

NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
MONDAY, DECEMBER 21, 2015 7:30 P.M.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, December 21, 2015, At 7:30 P.M. for the purpose of considering the following agenda:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
 - A. Approval of Minutes of November 16, 2015 Township Regular Meeting
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
 - C. Review Road and Bridge Warrant check detail.
- 6. Public Comment/Board Members Response to Public Comment**
- 7. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 8. Discussion and potential action of items as discussed during Executive Session**
- 9. New Business**
 - A. Discussion and possible action to approve payment of \$6,000 to McHenry County for McRide.
 - B. Discussion and possible action to renew Intergovernmental Agreement with the County of McHenry for McRide.
- 10. Old Business**
- 11. Committee and Officer Reports**
 - Supervisor**
 - Trustee**
 - Audit Committee**
 - Assessor**
 - Road District**
 - Clerk**
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley
This 17th Day of December, 2015

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

DRAFT MINUTES

**GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, NOVEMBER 16, 7:30 P.M.**

1. Supervisor Kearns called the meeting to order at 7:30 P.M.

2. Roll Call

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.

3 Pledge of Allegiance was said.

4. Approval of Agenda as posted

Motion by Trustee Zirk, second by Trustee Holtorf to approve the agenda as posted.

Ayes: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns

Nays: None. Motion Carries.

5. Regular Business

A. Approval of Minutes of October 19, 2015 Township Regular Meeting

Motion by Trustee Wagner, second by Trustee Zirk to approve the minutes with a correction to #11, 1st paragraph last sentence, changing "everyone" to "township staff".

Ayes: Trustees Wagner, Zirk, Holtorf, Ziller, Supervisor Kearns

Nays: None. Motion Carries

B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.

Trustee Wagner asked about PO 2021 for \$2,468.67 in legal fees. Supervisor Kearns informed him that it was to defend the township in the lawsuit relative to FOIA. Motion by Trustee Wagner, second by Trustee Zirk to approve the bills and move PO #2021 to line item 1753 "Legal Fees".

Ayes: Trustees Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns

Nays: None. Motion Carries

C. Review Road and Bridge Warrant check detail.

Motion by Trustee Ziller, second by Trustee Holtorf to approve the Road and Bridge Warrant check detail.

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns

Nays: None. Motion Carries

6. Public Comment/Board Members Response to Public Comment

Matt Cooper asked for an update to the township compliance with the FOIA request. Township Attorney Joe Gottemoller stated that 279 pages were produced and that there was a question about the pin numbers and their alignment to the other data.

Robert Campbell stated that he wanted to direct his comments to Assessor Zielinski. He said that he lives on Augusta and that he pulled every address on that street to look at the assessed valuations. He said that the houses are all the same but the valuations were very different. Assessor Zielinski said that the differences could be things like the number of fireplaces, the presence of a walk-out basement and other features. There was a discussion about the posting of the 2015 assessments on the website with the "comparables". Assessor Zielinski stated that it could be done the following day.

Bryan McKnight said he appreciates the hard work that was done on the assessments. He went on to say that he was supposed to be on a business trip and unable to attend the township meeting but an elected official posted a comment about Mr McKnight on a popular McHenry County blog and his wife now fears for her safety and the safety of his family. Therefore he had to cancel his business meeting to keep his family safe. Assessor Zielinski said that he made the post on the website as a private citizen and not as a public official. The trustees told Mr Zielinski that should not be posting things against the township on blogs and that he is at all times an elected official, not just when he wants to be one.

7. Executive Session

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).

Motion by Supervisor Kearns, second by Trustee Holtorf to adjourn the regular meeting for an executive session to discuss and review personnel issues.

All Ayes.

Nays: None.

Motion Carries.

Regular Meeting adjourns at 7:53pm

Supervisor Kearns returns the Regular Meeting to order at 8:34 pm

Roll Call:

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley.

7. Discussion and potential action of items as discussed during Executive Session

Motion by Trustee Wagner, second by Supervisor Kearns to vote "no confidence" in the Grafton Township assessment process for the 2015 assessments and directing the Assessor to post comparable properties on the website by November 17th. Further we encourage all home owners to appeal their assessments before the 30-day deadline.

Ayes: Trustee Wagner, Supervisor Kearns, Trustees Holtorf, Ziller, Zirk

Nays: None. Motion Carries.

8. New Business

A. Discussion and possible action on the Township Levy

Supervisor Kearns stated that he would like to keep the levy flat.

Motion by Supervisor Kearns, second by Trustee Wagner that Grafton Township levy \$1,158,939.

Ayes: Supervisor Kearns, Trustees Wagner, Holtorf, Ziller, Zirk

Nays: None. Motion Carries

B. Discussion and possible action on the Road District Levy

Road Commissioner Poznanski has decided to follow suit with the Township to file a flat levy but to levy the new growth. He said that last year it was \$816,620 and this year it would be \$833,174.

Motion by Trustee Ziller, second by Trustee Zirk to levy \$833,174 for the Road District.

Ayes: Trustees Ziller, Zirk, Holtorf, Wagner; Supervisor Kearns

Nays: None. Motion Carries

C. Approval of the Grafton Township 2016 Regular Meeting dates.

Motion by Supervisor Kearns, second by Trustee Ziller to approve the 2016 regular meeting dates on the third Monday of every month at 7:30.

Ayes: Supervisor Kearns, Trustees Ziller, Holtorf, Wagner, Zirk

Nays: None. Motion Carries

9. Old Business

A. Discussion and potential action to approve the Grafton Township FOIA policy.

Trustee Wagner explained that the policy document he created doesn't represent changes to the Grafton Township policy, just adds to it based on the newer FOIA requirements. He said that we could leave the existing policy on the website and just add a link to the updated one. He said that one of the new rules is that the policy has to be voted on annually.

Motion by Trustee Wagner, second by Trustee Zirk to approve the policy and provide a link on our website.

Ayes: Trustees Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns

Nays: None. Motion Carries

10. Committee and Officer Reports

Supervisor

Supervisor Kearns said that he would like to enter into an Intergovernmental Agreement with The Village for McRide for 2016. He said McRide costs us \$16,000 which is a significant savings over what we were paying to do it ourselves.

Supervisor Kearns said that he is going to sign up with Orkin for pest removal, and is getting the air ducts cleaned.

Trustee

Audit Committee**Assessor**

Assessor Zielinski said that if Ruperto can get into the website he can get the comparables posted by COB November 17th. He also said that the last day for property owners to appeal is December 14th.

Road District**Clerk****11. Adjournment**

Motion by Trustee Holtorf, second by Trustee Zirk to adjourn the meeting.

All Ayes.

No Nays.

Meeting adjourned at 8:58 pm

Submitted,
Township Clerk Kathryn Hurley

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Due Date	Split	Amount
ACT Network Solutions					
11/10/2015	20787	PO 2041	11/20/2015	5512 · MAIN...	67.08
11/10/2015	20787	PO 2040	11/20/2015	1512 · MAIN...	190.92
12/08/2015	20902	PO 2070	12/18/2015	1512 · MAIN...	190.92
12/08/2015	20902	PO 2069	12/18/2015	5512 · MAIN...	67.08
Total ACT Network Solutions					516.00
Alarm Detection Systems					
12/06/2015	1st quarter	PO 2068	12/16/2015	1512 · MAIN...	187.62
Total Alarm Detection Systems					187.62
Cardmember Service					
11/19/2015		PO 2016	11/29/2015	1651 · OFFI...	100.98
11/19/2015		PO 2037	11/29/2015	1651 · OFFI...	31.58
12/11/2015		PO 2067	12/21/2015	1905 · MISC...	89.00
Total Cardmember Service					221.56
CARDUNAL OFFICE SUPPLY					
11/23/2015		PO 2015	12/03/2015	1651 · OFFI...	90.98
12/01/2015		PO 20365	12/11/2015	1851 · OFFI...	391.29
Total CARDUNAL OFFICE SUPPLY					482.27
Cash					
10/08/2015		PO 2057	10/18/2015	1565 · CLERK	16.98
10/14/2015		PO 1743	10/24/2015	940 · BUS M...	6.00
12/10/2015		PO 2058	12/20/2015	1551 · POS...	55.07
Total Cash					78.05
COM ED					
12/07/2015		PO 2064	12/17/2015	1571 · UTILI...	137.52
12/07/2015		PO 2065	12/17/2015	5571 · UTILI...	48.32
Total COM ED					185.84
Fire & Safety Equipment of Rockford					
11/17/2015		PO 2023	11/27/2015	1511 · MAIN...	131.00
Total Fire & Safety Equipment of Rockford					131.00
Huntley Chamber of Commerce					
12/01/2015	11742	PO 2054	12/11/2015	1561 · DUES	175.00
Total Huntley Chamber of Commerce					175.00
Jameson's Charhouse					
12/01/2015		PO 2053	12/11/2015	959 · BINGO...	200.00
Total Jameson's Charhouse					200.00
Kathryn M. Hurley					
12/01/2015		PO 20752	12/11/2015	1451 · HEAL...	227.30
Total Kathryn M. Hurley					227.30
Lyna.com					
12/01/2015		PO 20363	12/11/2015	1761 · TRAI...	420.00
Total Lyna.com					420.00
Madsen, Sugden & Gottemoller					
12/01/2015		PO 2060	12/11/2015	1753 · LEGA...	1,666.00
Total Madsen, Sugden & Gottemoller					1,666.00
Mayfair Furniture & Carpet					
12/01/2015		PO 2066	12/11/2015	1511 · MAIN...	2,350.00
Total Mayfair Furniture & Carpet					2,350.00
McHenry County Division of Transportation					
12/01/2015		PO 2055	12/11/2015	970 · BUS M...	500.00
Total McHenry County Division of Transportation					500.00

12:37 PM

12/15/15

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Due Date	Split	Amount
MDC Environmental Services					
12/01/2015	14980967	PO 2063	12/11/2015	1511 · MAIN...	40.52
Total MDC Environmental Services					40.52
Mr. Duct Inc.					
12/15/2015		PO 2051	12/25/2015	1511 · MAIN...	2,010.00
Total Mr. Duct Inc.					2,010.00
NICOR GAS					
12/03/2015		PO 2061	12/13/2015	1571 · UTILI...	77.11
12/03/2015		PO 2062	12/13/2015	5571 · UTILI...	27.09
Total NICOR GAS					104.20
Orkin					
12/06/2015		PO 2052	12/16/2015	1511 · MAIN...	265.00
Total Orkin					265.00
PetroLiance LLC					
12/01/2015	9714811	PO 20366	12/11/2015	1760 · TRAV...	48.35
Total PetroLiance LLC					48.35
Ruperto Herrera					
12/12/2015		PO 2071	12/22/2015	1512 · MAIN...	600.00
Total Ruperto Herrera					600.00
U.S. Bank Equipment Finance					
12/01/2015		PO 20364	12/11/2015	1751 · MAIN...	94.11
Total U.S. Bank Equipment Finance					94.11
WEX Bank					
11/16/2015		PO 2059	11/26/2015	930 · BUS F...	35.32
Total WEX Bank					35.32
ZIEGLER'S ACE HARDWARE					
11/12/2015	63839/b	PO 2056	11/22/2015	1511 · MAIN...	66.97
11/16/2015	63887/b	PO 2056	11/26/2015	1511 · MAIN...	71.98
11/30/2015	64104/b	PO 2056	12/10/2015	1511 · MAIN...	10.57
12/01/2015	64122/b	PO 2056	12/11/2015	1511 · MAIN...	89.93
12/03/2015	64159/b	PO 2056	12/13/2015	1511 · MAIN...	95.97
12/03/2015	64160/b	PO 2056	12/13/2015	1511 · MAIN...	5.99
Total ZIEGLER'S ACE HARDWARE					341.41
TOTAL					10,879.55

Grafton Township Assessor's Office Warrant List: December, 2015

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$94.11	US Bank Equipment Finance	20364	Copier lease
1760	\$48.35	Petroliance LLC	20366	Gasoline
1761	\$420.00	Lynda.com	20363	On-line training renewal
1851	\$391.29	Cardunal Office Supply	20365	Office supplies
Subtotal	\$953.75			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1243	\$3,198.72	Blue Cross/Blue Shield of Illinois	20362	Healthcare insurance
1243	\$343.64	Humana	20361	Healthcare insurance
1751	\$115.03	US Bank Equipment Finance	20360	Copier lease
1752	\$199.06	Comcast	20359	Telephone & Internet
Subtotal	\$3,856.45			
Total	\$4,810.20			

GRAFTON TOWNSHIP
TF Warrant Detail Report
November 17 through December 11, 2015

Cash Basis

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
11/23/2015	22947	BLUECROSS BLU...	PO 2033, 20362	-7,277.40
11/23/2015	22948	ComCast I	PO 20359	-199.06
11/23/2015	22949	Humana Dental Ins....	PO 2035, 20361	-1,103.86
11/23/2015	22950	Interact Business P...	PO 2042	-32.65
11/23/2015	22951	Leaf	PO 2038	-97.68
11/23/2015	22952	U.S. Bank Equipme...	PO 20360	-115.03
11/23/2015	22953	Verizion Wireless	PO 2047	-23.20
11/23/2015	22954	ComCast I	PO 2049, 2050	-143.61
Total 101 · CHECKING -American Community				-8,992.49

12/15/15

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2015 through March 2016

	<u>Apr '15 - Mar 16</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	1,105,495.64	1,107,939.00	99.8%
1010 · REPLACEMENT TAXES	23,274.65	10,000.00	232.7%
1020 · INTEREST INCOME	557.43	0.00	100.0%
1030 · Loan Proceeds	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	0.00	14,790.00	0.0%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	0.00	0.00	0.0%
1050 · TRANSPORTATION INCOME	287.00	0.00	100.0%
1055 · MISCELLANEOUS INCOME	74,790.25	50.00	149,580.5%
Total CORPORATE FUND REVENUE	1,204,404.97	1,132,779.00	106.3%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,971.56	18,000.00	99.8%
2020 · INTEREST INCOME	0.17	0.00	100.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	17,971.73	18,000.00	99.8%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	32,929.58	33,000.00	99.8%
5020 · INTEREST INCOME	78.77	150.00	52.5%
Total GENERAL ASSISTANCE FUND REVENUE	33,008.35	33,150.00	99.6%
Total Income	1,255,385.05	1,183,929.00	106.0%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	1,416.36	2,000.00	70.8%
5513 · FUEL	0.00	775.00	0.0%
5533 · LEGAL FEES	0.00	850.00	0.0%
5534 · ACCOUNTING SERVICES	410.00	1,600.00	25.6%
5549 · OTHER PROFESSIONAL SERVICE	25.00	1,000.00	2.5%
5551 · POSTAGE	51.68	90.00	57.4%
5552 · TELEPHONE	454.15	1,000.00	45.4%
5553 · PUBLISHING	0.00	200.00	0.0%
5554 · PRINTING	54.89	150.00	36.6%
5555 · TRAVEL EXPENSE	0.00	100.00	0.0%
5556 · TRAINING	130.00	600.00	21.7%
5571 · UTILITIES	681.78	2,000.00	34.1%
Total CONTRACTUAL SERVICES	3,223.86	11,365.00	28.4%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	131.51	500.00	26.3%
Total OPERATING EXPENSES	131.51	1,000.00	13.2%
PERSONNEL			
5421 · SALARIES	13,192.00	15,000.00	87.9%
5451 · HEALTH INSURANCE	9,159.60	9,404.03	97.4%
Total PERSONNEL	22,351.60	24,404.03	91.6%
Total ADMINISTRATION	25,706.97	36,769.03	69.9%

12/15/15

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2015 through March 2016

	Apr '15 - Mar 16	Budget	% of Budget
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	500.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	500.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	500.00	0.0%
5784 · FLAT GRANT	0.00	500.00	0.0%
5785 · DRUGS	0.00	500.00	0.0%
5786 · FUEL	0.00	500.00	0.0%
5790 · Catastrophic Deduction	0.00	65,122.10	0.0%
Total COMMODITIES	0.00	68,122.10	0.0%
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	210.00	1,500.00	14.0%
5810 · PHYSICIAN SERVICE	0.00	500.00	0.0%
5882 · HOSPITAL SERVICE	0.00	500.00	0.0%
5884 · DENTAL SERVICE	0.00	500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	6,000.00	39.3%
5886 · FUNERAL & BURIAL SERVICE	0.00	500.00	0.0%
5887 · SHELTER	10,189.88	12,000.00	84.9%
5888 · UTILITY PAYMENTS	6,389.79	20,000.00	31.9%
5889 · AMBULANCE	0.00	500.00	0.0%
5890 · EYE CARE	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	19,149.67	42,500.00	45.1%
Total HOME RELIEF	19,149.67	110,622.10	17.3%
Total GENERAL ASSISTANCE FUND	44,856.64	147,391.13	30.4%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	10,000.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	46,715.00	46,715.00	100.0%
1838 · DEBT SERVICE INTEREST PYM	2,746.24	7,650.00	35.9%
1832 · DEBT SERVICE - Other	86,336.56	80,000.00	107.9%
Total 1832 · DEBT SERVICE	135,797.80	134,365.00	101.1%
1833 · DEFERRED MAINT. BUILDING	0.00	50,000.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	16,944.00	100,000.00	16.9%
Total CAPITAL OUTLAY	152,741.80	294,365.00	51.9%
COMMODITIES			
1651 · OFFICE SUPPLIES	351.46	3,000.00	11.7%
1652 · OPERATING SUPPLIES	597.30	3,000.00	19.9%
Total COMMODITIES	948.76	6,000.00	15.8%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	999.83	35,000.00	2.9%
1512 · MAINTENANCE SERVICE - EQUIPMENT	4,757.41	35,000.00	13.6%
1531 · ACCOUNTING SERVICES	6,152.70	18,000.00	34.2%
1533 · LEGAL SERVICE	2,088.33	20,000.00	10.4%
1551 · POSTAGE	101.28	2,000.00	5.1%
1552 · TELEPHONE	646.32	2,000.00	32.3%
1553 · PUBLISHING	732.82	1,500.00	48.9%
1554 · PRINTING	131.63	1,500.00	8.8%
1561 · DUES	1,709.12	2,000.00	85.5%
1562 · TRAVEL EXPENSES	92.57	2,000.00	4.6%
1563 · TRAINING	151.74	1,500.00	10.1%
1565 · CLERK	50.40	3,500.00	1.4%
1571 · UTILITIES	1,941.61	5,000.00	38.8%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	20,000.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2015 through March 2016

	<u>Apr '15 - Mar 16</u>	<u>Budget</u>	<u>% of Budget</u>
1574 · ANNUAL MEETING	0.00	500.00	0.0%
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	19,555.76	152,500.00	12.8%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	333.13	31,000.00	1.1%
1911 · CONTINGENCIES	0.00	25,000.00	0.0%
Total OTHER EXPENDITURES	333.13	56,000.00	0.6%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	23,617.69	55,500.00	42.6%
1421 · ELECTED OFFICIALS SALARIES	118,166.30	198,000.00	59.7%
1451 · HEALTH INSURANCE	30,095.13	84,000.00	35.8%
Total PERSONNEL	171,879.12	337,500.00	50.9%
SENIOR SERVICES			
900 · BUS SALARIES	19,979.32	25,000.00	79.9%
901 · SENIOR SERVICES - PAYROLL TAXES	1,454.33	3,600.00	40.4%
902 · -SENIOR SVCS HEALTH INSURANCE	7,370.69	7,459.00	98.8%
903 · SENIOR SERVICES IMRF	1,865.19	2,500.00	74.6%
930 · BUS FUEL	465.98	5,000.00	9.3%
940 · BUS MAINTENANCE	462.03	15,000.00	3.1%
950 · BUS OFFICE SUPPLIES	0.00	500.00	0.0%
959 · BINGO/GAMES	25.00	6,000.00	0.4%
960 · BUS TELEPHONE	711.52	2,000.00	35.6%
967 · PRINTING	21.94	500.00	4.4%
968 · POSTAGE	49.00	500.00	9.8%
970 · BUS MISCELLANEOUS	14,705.99	16,500.00	89.1%
Total SENIOR SERVICES	47,110.99	84,559.00	55.7%
Total ADMINISTRATION	392,569.56	930,924.00	42.2%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	2,773.99	2,850.00	97.3%
Total CAPITAL OUTLAY	2,773.99	2,850.00	97.3%
COMMODITIES			
1851 · OFFICE SUPPLIES	885.06	2,100.00	42.1%
Total COMMODITIES	885.06	2,100.00	42.1%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	1,502.02	4,200.00	35.8%
1752 · TELEPHONE	1,592.33	4,500.00	35.4%
1753 · LEGAL FEES	4,172.00	0.00	100.0%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	20,650.72	21,633.00	95.5%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	0.00	750.00	0.0%
1760 · TRAVEL EXPENSE	1,886.62	2,000.00	94.3%
1761 · TRAINING	3,961.04	4,000.00	99.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	33,764.73	38,733.00	87.2%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	1,379.00	1,500.00	91.9%
Total OTHER EXPENDITURES	1,379.00	1,500.00	91.9%

12/15/15

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2015 through March 2016

	<u>Apr '15 - Mar 16</u>	<u>Budget</u>	<u>% of Budget</u>
PERSONNEL			
1240 · SALARIES	163,729.50	244,000.00	67.1%
1241 · IMRF	15,244.77	23,000.00	66.3%
1242 · FICA/MEDICARE/TAXES	11,876.73	19,000.00	62.5%
1243 · HEALTH INSURANCE	36,301.14	68,500.00	53.0%
Total PERSONNEL	<u>227,152.14</u>	<u>354,500.00</u>	<u>64.1%</u>
Total ASSESSOR	<u>265,954.92</u>	<u>399,683.00</u>	<u>66.5%</u>
Total TOWN FUND EXPENDITURES	<u>658,524.48</u>	<u>1,330,607.00</u>	<u>49.5%</u>
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	16,062.31	28,000.00	57.4%
Total TOWN IMRF FUND EXPENDITURES	<u>16,062.31</u>	<u>28,000.00</u>	<u>57.4%</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,223.00	14,238.00	99.9%
Total CONTRACTED SERVICES	<u>14,223.00</u>	<u>14,238.00</u>	<u>99.9%</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	107.40	4,576.00	2.3%
Total PERSONNEL	<u>107.40</u>	<u>4,576.00</u>	<u>2.3%</u>
Total TOWN INSURANCE FUND EXPENDITURE	<u>14,330.40</u>	<u>18,814.00</u>	<u>76.2%</u>
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	11,314.43	18,958.00	59.7%
3762 · MEDICARE CONTRIBUTION	2,646.11	4,400.00	60.1%
Total TOWN SOCIAL SECURITY EXPENDITURE	<u>13,960.54</u>	<u>23,358.00</u>	<u>59.8%</u>
Total Expense	<u>747,734.37</u>	<u>1,548,170.13</u>	<u>48.3%</u>
Net Ordinary Income	<u>507,650.68</u>	<u>-364,241.13</u>	<u>-139.4%</u>
Net Income	<u>507,650.68</u>	<u>-364,241.13</u>	<u>-139.4%</u>

**American Community Bank
Town Fund
Bank Accounts**

Town Fund General Checking	961
TF Money Market	191
TF Reserved Money Market	183
General Assistance Checking	754
GA Money Market	987

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12/02/15

961

GRAFTON TOWNSHIP
Reconciliation Summary
101 · CHECKING -American Community, Period Ending 11/30/2015

	Nov 30, 15
Beginning Balance	548,549.04
Cleared Transactions	
Checks and Payments - 47 items	-75,488.43
Deposits and Credits - 18 items	7,343.11
Total Cleared Transactions	-68,145.32
Cleared Balance	480,403.72
Uncleared Transactions	
Checks and Payments - 15 items	-4,586.51
Total Uncleared Transactions	-4,586.51
Register Balance as of 11/30/2015	475,817.21
New Transactions	
Checks and Payments - 2 items	-6,540.97
Total New Transactions	-6,540.97
Ending Balance	469,276.24

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12/01/15

191

GRAFTON TOWNSHIP
Reconciliation Summary

103 · TOWN FUND MONEY MARKET, Period Ending 11/30/2015

	<u>Nov 30, 15</u>
Beginning Balance	80,723.80
Cleared Transactions	
Deposits and Credits - 1 item	<u>6.86</u>
Total Cleared Transactions	<u>6.86</u>
Cleared Balance	<u>80,730.66</u>
Register Balance as of 11/30/2015	80,730.66
Ending Balance	80,730.66

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12/01/15

183

GRAFTON TOWNSHIP
Reconciliation Summary

104 · TF RESERVED MONEY MARKET, Period Ending 11/30/2015

	<u>Nov 30, 15</u>
Beginning Balance	432,706.56
Cleared Transactions	
Deposits and Credits - 1 item	<u>73.50</u>
Total Cleared Transactions	<u>73.50</u>
Cleared Balance	<u>432,780.06</u>
Register Balance as of 11/30/2015	432,780.06
Ending Balance	432,780.06

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12/02/15

754

GRAFTON TOWNSHIP

Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 11/30/2015

	Nov 30, 15
Beginning Balance	3,346.90
Cleared Transactions	
Checks and Payments - 13 items	-4,295.04
Deposits and Credits - 1 item	5,000.00
Total Cleared Transactions	704.96
Cleared Balance	4,051.86
Uncleared Transactions	
Checks and Payments - 3 items	-170.68
Total Uncleared Transactions	-170.68
Register Balance as of 11/30/2015	3,881.18
Ending Balance	3,881.18

3:39 PM

12/01/15

987

GRAFTON TOWNSHIP

Reconciliation Summary

150 · Gen Assistance MMF- Amer Com, Period Ending 11/30/2015

	Nov 30, 15
Beginning Balance	100,649.73
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 3 items	223.61
Total Cleared Transactions	-4,776.39
Cleared Balance	95,873.34
Register Balance as of 11/30/2015	95,873.34
Ending Balance	95,873.34

ROAD DISTRICT FUND FINANCIALS

Grafton Township R & B
WARRANT DETAIL REPORT
November 17 through December 11, 2015

Cash Basis

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm. (new)				
11/23/2015	4962	AT&T	PO 11032	-150.48
11/23/2015	4963	AT&T U- Verse	PO 11033	-35.00
11/23/2015	4964	BLUECROSS BLU...	PO 11030	-2,268.89
11/23/2015	4965	Humana Dental	PO 11031	-257.73
11/23/2015	4966	Verizon Wireless	PO 11029	-104.10
Total 103 · R&B General Amer. Comm. (new)				-2,816.20
TOTAL				-2,816.20

9:16 AM

12/15/15

Grafton Township R & B

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Due Date	Split	Amount
ALLIED ASPHALT PAVING COMPANY					
11/07/2015	197052	PO 11042	12/07/2015	9614 · MAINTENANCE SUPPLIES - RO...	102.00
Total ALLIED ASPHALT PAVING COMPANY					102.00
BONNELL INDUSTRIES INC					
11/09/2015	0164761-IN	PO 11052	12/09/2015	6113 · MAINTENANCE SUPPLY - VEHIC...	173.48
Total BONNELL INDUSTRIES INC					173.48
BOTTS WELDING & TRUCK SERVICE					
11/24/2015	593130	PO 11056	12/24/2015	6113 · MAINTENANCE SUPPLY - VEHIC...	264.79
Total BOTTS WELDING & TRUCK SERVICE					264.79
BUCK BROS., INC.					
11/16/2015	51925	PO 11045	12/10/2015	6112 · MAINTENANCE SUPPLY - EQUI...	160.30
11/16/2015	51925	PO 11046	12/10/2015	6112 · MAINTENANCE SUPPLY - EQUI...	55.01
Total BUCK BROS., INC.					215.31
Cardmember Service					
11/08/2015		PO 11038	11/18/2015	6562 · TRAVEL & MEETING EXPENSE	13.80
11/09/2015		PO 11039	11/19/2015	6562 · TRAVEL & MEETING EXPENSE	23.62
11/10/2015		PO 11041	11/20/2015	6562 · TRAVEL & MEETING EXPENSE	319.20
11/10/2015		PO 11040	11/20/2015	6562 · TRAVEL & MEETING EXPENSE	40.01
11/17/2015		PO 11047	11/27/2015	6122 · OPERATING SUPPLIES	19.58
11/19/2015		PO 11050	11/29/2015	6111 · MAINTENANCE SUPPLY - BUILD...	13.99
11/20/2015		PO 11053	11/30/2015	6122 · OPERATING SUPPLIES	58.40
11/24/2015		PO 11057	12/04/2015	6111 · MAINTENANCE SUPPLY - BUILD...	81.23
11/25/2015		PO 11059	12/05/2015	9652 · OPERATING SUPPLIES	57.96
12/02/2015		PO 11060	12/12/2015	6122 · OPERATING SUPPLIES	29.56
12/02/2015		PO 11061	12/12/2015	6113 · MAINTENANCE SUPPLY - VEHIC...	12.69
12/04/2015		PO 11067	12/14/2015	6112 · MAINTENANCE SUPPLY - EQUI...	11.49
12/05/2015		PO 11066	12/15/2015	6111 · MAINTENANCE SUPPLY - BUILD...	29.12
Total Cardmember Service					710.65
CASSIDY TIRE & SERVICE					
11/24/2015	4058736	PO 11065	12/04/2015	6312 · MAINTENANCE SERVICE - EQUI...	298.90
Total CASSIDY TIRE & SERVICE					298.90
COM ED					
12/08/2015		PO 11071	01/07/2016	6371 · UTILITIES	153.71
Total COM ED					153.71
COM ED STREET LIGHTS					
11/20/2015		PO 11058	01/19/2016	9519 · Street Lights	271.73
Total COM ED STREET LIGHTS					271.73
Commercial Tire Services INC.					
11/23/2015	444006331	PO 11055	12/03/2015	6113 · MAINTENANCE SUPPLY - VEHIC...	491.50
Total Commercial Tire Services INC.					491.50
HAMPSHIRE AUTO PARTS					
10/30/2015	400946	PO 11062	11/29/2015	6112 · MAINTENANCE SUPPLY - EQUI...	249.40
10/30/2015	400946	PO 11063	11/29/2015	6113 · MAINTENANCE SUPPLY - VEHIC...	242.98
Total HAMPSHIRE AUTO PARTS					492.38
HINCKLEY SPRINGS WATER CO					
11/08/2015	10164181 110815	PO 11043	11/08/2015	6122 · OPERATING SUPPLIES	19.18
12/06/2015	10164181120615	PO 11073	12/06/2015	6122 · OPERATING SUPPLIES	19.15
Total HINCKLEY SPRINGS WATER CO					38.33
MCHENRY CO. TWP. HWY. COMMISSIONERS ASSOC					
12/14/2015	2016 dues	PO 11072	12/24/2015	6561 · DUES AND SUBSCRIPTIONS	100.00
Total MCHENRY CO. TWP. HWY. COMMISSIONERS ASSOC					100.00
MDC ENVIRONMENTAL SERVICES (MARENGO)					
12/01/2015	14980967	PO 11028	12/20/2015	6373 · GARBAGE DISPOSAL	121.55
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					121.55
NICOR GAS					

9:16 AM

12/15/15

Grafton Township R & B

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Due Date	Split	Amount
12/04/2015		PO 11068	01/18/2016	6371 · UTILITIES	87.80
Total NICOR GAS					87.80
O'Reilly Automotive, Inc					
11/18/2015	3416383756	PO 11049	11/28/2015	6122 · OPERATING SUPPLIES	13.38
11/19/2015	3416383840	PO 11051	11/29/2015	6122 · OPERATING SUPPLIES	9.98
Total O'Reilly Automotive, Inc					23.36
PetroLiance LLC					
12/01/2015	9714811	PO 11064	12/11/2015	9655 · AUTO FUEL & OIL	790.21
Total PetroLiance LLC					790.21
Ralph Helm Inc.					
11/16/2015	69960	PO 11044	11/26/2015	6112 · MAINTENANCE SUPPLY - EQUI...	105.54
Total Ralph Helm Inc.					105.54
Rush Truck Centers of Illinois, Inc.					
11/09/2015	3000656044	PO 11036	11/19/2015	6313 · MAINTENANCE SERVICE - VEHI...	137.43
Total Rush Truck Centers of Illinois, Inc.					137.43
Saf-T-Gard International, Inc.					
12/04/2015	1655850-00	PO 11069	12/14/2015	6122 · OPERATING SUPPLIES	36.95
Total Saf-T-Gard International, Inc.					36.95
Schaeffer MFG.Co.					
12/04/2015	mfx1000-inv1	PO 11070	12/14/2015	6122 · OPERATING SUPPLIES	446.24
Total Schaeffer MFG.Co.					446.24
Synchrony Bank					
11/06/2015		PO 11034	11/16/2015	6111 · MAINTENANCE SUPPLY - BUILD...	11.98
11/06/2015		PO 11035	11/16/2015	9472 · Uniforms	301.87
Total Synchrony Bank					313.85
ZIEGLER'S ACE HARDWARE					
11/10/2015	63812/b	PO 11037	12/10/2015	6122 · OPERATING SUPPLIES	1.99
11/17/2015	63916/b	PO 11048	12/17/2015	6112 · MAINTENANCE SUPPLY - EQUI...	5.37
11/23/2015	64010/B	PO 11054	12/23/2015	6113 · MAINTENANCE SUPPLY - VEHIC...	8.59
Total ZIEGLER'S ACE HARDWARE					15.95
TOTAL					5,391.66

ROAD & BRIDGE WARRANT LIST - NOVEMBER 2015

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE HARDWARE	11037	Super glue	\$ 1.99	12/31/2015
6112	ACE HARDWARE	11048	Hose fittings - Super mix tanks	\$ 5.37	12/31/2015
6113	ACE HARDWARE	11054	Wire for transmission - #2	\$ 8.59	12/31/2015
9614	ALLIED ASPHALT PAVING COMPANY	11042	Asphalt - 2.04 Tons	\$ 102.00	12/7/2015
6113	BONNELL INDUSTRIES INC	11052	Tailgate actuator - #2	\$ 173.48	12/9/2015
6113	BOTTS WELDING & TRUCK SERVICE	11056	Hyd hoses & fittings - #2	\$ 264.79	12/24/2015
6112	BUCK BROS INC	11045	Bar, 4 chains, 2 filters	\$ 160.30	12/16/2015
6122	BUCK BROS INC	11046	4 sets - Eye/Ear protectors	\$ 55.01	12/16/2015
6562	CARMEMBER SERVICE / VISA (CHESAPEAKE)	11038	Meal - TOI seminar	\$ 13.80	1/3/2016
6562	CARMEMBER SERVICE / VISA (SMOKEY BONES)	11039	Meal - TOI seminar	\$ 23.62	1/3/2016
6562	CARMEMBER SERVICE / VISA (SHELL)	11040	Fuel - TOI seminar	\$ 40.01	1/3/2016
6562	CARMEMBER SERVICE / VISA (HOLIDAY INN)	11041	Hotel - TOI seminar	\$ 319.20	1/3/2016
6122	CARDMEMBER SERVICE / VISA (F&F)	11047	Paper towels	\$ 19.58	1/3/2016
6111	CARDMEMBER SERVICE / VISA (F&F)	11050	Mouse bait	\$ 13.99	1/3/2016
6122	CARDMEMBER SERVICE / VISA (SRI INC)	11053	Sanding & cutting discs	\$ 58.40	1/3/2016
6111	CARDMEMBER SERVICE / VISA (NEWARK)	11057	Reversing contactor - Garage Door	\$ 81.23	1/3/2016
9652	CARDMEMBER SERVICE / VISA (MENARDS)	11059	Mail box post supports, screws	\$ 57.96	1/3/2016
6122	CARDMEMBER SERVICE / VISA (F&F)	11060	Bar & chain oil, oil dry	\$ 29.56	1/3/2016
6113	CARDMEMBER SERVICE / VISA (HILLHUA)	11061	Capacitor for strobe light - #4	\$ 12.69	1/3/2016
6111	CARDMEMBER SERVICE / VISA (ZORO)	11066	Motor ring & coupler-Furnace	\$ 29.12	1/3/2016
6112	CARDMEMBER SERVICE / VISA (BIGREDS)	11067	Carburetor kit - Water pump	\$ 11.49	1/3/2016
6312	CASSIDY TIRE & SERVICE	11065	Repair 2 Loader tires	\$ 298.90	12/24/2015
6371	COM ED	11071		\$ 153.71	1/25/2016
9519	COM ED - STREET LIGHTS	11058		\$ 271.73	1/22/2016
6113	COMMERCIAL TIRE SERVICE	11055	2 New tries - #2	\$ 491.50	12/23/2015
6112	HAMPSHIRE AUTO PARTS	11062	Filters - Equipment	\$ 249.40	12/30/2015
6113	HAMPSHIRE AUTO PARTS	11063	Filters - Vehicles	\$ 242.98	12/30/2015
6122	HINCKLEY SPRINGS	11043	Water	\$ 19.18	11/30/2015
6122	HINCKLEY SPRINGS	11073	Water	\$ 19.15	12/28/2015
6561	MCHENRY CNTY TWP HWY COMM ASSOC	11072	2016 Dues	\$ 100.00	12/31/2015
6373	MDC ENVIRONMENTAL SERVICES	11028	Garbage service	\$ 121.55	12/20/2015
6371	NICOR GAS	11068		\$ 87.80	1/19/2016
6122	O'REILLY AUTOMOTIVE INC	11049	2 Bottles anti-seize	\$ 13.38	12/20/2015
6122	O'REILLY AUTOMOTIVE INC	11051	2 Air hose couplers	\$ 9.98	12/20/2015
9655	PETROLIANCE LLC	11064	Fuel	\$ 790.21	12/21/2015
6112	RALPH HELM INC.	11044	Bar - #1 Saw	\$ 105.54	11/26/2015
6313	RUSH TRUCK CENTER OF IL, INC.	11036	Engine light on - #5	\$ 137.43	12/10/2015
6122	SAF-T-GARD INTERNATIONAL, INC.	11069	Zip ties - 1000	\$ 36.95	1/3/2016
6122	SCHAEFFER MFG. CO.	11070	Grease, Peneto 90, Citrol cleaner	\$ 446.24	1/3/2016
6111	SYNCHRONY BANK (F&F)	11034	Softener salt	\$ 11.98	12/28/2015
9472	SYNCHRONY BANK (F&F)	11035	Uniforms - Jeans, shoes	\$ 301.87	12/28/2015
				\$ 5,391.66	

BILLS PAID BEFORE MEETING

6552	AT&T	11032	Telephone & fax lines	\$ 150.48	12/7/2015
6552	AT&T U-VERSE	11033	Internet service	\$ 35.00	12/12/2015
9451	BLUECROSS BLUESHIELD OF IL	11030	Health insurance - December	\$ 2,268.89	12/1/2015
9451	HUMANA DENTAL INSURANCE	11031	Health insurance - December	\$ 257.73	12/1/2015
6552	VERIZON WIRELESS	11029	Cell phone service	\$ 104.10	12/3/2015
				\$ 2,816.20	
Total				\$ 8,207.86	

Road Commissioner:



Grafton Township R & B
Actual vs Budget Year to Date
April 2015 through March 2016

	Apr '15 - Mar 16	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	526,553.08	527,181.00	99.9%
9020 · INTEREST INCOME	694.58	1,000.00	69.5%
9040 · Intergovernmental Agreement	9,700.00	500.00	1,940.0%
9050 · MISCELLANEOUS INCOME	525.00	1,050.00	50.0%
9060 · Permits & Bonds	2,003.00	2,000.00	100.2%
9080 · GRANT INCOME	0.00	10.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	539,475.66	531,741.00	101.5%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	129,173.80	249,726.00	51.7%
6002 · MUNICIPAL SHARE	0.00	-122,000.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	39,580.11	40,000.00	99.0%
6020 · INTEREST INCOME	320.63	500.00	64.1%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	6,000.00	10.00	60,000.0%
6050 · MISCELLANEOUS INCOME	32.30	20.00	161.5%
6060 · COURT FINES & PERMITS	730.30	800.00	91.3%
6080 · GRANT INCOME	0.00	1,900.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	175,837.14	170,966.00	102.8%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	17,252.15	17,269.00	99.9%
8020 · INTEREST INCOME	21.35	35.00	61.0%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	17,273.50	17,314.00	99.8%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	22,394.66	22,412.00	99.9%
7020 · INTEREST INCOME	32.05	50.00	64.1%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	22,426.71	25,362.00	88.4%
Total Income	755,013.01	745,383.00	101.3%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	9,979.72	55,000.00	18.1%
9652 · OPERATING SUPPLIES	1,579.76	8,000.00	19.7%
9655 · AUTO FUEL & OIL	7,698.86	42,000.00	18.3%
9656 · SALT, CALCIUM, ICE CONTROL	28,078.66	158,000.00	17.8%
Total COMMODITIES	47,337.00	263,000.00	18.0%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	258,995.40	350,000.00	74.0%
9518 · ROAD STRIPPING	0.00	25,000.00	0.0%
9519 · Street Lights	2,178.27	5,000.00	43.6%
9520 · ROAD SIGNS & MATERIALS	507.24	18,000.00	2.8%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	261,680.91	448,000.00	58.4%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	770.00	3,000.00	25.7%
9952 · Intergovernmental Agreement	15,068.00	15,068.00	100.0%

Grafton Township R & B
Actual vs Budget Year to Date
April 2015 through March 2016

	Apr '15 - Mar 16	Budget	% of Budget
Total OTHER EXPENDITURES	15,838.00	18,068.00	87.7%
PERSONNEL			
9421 · SALARIES	87,851.03	180,000.00	48.8%
9451 · Health / Life Insurance	25,993.67	50,000.00	52.0%
9461 · Social Security Contribution	6,540.48	14,000.00	46.7%
9462 · Medicare Contribution	1,529.63	4,000.00	38.2%
9472 · Uniforms	204.99	2,000.00	10.2%
9475 · Payroll Expense	681.95	1,200.00	56.8%
Total PERSONNEL	122,801.75	251,200.00	48.9%
Total PERMANENT HARD ROAD EXPENDITURE	447,657.66	980,268.00	45.7%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	9,927.80	35,000.00	28.4%
Total PERSONNEL	9,927.80	35,000.00	28.4%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	9,927.80	35,000.00	28.4%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,467.00	44,000.00	46.5%
Total CONTRACT SERVICE	20,467.00	44,000.00	46.5%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	29.43	6,000.00	0.5%
Total PERSONNEL	29.43	6,000.00	0.5%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,496.43	50,000.00	41.0%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	312.35	800.00	39.0%
Total COMMODITIES	312.35	800.00	39.0%
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	2,706.00	14,000.00	19.3%
6533 · LEGAL SERVICE	54.25	30,000.00	0.2%
6551 · POSTAGE	98.00	300.00	32.7%
6552 · TELEPHONE	2,014.76	5,000.00	40.3%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	125.00	300.00	41.7%
6562 · TRAVEL & MEETING EXPENSE	700.33	6,000.00	11.7%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	5,698.34	59,300.00	9.6%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	8,900.00	0.0%
6929 · MISCELLANEOUS	37.96	8,000.00	0.5%
Total OTHER EXPENDITURES	37.96	16,900.00	0.2%

Grafton Township R & B
Actual vs Budget Year to Date
April 2015 through March 2016

	Apr '15 - Mar 16	Budget	% of Budget
PERSONNEL			
6421 · SALARIES	17,540.00	25,000.00	70.2%
Total PERSONNEL	17,540.00	25,000.00	70.2%
Total ADMINISTRATION	23,588.65	107,000.00	22.0%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	27,500.00	155,000.00	17.7%
6833 · OTHER IMPROVEMENTS	0.00	50,000.00	0.0%
Total CAPITAL OUTLAY	27,500.00	205,000.00	13.4%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	67.65	12,000.00	0.6%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,957.64	12,000.00	16.3%
6113 · MAINTENANCE SUPPLY - VEHICL...	3,215.38	14,000.00	23.0%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,036.49	3,000.00	34.5%
6123 · SMALL TOOLS	75.57	6,000.00	1.3%
Total COMMODITIES	6,352.73	52,200.00	12.2%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	360.00	10,000.00	3.6%
6312 · MAINTENANCE SERVICE - EQUIP...	2,690.48	15,000.00	17.9%
6313 · MAINTENANCE SERVICE - VEHIC...	3,495.73	15,000.00	23.3%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
6371 · UTILITIES	1,238.70	9,000.00	13.8%
6373 · GARBAGE DISPOSAL	960.34	6,000.00	16.0%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	8,745.25	75,700.00	11.6%
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	100.00	5,000.00	2.0%
Total OTHER EXPENDITURES	100.00	5,000.00	2.0%
PERSONNEL			
6221 · SALARIES	100.76	10,500.00	1.0%
Total PERSONNEL	100.76	10,500.00	1.0%
Total MAINTENANCE	42,798.74	348,400.00	12.3%
Total ROAD & BRIDGE FUND EXPENDITURES	66,387.39	455,400.00	14.6%
6391 · R&B - CONTINGENCIES	0.00	22,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	48,000.00	0.0%
Total Expense	544,469.28	1,590,668.00	34.2%
Net Ordinary Income	210,543.73	-845,285.00	-24.9%
Net Income	210,543.73	-845,285.00	-24.9%

American Community Bank

Road District

Bank Account

RB General Checking 159

Money Market 001

12:02 PM

12/02/15

159

Grafton Township R & B Reconciliation Summary

103 · R&B General Amer. Comm. (new), Period Ending 11/30/2015

	Nov 30, 15
Beginning Balance	308,869.33
Cleared Transactions	
Checks and Payments - 30 items	-38,611.46
Deposits and Credits - 13 items	13,279.44
Total Cleared Transactions	-25,332.02
Cleared Balance	283,537.31
Uncleared Transactions	
Checks and Payments - 5 items	-517.49
Total Uncleared Transactions	-517.49
Register Balance as of 11/30/2015	283,019.82
New Transactions	
Checks and Payments - 1 item	-1,654.91
Total New Transactions	-1,654.91
Ending Balance	281,364.91

12:05 PM

12/02/15

001

Grafton Township R & B Reconciliation Summary

501 · R & B Money Market - Amer Com, Period Ending 11/30/2015

	Nov 30, 15
Beginning Balance	794,837.17
Cleared Transactions	
Deposits and Credits - 1 item	135.01
Total Cleared Transactions	135.01
Cleared Balance	794,972.18
Register Balance as of 11/30/2015	794,972.18
Ending Balance	794,972.18

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF MCHENRY THE TOWNSHIP OF NUNDA, THE
TOWNSHIP OF DORR, THE TOWNSHIP OF GREENWOOD, AND THE
TOWNSHIP OF GRAFTON FOR THE PROVISION OF MCRIDE DIAL-A-RIDE
TRANSPORTATION SERVICES IN 2016**

This AGREEMENT is entered into by and between the County of McHenry, (hereinafter referred to as "COUNTY"), and the Nunda Township Highway Department, The Township of Dorr, the Township of Greenwood, and the Township of Grafton (hereinafter referred to collectively as "TOWNSHIPS").

WHEREAS, the COUNTY and the TOWNSHIPS are public agencies and governmental units within the meaning of the Illinois Governmental Cooperation Act, as specified at 5 ILCS 220/1, et seq., and are authorized by Article 7, Section 10 of the Constitution of the State of Illinois to cooperate, contract, and otherwise associate for public purposes; and

WHEREAS, the purpose of the Intergovernmental Cooperation Act and Article 7 of the Constitution of the State of Illinois includes fostering cooperation among governmental bodies; and

WHEREAS, the COUNTY and the TOWNSHIPS wish to cooperate in promoting and encouraging the use of public transportation by improving the availability of paratransit services to McHenry County residents with disabilities, who are elderly, or otherwise have limited access to conventional modes of transportation; and

WHEREAS, the TOWNSHIPS desire to assist their residents with transportation and have budgeted funds for transportation services; and

WHEREAS, the COUNTY and Pace Suburban Bus Division of the Regional Transportation Authority have entered into an agreement to provide coordinated demand response (hereinafter called the MCRide Project); and

WHEREAS, the COUNTY and Pace Suburban Bus Division of the Regional Transportation Authority intend to include Nunda Township, Dorr Township, Greenwood Township, and Grafton Township in their agreement for the MCRide Project; and

WHEREAS, the TOWNSHIPS have requested that the COUNTY provide transportation services for its eligible residents,

NOW THEREFORE, the Parties hereby agree to the following:

1. TRANSPORTATION SERVICES DESCRIPTION

1.1 ELIGIBLE RIDERS – Seniors (individuals over the age of 60) or individuals with a disability are eligible. Eligibility will be determined through self-reporting to Pace at the time of trip reservation.

1.2 SERVICE HOURS - A curb-to-curb, dial-a-ride service operating Monday through Friday between 6:00 a.m. and 7:00 p.m. and on Saturday between 9:00 a.m. and 5:00 p.m. The COUNTY may modify the service hours at its discretion with written notification to the TOWNSHIPS.

1.3 SERVICE AREA – The current service area, subject to modification and dependent upon continued local participation, for the general public is the area within McHenry County defined by: the borders of the City of Crystal Lake, the City of McHenry, the City of Woodstock, the City of Harvard, the City of Marengo (as well as the entirety of Marengo and Riley Townships), the Village of Huntley, the Village of Johnsburg, the Village of Ringwood and the Village of Lakewood. General public service shall also be provided within three-quarters of a mile of Route 120 between the City of McHenry and the City of Woodstock; within three-quarters of a mile of Route 14 between the City of Woodstock and the City of Crystal Lake; and within three-quarters of a mile of Route 31 between the City of McHenry and the City of Crystal Lake

In addition, general public service shall be provided from the designated areas to:

- 1) Valley Hi Nursing Home and the McHenry County Division of Transportation
- 2) Fox Lake Metra station
- 3) Illinois Route 31 & Virginia Road Park and Ride Lot

Service to points between these locations is not included.

The service area for seniors and individuals with disabilities includes the above service area as well as the area within McHenry County defined by: the borders of Greenwood Township, Dorr Township, McHenry Township, Grafton Township and Nunda Township.

1.4 RESERVATIONS - The COUNTY shall set the reservation policy in agreement with Pace Suburban Bus.

1.5 FARES – The fare for individuals over the age of 60 or with a disability shall be set at \$1.00 per one-way trip for the first 5 miles and 25 cents for each additional mile. The COUNTY may modify the fare at its discretion upon written notification to the TOWNSHIPS. The TOWNSHIPS agree to the fares as shown in Table 1.

Table 1

Fare Type	Current Base Fare up to 5 miles plus 25 cents for each additional mile
Senior	\$1.00
Disabled	\$1.00

2. LOCAL SHARE FUNDING - The TOWNSHIPS agree to reimburse the COUNTY monthly for the Local Share incurred in operating the service. The reimbursement rate shall be fixed at \$500 per month. The Local Share for this agreement shall not exceed \$6,000.00 within a twelve month period.

3. PAYMENT - Upon receipt, review and approval of properly documented invoices, the TOWNSHIPS shall pay, or cause to be paid, to the COUNTY the amounts invoiced, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The TOWNSHIPS may not deny a properly documented claim for compensation, in whole or in part, without cause. The TOWNSHIPS shall not be required to pay the COUNTY more often than monthly. Upon receipt, review and acceptance of all deliverables specified in this AGREEMENT, final payment shall be made to the COUNTY, within sixty days of receipt of billing. Payment shall be sent to:

McHenry County Division of Transportation
16111 Nelson Road
Woodstock, IL 60098

The COUNTY shall be responsible for the submission of invoices to the TOWNSHIPS.

4. FORCE MAJEURE - Neither party hereto shall be deemed to be in default or to have breached any provision of this AGREEMENT as a result of any delay, failure in performance or interruption of services resulting directly or indirectly from acts of God, acts of civil or military authority, civil disturbance, or war, which are beyond the control of such non-performing party.

5. MISCELLANEOUS - Upon request, the TOWNSHIPS shall be entitled to have access to the records maintained by COUNTY with respect to this AGREEMENT only. Any failure of either the TOWNSHIPS or COUNTY to strictly enforce any term, right or condition of this AGREEMENT shall not be construed as a waiver of such term, right or condition.

6. HOLD HARMLESS - The TOWNSHIPS will agree to indemnify, save harmless and defend the COUNTY, its agents, servants, and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the scope of service covered by this contract upon award. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the willful and wanton conduct of the COUNTY, its agents, servants, or employees or any other person indemnified hereunder.

7. AMENDMENT OR MODIFICATION OF THIS AGREEMENT - This AGREEMENT may be amended or modified only by written instrument signed by both the TOWNSHIPS and the COUNTY, unless otherwise provided by this agreement.

8. ENTIRE AGREEMENT - This AGREEMENT represents the entire agreement between the COUNTY and the TOWNSHIPS and supersedes all prior negotiations, representations or agreements, either written or oral.

9. AGREEMENT BINDING - This AGREEMENT shall be binding upon the parties and their respective transferees, successors, and assigns.

10. NOTICES REQUIRED UNDER THIS AGREEMENT - Any notice required by the provisions of this AGREEMENT shall be mailed to:

Attn: Director of Transportation
McHenry County Division of Transportation
16111 Nelson Road
Woodstock, IL 60098

Attn: Highway Commissioner
Nunda Township Highway Department
3518 Bay Road
Crystal Lake, IL 60012

Attn: Supervisor
Dorr Township
1039 Lake Avenue
Woodstock, IL 60098

Attn: Supervisor
Greenwood Township
5211 Miller Road
Wonder Lake, IL 60097

Attn: Supervisor
Grafton Township
10109 Vine Street
Huntley, IL 60142

11. PERIODIC REVIEW - The TOWNSHIPS and the COUNTY agree that periodically, but not less than annually, this AGREEMENT shall be subject to review by the parties.

12. SEVERABILITY - The invalidity or enforceability of any of the provisions of this AGREEMENT shall not affect the validity or enforceability of the remainder of this AGREEMENT.

13. CONTROLLING LAW - The parties agree that any dispute, action, claim, cause of action, breach of contract, or other remedy or relief sought pursuant to the provisions of this Agreement shall be controlled and decided by the laws of the State of Illinois. The parties further agree that the appropriate venue for such disputes shall be the Circuit Court for the 22nd Judicial Circuit, McHenry County, Illinois.

14. TERM - This agreement will be in effect beginning December 1, 2015 and shall continue through November 30, 2016 and thereafter shall renew and shall remain in effect for as long as there are sufficient funds to support the service unless terminated pursuant to Paragraph 15 or at such time as the COUNTY's contract with Pace ceases.

15. TERMINATION - Either party may terminate this AGREEMENT upon providing sixty (60) days' written notice to the other party. Termination of this Agreement by a municipal or township partner agency may result in modification to the service area.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed as of the date indicated above by their duly authorized representatives.

COUNTY of MCHENRY

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

SUPERVISOR'S REPORT

System Activity Report

[11/1/2015 - 11/30/2015] Report Date: 12/2/2015

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	4	
Sanctions :	0	
Terminations :	0	
	<hr/> 4	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/> 0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/> 0	

Emergency Assistance

Grants :	2	\$1,100.00
In-Process :	0	
Denials :	0	
	<hr/> 2	\$1,100.00

Additional Activity

Intake :	1	
	<hr/> 1	
Grand Totals:	7	\$1,100.00

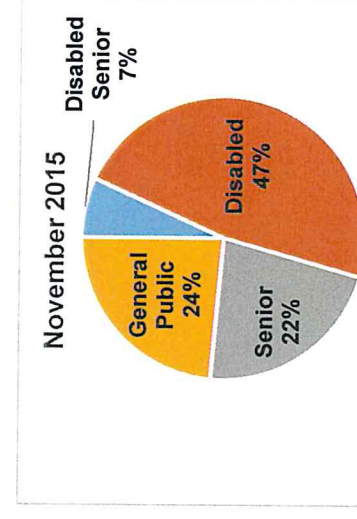
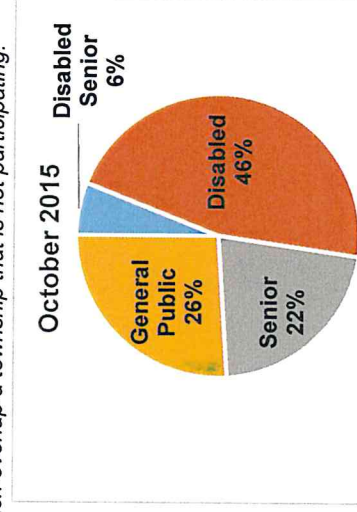
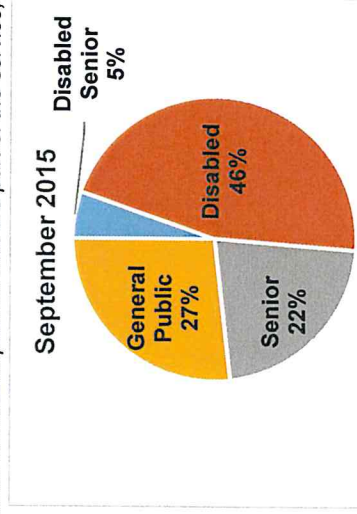
2015	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
I/S	0	0	0	0	0	0	0	0				
O/S	21	10	8	5	5	9	7	15				
N/C	2	9	0	0	0	0	0	0				
TOTALS	23	19	8	5	5	9	7	15	0	0	0	0
I/D	23	19	8	5	5	9	7	15				
TOTALS	23	19	8	5	5	9	7	15	0	0	0	
\$ I/D	\$57.00	\$30.00	\$24.00	\$30.00	\$30.00	\$51.00	\$21.00	\$43.00				
TOTAL	\$57.00	\$30.00	\$24.00	\$30.00	\$30.00	\$51.00	\$21.00	\$43.00	\$0.00	\$0.00	\$0.00	\$0.00
YEAR	\$57.00	\$87.00	\$111.00	\$141.00	\$171.00	\$222.00	\$243.00	\$286.00	\$286.00	\$286.00	\$286.00	\$286.00

[illegible]

MCRide Ridership Report County FY2015

Trip Origin by Township	Dec '14	Jan '15	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Dorr Township	1,601	1,616	1,770	1,846	1,938	1,638	1,771	1,731	1,682	1,719	1,784	1,530
Grafton Township	-	-	-	405	449	447	438	452	468	503	564	474
Greenwood Township	505	554	519	448	415	406	440	493	432	467	451	411
Marengo Township	-	-	-	159	150	119	111	114	83	107	106	85
McHenry Township	2,055	2,504	2,290	1,903	1,851	2,347	2,446	2,385	1,879	1,682	1,764	1,965
Nunda Township	2,142	2,284	2,248	2,287	2,287	2,192	2,346	2,401	2,237	2,184	2,216	2,085
Riley Township	-	-	-	15	19	14	25	20	15	12	9	9
Other*	1,905	2,165	1,987	2,016	2,022	1,873	1,850	1,813	1,794	1,737	1,825	1,535
Total Trips	8,208	9,123	8,814	9,079	9,131	9,036	9,427	9,409	8,590	8,411	8,719	8,094

* There are municipalities that are part of the service, which overlap a township that is not participating.



MCRide Ridership Report County FY2015

Passenger Trips by Origin City	Dec '14	Jan '15	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Crystal Lake, City of	2,980	3,241	3,089	2,987	3,075	2,688	2,533	2,708	2,643	2,631	2,660	2,210
Harvard, City of	-	-	-	182	178	221	179	239	196	198	166	155
Huntley, Village of	-	-	-	245	235	249	284	286	301	312	402	360
Johnsburg, Village of	-	-	-	352	360	388	431	395	383	331	360	437
Lakewood, Village of	37	42	24	34	39	29	40	35	31	52	61	48
Marengo, City of	-	-	-	230	236	188	156	143	140	168	159	129
McHenry, City of	2,863	2,948	2,823	3,073	2,937	2,797	3,160	3,033	3,018	2,803	2,906	2,948
Ringwood, Village of	-	-	-	26	20	18	19	10	3	1	10	14
Woodstock, City of	1,957	1,950	2,038	2,075	2,110	1,929	2,167	2,094	2,048	1,957	2,077	1,818
Other	708	757	711	305	311	304	993	341	308	292	296	323
Total Trips	8,545	8,938	8,685	9,509	9,501	8,811	9,962	9,284	9,071	8,745	9,097	8,442

Distinct Riders*	Dec '14	Jan '15	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Crystal Lake, City of	268	288	276	282	281	263	269	252	270	282	269	252
Harvard, City of	-	-	-	54	43	47	40	42	52	50	52	44
Huntley, Village of	-	-	-	70	65	66	59	67	60	60	69	66
Johnsburg, Village of	-	-	-	23	23	26	24	26	20	19	19	24
Lakewood, Village of	4	5	4	5	5	5	4	5	4	6	6	6
Marengo, City of	-	-	-	35	40	34	22	23	27	34	37	27
McHenry, City of	271	324	316	327	318	318	303	315	281	280	271	260
Ringwood, Village of	-	-	-	3	1	2	2	2	1	-	2	1
Woodstock, City of	295	327	302	315	299	298	294	284	320	281	308	280
Other	143	106	107	104	100	112	104	101	100	130	97	93
Total Distinct Riders	981	1,050	1,005	1,218	1,175	1,171	1,121	1,117	1,135	1,142	1,130	1,053

*Distinct Riders data is based on the home address of the rider.