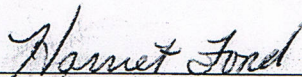


**NOTICE AND AGENDA**  
**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**  
**Thursday, March 14, 2013 7:30 p.m.**  
**Huntley Park District, 12015 Mill Street, Huntley, IL 60142**

**NOTICE IS HEREBY GIVEN** that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, March 14, 2013, 7:30 p.m. for purpose of considering the following agenda:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Regular Business**
  - A. Audit and Payment of Bills.
  - B. Approval of Minutes
    1. Minutes of February 14, 2013 Regular Township Board Meeting.
    2. Minutes of February 20, 2013 Special Township Board Meeting.
6. **Public Comment/ Board Members Response to Public Comment**
7. **Old Business**
  - A. Discussion and potential action on status of ECS forensic audit; payment of Forensicon bill.
  - B. Discussion and potential action on Grafton Township's final payment to Grafton Township Road District, per the Intergovernmental Agreement.
  - C. Discussion and potential action on Sun City Neighborhood 12 payment of funds owed to residents/ \$1300 donation.
  - D. Discussion and potential action on confirmation of reversal of funds as related to Supervisor's Mastercard.
  - E. Discussion and potential action on Senior Transportation Committee Bus Sponsorship Guidelines; Determination of Line Item.
8. **New Business**
  - A. Discussion and potential action on Annual Meeting: 1) Agenda for the 2013 Annual Meeting; 2) Registration; 3) Sound system.
  - B. Discussion and potential action on borrowing of funds to pay the Township bills.
  - C. Discussion and potential action on the Grafton Road District rescinding the payment of \$250,000 to the bank for the repayment of the bonds.
  - D. Discussion and potential action on authorizing the Clerk to provide refreshments for election judges for the April 9, 2013 Consolidated General Election.
  - E. Establishment of agenda items for next meeting.
9. **Reports**
  - A. Supervisor
  - B. Trustees
  - C. Clerk
  - D. Assessor
  - E. Road Commissioner
10. **Executive Session**
11. **Discussion and potential action of items as discussed at Executive Session.**
12. **Adjournment**

Dated and posted by Township Clerk Harriet Ford this 12th day of March, 2013.



This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Harriet Ford.

**NOTICE AND AGENDA  
GRAFTON TOWNSHIP REGULAR BOARD MEETING  
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**

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1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Regular Business**
  - A. Audit and Payment of Bills.
  - B. Approval of Minutes
    1. Minutes of January 10, 2013 Regular Township Board Meeting.
6. **Public Comment/ Board Members Response to Public Comment**
7. **Old Business**
  - A. Discussion and potential action on forensic audit.
  - B. Discussion and potential action on Grafton Township's final payment to Grafton Township Road District, per the Intergovernmental Agreement.
8. **New Business**
  - A. Discussion and potential action on Sun City Neighborhood 12 payment of funds owed to residents.
  - B. Discussion and potential action on confirmation of reversal of funds as related to Supervisor's Mastercard.
  - C. Discussion and potential action on Line Item transfers for the Assessor's Office.
  - D. Discussion and potential action on Supervisor's accounting of salaries and overtime for the Assessor's Office.
  - E. Discussion and potential action on modifying the Line Item used in approving payments from the Road District.
  - F. Discussion and potential action on the 2013 Annual Meeting/April 16, 2013.
  - G. Discussion and potential action of a donation of \$1300.00 to Grafton Food Pantry.
  - H. Discussion and potential action on Senior Transportation Committee 1) Accept the resignation of Mike Bissett; 2) Approve the appointment of Marlene Boland; 3) Determine a specific Line Item for donations and appoint Trustee Murphy, current Board liaison, to receive the donations and report directly to the Board on accounting of donations.
  - I. Discussion and potential action on **Resolution 20130214-1, A RESOLUTION TO ALLOW ELECTED OFFICIALS AND EMPLOYEES OF GRAFTON TOWNSHIP WHO HAVE SERVED IN THE MILITARY TO PURCHASE ADDITIONAL IMRF CREDITS FOR THE YEARS OF MILITARY SERVICE.**
  - J. Discussion and potential action on Line Item transfer/Grafton Township Road District.
  - K. Establishment of agenda items for next meeting.
9. **Reports**
  - A. Supervisor
  - B. Trustees
  - C. Clerk
  - D. Assessor
  - E. Road Commissioner
10. **Executive Session**
11. **Discussion and potential action of items as discussed at Executive Session.**
12. **Adjournment**

Dated and posted by Township Clerk Harriet Ford this 11th day of February, 2013.

  
\_\_\_\_\_

## **GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**

**February 14, 2013**

### **1. Call to Order**

Supervisor Moore called the meeting to order at 7:30 p.m.

### **2. Roll Call**

Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, Clerk Ford, Road District Commissioner Freund, Assessor's Office-Rich Kaszniak, Road District Attorney Pat Coen. Absent-Trustee LaPorta and Assessor Ottley.

### **3. Pledge of Allegiance**

The Pledge of Allegiance was said.

### **4. Approval of Agenda**

### **5. Regular Business**

#### **A. Audit and Payment of Bills**

**Motion by Trustee Zirk, seconded by Trustee Murphy, to review and pay the Town Fund bills with exceptions.**

**All present voted AYE. MOTION PASSED.**

Discussion: General discussion. The Trustees expressed their disapproval of the disorganized accounting practices by the Supervisor. Trustee Murphy stated that the court has advised to pay Evans, Marshall and Pease for the draft audit of 2010-2011. Trustee McMahon disagreed with paying for an incomplete audit.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to amend the motion to pay the Town Fund bills, but to exclude Kujovich Consulting \$600.00; Grafton Road District \$300,000.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$38,513.89; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); BMO Harris Bank MasterCard charges \$2,644.88; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; J.A. Ketchmark \$864.20; Postage \$90.00; McHenry County Historical Society \$1000.00.**

**Motion by Trustee Zirk, seconded by Trustee Murphy, to amend the motion to pay the Town Fund bills, but to exclude Kujovich Consulting \$600.00; Grafton Road District \$300,000.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$38,513.89; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); BMO Harris Bank MasterCard charges \$2,644.88; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; J.A. Ketchmark \$864.20; Postage \$90.00; McHenry County Historical Society \$1000.00. Evans, Marshall & Pease P.C. \$7545.00.**

#### **Roll Call**

**AYES: Trustees Zirk, Murphy, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

Discussion: Trustee Zirk stated that the audits were never presented and never finalized, but that the attorney advised them to pay Evans, Marshall & Pease, P.C. \$7545.00 for the draft audit of 2010-2011. She is not in agreement, but is accepting advice of attorney. Trustee McMahon said he is not in agreement.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to pay Evans, Marshall & Pease P.C. \$7545.00 for the draft audit of 2010-2011.**

**AYES: Trustees Zirk, Murphy, Supervisor Moore**

**NAYS: Trustee McMahon**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**



Trustee Murphy discussed the incorrect information on the Reconciliation Summary of December 31, 2012 and 1/31/13. (EXHIBIT I)  
Supervisor Moore refused to sign the Warrant List for the Assessor's Office. (EXHIBIT II)  
**Motion by Trustee Zirk, seconded by Trustee Murphy, to review the Road and Bridge bills.**

**All present voted AYE. MOTION PASSED**

Discussion: General discussion on the bills that Road Commissioner Freund did not approve for payment. Bank of New York Mellon is \$250,000, not \$270,000.00.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to pay the Road District bills with the exception of Grafton Township Town Fund -split- \$448.80; \$2000.00; J.A. Ketchmark \$535.00; Bank of New York Mellon \$250,000; Quickbooks payroll service fee W-2s \$27.50. (EXHIBIT III)**

**Roll Call**

**AYES: Trustees Zirk, Murphy, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

B. Approval of Minutes

1. Minutes of January 10, 2013 Regular Township Board Meeting.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to approve the Minutes of January 10, 2013 Regular Township Meeting.**

**Roll Call**

**AYES: Trustees Zirk, Murphy, McMahon**

**NAYS: Supervisor Moore**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

**6. Public Comment/ Board Members Response to Public Comment**

Gerald LaBonte-Sun City Neighborhood 12 – regarding their neighborhood food drive and the Supervisor depositing checks that were not made out to the Township, but to Grafton Food Pantry. Letters from residents of Neighborhood 12 granting permission for Mr. LaBonte to represent them (EXHIBIT IV-14 pages); letter from the Supervisor's Attorney John Nelson (EXHIBIT V); Response from Neighborhood 12 (EXHIBIT VI); press release from the Supervisor (EXHIBIT VII)

Joe Vokaty-Asking why the Supervisor does not use the sound system for the meetings.

Jim Kearns-Concerns about the finances and in favor of forensic audit.

Tammy Lueth-Independent candidates' statement regarding their non-support of Linda Moore.

Tim Hoeft-statement that he has never and currently does not support Linda Moore.

**7. Old Business**

A. Discussion and potential action on forensic audit.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to discuss this item**

**Voice vote. All present voted AYE. MOTION PASSED.**

Regarding payment for forensic audit-Trustee Murphy read the Order from the Circuit Court for the 22<sup>nd</sup> Judicial Circuit sentencing Linda Moore to 30 days in jail for contempt of the Court's prior Order of December 10, 2012. (EXHIBIT VIII)

B. Discussion and potential action on Grafton Township's final payment to Grafton Township Road District, per the Intergovernmental Agreement.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to amend the prior motion Concerning the town hall reflect the following: Back rent in the amount of \$33,988.33 be paid to the Road commissioner and the \$300,000.00 balance due the Road District to pay off the loans both be paid. Further, that the Road District**

attorney is directed to draw up any and all papers for the payoff of the Road District loan and for the deeds returning to the Township Lot 1 of A.W. Garlieb's Subdivision commonly known as 10109 Vine Street, Huntley, Illinois, excluding therefrom the original garage built in 1961 containing approximately 3230 square feet as located on Lot 1 and the Road District retain Lots 2 and 3 and that portion of Lot 1 containing the original garage built in 1961 containing 3230 square feet more or less as legally describe by a surveyor to be determined. All paperwork to be presented to the Board at its next meeting for finalization. Upon completion of all paperwork, it is to be turned in to the Clerk, who is the official keeper of all records, for certification and to be put in the safety deposit box.

**AYES:** Trustees Murphy, Zirk, Supervisor Moore

**NAYS:** Trustee McMahan

**ABSENT:** Trustee LaPorta

**MOTION PASSED.**

The Road District Attorney Pat Coen presented two documents: 1) Summary of funds due to the Road District (EXHIBIT IX); 2) Letter from Patrick Coen to BMO RE: Grafton Township Road District Debt Certification Redemption. (EXHIBIT X) Trustee Murphy gave Road Commissioner Freund appropriate checks.

**8. New Business**

A. Discussion and potential action on Sun City Neighborhood 12 payment of funds owed to residents.

**Motion by Trustee Murphy, seconded by Supervisor Moore, to return the funds owed to residents of Neighborhood 12.**

Discussion: Trustee McMahan suggested paying the funds owed to the residents of Sun City Neighborhood 12 and an additional \$1300.00 donation to the Grafton Food Pantry as an apology for depositing checks that were not rightfully the Township's. Trustee Murphy said she would consider the additional donation at a later date. Supervisor Moore stated that \$333,000.00 has just been spent and funds are not available. Trustee Zirk is the Treasurer for the Grafton Food Pantry and therefore, did not vote.

**Roll Call**

**AYES:** Trustees Murphy, McMahan, Supervisor Moore

**ABSTAIN:** Trustee Zirk

**ABSENT:** Trustee LaPorta

**MOTION PASSED.**

B. Discussion and potential action on confirmation of reversal of funds as related to Supervisor's Mastercard.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to discuss this item.**

**Voice vote. All present voted AYE. MOTION PASSED.**

Trustee Murphy asked Supervisor Moore if she has done this and credited the specific Line Items. Supervisor responded that she had done so. Trustee Murphy stated that the amount in Line Item 1551 was incorrect and she does not trust that this action has actually occurred without verifying each line item. Trustees Zirk and Murphy requested that this item be placed on the March Regular Meeting Agenda.

C. Discussion and potential action on Line Item transfers for the Assessor's Office.

Tabled.

D. Discussion and potential action on Supervisor's accounting of salaries and overtime for the Assessor's Office.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to discuss this item.**

**Voice vote. All present voted AYE. MOTION PASSED.**

Trustee Zirk stated that she thought it was totally unnecessary for the Supervisor to publish this information.

E. Discussion and potential action on modifying the Line Item used in approving payments from the Road District.

**Motion by Trustee Murphy, seconded by Supervisor Moore, to transfer \$12,950 from Line Item 1834 to Line Item 1832.**

**AYES: Trustee Murphy, Supervisor Moore, Trustees Zirk and McMahon**

**NAYS: None**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

F. Discussion and potential action on the 2013 Annual Meeting/April 16, 2013.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to discuss this item.**

**Voice vote. All present voted AYE.**

**MOTION PASSED.**

Discussion: Trustee McMahon asked that the Clerk be responsible for the meeting. Trustee Zirk said police, signage and attorneys are not necessary and that costs should be kept to a minimum.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to conduct the 2013 Annual Meeting on April 16, 2013 at Marlowe Middle School or Huntley High School with the Clerk being responsible for the meeting.**

**Voice vote. All present voted AYE.**

**MOTION PASSED.**

G. Discussion and potential action of a donation of \$1300.00 to Grafton Food Pantry.

**Motion by Trustee McMahon, seconded by Trustee Murphy, to pay the \$660.00 to Neighborhood 12 residents.**

Discussion: Trustee McMahon explained that the \$640.00 payment to residents that had checks as proof of donation had passed, but \$660.00 remained that had been donated either in cash or copies of checks were not available. Trustee Murphy asked Supervisor Moore if she had placed the funds in GA. Supervisor responded yes. Trustee Murphy said those funds need to be repaid since they do not belong to the Township.

**AYES: Trustees Murphy, McMahon**

**ABSTAIN: Supervisor Moore, Trustee Zirk/Clerk Ford had to abstain due to conflict of interest.**

**ABSENT: None**

**MOTION FAILED.**

Trustee Murphy asked that this item be placed on the March agenda.

H. Discussion and potential action on Senior Transportation Committee 1) Accept the resignation of Mike Bissett; 2) Approve the appointment of Marlene Boland; 3) Determine a specific Line Item for donations and appoint Trustee Murphy, current Board liaison, to receive the donations and report directly to the Board on accounting of donations.

**Motion by Trustee Zirk, seconded by Trustee Murphy to discuss this item.**

**Voice vote. All present voted AYE. MOTION PASSED.**

Trustee Murphy presented a draft of a sponsorship letter. There was a discussion on the invasiveness of personal questions, specifically income level, on the transportation form for riders.

**Motion by Trustee Zirk, seconded by Trustee Murphy, to 1) Accept the resignation of Mike Bissett; 2) Approve the appointment of Marlene Boland; and 3) Determine a specific Line Item at a later date for donations and appoint Trustee Murphy, current Board liaison, to receive the donations and report directly to the Board on accounting of donations.**

**AYES: Trustee Zirk, Murphy, McMahon, Supervisor Moore**

**NAYS: None**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

I. Discussion and potential action on **Resolution 20130214-1, A RESOLUTION TO ALLOW ELECTED OFFICIALS AND EMPLOYEES OF GRAFTON TOWNSHIP WHO HAVE SERVED IN THE MILITARY TO PURCHASE ADDITIONAL IMRF CREDITS FOR THE YEARS OF MILITARY SERVICE.**

**Motion by Trustee Zirk, seconded by Trustee Murphy, to approve Resolution 20130214-1, A RESOLUTION TO ALLOW ELECTED OFFICIALS AND EMPLOYEES OF GRAFTON TOWNSHIP WHO HAVE SERVED IN THE MILITARY TO PURCHASE ADDITIONAL IMRF CREDITS FOR THE YEARS OF MILITARY SERVICE.**

**AYES: Trustee Zirk, Murphy, McMahon, Supervisor Moore**

**NAYS: None**

**ABSENT: Trustee LaPorta**

**MOTION PASSED.**

J. Discussion and potential action on Line Item transfer/Grafton Township Road District.

**Motion by Trustee Murphy, seconded by Trustee Zirk, to approve Resolution 20130214-2, to transfer funds sum of \$3200.00 from Line Item 6391 Contingencies in the Road and Bridge Fund to Line Item 6840 Debt Services.**

**AYES: Trustees Murphy, Zirk, McMahon, Supervisor Moore**

**NAYS: None**

**ABSENT: Trustee LaPorta MOTION PASSED.**

Supervisor Moore called a recess at 9:20 p.m. The meeting reconvened at 9:25 p.m. Trustee McMahon left the meeting at 9:25 p.m.

Supervisor Moore asked which bills she should pay. Trustee Zirk opened a discussion on Township finances. It was determined that money could be borrowed from the Road District. Pat Coen, Road District Attorney, referenced state statues relating to this subject. Supervisor Moore stated she would be in contact with several banks to determine if a bank loan is possible. General consensus was that there should be a Special Meeting to discuss borrowing funds. There will be a Grafton Township Special Meeting on Wednesday, February 20, 2013; 7:30 p.m. at Huntley Park District.

K. Establishment of agenda items for next meeting.

Repayment of remaining funds from Neighborhood 12; 2013 Annual Meeting; Senior Committee sponsorships; confirmation by Supervisor of reversal of funds for the Mastercard.

**9. Reports**

- A. Supervisor - per packet.
- B. Trustees
- C. Clerk /No report
- D. Assessor/Absent
- E. Road Commissioner-(EXHIBIT XI)

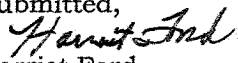
**10. Executive Session**

**11. Discussion and potential action of items as discussed at Executive Session.**

**12. Adjournment**

**Motion made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting. Roll Call/Voice Vote/All present voted Aye. Motion Passed/Meeting adjourned at 9:50 p.m.**

Submitted,

  
Harriet Ford

Grafton Township Clerk

# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Type	Due Date	Split	Agi...	Open Balance
<b>Alarm Detection Systems</b>				
Bill	3/22/2013	1512 - MAINTENANCE SERVICE - EQUIPM...		184.86
Total Alarm Detection Systems				184.86
<b>ANCEL, GLINK, DIAMOND, BUCH, DICIANNI &amp; ROLEK</b>				
Bill	3/22/2013	1533 - LEGAL SERVICE		8,647.71
Total ANCEL, GLINK, DIAMOND, BUCH, DICIANNI & ROLEK				8,647.71
<b>AT&amp;T</b>				
Bill	3/9/2013	-SPLIT-	3	131.02
Bill	3/9/2013	5552 - TELEPHONE	3	88.08
Total AT&T				219.10
<b>BLUECROSS BLUESHIELD OF ILLINOIS</b>				
Bill	3/14/2013	1451 - HEALTH INSURANCE		6,324.71
Bill	3/27/2013	1243 - HEALTH INSURANCE		4,622.52
Total BLUECROSS BLUESHIELD OF ILLINOIS				10,947.23
<b>BMO Harris Bank</b>				
Bill	4/13/2012	1563 - TRAINING	333	20.00
Bill	4/14/2012	1551 - POSTAGE	332	708.43
Bill	4/19/2012	1651 - OFFICE SUPPLIES	327	16.00
Bill	4/19/2012	1512 - MAINTENANCE SERVICE - EQUIPM...	327	34.47
Bill	4/22/2012	1512 - MAINTENANCE SERVICE - EQUIPM...	324	78.05
Bill	5/7/2012	1511 - MAINTENANCE SERVICE-BUILDING	309	659.00
Bill	5/14/2012	1562 - TRAVEL EXPENSES	302	78.40
Bill	5/17/2012	1562 - TRAVEL EXPENSES	299	132.85
Bill	5/27/2012	-SPLIT-	289	298.15
Bill	6/1/2012	1552 - TELEPHONE	284	208.84
Bill	6/2/2012	1551 - POSTAGE	283	52.62
Bill	6/11/2012	1551 - POSTAGE	274	45.00
Bill	6/15/2012	1905 - MISCELLANEOUS EXPENSE	270	30.29
Bill	7/15/2012	-SPLIT-	240	207.49
Bill	9/16/2012	-SPLIT-	177	75.09
Total BMO Harris Bank				2,644.68
<b>CARDUNAL OFFICE SUPPLY</b>				
Bill	3/15/2013	1651 - OFFICE SUPPLIES		83.69
Bill	3/15/2013	5651 - OFFICE SUPPLIES		83.68
Bill	3/22/2013	1851 - OFFICE SUPPLIES		7.98
Total CARDUNAL OFFICE SUPPLY				175.35
<b>COM ED</b>				
Bill	3/9/2013	1571 - UTILITIES	3	338.77
Total COM ED				338.77
<b>COMCAST CABLE</b>				
Bill	3/22/2013	1939 - MISCELLANEOUS		8.00
Bill	3/22/2013	1752 - TELEPHONE		179.49
Total COMCAST CABLE				187.49
<b>CONSERV FS</b>				
Bill	4/11/2013	1760 - TRAVEL EXPENSE		92.48
Total CONSERV FS				92.48
<b>Grafton Township General Assistance</b>				
Bill	5/10/2012	1574 - ANNUAL MEETING	306	462.04
Total Grafton Township General Assistance				462.04
<b>Grafton Township Road District</b>				
Bill	3/12/2013	1832 - DEBT SERVICE		1,850.00
Total Grafton Township Road District				1,850.00
<b>Humana Dental Ins. Co.</b>				
Bill	3/9/2013	1451 - HEALTH INSURANCE	3	876.08
Bill	3/22/2013	1243 - HEALTH INSURANCE		433.20
Total Humana Dental Ins. Co.				1,309.28



10:24 AM

03/12/13

# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Type	Due Date	Split	Agi...	Open Balance
<b>Huntley American Legion</b>				
Bill	3/9/2013	959 - BINGO/GAMES	3	25.00
Total Huntley American Legion				25.00
<b>Ice Mountain Water</b>				
Bill	3/22/2013	1851 - OFFICE SUPPLIES		9.45
Total Ice Mountain Water				9.45
<b>Interact Business Products, LLC</b>				
Bill	3/9/2013	1512 - MAINTENANCE SERVICE - EQUIPM...	3	74.08
Total Interact Business Products, LLC				74.08
<b>J.A. Ketchmark, LTD.</b>				
Bill	10/7/2012	1531 - ACCOUNTING SERVICES	156	785.00
Bill	12/7/2012	1531 - ACCOUNTING SERVICES	95	39.60
Bill	2/15/2013	1531 - ACCOUNTING SERVICES	25	39.60
Total J.A. Ketchmark, LTD.				864.20
<b>JACK FREUND</b>				
Bill	2/14/2013	1451 - HEALTH INSURANCE	26	322.00
Bill	3/22/2013	1451 - HEALTH INSURANCE		325.00
Total JACK FREUND				647.00
<b>JDM Auto Service, Inc.</b>				
Bill	3/22/2013	940 - BUS MAINTENANCE		15.07
Total JDM Auto Service, Inc.				15.07
<b>Kujovich Consulting</b>				
Bill	2/11/2012	1573 - OTHER PROFESSIONAL SERVICES	395	200.00
Bill	4/16/2012	1573 - OTHER PROFESSIONAL SERVICES	330	400.00
Total Kujovich Consulting				600.00
<b>Midwest Coach Builders, Inc.</b>				
Bill	3/15/2013	940 - BUS MAINTENANCE		414.00
Total Midwest Coach Builders, Inc.				414.00
<b>NICOR GAS</b>				
Bill	3/9/2013	1571 - UTILITIES	3	216.35
Total NICOR GAS				216.35
<b>Ottosen Britz Kelly Cooper Gilbert&amp;DiNiif</b>				
Bill	3/8/2012	1533 - LEGAL SERVICE	369	5,206.00
Bill	4/9/2012	1533 - LEGAL SERVICE	337	3,489.59
Bill	4/10/2012	1533 - LEGAL SERVICE	336	4,912.00
Bill	6/15/2012	1533 - LEGAL SERVICE	270	8,265.00
Bill	7/10/2012	1533 - LEGAL SERVICE	245	3,906.88
Bill	9/16/2012	1533 - LEGAL SERVICE	177	3,056.96
Bill	9/17/2012	1533 - LEGAL SERVICE	176	2,432.00
Bill	11/11/2012	1533 - LEGAL SERVICE	121	955.00
Bill	11/26/2012	1533 - LEGAL SERVICE	106	1,748.00
Bill	12/20/2012	1533 - LEGAL SERVICE	82	3,782.46
Bill	2/9/2013	1533 - LEGAL SERVICE	31	760.00
Bill	3/22/2013	1533 - LEGAL SERVICE		494.00
Total Ottosen Britz Kelly Cooper Gilbert&DiNiif				39,007.89
<b>Paddock Publications</b>				
Bill	3/9/2013	5553 - PUBLISHING	3	88.00
Total Paddock Publications				88.00
<b>Printing &amp; then some</b>				
Bill	3/19/2012	1554 - PRINTING	358	147.80
Bill	4/1/2012	1554 - PRINTING	345	147.80
Total Printing & then some				295.60
<b>Stan's Office Machines, Inc.</b>				
Bill	3/22/2013	1751 - MAINTENANCE SERVICE		231.25
Total Stan's Office Machines, Inc.				231.25

10:24 AM

03/12/13

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
**All Transactions**

Type	Due Date	Split	Agi...	Open Balance
<b>TOI Trustees' Division</b>				
Bill	3/15/2013	1561 · DUES		30.00
Total TOI Trustees' Division				30.00
<b>U.S. Bank Equipment Finance</b>				
Bill	3/22/2013	1751 · MAINTENANCE SERVICE		104.57
Total U.S. Bank Equipment Finance				104.57
<b>U.S. POST OFFICE</b>				
Bill	2/25/2013	5611 · MAINTENANCE SUPPLIES - BUILDI...	15	48.00
Bill	3/10/2013	5551 · POSTAGE	2	20.00
Total U.S. POST OFFICE				68.00
<b>Verizon Wireless</b>				
Bill	3/11/2013	-SPLIT-	1	73.84
Total Verizon Wireless				73.84
<b>Wright Express FSC</b>				
Bill	3/22/2013	930 · BUS FUEL		513.81
Total Wright Express FSC				513.81
<b>ZIEGLER'S ACE HARDWARE</b>				
Bill	3/22/2013	940 · BUS MAINTENANCE		17.98
Total ZIEGLER'S ACE HARDWARE				17.98
<b>TOTAL</b>				<b>70,355.08</b>

03/07/13

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>CORPORATE FUND REVENUE</b>				
1000 · PROPERTY TAXES	1,022,916.18	1,023,136.00	-219.82	100.0%
1010 · REPLACEMENT TAXES	22,339.01	2,400.00	19,939.01	930.8%
1020 · INTEREST INCOME	0.00	500.00	-500.00	0.0%
1040 · IGA ROAD COM SALARY	17,072.54	17,676.00	-603.46	96.6%
1041 · IGA TRANSPORTATION	10,000.00	10,000.00	0.00	100.0%
1045 · GRANT INCOME	0.00	10.00	-10.00	0.0%
1050 · TRANSPORTATION INCOME	4,097.00	4,700.00	-603.00	87.2%
1051 · MUNICIPAL TRANSPORTATION INCOME	0.00	100.00	-100.00	0.0%
1055 · MISCELLANEOUS INCOME	133.50	2,800.00	-2,666.50	4.8%
1060 · SALE OF CAPITAL ASSETS	0.00	100,000.00	-100,000.00	0.0%
<b>Total CORPORATE FUND REVENUE</b>	<b>1,076,558.23</b>	<b>1,161,322.00</b>	<b>-84,763.77</b>	<b>92.7%</b>
<b>CORPORATE IMRF FUND REV</b>				
3020 · INTEREST INCOME	135.00			
<b>Total CORPORATE IMRF FUND REV</b>	<b>135.00</b>			
<b>CORPORATE INSURANCE FUND REV</b>				
2000 · PROPERTY TAXES	16,818.91	16,823.00	-4.09	100.0%
2020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	40.00	-40.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>16,818.91</b>	<b>16,883.00</b>	<b>-64.09</b>	<b>99.6%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>				
5000 · PROPERTY TAXES	19,789.79	19,794.00	-4.21	100.0%
5020 · INTEREST INCOME	288.78	160.00	128.78	180.5%
5050 · MISCELLANEOUS INCOME	-186.63	100.00	-286.63	-186.6%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>19,891.94</b>	<b>20,054.00</b>	<b>-162.06</b>	<b>99.2%</b>
<b>Total Income</b>	<b>1,113,404.08</b>	<b>1,198,259.00</b>	<b>-84,854.92</b>	<b>92.9%</b>
<b>Expense</b>				
<b>GENERAL ASSISTANCE FUND</b>				
<b>ADMINISTRATION</b>				
<b>CAPITAL OUTLAY</b>				
5831 · EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>				
5511 · MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	-1,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPME...	1,558.05	2,000.00	-441.95	77.9%
5513 · FUEL	776.24	1,000.00	-223.76	77.6%
5533 · LEGAL FEES	0.00	2,000.00	-2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	2,000.00	-2,000.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	906.00	900.00	6.00	100.7%
5551 · POSTAGE	30.00	100.00	-70.00	30.0%
5552 · TELEPHONE	790.30	1,000.00	-209.70	79.0%
5553 · PUBLISHING	219.00	250.00	-31.00	87.6%
5554 · PRINTING	0.00	300.00	-300.00	0.0%
5555 · TRAVEL EXPENSE	27.99	200.00	-172.01	14.0%
5556 · TRAINING	560.32	900.00	-339.68	62.3%
5571 · UTILITIES	0.00	500.00	-500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>4,867.90</b>	<b>12,150.00</b>	<b>-7,282.10</b>	<b>40.1%</b>
<b>OPERATING EXPENSES</b>				
5611 · MAINTENANCE SUPPLIES - BUILDING	48.00	500.00	-452.00	9.6%
5651 · OFFICE SUPPLIES	295.05	500.00	-204.95	59.0%
<b>Total OPERATING EXPENSES</b>	<b>343.05</b>	<b>1,000.00</b>	<b>-656.95</b>	<b>34.3%</b>

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
<b>PERSONNEL</b>				
5421 · SALARIES	4,378.68	10,000.00	-5,621.32	43.8%
5451 · HEALTH INSURANCE	0.00	1,000.00	-1,000.00	0.0%
5453 · UNEMPLOYMENT INSURANCE	0.00	600.00	-600.00	0.0%
<b>Total PERSONNEL</b>	<b>4,378.68</b>	<b>11,600.00</b>	<b>-7,221.32</b>	<b>37.7%</b>
<b>Total ADMINISTRATION</b>	<b>9,589.63</b>	<b>25,750.00</b>	<b>-16,160.37</b>	<b>37.2%</b>
<b>HOME RELIEF</b>				
<b>COMMODITIES</b>				
5781 · FOOD	0.00	1,000.00	-1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	2,000.00	-2,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	2,000.00	-2,000.00	0.0%
5784 · FLAT GRANT	155.36	4,500.00	-4,344.64	3.5%
5785 · DRUGS	0.00	2,000.00	-2,000.00	0.0%
5786 · FUEL	0.00	2,000.00	-2,000.00	0.0%
5790 · Catastrophic Deduction	0.00	47,000.00	-47,000.00	0.0%
<b>Total COMMODITIES</b>	<b>155.36</b>	<b>60,500.00</b>	<b>-60,344.64</b>	<b>0.3%</b>
<b>CONTRACTUAL SERVICES</b>				
5805 · TRANSPORTATION ASSISTANCE	0.00	3,500.00	-3,500.00	0.0%
5810 · PHYSICIAN SERVICE	0.00	12,000.00	-12,000.00	0.0%
5882 · HOSPITAL SERVICE	0.00	7,000.00	-7,000.00	0.0%
5884 · DENTAL SERVICE	0.00	3,000.00	-3,000.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURAN...	2,360.00	5,000.00	-2,640.00	47.2%
5886 · FUNERAL & BURIAL SERVICE	0.00	10,000.00	-10,000.00	0.0%
5887 · SHELTER	5,198.83	13,680.00	-8,481.17	38.0%
5888 · UTILITY PAYMENTS	6,847.11	33,700.00	-26,852.89	20.3%
5889 · AMBULANCE	0.00	5,000.00	-5,000.00	0.0%
5890 · EYE CARE	0.00	2,000.00	-2,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>14,405.94</b>	<b>94,880.00</b>	<b>-80,474.06</b>	<b>15.2%</b>
<b>Total HOME RELIEF</b>	<b>14,561.30</b>	<b>155,380.00</b>	<b>-140,818.70</b>	<b>9.4%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>24,150.93</b>	<b>181,130.00</b>	<b>-156,979.07</b>	<b>13.3%</b>
<b>TOWN FUND EXPENDITURES</b>				
<b>ADMINISTRATION</b>				
<b>CAPITAL OUTLAY</b>				
1829 · CAPITAL ASSET OUTLAY	0.00	300,000.00	-300,000.00	0.0%
1832 · DEBT SERVICE				
1833 · FACILITY RENOVATIONS/ADDITIO...	0.00	22,200.00	-22,200.00	0.0%
1832 · DEBT SERVICE - Other	376,938.33	57,550.00	319,388.33	655.0%
<b>Total 1832 · DEBT SERVICE</b>	<b>376,938.33</b>	<b>79,750.00</b>	<b>297,188.33</b>	<b>472.6%</b>
<b>Total CAPITAL OUTLAY</b>	<b>376,938.33</b>	<b>379,750.00</b>	<b>-2,811.67</b>	<b>99.3%</b>
<b>COMMODITIES</b>				
1651 · OFFICE SUPPLIES	2,401.64	2,500.00	-98.36	96.1%
1652 · OPERATING SUPPLIES	1,859.76	2,500.00	-640.24	74.4%
<b>Total COMMODITIES</b>	<b>4,261.40</b>	<b>5,000.00</b>	<b>-738.60</b>	<b>85.2%</b>
<b>CONTRACTUAL SERVICES</b>				
1511 · MAINTENANCE SERVICE-BUILDING	1,908.75	2,000.00	-91.25	95.4%
1512 · MAINTENANCE SERVICE - EQUIPME...	2,329.20	4,000.00	-1,670.80	58.2%
1531 · ACCOUNTING SERVICES	23,124.00	36,000.00	-12,876.00	64.2%
1533 · LEGAL SERVICE	129,614.77	197,862.60	-68,247.83	65.5%
1551 · POSTAGE	1,229.35	490.00	739.35	250.9%
1552 · TELEPHONE	790.27	1,000.00	-209.73	79.0%
1553 · PUBLISHING	622.29	500.00	122.29	124.5%
1554 · PRINTING	563.52	2,000.00	-1,436.48	28.2%
1561 · DUES	1,519.49	2,200.00	-680.51	69.1%
1562 · TRAVEL EXPENSES	292.52	400.00	-107.48	73.1%
1563 · TRAINING	86.95	500.00	-413.05	17.4%
1565 · CLERK	1,235.73	2,000.00	-764.27	61.8%
1571 · UTILITIES	4,123.66	5,500.00	-1,376.34	75.0%

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
1572 · FUEL	0.00	400.00	-400.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	21,927.70	27,900.00	-5,972.30	78.6%
1574 · ANNUAL MEETING	2,000.00	1,200.00	800.00	166.7%
1575 · ROOM RENTAL	225.00	600.00	-375.00	37.5%
CONTRACTUAL SERVICES - Other	35.73			
<b>Total CONTRACTUAL SERVICES</b>	<b>191,628.93</b>	<b>284,552.60</b>	<b>-92,923.67</b>	<b>67.3%</b>
OTHER EXPENDITURES				
1905 · MISCELLANEOUS EXPENSE	74.90	100.00	-25.10	74.9%
<b>Total OTHER EXPENDITURES</b>	<b>74.90</b>	<b>100.00</b>	<b>-25.10</b>	<b>74.9%</b>
PERSONNEL				
1420 · OFFICE Staff Hourly	51,636.89	35,000.00	16,636.89	147.5%
1421 · ELECTED OFFICIALS SALARIES	214,610.53	223,536.00	-8,925.47	96.0%
1451 · HEALTH INSURANCE	77,231.25	75,000.00	2,231.25	103.0%
<b>Total PERSONNEL</b>	<b>343,478.67</b>	<b>333,536.00</b>	<b>9,942.67</b>	<b>103.0%</b>
SENIOR SERVICES				
900 · BUS SALARIES	28,224.81	38,000.00	-9,775.19	74.3%
930 · BUS FUEL	6,503.39	8,000.00	-1,496.61	81.3%
940 · BUS MAINTENANCE	2,444.85	8,000.00	-5,555.15	30.6%
950 · BUS OFFICE SUPPLIES	0.00	200.00	-200.00	0.0%
959 · BINGO/GAMES	311.86	2,000.00	-1,688.14	15.6%
960 · BUS TELEPHONE	1,057.05	1,100.00	-42.95	96.1%
967 · PRINTING	2,132.21	250.00	1,882.21	852.9%
968 · POSTAGE	923.17	200.00	723.17	461.6%
970 · BUS MISCELLANEOUS	0.00	100.00	-100.00	0.0%
<b>Total SENIOR SERVICES</b>	<b>41,597.34</b>	<b>57,850.00</b>	<b>-16,252.66</b>	<b>71.9%</b>
<b>Total ADMINISTRATION</b>	<b>957,979.57</b>	<b>1,060,788.60</b>	<b>-102,809.03</b>	<b>90.3%</b>
ASSESSOR				
CAPITAL OUTLAY				
1854 · EQUIPMENT	1,958.72	8,000.00	-6,041.28	24.5%
1899 · OFFICE RENOVATION	0.00	15,000.00	-15,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>1,958.72</b>	<b>23,000.00</b>	<b>-21,041.28</b>	<b>8.5%</b>
COMMODITIES				
1851 · OFFICE SUPPLIES	3,304.37	6,909.96	-3,605.59	47.8%
<b>Total COMMODITIES</b>	<b>3,304.37</b>	<b>6,909.96</b>	<b>-3,605.59</b>	<b>47.8%</b>
CONTRACTUAL SERVICES				
1751 · MAINTENANCE SERVICE	4,965.71	7,000.00	-2,034.29	70.9%
1752 · TELEPHONE	3,223.08	4,000.00	-776.92	80.6%
1753 · LEGAL FEES	13,900.64	20,000.00	-6,099.36	69.5%
1754 · OUTSIDE APPRAISER	0.00	7,000.00	-7,000.00	0.0%
1755 · POSTAGE	199.50	450.00	-250.50	44.3%
1756 · SOFTWARE	13,295.38	20,000.00	-6,704.62	66.5%
1757 · PUBLISHING	51.60	200.00	-148.40	25.8%
1758 · PRINTING	70.00	300.00	-230.00	23.3%
1759 · DUES	0.00	150.00	-150.00	0.0%
1760 · TRAVEL EXPENSE	4,104.91	8,000.00	-3,895.09	51.3%
1761 · TRAINING	3,501.60	3,600.00	-98.40	97.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	235.00	2,800.00	-2,565.00	8.4%
1763 · PAYROLL SERVICE	125.00	5,000.00	-4,875.00	2.5%
<b>Total CONTRACTUAL SERVICES</b>	<b>43,672.42</b>	<b>78,500.00</b>	<b>-34,827.58</b>	<b>55.6%</b>
OTHER EXPENDITURES				
1939 · MISCELLANEOUS	123.21	1,000.00	-876.79	12.3%
1940 · UNIFORMS	0.00	500.00	-500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>123.21</b>	<b>1,500.00</b>	<b>-1,376.79</b>	<b>8.2%</b>



03/07/13

**GRAFTON TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
<b>PERSONNEL</b>				
1240 · SALARIES	287,040.12	330,000.00	-42,959.88	87.0%
1241 · IMRF	29,089.01	33,000.00	-3,910.99	88.1%
1242 · FICA/MEDICARE/TAXES	169.50	26,000.00	-25,830.50	0.7%
1243 · HEALTH INSURANCE	53,693.71	65,000.00	-11,306.29	82.6%
<b>Total PERSONNEL</b>	<b>369,992.34</b>	<b>454,000.00</b>	<b>-84,007.66</b>	<b>81.5%</b>
<b>Total ASSESSOR</b>	<b>419,051.06</b>	<b>563,909.96</b>	<b>-144,858.90</b>	<b>74.3%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>1,377,030.63</b>	<b>1,624,698.56</b>	<b>-247,667.93</b>	<b>84.8%</b>
<b>TOWN IMRF FUND EXPENDITURES</b>				
3262 · RETIREMENT CONTRIBUTION	26,755.73	23,500.00	3,255.73	113.9%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<b>26,755.73</b>	<b>23,500.00</b>	<b>3,255.73</b>	<b>113.9%</b>
<b>TOWN INSURANCE FUND EXPENDITURE</b>				
<b>CONTRACTED SERVICES</b>				
2593 · RISK MANAGEMENT CONTRIBUTION	14,225.00	16,000.00	-1,775.00	88.9%
<b>Total CONTRACTED SERVICES</b>	<b>14,225.00</b>	<b>16,000.00</b>	<b>-1,775.00</b>	<b>88.9%</b>
<b>PERSONNEL</b>				
2453 · UNEMPLOYMENT INSURANCE	11,766.26	12,000.00	-233.74	98.1%
<b>Total PERSONNEL</b>	<b>11,766.26</b>	<b>12,000.00</b>	<b>-233.74</b>	<b>98.1%</b>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	<b>25,991.26</b>	<b>28,000.00</b>	<b>-2,008.74</b>	<b>92.8%</b>
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>				
3761 · SOCIAL SECURITY CONTRIBUTION	34,914.72	20,000.00	14,914.72	174.6%
3762 · MEDICARE CONTRIBUTION	8,387.91	4,700.00	3,687.91	178.5%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<b>43,302.63</b>	<b>24,700.00</b>	<b>18,602.63</b>	<b>175.3%</b>
<b>Total Expense</b>	<b>1,497,231.18</b>	<b>1,882,028.56</b>	<b>-384,797.38</b>	<b>79.6%</b>
<b>Net Ordinary Income</b>	<b>-383,827.10</b>	<b>-683,769.56</b>	<b>299,942.46</b>	<b>56.1%</b>
<b>Net Income</b>	<b>-383,827.10</b>	<b>-683,769.56</b>	<b>299,942.46</b>	<b>56.1%</b>

9:23 AM  
03/05/13

073

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**101 - CHECKING ACCOUNT - HARRIS, Period Ending 02/28/2013**

	Feb 28, 13
Beginning Balance	381,653.33
Cleared Transactions	
Checks and Payments - 45 items	-148,426.31
Deposits and Credits - 37 items	426.00
Total Cleared Transactions	-148,000.31
Cleared Balance	<u>233,653.02</u>
Uncleared Transactions	
Checks and Payments - 11 items	-14,085.28
Total Uncleared Transactions	-14,085.28
Register Balance as of 02/28/2013	<u>219,567.74</u>
New Transactions	
Checks and Payments - 12 items	-33,434.04
Total New Transactions	-33,434.04
Ending Balance	<u>186,133.70</u>

8:51 AM  
03/05/13

129

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**150 - Money Market/ Loan Proceeds, Period Ending 02/28/2013**

	Feb 28, 13
Beginning Balance	162,119.23
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 1 item	12.20
Total Cleared Transactions	-4,987.80
Cleared Balance	<u>157,131.43</u>
Register Balance as of 02/28/2013	157,131.43
Ending Balance	157,131.43

8:59 AM  
03/05/13

773

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**151 · CHECKING-General Assistance, Period Ending 02/28/2013**

	Feb 28, 13
Beginning Balance	1,284.01
Cleared Transactions	
Checks and Payments - 10 items	-1,655.92
Deposits and Credits - 2 items	5,000.13
Total Cleared Transactions	3,344.21
Cleared Balance	4,628.22
Uncleared Transactions	
Checks and Payments - 3 items	-116.97
Total Uncleared Transactions	-116.97
Register Balance as of 02/28/2013	4,511.25
New Transactions	
Checks and Payments - 1 item	-16.00
Total New Transactions	-16.00
Ending Balance	4,495.25

9:04 AM  
03/05/13

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**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**152 · Township of Grafton Food Pantry, Period Ending 02/28/2013**

	Feb 28, 13
Beginning Balance	1,088.77
Cleared Transactions	
Checks and Payments - 8 items	-825.37
Deposits and Credits - 3 items	300.00
Total Cleared Transactions	-525.37
Cleared Balance	563.40
Uncleared Transactions	
Checks and Payments - 7 items	-320.00
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-320.00
Register Balance as of 02/28/2013	243.40
Ending Balance	243.40

10:57 AM

03/07/13

Cash Basis

**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>PERMANENT HARD ROAD FD REVENUES</b>				
9000 · PROPERTY TAXES	468,154.41	468,254.00	-99.59	100.0%
9020 · INTEREST INCOME	30.35	250.00	-219.65	12.1%
9040 · Intergovernmental Agreement	22,800.00			
9050 · MISCELLANEOUS INCOME	1,150.00	1,200.00	-50.00	95.8%
9060 · Permits & Bonds	2,860.00	2,000.00	860.00	143.0%
9080 · GRANT INCOME	143,750.00	100.00	143,650.00	143,750.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>638,744.76</b>	<b>471,804.00</b>	<b>166,940.76</b>	<b>135.4%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>				
6000 · PROPERTY TAXES - ROAD & BRIDGE	126,187.08	242,863.00	-116,675.92	52.0%
6002 · MUNICIPAL SHARE	0.00	-116,651.00	116,651.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	37,989.56	41,000.00	-3,010.44	92.7%
6020 · INTEREST INCOME	400.91	400.00	0.91	100.2%
6030 · RENTAL INCOME	55,950.00	48,000.00	7,950.00	116.6%
6040 · INTERGOVERNMENT AGREEMENT	21,016.83	324,100.00	-303,083.17	6.5%
6050 · MISCELLANEOUS INCOME	247.32	150.00	97.32	164.9%
6060 · COURT FINES & PERMITS	2,210.66	2,000.00	210.66	110.5%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>244,002.36</b>	<b>541,862.00</b>	<b>-297,859.64</b>	<b>45.0%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>				
8000 · PROPERTY TAXES	15,060.07	15,063.00	-2.93	100.0%
8020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>15,060.07</b>	<b>15,083.00</b>	<b>-22.93</b>	<b>99.8%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>				
7000 · PROPERTY TAXES	21,223.40	21,227.00	-3.60	100.0%
7020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	2,700.00	-2,700.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>21,223.40</b>	<b>23,947.00</b>	<b>-2,723.60</b>	<b>88.6%</b>
<b>Total Income</b>	<b>919,030.59</b>	<b>1,052,696.00</b>	<b>-133,665.41</b>	<b>87.3%</b>
<b>Expense</b>				
<b>PERMANENT HARD ROAD EXPENDITURE</b>				
<b>COMMODITIES</b>				
9614 · MAINTENANCE SUPPLIES - ROADS	5,633.61	42,000.00	-36,366.39	13.4%
9652 · OPERATING SUPPLIES	515.46	10,000.00	-9,484.54	5.2%
9655 · AUTO FUEL & OIL	10,842.47	45,000.00	-34,157.53	24.1%
9656 · SALT, CALCIUM, ICE CONTROL	1,514.03	100,000.00	-98,485.97	1.5%
<b>Total COMMODITIES</b>	<b>18,505.57</b>	<b>197,000.00</b>	<b>-178,494.43</b>	<b>9.4%</b>
<b>CONTRACT SERVICES</b>				
9514 · MAINTENANCE SERVICE ROAD	186,138.25	240,000.00	-53,861.75	77.6%
9518 · ROAD STRIPPING	18,315.43	20,000.00	-1,684.57	91.6%
9519 · Street Lights	2,874.87	6,000.00	-3,125.13	47.9%
9520 · ROAD SIGNS & MATERIALS	90.00	25,000.00	-24,910.00	0.4%
9532 · ENGINEERING SERVICE	14,985.41	30,000.00	-15,014.59	50.0%
9594 · RENTALS	0.00	15,000.00	-15,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>222,403.96</b>	<b>336,000.00</b>	<b>-113,596.04</b>	<b>66.2%</b>
<b>OTHER EXPENDITURES</b>				
9929 · MISCELLANEOUS	1,530.00	10,000.00	-8,470.00	15.3%
<b>Total OTHER EXPENDITURES</b>	<b>1,530.00</b>	<b>10,000.00</b>	<b>-8,470.00</b>	<b>15.3%</b>
<b>PERSONNEL</b>				
9421 · SALARIES	141,037.14	195,000.00	-53,962.86	72.3%
9451 · Health / Life Insurance	22,870.08	30,000.00	-7,129.92	76.2%
9461 · Social Security Contribution	9,765.93	14,000.00	-4,234.07	69.8%
9462 · Medicare Contribution	2,240.93	3,750.00	-1,509.07	59.8%
9472 · Uniforms	184.00	1,500.00	-1,316.00	12.3%
<b>Total PERSONNEL</b>	<b>176,098.08</b>	<b>244,250.00</b>	<b>-68,151.92</b>	<b>72.1%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>418,537.61</b>	<b>787,250.00</b>	<b>-368,712.39</b>	<b>53.2%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>				
<b>PERSONNEL</b>				
8463 · RETIREMENT CONTRIBUTION	15,652.00	37,000.00	-21,348.00	42.3%
<b>Total PERSONNEL</b>	<b>15,652.00</b>	<b>37,000.00</b>	<b>-21,348.00</b>	<b>42.3%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>15,652.00</b>	<b>37,000.00</b>	<b>-21,348.00</b>	<b>42.3%</b>

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Cash Basis

**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>				
<b>CONTRACT SERVICE</b>				
7593 · RISK MANAGEMENT CONTRIBUTION	20,469.00	33,000.00	-12,531.00	62.0%
<b>Total CONTRACT SERVICE</b>	20,469.00	33,000.00	-12,531.00	62.0%
<b>PERSONNEL</b>				
7453 · UNEMPLOYMENT INSURANCE	1,576.45	6,000.00	-4,423.55	26.3%
<b>Total PERSONNEL</b>	1,576.45	6,000.00	-4,423.55	26.3%
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	22,045.45	39,000.00	-16,954.55	56.5%
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>				
<b>ADMINISTRATION</b>				
<b>CAPITAL OUTLAY</b>				
6831 · EQUIPMENT	75.00	4,000.00	-3,925.00	1.9%
<b>Total CAPITAL OUTLAY</b>	75.00	4,000.00	-3,925.00	1.9%
<b>COMMODITIES</b>				
6651 · OFFICE SUPPLIES	123.06	600.00	-476.94	20.5%
<b>Total COMMODITIES</b>	123.06	600.00	-476.94	20.5%
<b>CONTRACTED SERVICES</b>				
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
6531 · ACCOUNTING SERVICE	4,000.00	25,000.00	-21,000.00	16.0%
6533 · LEGAL SERVICE	25,933.15	60,000.00	-34,066.85	43.2%
6551 · POSTAGE	136.70	200.00	-63.30	68.4%
6552 · TELEPHONE	3,000.41	4,500.00	-1,499.59	66.7%
6553 · PUBLISHING	203.30	1,500.00	-1,296.70	13.6%
6554 · PRINTING	0.00	200.00	-200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	150.00	300.00	-150.00	50.0%
6562 · TRAVEL & MEETING EXPENSE	2,375.58	5,000.00	-2,624.42	47.5%
6563 · EDUCATION & TRAINING	40.00	500.00	-460.00	8.0%
<b>Total CONTRACTED SERVICES</b>	35,839.14	98,200.00	-62,360.86	36.5%
<b>OTHER EXPENDITURES</b>				
6914 · MUNICIPAL REPLACEMENT	7,779.94	7,800.00	-20.06	99.7%
6929 · MISCELLANEOUS	129.39	8,000.00	-7,870.61	1.6%
<b>Total OTHER EXPENDITURES</b>	7,909.33	15,800.00	-7,890.67	50.1%
<b>PERSONNEL</b>				
6421 · SALARIES	5,552.50	7,000.00	-1,447.50	79.3%
<b>Total PERSONNEL</b>	5,552.50	7,000.00	-1,447.50	79.3%
<b>Total ADMINISTRATION</b>	49,499.03	125,600.00	-76,100.97	39.4%
<b>MAINTENANCE</b>				
<b>CAPITAL OUTLAY</b>				
6820 · CAPITAL ASSET OUTLAY	3,000.00	122,500.00	-119,500.00	2.4%
6833 · OTHER IMPROVEMENTS	0.00	25,000.00	-25,000.00	0.0%
6840 · DEBT SERVICE	283,228.00	286,700.00	-3,472.00	98.8%
<b>Total CAPITAL OUTLAY</b>	286,228.00	434,200.00	-147,972.00	65.9%
<b>COMMODITIES</b>				
6111 · MAINTENANCE SUPPLY - BUILDING	277.27	10,000.00	-9,722.73	2.8%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	5,632.70	10,000.00	-4,367.30	56.3%
6113 · MAINTENANCE SUPPLY - VEHICLES	4,467.68	10,000.00	-5,532.32	44.7%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	-100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6122 · OPERATING SUPPLIES	863.42	2,500.00	-1,636.58	34.5%
6123 · SMALL TOOLS	1,031.68	6,000.00	-4,968.32	17.2%
<b>Total COMMODITIES</b>	12,272.75	39,700.00	-27,427.25	30.9%
<b>CONTRACT SERVICES</b>				
6311 · MAINTENANCE SERVICE - BUILDING	43.50	10,000.00	-9,956.50	0.4%
6312 · MAINTENANCE SERVICE - EQUIPMENT	1,077.43	10,000.00	-8,922.57	10.8%
6313 · MAINTENANCE SERVICE - VEHICLES	189.50	8,500.00	-8,310.50	2.2%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	-100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	500.00	-500.00	0.0%
6371 · UTILITIES	2,399.59	9,000.00	-6,600.41	26.7%
6373 · GARBAGE DISPOSAL	1,613.25	3,000.00	-1,386.75	53.8%
6394 · RENTALS	0.00	300.00	-300.00	0.0%
<b>Total CONTRACT SERVICES</b>	5,323.27	42,500.00	-37,176.73	12.5%



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Cash Basis

**Grafton Township R & B**  
**Profit & Loss Budget vs. Actual**  
**April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
<b>OTHER EXPENDITURES</b>				
6919 · MISCELLANEOUS	0.00	3,000.00	-3,000.00	0.0%
6952 · INTERGOVERNMENTAL AGMT	17,072.54	34,828.00	-17,755.46	49.0%
<b>Total OTHER EXPENDITURES</b>	<b>17,072.54</b>	<b>37,828.00</b>	<b>-20,755.46</b>	<b>45.1%</b>
<b>PERSONNEL</b>				
6221 · SALARIES	7,773.50	9,500.00	-1,726.50	81.8%
<b>Total PERSONNEL</b>	<b>7,773.50</b>	<b>9,500.00</b>	<b>-1,726.50</b>	<b>81.8%</b>
<b>Total MAINTENANCE</b>	<b>328,670.06</b>	<b>563,728.00</b>	<b>-235,057.94</b>	<b>58.3%</b>
<b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b>	<b>378,169.09</b>	<b>689,328.00</b>	<b>-311,158.91</b>	<b>54.9%</b>
6391 · R&B - CONTINGENCIES	0.00	28,800.00	-28,800.00	0.0%
6560 · Payroll Expenses	615.50			
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	15,000.00	-15,000.00	0.0%
<b>Total Expense</b>	<b>835,019.65</b>	<b>1,596,378.00</b>	<b>-761,358.35</b>	<b>52.3%</b>
<b>Net Ordinary Income</b>	<b>84,010.94</b>	<b>-543,682.00</b>	<b>627,692.94</b>	<b>-15.5%</b>
<b>Net Income</b>	<b>84,010.94</b>	<b>-543,682.00</b>	<b>627,692.94</b>	<b>-15.5%</b>

**Grafton Township R & B  
Reconciliation Summary**

301 · Harris Money Market 758, Period Ending 02/28/2013

158

	Feb 28, 13
Beginning Balance	125,017.24
Cleared Transactions	
Deposits and Credits - 1 item	9.59
Total Cleared Transactions	9.59
Cleared Balance	125,026.83
Register Balance as of 02/28/2013	125,026.83
Ending Balance	125,026.83

**Grafton Township R & B  
Reconciliation Summary**

501 · Money Market, Period Ending 02/28/2013

390

	Feb 28, 13
Beginning Balance	550,777.16
Cleared Transactions	
Checks and Payments - 1 item	-200,000.00
Deposits and Credits - 1 item	34.58
Total Cleared Transactions	-199,965.42
Cleared Balance	350,811.74
Register Balance as of 02/28/2013	350,811.74
Ending Balance	350,811.74

**Grafton Township R & B**  
**Reconciliation Summary**  
 201 · Harris Money Market 731, Period Ending 02/28/2013

731

	Feb 28, 13
Beginning Balance	18,752.80
Cleared Transactions	
Deposits and Credits - 1 item	0.72
Total Cleared Transactions	0.72
Cleared Balance	18,753.52
Register Balance as of 02/28/2013	18,753.52
Ending Balance	18,753.52

**Grafton Township R & B**  
**Reconciliation Summary**  
 101 · CHECKING ACCOUNT - HARRIS, Period Ending 02/28/2013

256

	Feb 28, 13
Beginning Balance	233,988.86
Cleared Transactions	
Checks and Payments - 29 items	-59,605.58
Deposits and Credits - 12 items	233,988.33
Total Cleared Transactions	174,382.75
Cleared Balance	408,371.61
Uncleared Transactions	
Checks and Payments - 2 items	-252,000.00
Total Uncleared Transactions	-252,000.00
Register Balance as of 02/28/2013	156,371.61
New Transactions	
Checks and Payments - 2 items	-10,205.18
Total New Transactions	-10,205.18
Ending Balance	146,166.43

## Bus Service

<b>Total February</b>	<b>112</b>	<b>206</b>	<b>318</b>	<b>\$122.00</b>	<b>\$214.00</b>	<b>\$336.00</b>	<b>233</b>	<b>88</b>
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**SENIOR TRANSPORTATION BUS SERVICE**

	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Sun City	Non Sun City
2011														
I/S	224												224	
O/S													0	
TOTALS	224	0	0	0	0	0	0	0	0	0	0	0	224	
I/D	204	183	170	153	79	247	165	146	183	159	133	148		1970
O/D	158	167	146	120	294	175	167	171	193	172	161	218		2142
TOTALS	362	350	316	273	373	422	332	317	376	331	294	366		4112
\$ I/D	\$231.00	\$247.00	\$176.00	\$196.00	\$190.00	\$311.00	\$192.00	\$169.00	\$219.00	\$213.00	\$140.00	\$173.00		
\$ O/D	\$174.00	\$216.00	\$162.00	\$148.00	\$235.00	\$201.00	\$180.00	\$194.00	\$258.00	\$221.00	\$179.00	\$244.00		
TOTAL	\$405.00	\$463.00	\$338.00	\$344.00	\$425.00	\$512.00	\$372.00	\$363.00	\$477.00	\$434.00	\$319.00	\$417.00		
YEAR	\$405.00	\$868.00	\$1,206.00	\$1,550.00	\$1,975.00	\$2,487.00	\$2,859.00	\$3,222.00	\$3,699.00	\$4,133.00	\$4,452.00	\$4,869.00		
2012														
I/SC	224	317	152	282	331	165	282	286	264	269	233		2805	
O/SC	73	100	212	43	57	198	78	75	30	46	88		1000	
TOTALS	297	417	364	325	388	363	360	361	294	315	321	0	3805	
I/D	117	198	292	115	133	264	170	131	96	98	112			1726
O/D	180	219	72	214	254	96	190	230	211	217	206			2089
TOTALS	297	417	364	329	387	360	360	361	307	315	318			3815
\$ I/D	\$113.00	\$204.00	162.00	\$135.00	\$145.00	\$179.00	\$174.00	\$159.00	\$112.00	\$100.00	\$122.00			
\$ O/D	\$196.00	\$242.00	240.00	\$223.00	\$292.00	\$242.00	\$210.00	\$238.00	\$277.00	\$251.00	\$214.00			
TOTAL	\$309.00	\$446.00	402.00	\$358.00	\$437.00	\$421.00	\$384.00	\$397.00	\$389.00	\$351.00	\$336.00	\$0.00		
YEAR		\$1,157.00	\$1,559.00	\$1,917.00	\$2,354.00	\$2,775.00	\$3,159.00	\$3,556.00	\$3,945.00	\$4,296.00	\$4,632.00	\$4,632.00		