

**NOTICE AND AGENDA  
GRAFTON TOWNSHIP REGULAR BOARD MEETING  
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS  
MONDAY, December 15, 2014 7:30 p.m.**

**GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, December 15, 2014, At 7:30 p.m. for the purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
  - A. Approval of Minutes of November 17, 2014 Township Regular Meeting
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
  - C. Review Road and Bridge Warrant check detail.
- 6. Executive Session**

(If needed) Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).
- 7. Discussion and potential action of items as discussed during Executive Session**
- 8. Public Comment/Board Members Response to Public Comment**
- 9. New Business**
  - A. Discussion and potential action to purchase a waste oil heater
  - B. 2015-16 Budget discussion preliminary preview
- 10. Old Business**
  - A. Adoption of Township tax levy
  - B. Adoption Road District tax levy
- 11. Committee and Officer Reports**

**Supervisor**  
**Trustee**  
**Audit Committee**  
**Assessor**  
**Road District**  
**Clerk**
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley  
This 11th day of December, 2014

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**MONDAY, November 17, 2014 7:30 p.m.**

**1. Supervisor Kearns called the meeting to order at 7:30 p.m.**

**2. Roll Call**

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.

**3. Pledge of Allegiance**

The Pledge of Allegiance was said.

**4. Approval of Agenda**

Motion by Trustee Zirk, second by Trustee Wagner to approve the agenda as posted.

Ayes: Trustees Zirk, Wagner, Holtorf, Ziller, Supervisor Kearns

Nays: None. Motion Carries.

**5. Regular Business**

A. Approval of Minutes of October 20, 2014 Township Regular Meeting.

Motion by Trustee Ziller, second by Trustee Wagner to approve the minutes of the October 20, 2014 meeting with the correction on 5a that Trustee Zirk be listed.

Ayes: Trustees Ziller, Wagner, Holtorf, Zirk, Supervisor Kearns

Nays: None. Motion Carries.

B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. (Exhibit I)

Motion by Trustee Wagner, second by Trustee Holtorf to approve the payment of bills as provided on the Unpaid Bills/Warrant check detail.

Ayes: Trustees Wagner, Holtorf, Ziller, Zirk, Supervisor Kearns

Nays: None. Motion Carries.

C. Review Road and Bridge Warrant check detail. (Exhibit II)

Trustee Ziller asked Road Commissioner Poznanski for more detail on the type of truck and what was included in the price. Road Commissioner Poznanski gave the detail and assurances that everything is included on the truck.

Motion by Trustee Wagner, second by Trustee Holtorf to approve the Road and Bridge Warrant check detail.

Ayes: Trustees Wagner, Holtorf, Zirk; Supervisor Kearns

Nays: Trustee Ziller. Motion Carries.

**6. Executive Session**

(If needed) Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).

Motion by Supervisor Kearns, second by Trustee Ziller to adjourn the regular meeting in order to convene an executive session for the purpose of discussing the purchase or sale of Real Property and Personnel.

Ayes: Supervisor Kearns, Trustees Ziller, Holtorf, Wagner, Zirk

Nays: None. Motion Carries.

**Regular Meeting Adjourns at 7:41 pm**

**Supervisor Kearns returned the meeting to order at 8:37 pm.**

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.

**7. Discussion and potential action of items as discussed during Executive Session**

A. Motion by Trustee Wagner, second by Trustee Zirk to authorize the Township Supervisor to sign a vacant land contract offered by Billitteri Enterprises, Inc., subject to the addendum discussed in the Executive Session.

Ayes: Trustees Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns

Nays: None. Motion Carries.



B. Motion by Trustee Wagner, second by Trustee Zirk to approve and release the minutes from the Executive Sessions from May 23, 2013, June 17, 2013, July 15 2013, October 21, 2013, and February 24, 2014.

Ayes: Trustees Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns,

Nays: None. Motion Carries.

**8. Public Comment/Board Members Response to Public Comment**

Tom Latos commented that he owns a residence and agricultural property in Grafton Township and is very frustrated with the property assessments and the Assessor's office. He went into chronological detail about multiple attempts to have the Assessor explain how his agricultural property is assessed and could not get an answer through multiple attempts. He stated that he was told calls would be returned that never were. He eventually reached an employee who told him that a breakdown of the assessment was not available. Mr Latos called the McHenry County Assessor who explained that the Assessor at Grafton was new. Fifteen minutes later the Grafton Assessors office called to say that a breakdown would be available via a letter. (Exhibit III) When asked to explain or justify the breakdown, Mr Latos was told that the Grafton Assessor is not responsible for it. Mr Latos emphasized the importance of timely communication about the assessments since there is a time limit on appeals. Assessor Zielinski explained that there was Board of Review on Mr Latos property and that therefore it was not up to his office.

Trustee Ziller said the problem is the large number of calls it took to get an answer from the Assessor's office.

Trustee Wagner asked Assessor Zielinski what he had been telling people that call asking about their assessments. Assessor Zielinski said he has been telling people that it is unlikely they will win an appeal due to sophisticated procedures, not that they cannot appeal. He said that is why he has displayed a poster with the statutes.

Supervisor Kearns said that he spoke to two people who said that Assessor Zielinski told them they could not appeal. He reminded Assessor Zielinski that he has to let people appeal if they want to and that he should not state an opinion about it. He asked Attorney Gottemoller who said that the Assessor should not be stating an opinion, that people have the right to appeal.

**9. Old Business**

None.

**10. New Business**

**A. Discussion and possible action on the Township Levy**

There was a lot of discussion about the levy. Trustee Zirk wanted to make sure that we asked for more than the county said in order to capture new growth beyond the 17 million projected. She suggested that the Trustees request more than 2.92% in order to make sure that we capture it. She emphasized that if we didn't get it now we would lose it forever. Supervisor Kearns pointed out that regardless of what we ask for, we will likely get what the county said they would give us. In the end they all agreed that it might be best to ask for 3% instead of the 2.92 the county said.

**B. Discussion and possible action on the Road District Levy**

Road Commissioner Poznanski said that he attended a session on Levies at the Township of Illinois. The speaker of the session recommended all Road Districts to request 4.99% to avoid losing the Motor Fuel Tax. Road Commissioner Poznanski said that is what he intends to do.

**C. Approval of the Grafton Township 2015 Regular Meeting dates. (Exhibit IV)**

Motion by Trustee Wagner, second by Supervisor Kearns to approve the Grafton Township 2015 Regular Meeting Dates with the exception of changing the April 20<sup>th</sup> meeting to April 13<sup>th</sup>.

Ayes: Trustee Wagner, Supervisor Kearns, Trustees Zirk, Holtorf, Ziller

Nays: None. Motion Carries.



**11. Committee and Officer Reports**

**Supervisor**

**Trustee**

Trustee Zirk asked about transportation for a high needs person on the north side to the food pantry. The person cannot afford the \$4 for the bus. Supervisor Kearns said that he will send the GA van one time per month.

**Audit Committee**

**Assessor**

Assessor Zielinski said that he is trying very hard. He stated that when Joe said that he should not be an "odds-maker" that hit home. He said he is now working on retaining staff. He pointed out that his office is 1.1% off from being perfect on their assessments. Assessor Zielinski also presented the trustees with his draft budget.

**Road District**

**Clerk**

**12. Adjournment**

Motion by Wagner, second by Ziller to adjourn the meeting at 10:00 pm.

Ayes: Trustees Wagner, Ziller, Holtorf, Zirk, Supervisor Kearns

Nays: None. Meeting adjourned at 10:00 pm.

Respectfully Submitted,

Grafton Township Clerk Kathryn Hurley

# **TOWN FUND FINANCIALS**

1:29 PM  
12/02/14  
Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
**November 19 through December 11, 2014**

Date	Num	Name	Memo	Paid Amount
<b>101 · CHECKING -American Community</b>				
11/24/2014	22497	BLUECROSS BLU...	VOID:	0.00
11/24/2014	22498	ComCast I	PO 20234,1369,1370 & 1371	-336.56
11/24/2014	22499	Humana Dental Ins....	VOID:	0.00
11/24/2014	22500	Leaf	PO 1364	-132.00
11/24/2014	22501	VOIDED CHECKS	VOID:	0.00
11/24/2014	22502	Humana Dental Ins....	PO 20235, 1367 & 1368	-1,059.35
11/24/2014	22503	BLUECROSS BLU...	PO 20236, 1362 & 1363	-10,327.60
11/26/2014	22504	Verizion Wireless	PO 1378	-46.67
<b>Total 101 · CHECKING -American Community</b>				<b>-11,902.18</b>



# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
<b>ACT Network Solutions</b>					
12/08/2014	19583	PO 1365	12/18/2014	1512 · MAINTENANCE SE...	258.00
12/10/2014	19653	PO 1389	12/20/2014	1512 · MAINTENANCE SE...	258.00
Total ACT Network Solutions					516.00
<b>Alan D Zielinski</b>					
12/08/2014		PO 20241	12/18/2014	1756 · SOFTWARE	505.00
Total Alan D Zielinski					505.00
<b>Alarm Detection Systems</b>					
12/10/2014		PO 1334	12/20/2014	1512 · MAINTENANCE SE...	184.86
Total Alarm Detection Systems					184.86
<b>American Community Bank &amp; Trust</b>					
12/04/2014		PO 1386	12/14/2014	1838 · DEBT SERVICE INT...	528.86
12/04/2014		PO 1387	12/14/2014	1837 · AM.COMM. BK. PRI...	4,014.85
Total American Community Bank & Trust					4,543.71
<b>Cardmember Service</b>					
12/04/2014		PO 1388	12/14/2014	1651 · OFFICE SUPPLIES	101.98
12/08/2014		PO 20237	12/18/2014	1851 · OFFICE SUPPLIES	73.53
Total Cardmember Service					175.51
<b>Cash</b>					
12/08/2014		PO 1376	12/18/2014	1551 · POSTAGE	100.59
12/08/2014		PO 1377	12/18/2014	1511 · MAINTENANCE SE...	54.87
12/08/2014		PO 1375	12/18/2014	940 · BUS MAINTENANCE	14.99
Total Cash					170.45
<b>CONSERV FS</b>					
12/08/2014		PO 1380	01/07/2015	930 · BUS FUEL	168.75
12/08/2014		PO 20238	01/07/2015	1760 · TRAVEL EXPENSE	180.88
Total CONSERV FS					349.63
<b>Huntley Chamber of commerce</b>					
12/08/2014		PO 1373	12/18/2014	1561 · DUES	175.00
Total Huntley Chamber of commerce					175.00
<b>Ice Mountain Water</b>					
11/06/2014		PO 20240	11/16/2014	1751 · MAINTENANCE SE...	95.76
12/08/2014		PO 1366	12/18/2014	1651 · OFFICE SUPPLIES	16.72
Total Ice Mountain Water					112.48
<b>Kathryn M. Hurley</b>					
12/08/2014		PO 1385	12/18/2014	1451 · HEALTH INSURANCE	166.51
Total Kathryn M. Hurley					166.51
<b>Madsen, Sugden &amp; Gottemoller</b>					
12/08/2014		PO 1379	12/18/2014	1533 · LEGAL SERVICE	770.00
Total Madsen, Sugden & Gottemoller					770.00
<b>Marty Kinczel</b>					
12/08/2014		PO 20242	12/18/2014	1756 · SOFTWARE	505.00
Total Marty Kinczel					505.00
<b>MDC Environmental Services</b>					
12/08/2014		PO 1381	12/18/2014	1511 · MAINTENANCE SE...	40.76
Total MDC Environmental Services					40.76
<b>NICOR GAS</b>					
12/08/2014		PO 1384	12/18/2014	1571 · UTILITIES	144.40
12/08/2014		PO 1383	12/18/2014	5571 · UTILITIES	50.74
Total NICOR GAS					195.14
<b>WEX Bank</b>					
12/08/2014		PO 1382	12/18/2014	930 · BUS FUEL	197.52
Total WEX Bank					197.52
<b>ZIEGLER'S ACE HARDWARE</b>					
12/08/2014		PO 20239	12/18/2014	1939 · MISCELLANEOUS	2.49
Total ZIEGLER'S ACE HARDWARE					2.49
<b>TOTAL</b>					<b>8,610.06</b>

Grafton Township Assessor's Office Warrant List: December, 2014

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1939	\$2.49	Ziegler's Ace Hardware	20239	Miscellaneous hardware
1751	\$95.76	Ice mountain Direct	20240	Potable water
1756	\$505.00	Alan Zielinski	20241	Mainstreet Organization of Realtors annual dues (MLS access)
1756	\$505.00	Marty Kinzel	20233	Mainstreet Organization of Realtors annual dues (MLS access)
	<u>\$1,010.00</u>			
1760	\$180.88	Conserv FS, Inc.	20238	Gasoline
1851	\$73.53	Cardunal Office Supply	20237	Misc. office supplies
<b>Subtotal</b>	<b>\$1,362.66</b>			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1752	\$194.27	Comcast	20234	Telephone & Internet
1243	\$326.96	Humana	20235	Healthcare insurance
1243	\$6,029.28	BlueCross/BlueShield	20236	Healthcare insurance
<b>Subtotal</b>	<b>\$6,550.51</b>			
<b>Total</b>	<b><u>\$7,913.17</u></b>			

12/10/14

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2014 through March 2015**

	Apr '14 - Mar 15	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	1,098,680.41	1,106,465.89	99.3%
1010 · REPLACEMENT TAXES	20,704.48	24,400.00	84.9%
1020 · INTEREST INCOME	395.70	0.00	100.0%
1030 · Loan Proceeds	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	14,790.00	14,790.00	100.0%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	16,838.00	25,257.00	66.7%
1050 · TRANSPORTATION INCOME	2,132.00	2,100.00	101.5%
1055 · MISCELLANEOUS INCOME	408.40	0.00	100.0%
<b>Total CORPORATE FUND REVENUE</b>	<b>1,153,948.99</b>	<b>1,173,012.89</b>	<b>98.4%</b>
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	17,603.68	17,728.00	99.3%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>17,603.68</b>	<b>17,728.00</b>	<b>99.3%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	982.08	989.12	99.3%
5020 · INTEREST INCOME	141.93	150.00	94.6%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>1,124.01</b>	<b>1,139.12</b>	<b>98.7%</b>
<b>Total Income</b>	<b>1,172,676.68</b>	<b>1,191,880.01</b>	<b>98.4%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CONTRACTUAL SERVICES</b>			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	995.98	1,000.00	99.6%
5513 · FUEL	0.00	775.00	0.0%
5533 · LEGAL FEES	0.00	850.00	0.0%
5534 · ACCOUNTING SERVICES	400.00	1,600.00	25.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	90.00	0.0%
5552 · TELEPHONE	394.00	1,000.00	39.4%
5553 · PUBLISHING	0.00	200.00	0.0%
5554 · PRINTING	37.37	150.00	24.9%
5555 · TRAVEL EXPENSE	0.00	100.00	0.0%
5556 · TRAINING	0.00	600.00	0.0%
5571 · UTILITIES	713.71	1,000.00	71.4%
<b>Total CONTRACTUAL SERVICES</b>	<b>2,541.06</b>	<b>9,365.00</b>	<b>27.1%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	98.08	500.00	19.6%
<b>Total OPERATING EXPENSES</b>	<b>98.08</b>	<b>1,000.00</b>	<b>9.8%</b>
<b>PERSONNEL</b>			
5421 · SALARIES	14,081.25	15,000.00	93.9%
5451 · HEALTH INSURANCE	5,673.31	6,680.00	84.9%
<b>Total PERSONNEL</b>	<b>19,754.56</b>	<b>21,680.00</b>	<b>91.1%</b>
<b>Total ADMINISTRATION</b>	<b>22,393.70</b>	<b>32,045.00</b>	<b>69.9%</b>



**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2014 through March 2015**

	Apr '14 - Mar 15	Budget	% of Budget
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	64,359.98	0.0%
<b>Total COMMODITIES</b>	<b>0.00</b>	<b>70,359.98</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	100.00	1,500.00	6.7%
5810 · PHYSICIAN SERVICE	0.00	1,500.00	0.0%
5882 · HOSPITAL SERVICE	0.00	1,500.00	0.0%
5884 · DENTAL SERVICE	0.00	1,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	3,000.00	78.7%
5886 · FUNERAL & BURIAL SERVICE	0.00	1,500.00	0.0%
5887 · SHELTER	3,863.01	10,000.00	38.6%
5888 · UTILITY PAYMENTS	7,160.42	15,000.00	47.7%
5889 · AMBULANCE	0.00	1,500.00	0.0%
5890 · EYE CARE	0.00	1,500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>13,483.43</b>	<b>38,500.00</b>	<b>35.0%</b>
<b>Total HOME RELIEF</b>	<b>13,483.43</b>	<b>108,859.98</b>	<b>12.4%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>35,877.13</b>	<b>140,904.98</b>	<b>25.5%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	70,000.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	31,518.36	46,714.15	67.5%
1838 · DEBT SERVICE INTEREST PYM	4,831.32	7,650.00	63.2%
1832 · DEBT SERVICE - Other	0.00	134,000.00	0.0%
<b>Total 1832 · DEBT SERVICE</b>	<b>36,349.68</b>	<b>188,364.15</b>	<b>19.3%</b>
1833 · DEFERRED MAINT. BUILDING	0.00	55,000.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	0.00	10,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>36,349.68</b>	<b>323,364.15</b>	<b>11.2%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	401.93	3,000.00	13.4%
1652 · OPERATING SUPPLIES	215.61	3,000.00	7.2%
<b>Total COMMODITIES</b>	<b>617.54</b>	<b>6,000.00</b>	<b>10.3%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	392.59	20,000.00	2.0%
1512 · MAINTENANCE SERVICE - EQUIPMENT	9,671.02	20,000.00	48.4%
1531 · ACCOUNTING SERVICES	6,807.54	19,953.82	34.1%
1533 · LEGAL SERVICE	27,251.67	40,000.00	68.1%
1551 · POSTAGE	110.30	1,234.00	8.9%
1552 · TELEPHONE	704.43	1,600.00	44.0%
1553 · PUBLISHING	448.53	1,500.00	29.9%
1554 · PRINTING	0.00	1,500.00	0.0%
1561 · DUES	1,651.58	2,000.00	82.6%
1562 · TRAVEL EXPENSES	0.00	1,000.00	0.0%
1563 · TRAINING	367.00	1,500.00	24.5%
1565 · CLERK	30.00	1,500.00	2.0%
1571 · UTILITIES	2,052.16	5,000.00	41.0%
1572 · FUEL	0.00	1,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	1,600.00	13,000.00	12.3%
1574 · ANNUAL MEETING	0.00	500.00	0.0%

12/10/14

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2014 through March 2015**

	Apr '14 - Mar 15	Budget	% of Budget
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
CONTRACTUAL SERVICES - Other	0.00	0.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>51,086.82</b>	<b>132,287.82</b>	<b>38.6%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	276.59	10,000.00	2.8%
1911 · CONTINGENCIES	0.00	14,500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>276.59</b>	<b>24,500.00</b>	<b>1.1%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	22,269.32	45,000.00	49.5%
1421 · ELECTED OFFICIALS SALARIES	132,666.70	179,650.00	73.8%
1451 · HEALTH INSURANCE	28,819.90	70,292.40	41.0%
<b>Total PERSONNEL</b>	<b>183,755.92</b>	<b>294,942.40</b>	<b>62.3%</b>
<b>SENIOR SERVICES</b>			
900 · BUS SALARIES	27,891.75	36,392.47	76.6%
901 · SENIOR SERVICES - PAYROLL TAXES	1,861.97	3,548.67	52.5%
902 · -SENIOR SVCS HEALTH INSURANCE	7,414.44	11,315.40	65.5%
903 · SENIOR SERVICES IMRF	2,027.02	2,500.00	81.1%
930 · BUS FUEL	2,722.02	7,500.00	36.3%
940 · BUS MAINTENANCE	2,245.11	15,000.00	15.0%
950 · BUS OFFICE SUPPLIES	32.95	500.00	6.6%
959 · BINGO/GAMES	225.00	1,000.00	22.5%
960 · BUS TELEPHONE	800.48	2,000.00	40.0%
967 · PRINTING	110.43	500.00	22.1%
968 · POSTAGE	0.00	500.00	0.0%
970 · BUS MISCELLANEOUS	165.99	1,000.00	16.6%
<b>Total SENIOR SERVICES</b>	<b>45,497.16</b>	<b>81,756.54</b>	<b>55.6%</b>
<b>Total ADMINISTRATION</b>	<b>317,583.71</b>	<b>862,850.91</b>	<b>36.8%</b>
<b>ASSESSOR</b>			
CAPITAL OUTLAY			
1854 · EQUIPMENT	7,189.64	7,118.00	101.0%
<b>Total CAPITAL OUTLAY</b>	<b>7,189.64</b>	<b>7,118.00</b>	<b>101.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	1,066.52	2,100.00	50.8%
<b>Total COMMODITIES</b>	<b>1,066.52</b>	<b>2,100.00</b>	<b>50.8%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	2,770.36	2,260.00	122.6%
1752 · TELEPHONE	1,619.80	4,320.00	37.5%
1753 · LEGAL FEES	1,837.50	1,850.00	99.3%
1755 · POSTAGE	0.00	150.00	0.0%
1756 · SOFTWARE	15,161.41	21,270.00	71.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	250.00	0.0%
1759 · DUES	60.00	610.00	9.8%
1760 · TRAVEL EXPENSE	729.76	4,000.00	18.2%
1761 · TRAINING	7,900.72	13,504.00	58.5%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>30,079.55</b>	<b>49,114.00</b>	<b>61.2%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	440.89	1,800.00	24.5%
OTHER EXPENDITURES - Other	0.00	0.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>440.89</b>	<b>1,800.00</b>	<b>24.5%</b>

12/10/14

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2014 through March 2015**

	<u>Apr '14 - Mar 15</u>	<u>Budget</u>	<u>% of Budget</u>
<b>PERSONNEL</b>			
1240 · SALARIES	203,643.73	285,000.00	71.5%
1241 · IMRF	19,966.65	29,191.00	68.4%
1242 · FICA/MEDICARE/TAXES	16,980.82	22,132.00	76.7%
1243 · HEALTH INSURANCE	35,396.55	67,274.00	52.6%
Total PERSONNEL	275,987.75	403,597.00	68.4%
ASSESSOR - Other	0.00	0.00	0.0%
Total ASSESSOR	314,764.35	463,729.00	67.9%
Total TOWN FUND EXPENDITURES	632,348.06	1,326,579.91	47.7%
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	16,738.10	25,000.00	67.0%
Total TOWN IMRF FUND EXPENDITURES	16,738.10	25,000.00	67.0%
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,082.00	14,225.00	99.0%
Total CONTRACTED SERVICES	14,082.00	14,225.00	99.0%
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	1,634.75	3,600.00	45.4%
Total PERSONNEL	1,634.75	3,600.00	45.4%
TOWN INSURANCE FUND EXPENDITURE - Other	0.00	0.00	0.0%
Total TOWN INSURANCE FUND EXPENDITURE	15,716.75	17,825.00	88.2%
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	9,383.52	16,400.00	57.2%
3762 · MEDICARE CONTRIBUTION	2,194.56	3,826.21	57.4%
Total TOWN SOCIAL SECURITY EXPENDITURE	11,578.08	20,226.21	57.2%
66900 · Reconciliation Discrepancies	-0.02		
Total Expense	712,258.10	1,530,536.10	46.5%
Net Ordinary Income	460,418.58	-338,656.09	-136.0%
Net Income	<u>460,418.58</u>	<u>-338,656.09</u>	<u>-136.0%</u>



**American Community Bank  
Town Fund  
Bank Accounts**

<b>Town Fund General Checking</b>	<b>961</b>
<b>TF Money Market</b>	<b>191</b>
<b>TF Reserved Money Market</b>	<b>183</b>
<b>General Assistance Checking</b>	<b>754</b>
<b>GA Money Market</b>	<b>987</b>

11:54 AM

12/02/14

961

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**101 · CHECKING -American Community, Period Ending 11/30/2014**

	<u>Nov 30, 14</u>
Beginning Balance	33,171.90
Cleared Transactions	
Checks and Payments - 41 items	-74,228.09
Deposits and Credits - 26 items	80,238.81
Total Cleared Transactions	<u>6,010.72</u>
Cleared Balance	<u>39,182.62</u>
Uncleared Transactions	
Checks and Payments - 18 items	-18,012.53
Total Uncleared Transactions	<u>-18,012.53</u>
Register Balance as of 11/30/2014	<u>21,170.09</u>
New Transactions	
Checks and Payments - 1 item	-6,964.97
Total New Transactions	<u>-6,964.97</u>
Ending Balance	<u>14,205.12</u>

11:56 AM

12/02/14

191

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**103 · TOWN FUND MONEY MARKET, Period Ending 11/30/2014**

	Nov 30, 14
Beginning Balance	629,110.83
Cleared Transactions	
Checks and Payments - 1 item	-75,000.00
Deposits and Credits - 1 item	88.71
Total Cleared Transactions	-74,911.29
Cleared Balance	<u>554,199.54</u>
Register Balance as of 11/30/2014	554,199.54
Ending Balance	554,199.54

11:58 AM

12/02/14

183

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**104 · TF RESERVED MONEY MARKET, Period Ending 11/30/2014**

	Nov 30, 14
Beginning Balance	125,067.99
Cleared Transactions	
Deposits and Credits - 1 item	14.39
Total Cleared Transactions	14.39
Cleared Balance	<u>125,082.38</u>
Register Balance as of 11/30/2014	125,082.38
Ending Balance	125,082.38



12:06 PM

12/02/14

# GRAFTON TOWNSHIP Reconciliation Summary

754

151 · General Assistance - Amer Com, Period Ending 11/30/2014

	Nov 30, 14
Beginning Balance	2,699.63
Cleared Transactions	
Checks and Payments - 6 items	-1,172.15
Deposits and Credits - 1 item	5,000.00
Total Cleared Transactions	3,827.85
Cleared Balance	6,527.48
Uncleared Transactions	
Checks and Payments - 4 items	-1,634.13
Total Uncleared Transactions	-1,634.13
Register Balance as of 11/30/2014	4,893.35
Ending Balance	4,893.35

12:02 PM

12/02/14

# GRAFTON TOWNSHIP Reconciliation Summary

987

150 · Gen Assistance MMF- Amer Com, Period Ending 11/30/2014

	Nov 30, 14
Beginning Balance	118,417.27
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 2 items	17.87
Total Cleared Transactions	-4,982.13
Cleared Balance	113,435.14
Register Balance as of 11/30/2014	113,435.14
Ending Balance	113,435.14

# **ROAD DISTRICT FUND FINANCIALS**

1:52 PM  
12/02/14  
Cash Basis

**Grafton Township R & B**  
**WARRANT DETAIL REPORT**  
November 18 through December 11, 2014

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>	<u>Paid Amount</u>
<b>103 · R&amp;B General Amer. Comm. (new)</b>					
11/24/2014	4664	AT&T	PO 10571	-105.99	-105.99
11/24/2014	4665	AT&T U- Verse	PO 10570	-35.00	-35.00
11/24/2014	4666	BLUECROSS BLU...	PO 10567	-3,098.28	-3,098.28
11/24/2014	4667	COM ED	PO 10568	-90.96	-90.96
11/24/2014	4668	Humana Dental	PO 10566	-245.22	-245.22
11/24/2014	4669	Verizon Wireless	PO 10569	-112.86	-112.86
Total 103 · R&B General Amer. Comm. (new)					-3,688.31
<b>TOTAL</b>					<b>-3,688.31</b>

8:28 AM

12/10/14

# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
<b>Arrow Road Construction Co.</b>					
11/18/2014	Final 2014 Ada...	PO 10587	11/28/2014	9514 · MAINTENANCE SERVICE ROAD	6,652.28
Total Arrow Road Construction Co.					6,652.28
<b>BAKLEY CONSTRUCTION CORP</b>					
12/04/2014	21632	PO 10603	12/14/2014	9614 · MAINTENANCE SUPPLIES - RO...	280.06
Total BAKLEY CONSTRUCTION CORP					280.06
<b>BOTTS WELDING &amp; TRUCK SERVICE</b>					
11/25/2014	576228	PO 10595	12/25/2014	6112 · MAINTENANCE SUPPLY - EQUI...	10.16
11/26/2014	576279	PO 10597	12/26/2014	6313 · MAINTENANCE SERVICE - VEHI...	513.80
Total BOTTS WELDING & TRUCK SERVICE					523.96
<b>Cardmember Service</b>					
11/06/2014		PO 10572	11/16/2014	6651 · OFFICE SUPPLIES	138.02
11/09/2014		PO 10576	11/19/2014	6562 · TRAVEL & MEETING EXPENSE	17.01
11/10/2014		PO 10575	11/20/2014	6562 · TRAVEL & MEETING EXPENSE	22.55
11/11/2014		PO 10577	11/21/2014	6562 · TRAVEL & MEETING EXPENSE	25.00
11/11/2014		PO 10578	11/21/2014	6562 · TRAVEL & MEETING EXPENSE	319.20
11/14/2014		PO 10579	11/24/2014	6123 · SMALL TOOLS	42.99
11/25/2014		PO 10594	12/05/2014	6551 · POSTAGE	9.80
12/04/2014		PO 10605	12/14/2014	6112 · MAINTENANCE SUPPLY - EQUI...	96.91
Total Cardmember Service					671.48
<b>COM ED STREET LIGHTS</b>					
11/21/2014	2720108049	PO 10592	01/20/2015	9519 · Street Lights	226.27
Total COM ED STREET LIGHTS					226.27
<b>Commercial Tire Services INC.</b>					
12/01/2014	4440004551	PO 10604	12/11/2014	6113 · MAINTENANCE SUPPLY - VEHI...	245.00
Total Commercial Tire Services INC.					245.00
<b>Compass Minerals America</b>					
12/02/2014	71263114	PO 10607	12/12/2014	9656 · SALT, CALCIUM, ICE CONTROL	5,739.97
Total Compass Minerals America					5,739.97
<b>CONSERV FS INC</b>					
11/17/2014	41697	PO 10584	12/17/2014	9655 · AUTO FUEL & OIL	2,068.61
Total CONSERV FS INC					2,068.61
<b>Crossroads Truck Equipment INC.</b>					
11/30/2014	0100 82240	PO 10600	12/10/2014	6122 · OPERATING SUPPLIES	20.00
Total Crossroads Truck Equipment INC.					20.00
<b>ED'S AUTOMOTIVE</b>					
11/02/2014	426/432	PO 10601	12/02/2014	6313 · MAINTENANCE SERVICE - VEHI...	52.00
Total ED'S AUTOMOTIVE					52.00
<b>HINCKLEY SPRINGS WATER CO</b>					
11/09/2014	101641811109...	PO 10583	11/09/2014	6122 · OPERATING SUPPLIES	29.02
Total HINCKLEY SPRINGS WATER CO					29.02
<b>HR Green, Inc.</b>					
12/03/2014	95677	PO 10608	12/13/2014	9532 · ENGINEERING SERVICE	435.00
Total HR Green, Inc.					435.00
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>					
12/01/2014	13903897	PO 10609	12/20/2014	6373 · GARBAGE DISPOSAL	122.26
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					122.26
<b>NICOR GAS</b>					
12/04/2014	02-25-57-1000 2	PO 10606	01/18/2015	6371 · UTILITIES	184.08
Total NICOR GAS					184.08
<b>O'Reilly Automotive, Inc</b>					
11/07/2014	3416-337535	PO 10574	11/17/2014	6113 · MAINTENANCE SUPPLY - VEHI...	58.06
11/07/2014	3416-337528	PO 10573	11/17/2014	6113 · MAINTENANCE SUPPLY - VEHI...	51.80

8:28 AM

12/10/14

# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
Total O'Reilly Automotive, Inc					109.86
<b>Rush Truck Centers of Illinois, Inc.</b>					
11/17/2014	95843883	PO 10585	11/27/2014	9655 · AUTO FUEL & OIL	16.58
Total Rush Truck Centers of Illinois, Inc.					16.58
<b>Synchrony Bank</b>					
11/14/2014		PO 10580	11/24/2014	6122 · OPERATING SUPPLIES	53.00
11/14/2014		PO 10581	11/24/2014	6123 · SMALL TOOLS	19.99
11/18/2014		PO 10588	11/28/2014	6112 · MAINTENANCE SUPPLY - EQUI...	23.95
11/18/2014		PO 10589	11/28/2014	6122 · OPERATING SUPPLIES	3.87
11/18/2014		PO 10590	11/28/2014	9472 · Uniforms	50.97
11/18/2014		PO 10591	11/28/2014	9655 · AUTO FUEL & OIL	53.94
11/26/2014		PO 10596	12/06/2014	6122 · OPERATING SUPPLIES	2.93
11/28/2014		PO 10598	12/08/2014	6113 · MAINTENANCE SUPPLY - VEHI...	5.94
11/28/2014		PO 10599	12/08/2014	6113 · MAINTENANCE SUPPLY - VEHI...	17.82
12/03/2014		PO 10602	12/13/2014	6122 · OPERATING SUPPLIES	21.26
Total Synchrony Bank					253.67
<b>Ultra Strobe Communications Inc.</b>					
12/08/2014	11548	PO 10610	12/18/2014	6820 · CAPITAL ASSET OUTLAY	470.85
Total Ultra Strobe Communications Inc.					470.85
<b>WOODSTOCK HICKSGAS, LLC</b>					
11/24/2014	019582	PO 10593	12/24/2014	6112 · MAINTENANCE SUPPLY - EQUI...	21.03
Total WOODSTOCK HICKSGAS, LLC					21.03
<b>ZIEGLER'S ACE HARDWARE</b>					
11/14/2014	59189/B	PO 10582	12/14/2014	6122 · OPERATING SUPPLIES	33.99
11/17/2014	59214/B	PO 10586	12/17/2014	6112 · MAINTENANCE SUPPLY - EQUI...	2.18
Total ZIEGLER'S ACE HARDWARE					36.17
<b>TOTAL</b>					<b>18,158.15</b>



**ROAD & BRIDGE WARRANT LIST - NOVEMBER 2014**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE HARDWARE	10582	Gallon black paint	\$ 33.99	12/30/2014
6112	ACE HARDWARE	10586	Hose fittings - #5 tank	\$ 2.18	12/30/2014
9514	ARROW ROAD CONSTRUCTION CO.	10587	Rd Proj-Adamson & Columbin	\$ 6,652.28	12/18/2014
9614	BAKLEY CONSTRUCTION CORP	10603	Gravel	\$ 280.06	12/30/2014
6112	BOTTS WELDING & TRUCK SERVICE	10595	Plow bolts - #5 wing	\$ 10.16	12/25/2014
6313	BOTTS WELDING & TRUCK SERVICE	10597	Add extra leaf in spring - #3	\$ 513.80	12/26/2014
6651	CARDMEMBER / VISA (KASPERSKY.COM)	10572	Internet security	\$ 138.02	1/3/2015
6562	CARDMEMBER / VISA (OUTBACK STEAK)	10575	Meal - TOI Seminar	\$ 22.55	1/3/2015
6562	CARDMEMBER / VISA (SMOKEY BONES)	10576	Meal - TOI Seminar	\$ 17.01	1/3/2015
6562	CARDMEMBER / VISA (OGLESBY BP)	10577	Fuel - TOI Seminar	\$ 25.00	1/3/2015
6562	CARDMEMBER / VISA (CROWNE PLAZA)	10578	Hotel - TOI Seminar	\$ 319.20	1/3/2015
6123	CARDMEMBER / VISA (HARBOR FREIGHT)	10579	48" Steel pipe wrench	\$ 42.99	1/3/2015
6551	CARDMEMBER / VISA (USPS)	10594	20 Stamps	\$ 9.80	1/3/2015
6112	CARDMEMBER / VISA (MIDLAND HARDW)	10605	2 Trailer jacks	\$ 96.91	1/3/2015
9519	COM ED-STREET LIGHTS	10592		\$ 226.27	1/20/2015
6113	COMMERCIAL TIRE SERVICES, INC.	10604	Dump truck tire - spare	\$ 245.00	12/31/2014
9656	COMPASS MINERALS AMERICA	10607	Road salt - 4 trucks	\$ 5,739.97	1/1/2015
9655	CONSERV FS, INC.	10584	Fuel	\$ 2,068.61	12/30/2014
6122	CROSSROADS TRUCK EQUIPMENT	10600	Floor squeegee	\$ 20.00	12/10/2014
6313	ED'S AUTOMOTIVE	10601	Safety test - #1 & #2	\$ 52.00	12/30/2014
6122	HINCKLEY SPRINGS	10583	Water	\$ 29.02	12/1/2014
9532	HR GREEN, INC.	10608	Engineering - Ernesti Rd	\$ 435.00	1/2/2015
6373	MDC	10609	Garbage removal	\$ 122.26	12/20/2014
6371	NICOR GAS	10606		\$ 184.08	1/19/2015
6113	O'REILLY AUTOMOTIVE INC	10573	Brake pads - Red ford	\$ 51.80	12/30/2014
6113	O'REILLY AUTOMOTIVE INC	10574	Brake caliper - Red ford	\$ 58.06	12/30/2014
9655	RUSH TRUCK CENTERS OF IL, INC	10585	DEF fluid	\$ 16.58	12/10/2014
6122	SYNCHRONY BANK (F&F CARD)	10580	PB blaster, sanding disks, oil	\$ 53.00	12/28/2014
6123	SYNCHRONY BANK (F&F CARD)	10581	Steel jack stands	\$ 19.99	12/28/2014
6112	SYNCHRONY BANK (F&F CARD)	10588	Clevis', bulb	\$ 23.95	12/28/2014
6122	SYNCHRONY BANK (F&F CARD)	10589	Nuts, dish soap	\$ 3.87	12/28/2014
9472	SYNCHRONY BANK (F&F CARD)	10590	Work pants - Jenny	\$ 50.97	12/28/2014
9655	SYNCHRONY BANK (F&F CARD)	10591	Diesel fuel supplement	\$ 53.94	12/28/2014
6122	SYNCHRONY BANK (F&F CARD)	10596	Washers	\$ 2.93	12/28/2014
6113	SYNCHRONY BANK (F&F CARD)	10598	Washer fluid - 1 case	\$ 5.94	12/28/2014
6113	SYNCHRONY BANK (F&F CARD)	10599	Washer fluid - 3 cases	\$ 17.82	12/28/2014
6122	SYNCHRONY BANK (F&F CARD)	10602	Wash brush, grinding disks'	\$ 21.26	12/28/2014
6820	ULTRA STROBE COMMUNICATIONS INC	10610	Mobile radio - #3	\$ 470.85	1/7/2015
6112	WOODSTOCK HICKSGAS	10593	Propane - forklift	\$ 21.03	12/24/2014
			<b>Total</b>	<b>\$ 18,158.15</b>	

**BILLS PAID BEFORE MEETING**

6552	AT&T	10571	Telephone & fax lines	\$ 105.99	
6552	AT&T U-VERSE	10570	Internet service	\$ 35.00	12/12/2014
9451	BLUECROSS BLUESHIELD OF IL	10567	Health insurance-Dec	\$ 3,098.28	12/1/2014
6371	COM ED	10568		\$ 90.96	12/22/2014
9451	HUMANA DENTAL	10566	Health insurance-Dec	\$ 245.22	12/1/2014
6552	VERIZON WIRELESS	10569	Cell phone service	\$ 112.86	12/3/2014
			<b>Total</b>	<b>\$ 3,688.31</b>	
			<b>Total</b>	<b>\$ 21,846.46</b>	

Road Commissioner:



Received by:

Date:

8:33 AM  
12/10/14  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2014 through March 2015

	Apr '14 - Mar 15	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	508,720.61	512,324.00	99.3%
9020 · INTEREST INCOME	812.23	600.00	135.4%
9040 · Intergovernmental Agreement	60,100.00	500.00	12,020.0%
9050 · MISCELLANEOUS INCOME	1,250.00	1,050.00	119.0%
9060 · Permits & Bonds	2,626.00	2,000.00	131.3%
9080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>573,508.84</b>	<b>516,484.00</b>	<b>111.0%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	125,156.98	242,689.00	51.6%
6002 · MUNICIPAL SHARE	0.00	-116,646.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	35,209.34	40,000.00	88.0%
6020 · INTEREST INCOME	374.89	500.00	75.0%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	11,000.00	10.00	110,000.0%
6050 · MISCELLANEOUS INCOME	21.89	200.00	10.9%
6060 · COURT FINES & PERMITS	726.84	1,500.00	48.5%
6080 · GRANT INCOME	0.00	1,900.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>172,489.94</b>	<b>170,163.00</b>	<b>101.4%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	12,880.50	12,973.00	99.3%
8020 · INTEREST INCOME	24.99	40.00	62.5%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>12,905.49</b>	<b>13,023.00</b>	<b>99.1%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	25,410.45	25,590.00	99.3%
7020 · INTEREST INCOME	37.50	50.00	75.0%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>25,447.95</b>	<b>28,540.00</b>	<b>89.2%</b>
<b>Total Income</b>	<b>784,352.22</b>	<b>728,210.00</b>	<b>107.7%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	10,063.47	50,000.00	20.1%
9652 · OPERATING SUPPLIES	136.45	8,000.00	1.7%
9655 · AUTO FUEL & OIL	7,156.89	40,000.00	17.9%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	90,000.00	0.0%
<b>Total COMMODITIES</b>	<b>17,356.81</b>	<b>188,000.00</b>	<b>9.2%</b>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	156,699.28	325,000.00	48.2%
9518 · ROAD STRIPPING	176.40	25,000.00	0.7%
9519 · Street Lights	2,056.99	5,000.00	41.1%
9520 · ROAD SIGNS & MATERIALS	370.00	15,000.00	2.5%
9532 · ENGINEERING SERVICE	7,486.56	40,000.00	18.7%
9594 · RENTALS	0.00	10,000.00	0.0%



8:33 AM  
12/10/14  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2014 through March 2015

	Apr '14 - Mar 15	Budget	% of Budget
Total CONTRACT SERVICES	166,789.23	420,000.00	39.7%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	545.00	3,000.00	18.2%
9952 · Intergovernmental Agreement	14,790.00	14,790.00	100.0%
Total OTHER EXPENDITURES	15,335.00	17,790.00	86.2%
PERSONNEL			
9421 · SALARIES	86,175.51	180,000.00	47.9%
9451 · Health / Life Insurance	23,205.06	40,000.00	58.0%
9461 · Social Security Contribution	6,415.15	14,000.00	45.8%
9462 · Medicare Contribution	1,500.31	4,000.00	37.5%
9472 · Uniforms	418.88	2,000.00	20.9%
9475 · Payroll Expense	639.90	1,000.00	64.0%
Total PERSONNEL	118,354.81	241,000.00	49.1%
Total PERMANENT HARD ROAD EXPENDITURE	317,835.85	866,790.00	36.7%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	10,440.25	35,000.00	29.8%
Total PERSONNEL	10,440.25	35,000.00	29.8%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	10,440.25	35,000.00	29.8%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,265.00	44,000.00	46.1%
Total CONTRACT SERVICE	20,265.00	44,000.00	46.1%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	20.11	6,000.00	0.3%
Total PERSONNEL	20.11	6,000.00	0.3%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,285.11	50,000.00	40.6%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	129.99	5,000.00	2.6%
Total CAPITAL OUTLAY	129.99	5,000.00	2.6%
COMMODITIES			
6651 · OFFICE SUPPLIES	41.11	800.00	5.1%
Total COMMODITIES	41.11	800.00	5.1%
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	2,640.00	14,000.00	18.9%
6533 · LEGAL SERVICE	2,859.75	30,000.00	9.5%
6551 · POSTAGE	49.00	300.00	16.3%
6552 · TELEPHONE	2,181.28	5,000.00	43.6%
6553 · PUBLISHING	280.90	1,500.00	18.7%
6554 · PRINTING	0.00	200.00	0.0%

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Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2014 through March 2015

	<u>Apr '14 - Mar 15</u>	<u>Budget</u>	<u>% of Budget</u>
6561 · DUES AND SUBSCRIPTIONS	75.00	300.00	25.0%
6562 · TRAVEL & MEETING EXPENSE	622.63	6,000.00	10.4%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	8,708.56	59,300.00	14.7%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	8,650.00	0.0%
6929 · MISCELLANEOUS	236.57	8,000.00	3.0%
Total OTHER EXPENDITURES	236.57	16,650.00	1.4%
PERSONNEL			
6421 · SALARIES	17,294.68	25,000.00	69.2%
Total PERSONNEL	17,294.68	25,000.00	69.2%
Total ADMINISTRATION	26,410.91	106,750.00	24.7%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	200,875.00	255,000.00	78.8%
6833 · OTHER IMPROVEMENTS	5,729.82	50,000.00	11.5%
Total CAPITAL OUTLAY	206,604.82	305,000.00	67.7%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	398.29	12,000.00	3.3%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	3,528.94	10,000.00	35.3%
6113 · MAINTENANCE SUPPLY - VEHICLES	627.66	12,000.00	5.2%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	415.38	3,000.00	13.8%
6123 · SMALL TOOLS	991.41	6,000.00	16.5%
Total COMMODITIES	5,961.68	48,200.00	12.4%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDING	219.75	10,000.00	2.2%
6312 · MAINTENANCE SERVICE - EQUIPMENT	4,343.31	15,000.00	29.0%
6313 · MAINTENANCE SERVICE - VEHICLES	142.50	15,000.00	1.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
6371 · UTILITIES	1,585.53	9,000.00	17.6%
6373 · GARBAGE DISPOSAL	965.44	4,000.00	24.1%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	7,256.53	73,700.00	9.8%
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	117.47	5,000.00	2.3%
Total OTHER EXPENDITURES	117.47	5,000.00	2.3%
PERSONNEL			
6221 · SALARIES	0.00	10,500.00	0.0%
Total PERSONNEL	0.00	10,500.00	0.0%

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12/10/14  
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Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2014 through March 2015

	<u>Apr '14 - Mar 15</u>	<u>Budget</u>	<u>% of Budget</u>
Total MAINTENANCE	<u>219,940.50</u>	<u>442,400.00</u>	<u>49.7%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	246,351.41	549,150.00	44.9%
6391 · R&B - CONTINGENCIES	0.00	27,000.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>12,000.00</u>	<u>0.0%</u>
Total Expense	<u>594,912.62</u>	<u>1,539,940.00</u>	<u>38.6%</u>
Net Ordinary Income	<u>189,439.60</u>	<u>-811,730.00</u>	<u>-23.3%</u>
Net Income	<u><u>189,439.60</u></u>	<u><u>-811,730.00</u></u>	<u><u>-23.3%</u></u>



**American Community Bank  
Road District  
Bank Account**

<b>RB General Checking</b>	<b>159</b>
<b>Money Market</b>	<b>001</b>

11:23 AM

12/02/14

159

**Grafton Township R & B**  
**Reconciliation Summary**  
 103 · R&B General Amer. Comm. (new), Period Ending 11/30/2014

	Nov 30, 14
Beginning Balance	375,097.23
Cleared Transactions	
Checks and Payments - 25 items	-317,335.48
Deposits and Credits - 11 items	18,431.29
Total Cleared Transactions	-298,904.19
Cleared Balance	76,193.04
Uncleared Transactions	
Checks and Payments - 8 items	-4,024.21
Total Uncleared Transactions	-4,024.21
Register Balance as of 11/30/2014	72,168.83
New Transactions	
Checks and Payments - 1 item	-1,646.54
Total New Transactions	-1,646.54
Ending Balance	70,522.29

11:11 AM

12/02/14

001

**Grafton Township R & B**  
**Reconciliation Summary**  
 501 · R & B Money Market - Amer Com, Period Ending 11/30/2014

	Nov 30, 14
Beginning Balance	943,194.38
Cleared Transactions	
Deposits and Credits - 1 item	144.71
Total Cleared Transactions	144.71
Cleared Balance	943,339.09
Register Balance as of 11/30/2014	943,339.09
Ending Balance	943,339.09

# **SUPERVISOR'S REPORT**

# System Activity Report

[11/1/2014 - 11/30/2014] Report Date: 12/1/2014

## General Assistance

Grants (New Clients) :	2	\$690.00
Grants (Previous Clients) :	0	
In-Process :	3	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	7	\$690.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

## Emergency Assistance

Grants :	2	\$1,239.14
In-Process :	1	
Denials :	0	
	<hr/>	
	3	\$1,239.14
Grand Totals:	10	\$1,929.14

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