Bill	11/01/2012	9614 · MAINTENANCE SUPPLIES - ROADS	5	25.80		
Total CURRAN CONTRACTING CO					25.80		
Grafton Township Town Fund							
	Bill	06/26/2011	-SPLIT-	499	448.80		
	Bill	03/07/2012	6531 · ACCOUNTING SERVICE	244	2,000.00		

Grafton Township R & B Unpaid Bills Detail

	Type	Due Date	All Transactions	Split	Aging	Amount	Supervisor	Trustees
	Bill	12/01/2012	6562 · TRAVEL & MEETING EXPENSE			249.75		
Total Grafton Township Town Fund						2,698.55		
GRAINGER								
	Bill	12/01/2012	6123 · SMALL TOOLS			58.59		
Total GRAINGER						58.59		
HINCKLEY SPRINGS WATER CO								
	Bill	11/01/2012	6122 · OPERATING SUPPLIES		5	19.36		
Total HINCKLEY SPRINGS WATER CO						19.36		
Humana Dental								
	Bill	11/19/2012	9451 · Health / Life Insurance			216.60		
Total Humana Dental						216.60		
INTERSTATE BATTERY SYSTEMS								
	Bill	11/11/2012	6112 · MAINTENANCE SUPPLY - EQUIPMENT			200.90		
Total INTERSTATE BATTERY SYSTEMS						200.90		
J.A. Ketchmark, LTD								
	Bill	10/19/2012	-SPLIT-		18	535.00		
Total J.A. Ketchmark, LTD						535.00		
JACK FREUND								
	Bill	08/21/2012	6562 · TRAVEL & MEETING EXPENSE		77	249.75	V	
Total JACK FREUND						249.75		
MDC ENVIRONMENTAL SERVICES (MARENGO)								
	Bill	11/20/2012	6373 · GARBAGE DISPOSAL			149.88		
Total MDC ENVIRONMENTAL SERVICES (MARENGO)						149.88		
NEXTEL COMMUNICATIONS								
	Bill	11/11/2012	6552 · TELEPHONE			136.11	V	

Grafton Township R & B Unpaid Bills Detail

	Type	Due Date	All Transactions Split	Aging	Amount	Supervisor	Trustees
	Bill	12/16/2012	6552 · TELEPHONE		220.48		
Total NEXTEL COMMUNICATIONS					356.59		
NICOR GAS							
	Bill	12/16/2012	6371 · UTILITIES		38.80		
Total NICOR GAS					38.80		
THE BANK OF NEW YORK MELLON							
	Bill	04/12/2012	6840 · DEBT SERVICE	208	270,000.00		√
Total THE BANK OF NEW YORK MELLON					270,000.00		
TOWNSHIP HWY COMM OF IL- BLUE MOUND							
	Bill	08/08/2012	6562 · TRAVEL & MEETING EXPENSE	90	40.00	√	
Total TOWNSHIP HWY COMM OF IL- BLUE MOUND					40.00		
TOWNSHIP OFFICIALS OF ILLINOIS							
	Bill	11/11/2012	9929 · MISCELLANEOUS		255.00		
Total TOWNSHIP OFFICIALS OF ILLINOIS					255.00		
Trotter & Associates, Inc.							
	Bill	11/11/2012	9532 · ENGINEERING SERVICE		825.00		
Total Trotter & Associates, Inc.					825.00		
ZANCK, COEN & WRIGHT & SALADIN, P.C.							
	Bill	12/01/2012	6533 · LEGAL SERVICE		3,130.85		
Total ZANCK, COEN & WRIGHT & SALADIN, P.C.					3,130.85		
ZIEGLER'S ACE HARDWARE							
	Bill	12/01/2012	-SPLIT-		40.04		
Total ZIEGLER'S ACE HARDWARE					40.04		
TOTAL					283,601.81		

11/06/12

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
CORPORATE FUND REVENUE				
1000 · PROPERTY TAXES	1,007,153.09	1,023,136.00	-15,982.91	98.4%
1010 · REPLACEMENT TAXES	17,464.37	2,400.00	15,064.37	727.7%
1020 · INTEREST INCOME	0.00	500.00	-500.00	0.0%
1040 · IGA ROAD COM SALARY	17,072.54	17,676.00	-603.46	96.6%
1041 · IGA TRANSPORTATION	10,000.00	10,000.00	0.00	100.0%
1045 · GRANT INCOME	0.00	10.00	-10.00	0.0%
1050 · TRANSPORTATION INCOME	2,476.00	4,700.00	-2,224.00	52.7%
1051 · MUNICIPAL TRANSPORTATION INCOME	0.00	100.00	-100.00	0.0%
1055 · MISCELLANEOUS INCOME	36.22	2,800.00	-2,763.78	1.3%
1060 · SALE OF CAPITAL ASSETS	0.00	100,000.00	-100,000.00	0.0%
Total CORPORATE FUND REVENUE	1,054,202.22	1,161,322.00	-107,119.78	90.8%
CORPORATE INSURANCE FUND REV				
2000 · PROPERTY TAXES	16,559.72	16,823.00	-263.28	98.4%
2020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	40.00	-40.00	0.0%
Total CORPORATE INSURANCE FUND REV	16,559.72	16,883.00	-323.28	98.1%
GENERAL ASSISTANCE FUND REVENUE				
5000 · PROPERTY TAXES	19,484.82	19,794.00	-309.18	98.4%
5020 · INTEREST INCOME	235.37	160.00	75.37	147.1%
5050 · MISCELLANEOUS INCOME	1,086.81	100.00	986.81	1,086.8%
Total GENERAL ASSISTANCE FUND REVENUE	20,807.00	20,054.00	753.00	103.8%
Total Income	1,091,568.94	1,198,259.00	-106,690.06	91.1%
Expense				
GENERAL ASSISTANCE FUND				
ADMINISTRATION				
CAPITAL OUTLAY				
5831 · EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
Total CAPITAL OUTLAY	0.00	1,000.00	-1,000.00	0.0%
CONTRACTUAL SERVICES				
5511 · MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	-1,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	1,358.65	1,000.00	358.65	135.9%
5513 · FUEL	732.76	1,000.00	-267.24	73.3%
5533 · LEGAL FEES	0.00	2,000.00	-2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	2,000.00	-2,000.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	468.00	900.00	-432.00	52.0%
5551 · POSTAGE	30.00	100.00	-70.00	30.0%
5552 · TELEPHONE	512.06	1,000.00	-487.94	51.2%
5553 · PUBLISHING	219.00	250.00	-31.00	87.6%
5554 · PRINTING	0.00	300.00	-300.00	0.0%

11/06/12

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
5555 · TRAVEL EXPENSE	27.99	200.00	-172.01	14.0%
5556 · TRAINING	349.76	900.00	-550.24	38.9%
5571 · UTILITIES	0.00	500.00	-500.00	0.0%
Total CONTRACTUAL SERVICES	3,698.22	11,150.00	-7,451.78	33.2%
OPERATING EXPENSES				
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	-500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	-500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	-1,000.00	0.0%
PERSONNEL				
5421 · SALARIES	3,107.25	10,000.00	-6,892.75	31.1%
5451 · HEALTH INSURANCE	0.00	1,000.00	-1,000.00	0.0%
5453 · UNEMPLOYMENT INSURANCE	0.00	600.00	-600.00	0.0%
Total PERSONNEL	3,107.25	11,600.00	-8,492.75	26.8%
Total ADMINISTRATION	6,805.47	24,750.00	-17,944.53	27.5%
HOME RELIEF				
COMMODITIES				
5781 · FOOD	0.00	1,000.00	-1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	2,000.00	-2,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	2,000.00	-2,000.00	0.0%
5784 · FLAT GRANT	155.36	4,500.00	-4,344.64	3.5%
5785 · DRUGS	0.00	2,000.00	-2,000.00	0.0%
5786 · FUEL	0.00	2,000.00	-2,000.00	0.0%
5790 · Catastrophic Deduction	0.00	48,000.00	-48,000.00	0.0%
Total COMMODITIES	155.36	61,500.00	-61,344.64	0.3%
CONTRACTUAL SERVICES				
5805 · TRANSPORTATION ASSISTANCE	0.00	3,500.00	-3,500.00	0.0%
5810 · PHYSICIAN SERVICE	0.00	12,000.00	-12,000.00	0.0%
5882 · HOSPITAL SERVICE	0.00	7,000.00	-7,000.00	0.0%
5884 · DENTAL SERVICE	0.00	3,000.00	-3,000.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	5,000.00	-2,640.00	47.2%
5886 · FUNERAL & BURIAL SERVICE	0.00	10,000.00	-10,000.00	0.0%
5887 · SHELTER	4,005.00	13,680.00	-9,675.00	29.3%
5888 · UTILITY PAYMENTS	5,634.49	33,700.00	-28,065.51	16.7%
5889 · AMBULANCE	0.00	5,000.00	-5,000.00	0.0%
5890 · EYE CARE	0.00	2,000.00	-2,000.00	0.0%
Total CONTRACTUAL SERVICES	11,999.49	94,880.00	-82,880.51	12.6%
Total HOME RELIEF	12,154.85	156,380.00	-144,225.15	7.8%
Total GENERAL ASSISTANCE FUND	18,960.32	181,130.00	-162,169.68	10.5%

11/06/12

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
TOWN FUND EXPENDITURES				
ADMINISTRATION				
CAPITAL OUTLAY				
1829 · CAPITAL ASSET OUTLAY	0.00	300,000.00	-300,000.00	0.0%
1832 · DEBT SERVICE				
1833 · FACILITY RENOVATIONS/ADDITIONS	0.00	22,200.00	-22,200.00	0.0%
1832 · DEBT SERVICE - Other	28,150.00	57,550.00	-29,400.00	48.9%
Total 1832 · DEBT SERVICE	28,150.00	79,750.00	-51,600.00	35.3%
1834 · IGA Rent	9,250.00			
Total CAPITAL OUTLAY	37,400.00	379,750.00	-342,350.00	9.8%
COMMODITIES				
1651 · OFFICE SUPPLIES	2,089.41	2,500.00	-410.59	83.6%
1652 · OPERATING SUPPLIES	1,395.30	2,500.00	-1,104.70	55.8%
Total COMMODITIES	3,484.71	5,000.00	-1,515.29	69.7%
CONTRACTUAL SERVICES				
1511 · MAINTENANCE SERVICE-BUILDING	1,640.28	2,000.00	-359.72	82.0%
1512 · MAINTENANCE SERVICE - EQUIPMENT	1,428.66	4,000.00	-2,571.34	35.7%
1531 · ACCOUNTING SERVICES	5,579.00	36,000.00	-30,421.00	15.5%
1533 · LEGAL SERVICE	59,693.63	197,862.60	-138,168.97	30.2%
1551 · POSTAGE	1,229.35	490.00	739.35	250.9%
1552 · TELEPHONE	512.04	1,000.00	-487.96	51.2%
1553 · PUBLISHING	613.70	500.00	113.70	122.7%
1554 · PRINTING	563.52	2,000.00	-1,436.48	28.2%
1561 · DUES	1,369.49	2,200.00	-830.51	62.2%
1562 · TRAVEL EXPENSES	238.62	300.00	-61.38	79.5%
1563 · TRAINING	10.95	500.00	-489.05	2.2%
1565 · CLERK	1,137.30	2,000.00	-862.70	56.9%
1571 · UTILITIES	2,540.70	5,500.00	-2,959.30	46.2%
1572 · FUEL	0.00	400.00	-400.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	21,779.04	28,000.00	-6,220.96	77.8%
1574 · ANNUAL MEETING	2,000.00	1,200.00	800.00	166.7%
1575 · ROOM RENTAL	225.00	600.00	-375.00	37.5%
Total CONTRACTUAL SERVICES	100,561.28	284,552.60	-183,991.32	35.3%
OTHER EXPENDITURES				
1905 · MISCELLANEOUS EXPENSE	74.90	100.00	-25.10	74.9%
Total OTHER EXPENDITURES	74.90	100.00	-25.10	74.9%
PERSONNEL				
1420 · OFFICE Staff Hourly	33,654.10	35,000.00	-1,345.90	96.2%
1421 · ELECTED OFFICIALS SALARIES	136,917.19	223,536.00	-86,618.81	61.3%
1451 · HEALTH INSURANCE	48,657.79	75,000.00	-26,342.21	64.9%
Total PERSONNEL	219,229.08	333,536.00	-114,306.92	65.7%

11/06/12

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
SENIOR SERVICES				
900 · BUS SALARIES	18,203.40	38,000.00	-19,796.60	47.9%
930 · BUS FUEL	4,175.29	8,000.00	-3,824.71	52.2%
940 · BUS MAINTENANCE	1,931.75	8,000.00	-6,068.25	24.1%
950 · BUS OFFICE SUPPLIES	0.00	200.00	-200.00	0.0%
959 · BINGO/GAMES	231.55	2,000.00	-1,768.45	11.6%
960 · BUS TELEPHONE	679.56	1,100.00	-420.44	61.8%
967 · PRINTING	2,132.21	250.00	1,882.21	852.9%
968 · POSTAGE	923.17	200.00	723.17	461.6%
970 · BUS MISCELLANEOUS	0.00	100.00	-100.00	0.0%
Total SENIOR SERVICES	28,276.93	57,850.00	-29,573.07	48.9%
Total ADMINISTRATION	389,026.90	1,060,788.60	-671,761.70	36.7%
ASSESSOR				
CAPITAL OUTLAY				
1854 · EQUIPMENT	1,420.72	8,000.00	-6,579.28	17.8%
1899 · OFFICE RENOVATION	0.00	15,000.00	-15,000.00	0.0%
Total CAPITAL OUTLAY	1,420.72	23,000.00	-21,579.28	6.2%
COMMODITIES				
1851 · OFFICE SUPPLIES	2,318.70	6,909.96	-4,591.26	33.6%
Total COMMODITIES	2,318.70	6,909.96	-4,591.26	33.6%
CONTRACTUAL SERVICES				
1751 · MAINTENANCE SERVICE	5,085.16	7,000.00	-1,914.84	72.6%
1752 · TELEPHONE	1,931.35	4,000.00	-2,068.65	48.3%
1753 · LEGAL FEES	9,434.64	20,000.00	-10,565.36	47.2%
1754 · OUTSIDE APPRAISER	0.00	7,000.00	-7,000.00	0.0%
1755 · POSTAGE	109.50	450.00	-340.50	24.3%
1756 · SOFTWARE	7,775.48	20,000.00	-12,224.52	38.9%
1757 · PUBLISHING	51.60	200.00	-148.40	25.8%
1758 · PRINTING	70.00	300.00	-230.00	23.3%
1759 · DUES	0.00	150.00	-150.00	0.0%
1760 · TRAVEL EXPENSE	3,067.37	8,000.00	-4,932.63	38.3%
1761 · TRAINING	3,501.60	3,600.00	-98.40	97.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	235.00	2,800.00	-2,565.00	8.4%
1763 · PAYROLL SERVICE	0.00	5,000.00	-5,000.00	0.0%
Total CONTRACTUAL SERVICES	31,261.70	78,500.00	-47,238.30	39.8%
OTHER EXPENDITURES				
1939 · MISCELLANEOUS	76.00	1,000.00	-924.00	7.6%
1940 · UNIFORMS	0.00	500.00	-500.00	0.0%
Total OTHER EXPENDITURES	76.00	1,500.00	-1,424.00	5.1%

11/06/12

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
PERSONNEL				
1240 · SALARIES	180,207.60	330,000.00	-149,792.40	54.6%
1241 · IMRF	18,023.41	33,000.00	-14,976.59	54.6%
1242 · FICA/MEDICARE/TAXES	0.00	26,000.00	-26,000.00	0.0%
1243 · HEALTH INSURANCE	33,934.11	65,000.00	-31,065.89	52.2%
Total PERSONNEL	232,165.12	454,000.00	-221,834.88	51.1%
Total ASSESSOR	267,242.24	563,909.96	-296,667.72	47.4%
Total TOWN FUND EXPENDITURES	656,269.14	1,624,698.56	-968,429.42	40.4%
TOWN IMRF FUND EXPENDITURES				
3262 · RETIREMENT CONTRIBUTION	16,498.39	23,500.00	-7,001.61	70.2%
Total TOWN IMRF FUND EXPENDITURES	16,498.39	23,500.00	-7,001.61	70.2%
TOWN INSURANCE FUND EXPENDITURE				
CONTRACTED SERVICES				
2593 · RISK MANAGEMENT CONTRIBUTION	14,225.00	16,000.00	-1,775.00	88.9%
Total CONTRACTED SERVICES	14,225.00	16,000.00	-1,775.00	88.9%
PERSONNEL				
2453 · UNEMPLOYMENT INSURANCE	4,766.70	12,000.00	-7,233.30	39.7%
Total PERSONNEL	4,766.70	12,000.00	-7,233.30	39.7%
Total TOWN INSURANCE FUND EXPENDITURE	18,991.70	28,000.00	-9,008.30	67.8%
TOWN SOCIAL SECURITY EXPENDITURE				
3761 · SOCIAL SECURITY CONTRIBUTION	21,663.64	20,000.00	1,663.64	108.3%
3762 · MEDICARE CONTRIBUTION	5,288.87	4,700.00	588.87	112.5%
Total TOWN SOCIAL SECURITY EXPENDITURE	26,952.51	24,700.00	2,252.51	109.1%
Total Expense	737,672.06	1,882,028.56	-1,144,356.50	39.2%
Net Ordinary Income	353,896.88	-683,769.56	1,037,666.44	-51.8%
Net Income	353,896.88	-683,769.56	1,037,666.44	-51.8%

12:19 PM

11/05/12

GRAFTON TOWNSHIP
Reconciliation Summary
101 - CHECKING ACCOUNT - HARRIS, Period Ending 10/31/2012

	Oct 31, 12
Beginning Balance	757,986.52
Cleared Transactions	
Checks and Payments - 40 items	-145,322.16
Deposits and Credits - 33 items	22,366.31
Total Cleared Transactions	-122,955.85
Cleared Balance	<u>635,030.67</u>
Uncleared Transactions	
Checks and Payments - 8 items	-3,754.20
Total Uncleared Transactions	-3,754.20
Register Balance as of 10/31/2012	<u>631,276.47</u>
New Transactions	
Checks and Payments - 8 items	-10,991.47
Total New Transactions	-10,991.47
Ending Balance	<u><u>620,285.00</u></u>

12:25 PM

11/05/12

GRAFTON TOWNSHIP
Reconciliation Summary
151 - CHECKING-General Assistance, Period Ending 10/31/2012

	Oct 31, 12
Beginning Balance	1,129.34
Cleared Transactions	
Checks and Payments - 12 items	-2,203.58
Deposits and Credits - 2 items	5,000.19
Total Cleared Transactions	2,796.61
Cleared Balance	<u>3,925.95</u>
Uncleared Transactions	
Checks and Payments - 1 item	-20.97
Total Uncleared Transactions	-20.97
Register Balance as of 10/31/2012	<u>3,904.98</u>
Ending Balance	<u><u>3,904.98</u></u>

12:28 PM

11/05/12

GRAFTON TOWNSHIP
Reconciliation Summary
150 - Money Market/ Loan Proceeds, Period Ending 10/31/2012

	<u>Oct 31, 12</u>
Beginning Balance	166,452.90
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 3 items	320.60
Total Cleared Transactions	<u>-4,679.40</u>
Cleared Balance	<u>161,773.50</u>
Register Balance as of 10/31/2012	161,773.50
Ending Balance	161,773.50

12:34 PM

11/05/12

GRAFTON TOWNSHIP
Reconciliation Summary
152 - Township of Grafton Food Pantry, Period Ending 10/31/2012

	<u>Oct 31, 12</u>
Beginning Balance	243.84
Cleared Transactions	
Deposits and Credits - 6 items	1,260.00
Total Cleared Transactions	<u>1,260.00</u>
Cleared Balance	<u>1,503.84</u>
Register Balance as of 10/31/2012	1,503.84
Ending Balance	1,503.84

12:52 PM

11/06/12

Cash Basis

Grafton Township R & B Profit & Loss Budget vs. Actual April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
PERMANENT HARD ROAD FD REVENUES				
9000 · PROPERTY TAXES	460,940.74	468,254.00	-7,313.26	98.4%
9020 · INTEREST INCOME	0.00	250.00	-250.00	0.0%
9040 · Intergovernmental Agreement	19,400.00			
9050 · MISCELLANEOUS INCOME	575.00	1,200.00	-625.00	47.9%
9060 · Permits & Bonds	1,250.00	2,000.00	-750.00	62.5%
9080 · GRANT INCOME	50,000.00	100.00	49,900.00	50,000.0%
Total PERMANENT HARD ROAD FD REVENUES	532,165.74	471,804.00	60,361.74	112.8%
ROAD & BRIDGE FUND REVENUES				
6000 · PROPERTY TAXES - ROAD & BRIDGE	124,242.00	242,863.00	-118,621.00	51.2%
6002 · MUNICIPAL SHARE	0.00	-116,651.00	116,651.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	29,699.84	41,000.00	-11,300.16	72.4%
6020 · INTEREST INCOME	233.72	400.00	-166.28	58.4%
6030 · RENTAL INCOME	37,400.00	48,000.00	-10,600.00	77.9%
6040 · INTERGOVERNMENT AGREEMENT	28.50	324,100.00	-324,071.50	0.0%
6050 · MISCELLANEOUS INCOME	224.10	150.00	74.10	149.4%
6060 · COURT FINES & PERMITS	2,168.38	2,000.00	168.38	108.4%
Total ROAD & BRIDGE FUND REVENUES	193,996.54	541,862.00	-347,865.46	35.8%
ROAD & BRIDGE IMRF FUND REVENUE				
8000 · PROPERTY TAXES	14,827.96	15,063.00	-235.04	98.4%
8020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	14,827.96	15,083.00	-255.04	98.3%
ROAD & BRIDGE INSURANCE REVENUE				
7000 · PROPERTY TAXES	20,896.42	21,227.00	-330.58	98.4%
7020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	2,700.00	-2,700.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	20,896.42	23,947.00	-3,050.58	87.3%
Total Income	761,886.66	1,052,696.00	-290,809.34	72.4%
Expense				
PERMANENT HARD ROAD EXPENDITURE				
COMMODITIES				
9614 · MAINTENANCE SUPPLIES - ROADS	3,232.55	42,000.00	-38,767.45	7.7%
9652 · OPERATING SUPPLIES	429.85	10,000.00	-9,570.15	4.3%
9655 · AUTO FUEL & OIL	4,815.59	45,000.00	-40,184.41	10.7%
9656 · SALT, CALCIUM, ICE CONTROL	1,514.03	100,000.00	-98,485.97	1.5%
Total COMMODITIES	9,992.02	197,000.00	-187,007.98	5.1%
CONTRACT SERVICES				
9514 · MAINTENANCE SERVICE ROAD	166,188.25	240,000.00	-73,811.75	69.2%
9518 · ROAD STRIPPING	0.00	20,000.00	-20,000.00	0.0%
9519 · Street Lights	1,846.95	6,000.00	-4,153.05	30.8%
9520 · ROAD SIGNS & MATERIALS	90.00	25,000.00	-24,910.00	0.4%
9532 · ENGINEERING SERVICE	10,941.40	30,000.00	-19,058.60	36.5%
9594 · RENTALS	0.00	15,000.00	-15,000.00	0.0%
Total CONTRACT SERVICES	179,066.60	336,000.00	-156,933.40	53.3%
OTHER EXPENDITURES				
9929 · MISCELLANEOUS	775.00	10,000.00	-9,225.00	7.8%
Total OTHER EXPENDITURES	775.00	10,000.00	-9,225.00	7.8%
PERSONNEL				
9421 · SALARIES	86,750.61	195,000.00	-108,249.39	44.5%
9451 · Health / Life Insurance	11,988.22	30,000.00	-18,011.78	40.0%
9461 · Social Security Contribution	6,102.19	14,000.00	-7,897.81	43.6%
9462 · Medicare Contribution	1,384.09	3,750.00	-2,365.91	36.9%
9472 · Uniforms	184.00	1,500.00	-1,316.00	12.3%
Total PERSONNEL	106,409.11	244,250.00	-137,840.89	43.6%
Total PERMANENT HARD ROAD EXPENDITURE	296,242.73	787,250.00	-491,007.27	37.6%
ROAD & BRIDGE-IMRF-EXPENDITURE				
PERSONNEL				
8463 · RETIREMENT CONTRIBUTION	9,517.57	37,000.00	-27,482.43	25.7%
Total PERSONNEL	9,517.57	37,000.00	-27,482.43	25.7%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	9,517.57	37,000.00	-27,482.43	25.7%
ROAD & BRIDGE-INS-EXPENDITURE				
CONTRACT SERVICE				
7593 · RISK MANAGEMENT CONTRIBUTION	20,469.00	33,000.00	-12,531.00	62.0%
Total CONTRACT SERVICE	20,469.00	33,000.00	-12,531.00	62.0%
PERSONNEL				
7453 · UNEMPLOYMENT INSURANCE	147.78	6,000.00	-5,852.22	2.5%
Total PERSONNEL	147.78	6,000.00	-5,852.22	2.5%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,616.78	39,000.00	-18,383.22	52.9%

12:52 PM

11/06/12

Cash Basis

Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
ROAD & BRIDGE FUND EXPENDITURES				
ADMINISTRATION				
CAPITAL OUTLAY				
6831 - EQUIPMENT	75.00	4,000.00	-3,925.00	1.9%
Total CAPITAL OUTLAY	75.00	4,000.00	-3,925.00	1.9%
COMMODITIES				
6651 - OFFICE SUPPLIES	91.12	600.00	-508.88	15.2%
Total COMMODITIES	91.12	600.00	-508.88	15.2%
CONTRACTED SERVICES				
6512 - MAINTENANCE EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
6531 - ACCOUNTING SERVICE	2,000.00	25,000.00	-23,000.00	8.0%
6533 - LEGAL SERVICE	17,347.30	60,000.00	-42,652.70	28.9%
6551 - POSTAGE	91.70	200.00	-108.30	45.9%
6552 - TELEPHONE	1,865.38	4,500.00	-2,634.62	41.5%
6553 - PUBLISHING	203.30	1,500.00	-1,296.70	13.6%
6554 - PRINTING	0.00	200.00	-200.00	0.0%
6561 - DUES AND SUBSCRIPTIONS	50.00	300.00	-250.00	16.7%
6562 - TRAVEL & MEETING EXPENSE	1,565.50	5,000.00	-3,434.50	31.3%
6563 - EDUCATION & TRAINING	0.00	500.00	-500.00	0.0%
Total CONTRACTED SERVICES	23,123.18	98,200.00	-75,076.82	23.5%
OTHER EXPENDITURES				
6914 - MUNICIPAL REPLACEMENT	0.00	7,800.00	-7,800.00	0.0%
6929 - MISCELLANEOUS	129.39	8,000.00	-7,870.61	1.6%
Total OTHER EXPENDITURES	129.39	15,800.00	-15,670.61	0.8%
PERSONNEL				
6421 - SALARIES	3,550.00	7,000.00	-3,450.00	50.7%
Total PERSONNEL	3,550.00	7,000.00	-3,450.00	50.7%
Total ADMINISTRATION	26,968.69	125,600.00	-98,631.31	21.5%
MAINTENANCE				
CAPITAL OUTLAY				
6820 - CAPITAL ASSET OUTLAY	3,000.00	122,500.00	-119,500.00	2.4%
6833 - OTHER IMPROVEMENTS	0.00	25,000.00	-25,000.00	0.0%
6840 - DEBT SERVICE	6,828.00	283,500.00	-276,672.00	2.4%
Total CAPITAL OUTLAY	9,828.00	431,000.00	-421,172.00	2.3%
COMMODITIES				
6111 - MAINTENANCE SUPPLY - BUILDING	28.50	10,000.00	-9,971.50	0.3%
6112 - MAINTENANCE SUPPLY - EQUIPMENT	3,395.98	10,000.00	-6,604.02	34.0%
6113 - MAINTENANCE SUPPLY - VEHICLES	1,267.76	10,000.00	-8,732.24	12.7%
6114 - MAINTENANCE SUPPLY - ROAD	0.00	100.00	-100.00	0.0%
6116 - MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6118 - MAINTENANCE SUPPLY - BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6122 - OPERATING SUPPLIES	442.53	2,500.00	-2,057.47	17.7%
6123 - SMALL TOOLS	56.56	6,000.00	-5,943.44	0.9%
Total COMMODITIES	5,191.33	39,700.00	-34,508.67	13.1%
CONTRACT SERVICES				
6311 - MAINTENANCE SERVICE - BUILDING	43.50	10,000.00	-9,956.50	0.4%
6312 - MAINTENANCE SERVICE - EQUIPMENT	1,042.43	10,000.00	-8,957.57	10.4%
6313 - MAINTENANCE SERVICE - VEHICLES	110.00	8,500.00	-8,390.00	1.3%
6314 - MAINTENANCE SERVICE ROADS	0.00	100.00	-100.00	0.0%
6316 - MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6318 - MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6332 - ENGINEERING SERVICE	0.00	500.00	-500.00	0.0%
6371 - UTILITIES	1,452.50	9,000.00	-7,547.50	16.1%
6373 - GARBAGE DISPOSAL	1,014.71	3,000.00	-1,985.29	33.8%
6394 - RENTALS	0.00	300.00	-300.00	0.0%
Total CONTRACT SERVICES	3,663.14	42,500.00	-38,836.86	8.6%
OTHER EXPENDITURES				
6919 - MISCELLANEOUS	0.00	3,000.00	-3,000.00	0.0%
6952 - INTERGOVERNMENTAL AGMT	17,072.54	34,828.00	-17,755.46	49.0%
Total OTHER EXPENDITURES	17,072.54	37,828.00	-20,755.46	45.1%
PERSONNEL				
6221 - SALARIES	4,970.00	9,500.00	-4,530.00	52.3%
Total PERSONNEL	4,970.00	9,500.00	-4,530.00	52.3%
Total MAINTENANCE	40,725.01	560,528.00	-519,802.99	7.3%
Total ROAD & BRIDGE FUND EXPENDITURES	67,693.70	686,128.00	-618,434.30	9.9%

12:52 PM

11/06/12

Cash Basis

Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
6391 - R&B - CONTINGENCIES	0.00	32,000.00	-32,000.00	0.0%
6560 - Payroll Expenses	392.00			
66900 - Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
9917 - PHR - CONTINGENCIES	0.00	15,000.00	-15,000.00	0.0%
Total Expense	394,462.78	1,596,378.00	-1,201,915.22	24.7%
Net Ordinary Income	367,423.88	-543,682.00	911,105.88	-67.6%
Net Income	367,423.88	-543,682.00	911,105.88	-67.6%

10:08 AM

11/05/12

Grafton Township R & B
Reconciliation Summary
101 - CHECKING ACCOUNT - HARRIS, Period Ending 10/31/2012

	<u>Oct 31, 12</u>
Beginning Balance	533,225.71
Cleared Transactions	
Checks and Payments - 49 items	-196,297.61
Deposits and Credits - 14 items	38,493.48
Total Cleared Transactions	<u>-157,804.13</u>
Cleared Balance	<u><u>375,421.58</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-470.00
Deposits and Credits - 1 item	110.00
Total Uncleared Transactions	<u>-360.00</u>
Register Balance as of 10/31/2012	<u><u>375,061.58</u></u>
New Transactions	
Checks and Payments - 1 item	-1,709.41
Total New Transactions	<u>-1,709.41</u>
Ending Balance	<u><u>373,352.17</u></u>

10:12 AM

11/05/12

Grafton Township R & B
Reconciliation Summary
501 - Money Market, Period Ending 10/31/2012

	<u>Oct 31, 12</u>
Beginning Balance	500,600.98
Cleared Transactions	
Deposits and Credits - 1 item	42.40
Total Cleared Transactions	<u>42.40</u>
Cleared Balance	<u><u>500,643.38</u></u>
Register Balance as of 10/31/2012	500,643.38
Ending Balance	500,643.38

10:51 AM

11/05/12

Grafton Township R & B
Reconciliation Summary
201 - Harris Money Market 27, Period Ending 10/31/2012

	<u>Oct 31, 12</u>
Beginning Balance	0.00
Cleared Transactions	
Deposits and Credits - 2 items	18,750.44
Total Cleared Transactions	<u>18,750.44</u>
Cleared Balance	<u>18,750.44</u>
Register Balance as of 10/31/2012	18,750.44
Ending Balance	18,750.44

11:08 AM

11/05/12

Grafton Township R & B
Reconciliation Summary
301 - Harris Money Market 73, Period Ending 10/31/2012

	<u>Oct 31, 12</u>
Beginning Balance	0.00
Cleared Transactions	
Deposits and Credits - 2 items	31,250.73
Total Cleared Transactions	<u>31,250.73</u>
Cleared Balance	<u>31,250.73</u>
Register Balance as of 10/31/2012	31,250.73
Ending Balance	31,250.73

	A	B	C	D	E	F	G	H	I
1	GRAFTON TOWNSHIP								
2	BUS SERVICE FOR OCTOBER		OCTOBER 2012 TOTALS						
3		<u>Grafton</u>			<u>Grafton</u>	<u>Out of</u>		<u>Sun City</u>	<u>Non Sun City</u>
4		<u>Township</u>	<u>Out of Township</u>		<u>Township</u>	<u>Township</u>			
5	<u>Date</u>	<u>Riders</u>	<u>Riders</u>	<u>Total Riders</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Total Revenue</u>		
6	October 1, 2012	11	5	16	\$11.00	\$5.00	\$16.00	10	6
7	October 2, 2012	10	19	29	\$10.00	\$19.00	\$29.00	21	8
8	October 3, 2012	6	6	12	\$6.00	\$8.00	\$14.00	8	4
9	October 4, 2012	7	10	17	\$7.00	\$10.00	\$17.00	12	5
10	October 5, 2012	8	6	14	\$8.00	\$6.00	\$14.00	10	4
11									
12	October 8, 2012	Closed		0			\$0.00		
13	October 9, 2012	10	13	23	\$10.00	\$13.00	\$23.00	19	4
14	October 10, 2012	8	6	14	\$8.00	\$12.00	\$20.00	9	5
15	October 11, 2012	6	12	18	\$6.00	\$12.00	\$18.00	16	2
16	October 12, 2012	6	6	12	\$6.00	\$6.00	\$12.00	10	2
17									
18	October 15, 2012	8	5	13	\$8.00	\$5.00	\$13.00	9	4
19	October 16, 2012	13	9	22	\$13.00	\$9.00	\$22.00	19	3
20	October 17, 2012	4	4	8	\$4.00	\$4.00	\$8.00	6	2
21	October 18, 2012	2	17	19	\$2.00	\$17.00	\$19.00	17	2
22	October 19, 2012	2	9	11	\$2.00	\$9.00	\$11.00	9	2
23									
24	October 22, 2012	4	6	10	\$4.00	\$6.00	\$10.00	6	4
25	October 23, 2012	10	8	18	\$10.00	\$8.00	\$18.00	12	6
26	October 24, 2012	14	9	23	\$14.00	\$9.00	\$23.00	17	6
27	October 25, 2012	4	18	22	\$4.00	\$18.00	\$22.00	22	0
28	October 26, 2012	8	8	16	\$8.00	\$8.00	\$16.00	12	4
29									
30	October 29, 2012	8	4	12	\$12.00	\$8.00	\$20.00	12	0
31	October 30, 2012	14	6	20	\$14.00	\$6.00	\$20.00	18	2
32	October 31, 2012	7	4	11	\$7.00	\$12.00	\$19.00	8	3
33	OCTOBER TOTALS	170	190	360	\$174.00	\$210.00	\$384.00	282	78

SENIOR TRANSPORTATION BUS SERVICE

[illegible]

SENIOR TRANSPORTATION BUS SERVICE

YEAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total Rides
2006													
I/D	30	98	108	68	116	113	112	113	148	129	91	154	1280
O/D	10	58	42	33	36	257	31	26	38	31	36	37	635
TOTALS	40	156	150	101	152	370	143	139	186	160	127	191	1915
\$ I/D	\$81.00	\$136.00	\$146.50	\$73.00	\$151.00	\$141.50	\$118.50	\$141.50	\$199.50	\$170.00	\$103.50	\$176.00	
\$ O/D	\$31.00	\$176.00	\$120.00	\$79.00	\$101.00	\$64.00	\$92.00	\$64.00	\$85.00	\$89.00	\$108.00	\$105.00	
TOTAL	\$112.00	\$312.00	\$266.50	\$152.00	\$252.00	\$205.50	\$210.50	\$205.50	\$284.50	\$259.00	\$211.50	\$281.00	\$2,752.00
YEAR	\$112.00	\$424.00	\$690.50	\$842.50	\$1,094.50	\$1,300.00	\$1,510.00	\$1,715.50	\$2,000.00	\$2,259.00	\$2,470.50	\$2,751.50	
2007	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	122	144	159	150	176	136	183	145	127	157	124	140	1763
O/D	44	74	84	65	53	48	69	39	34	56	37	87	690
TOTALS	166	218	243	215	229	184	252	184	161	213	161	227	2453
\$I/D	\$141.00	\$162.50	\$155.50	\$155.00	\$197.50	\$154.50	\$207.50	\$160.50	\$134.50	\$209.00	\$138.50	\$153.00	
\$O/D	\$130.00	\$222.00	\$229.00	\$182.00	\$151.00	\$131.00	\$201.00	\$130.00	\$102.00	\$83.00	\$42.00	\$110.00	
TOTAL	\$271.00	\$384.50	\$384.50	\$337.00	\$348.50	\$285.50	\$408.50	\$290.50	\$236.50	\$292.00	\$180.50	\$264.00	\$3,683.00
YEAR	\$271.00	\$655.50	\$1,040.00	\$1,377.00	\$1,725.50	\$2,011.00	\$2,419.50	\$2,710.00	\$2,946.50	\$3,238.50	\$3,419.00	\$3,683.00	
2008	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	148	150	168	156	195	200	206	157	132	167	175	228	2082
\$ O/D	85	55	23	71	45	66	77	59	47	78	90	84	780
TOTALS	233	205	191	227	240	266	283	216	179	245	265	312	2862
I/D	\$169.00	\$177.00	\$203.50	\$186.50	\$231.50	\$252.50	\$256.00	\$220.50	\$194.00	\$174.50	\$220.50	\$249.00	
\$ O/D	\$147.00	\$69.50	\$42.50	\$95.00	\$71.50	\$96.50	\$129.50	\$108.50	\$73.50	\$119.50	\$165.00	\$114.50	
TOTAL	\$316.00	\$246.50	\$246.00	\$281.50	\$303.00	\$349.00	\$385.50	\$329.00	\$267.50	\$294.00	\$385.50	\$363.50	\$3,767.00
YEAR	\$316.00	\$562.50	\$808.50	\$1,090.00	\$1,393.00	\$1,742.00	\$2,127.50	\$2,456.50	\$2,724.00	\$3,018.00	\$3,403.50	\$3,767.00	
2009	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	181	178	182	189	191	189	158	147	129	131	156	160	1991
O/D	80	63	128	138	164	147	137	107	94	74	89	115	1336
TOTALS	261	241	310	327	355	336	295	254	223	205	245	275	3327
\$ I/D	221.50	195.00	202.00	199.50	203.00	211.00	196.00	193.00	126.00	147.00	175.00	184.00	
\$ O/D	112.50	96.50	171.00	163.00	190.00	294.00	393.00	316.00	137.00	82.00	97.00	138.00	
TOTAL	\$334.00	\$291.50	\$373.00	\$362.50	\$393.00	\$505.00	\$589.00	\$517.00	\$248.00	\$229.00	\$272.00	\$322.00	\$4,436.00
YEAR	\$334.00	\$625.50	\$998.50	\$1,361.00	\$1,754.00	\$2,259.00	\$2,848.00	\$3,365.00	\$3,613.00	\$3,842.00	\$4,114.00	\$4,436.00	
2010	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/S													0
O/S													0
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0
I/D	164	146	136	198	206	180	109	159	219	194	135	192	2038
O/D	121	96	119	115	143	122	109	131	138	144	90	165	1493
TOTALS	285	242	255	313	349	302	218	290	357	338	225	357	3531
\$ I/D	\$182.00	\$221.00	\$175.00	\$241.00	\$236.00	\$195.00	\$222.00	\$185.00	\$262.00	\$238.00	\$135.00	\$237.00	
\$ O/D	\$168.00	\$109.00	\$147.00	\$141.00	\$177.00	\$133.00	\$224.00	\$146.00	\$154.00	\$158.00	\$94.00	\$209.00	
TOTAL	\$350.00	\$330.00	\$322.00	\$382.00	\$413.00	\$328.00	\$446.00	\$331.00	\$416.00	\$396.00	\$229.00	\$446.00	\$4,389.00
YEAR	\$350.00	\$680.00	\$1,002.00	\$1,384.00	\$1,797.00	\$2,125.00	\$2,571.00	\$2,902.00	\$3,318.00	\$3,714.00	\$3,943.00	\$4,389.00	