

**NOTICE AND AGENDA**  
**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**  
**MONDAY, AUGUST 15, 2016 7:30 P.M.**  
**GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, August 15, 2016, Immediately following the Grafton Township Budget Hearing for the purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
  - A. Approval of Minutes of July 18, 2016 Township Regular Meeting
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
  - C. Review Road and Bridge Warrant check detail.
- 6. Public Comment/Board Members Response to Public Comment**
- 7. New Business**
  - A. Review and possible action on plans to modernize (digitize) the Clerk's Office.
- 8. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 9. Discussion and potential action of items as discussed during Executive Session**
- 10. Old Business**
  - A. Discussion and possible action for facility update and repair
  - B. Discussion and possible action on adopting township elected official salaries.
- 11. Committee and Officer Reports**
  - Supervisor**
  - Trustee**
  - Facilities Update Committee**
  - Assessor**
  - Road District**
  - Clerk**
- 12. Adjournment**

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Dated and posted by Township Clerk Kathryn Hurley  
This 11<sup>th</sup> Day of August, 2016

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**MONDAY, JULY 18, 2016 7:30 P.M.**  
**GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

1. **Supervisor Kearns called the meeting to order at 7:30 P.M.**
2. **Roll Call**  
Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley.  
Absent: None.
- 3 **Pledge of Allegiance** was said.
4. **Approval of Agenda as posted**  
Motion by Trustee Zirk, second by Trustee Wagner to approve the agenda as posted.  
Ayes: Trustees Zirk, Wagner, Holtorf, Ziller; Supervisor Kearns  
Nays: None. Motion Carries.
5. **Regular Business**
  - A. Approval of Minutes of June 20, 2016 Township Regular Meeting  
Road Commissioner Poznanski said that the motion under Prevailing Wage Adoption 9a and 9b have the adopting district transposed. Trustee Ziller noted that he voted "nay" on adoption of the prevailing wage. He also said that the motion under 10a is to approve Jack Carroll to paint the roof with *primer and white paint*. Additionally, the motion under 5D should not include the phrase "to approve the minutes".  
Motion by Trustee Ziller, second by Trustee Holtorf to approve the minutes as amended.  
Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns  
Nays: None. Motion Carries.
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. **(Exhibit I)**  
Motion by Trustee Zirk, second by Trustee Ziller to approve the bills as listed.  
Ayes: Trustees Zirk, Ziller, Holtorf, Wagner; Supervisor Kearns  
Nays: None. Motion Carries.
  - C. Review Road and Bridge Warrant check detail. **(Exhibit II)**  
Trustee Ziller asked about the Corrective Asphalt bill for \$10,875. Highway Commissioner Poznanski explained that it was for sealcoating the roads that were just paved last year. Trustee Ziller reminded Highway Commissioner Poznanski that he has said before that he will not approve bills for sealcoating because it's a waste of money.  
Motion by Trustee Wagner, second by Trustee Zirk to approve the Road and Bridge Warrant Check detail.  
Ayes: Trustees Wagner, Zirk; Supervisor Kearns  
Nays: Trustees Holtorf and Ziller. Motion Carries.
6. **Public Comment/Board Members Response to Public Comment (Exhibit III)**  
None.
7. **Executive Session**  
Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).  
Motion by Trustee Supervisor Kearns, second by Trustee Wagner to adjourn to convene and executive session for the purpose of reviewing past executive session minutes.  
Ayes: Supervisor Kearns, Trustees Wagner, Holtorf, Ziller, Zirk;  
Nays: None. Motion Carries.

Meeting adjourned at 7:45pm

Supervisor Kearns returned the meeting to order at 7:58pm  
Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley.  
Absent: None.



- 8. Discussion and potential action of items as discussed during Executive Session**  
Motion by Trustee Wagner, second by Trustee Zirk to approve and release the Executive Session Minutes from January 18, 2016; February 15, 2016; and March 21, 2016.  
Ayes: Trustees Wagner, Zirk, Holtorf, Ziller: Supervisor Kearns  
Nays: None. Motion Carries.

Supervisor Kearns said that he must admonish Assessor Zielinski again: by statute, the use of a recording device must be announced in the meeting and must be positioned in the hall and on the floor. Assessor Zielinski said that the meeting recording was terminated with his objection.

**9. New Business**

A. Review and possible approval of the 2015/16 Township audit. (See audit on website)

Auditor George Roach addressed the board. He said that he was able to find documentation for all disbursements, and that the categorization to line items was properly indicated. He didn't find any unusual or unauthorized expenditure. The audit is clean in his opinion. He mentioned that one area for improvement is the documentation of work hours. He recommends that there be a unified process because the three units all record differently. Trustee Wagner asked if he could recommend a certain way of recording work hours. Auditor Roach suggested timecards.

Auditor Roach highlighted the fiscal health of the township—it's out of debt now and has a healthy surplus fund balance. He also said the Retirement plan is funded at 89.86% which is just about standard and that is better than most townships in the county.

Motion by Trustee Ziller, second by Trustee Holtorf to approve the Township Audit.

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk: Supervisor Kearns

Nays: None. Motion Carries.

**10. Old Business**

A. C. Discussion and possible action on Town Fund budget for a Transfer of Appropriation.

Supervisor Kearns noted that on May 16<sup>th</sup> the board approved the Assessor's salaries at \$210,000 total, which represented a \$1.25 raise. He didn't adjust the salaries on the budget so he requests a transfer of \$6,780 from the Assessor's salaries to the Assessor's health insurance.

Motion by Supervisor Kearns, second by Trustee Holtorf to transfer the funds.

Ayes: Supervisor Kearns, Trustees Holtorf, Wagner, Ziller, Zirk.

Nays: None. Motion Carries.

B. Discussion and possible action for facility update and repair

The Facilities committee reported that we are not going to do the well and pressure tank. We are going to do the garage door and siding. The roof is painted. The computer system is on hold, bathroom fixtures on hold, exterior lighting on hold. As for the hook-up to city water—they learned there is not water to the building—the end of the pipe is capped and the city has no record of us ever having a feed. So we would have to bring it from the street to the building, and have a meter installed. It would cost about \$1,200 for the meter, and the cost to bring it from the street may be expensive. Trustee Ziller suggested that we do it ourselves to save money.

Trustee Wagner asked why the computer system is on hold. Assessor Zielinski said that Trustee Holtorf told him to get another estimate. Trustee Wagner said the trustees already approved ACT.

Assessor Zielinski said that he would get the offsite server through the approved provider. He wants to keep the in house back up system that he currently has. The trustee said that the security of the data is the issue and that the board has an obligation to protect the taxpayers information. Assessor Zielinski said that the system



has been trouble free and there is nothing in the statutes that says the township board has the authority to tell him how to run his office.

Supervisor Kearns said that Attorney Gottemoller thinks that Assessor Zielinski is wrong and will ask him to come to the next meeting.

Trustee Ziller said that the contractor who installed the back door admitted they installed it wrong 10 yrs ago. He has not been successful with getting them to repair it. The trustees agreed that we should have it fixed.

Motion by Supervisor Kearns, second by Trustee Wagner to use JC Harris to repair the door for \$3,300.

Ayes: Supervisor Kearns, Trustees Wagner, Holtorf, Ziller, Zirk.

Nays: None. Motion Carries.

Motion by Trustee Ziller, second by Trustee Wagner to accept MetalMasters to do the siding on the front of the building for \$7,800.

Ayes: Trustees Ziller, Wagner, Holtorf, Zirk; Supervisor Kearns

Nays: None. Motion Carries.

C. Discussion and possible action on adopting township elected official salaries. Supervisor Kearns told the Trustees what our salaries are now and gave them the information to compare to the same positions in other townships. He asked the trustees to weigh-in on their opinions for each position, which he recorded.

Supervisor Kearns asked Clerk Hurley to provide him with a list of duties and items the clerk needs to modernize the office.

D. Discussion and possible action on Clerk's TOI Professional Development Course.

Motion by Trustee Ziller, second by Trustee Holtorf to pay \$75 for Clerk Hurley to attend the TOI Professional Development Course in Springfield to learn the clerk duties for the upcoming election.

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns

Nays: None. Motion Carries.

## **11. Committee and Officer Reports**

### **Supervisor**

### **Trustee**

### **Facilities Update Committee**

### **Assessor**

### **Road District**

Road Commissioner Poznanski said that the back of the building has been cleaned up and is now compliant with Huntley's ordinances. He said there is a new building inspector that told him some things that had to be done.

### **Clerk**

## **12. Adjournment**

Motion by Trustee Ziller, second by Trustee Holtorf to adjourn at 9:44 pm.

All Ayes. No Nays.

Meeting adjourned at 9:44pm

Submitted,  
Township Clerk Kathryn Hurley  
This 9<sup>th</sup> Day of August, 2016

# **TOWN FUND FINANCIALS**

3:08 PM

08/02/16

Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
**July 22 through August 10, 2016**

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Date	Num	Name	Memo	Paid Amount
<b>101 · CHECKING -American Community</b>				
07/25/2016	23272	BLUECROSS BLUESHIELD...	PO 2340,2341,20549	-11,207.78
07/25/2016	23273	ComCast I	PO 2349,2350,2351	-144.83
07/25/2016	23274	Humana Dental Ins. Co.	PO 2342,2343,20548	-1,172.33
07/25/2016	23275	Interact Business Products, ...	PO 2347	-29.89
07/25/2016	23276	Leaf	PO 2346	-97.68
07/25/2016	23277	ComCast I	PO 20547	-214.17
07/25/2016	23278	Verizion Wireless	PO 2356	-26.88
Total 101 · CHECKING -American Community				-12,893.56



# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>ACT Network Solutions</b>				
08/02/2016	21744	PO 2363	5512 · MAINTENANC...	67.08
08/02/2016		PO 2364	1512 · MAINTENANC...	190.92
Total ACT Network Solutions				258.00
<b>Cardmember Service</b>				
08/05/2016		PO 2367	1565 · CLERK	75.00
Total Cardmember Service				75.00
<b>CARDUNAL OFFICE SUPPLY</b>				
07/26/2016		PO 20552	1851 · OFFICE SUP...	334.45
07/26/2016		PO 2329	1651 · OFFICE SUP...	6.36
Total CARDUNAL OFFICE SUPPLY				340.81
<b>Cash</b>				
07/21/2016		PO 20551	1755 · POSTAGE	47.00
Total Cash				47.00
<b>Centegra Occupational Health</b>				
07/26/2016	173941	PO 2361	1573 · OTHER PROF...	55.00
Total Centegra Occupational Health				55.00
<b>COM ED</b>				
08/03/2016		PO 2366	1571 · UTILITIES	195.89
08/03/2016		PO 2365	5571 · UTILITIES	68.83
Total COM ED				264.72
<b>CoStar Realty Information, Inc.</b>				
08/03/2016		PO 20554	1756 · SOFTWARE	1,016.79
Total CoStar Realty Information, Inc.				1,016.79
<b>George Roach Associates, PC</b>				
07/19/2016		PO 2353	1531 · ACCOUNTIN...	2,933.33
07/19/2016		PO 2352	5534 · ACCOUNTIN...	2,933.33
Total George Roach Associates, PC				5,866.66
<b>Huntley Collision Center, Inc.</b>				
07/21/2016		PO 2354	1751 · MAINTENANC...	303.67
Total Huntley Collision Center, Inc.				303.67
<b>Kathryn M. Hurley</b>				
08/01/2016		PO 2345	1451 · HEALTH INS...	227.30
Total Kathryn M. Hurley				227.30
<b>Madsen, Sugden &amp; Gottemoller</b>				
07/26/2016		PO 2362	1533 · LEGAL SERVI...	105.00
Total Madsen, Sugden & Gottemoller				105.00
<b>McHenry County Division of Transportation</b>				
08/01/2016	7-9	PO 2359	970 · SENIOR SERVI...	500.00
Total McHenry County Division of Transportation				500.00
<b>MDC Environmental Services</b>				
08/01/2016	16246366	PO 2371	1511 · MAINTENANC...	42.31
Total MDC Environmental Services				42.31

# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>NICOR GAS</b>				
08/01/2016		PO 2369	1571 · UTILITIES	18.03
08/01/2016		PO 2368	5571 · UTILITIES	6.33
Total NICOR GAS				24.36
<b>Nunda Township</b>				
08/09/2016		PO 2373	1553 · PUBLISHING	10.60
Total Nunda Township				10.60
<b>Orkin</b>				
08/01/2016	123603938	PO 2358	1511 · MAINTENANC...	60.00
Total Orkin				60.00
<b>PetroLiance LLC</b>				
07/12/2016	9809676	PO 20550	1760 · TRAVEL EXP...	182.61
07/12/2016	9809676	PO 2360	930 · SENIOR SERVI...	26.78
Total PetroLiance LLC				209.39
<b>Ready Refresh by Nestle</b>				
07/08/2016	06g0123...	PO 20553	1751 · MAINTENANC...	34.50
08/06/2016		PO 2370	1651 · OFFICE SUP...	20.88
Total Ready Refresh by Nestle				55.38
<b>U.S. Bank Equipment Finance</b>				
08/09/2016		PO 20555	1751 · MAINTENANC...	10.46
Total U.S. Bank Equipment Finance				10.46
<b>WEX Bank</b>				
07/31/2016	46371657	PO 2372	930 · SENIOR SERVI...	57.22
Total WEX Bank				57.22
<b>TOTAL</b>				<b>9,529.67</b>

Grafton Township Assessor's Office Warrant List: August, 2016

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$34.50	Ready Refresh	20553	Potable water
1755	\$47.00	US Post Office	20551	Stamps
1756	\$1,016.79	CoStar	20554	Commercial sales database quarterly payment
1760	\$182.61	PetroLiannce LLC	20550	Gasoline
1851	\$334.45	Cardunal Office Supply	20552	Office supplies
<b>Subtotal</b>	<b>\$1,615.35</b>			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1752	\$215.17	Comcast	20547	Telephone and Internet
1243	\$360.60	Humana	20548	Healthcare insurance
1243	\$3,198.72	BlueCross/BlueShield	20549	Healthcare insurance
<b>Subtotal</b>	<b>\$3,774.49</b>			
<b>Total</b>	<b>\$5,389.84</b>			



08/10/16

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	572,078.57	1,107,943.00	51.6%
1010 · REPLACEMENT TAXES	14,069.96	24,000.00	58.6%
1020 · INTEREST INCOME	530.31	0.00	100.0%
1030 · Loan Proceeds	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	15,388.00	15,387.00	100.0%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	0.00	0.00	0.0%
1050 · TRANSPORTATION INCOME	168.00	0.00	100.0%
1055 · MISCELLANEOUS INCOME	413.64	50.00	827.3%
<b>Total CORPORATE FUND REVENUE</b>	<b>602,648.48</b>	<b>1,147,380.00</b>	<b>52.5%</b>
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	9,297.66	18,007.00	51.6%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>9,297.66</b>	<b>18,007.00</b>	<b>51.6%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	17,177.24	33,000.00	52.1%
5020 · INTEREST INCOME	25.45	150.00	17.0%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>17,202.69</b>	<b>33,150.00</b>	<b>51.9%</b>
<b>Total Income</b>	<b>629,148.83</b>	<b>1,198,537.00</b>	<b>52.5%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CONTRACTUAL SERVICES</b>			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	0.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	464.69	2,000.00	23.2%
5513 · FUEL	0.00	0.00	0.0%
5533 · LEGAL FEES	0.00	0.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	1,600.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	90.00	0.0%
5552 · TELEPHONE	256.98	1,000.00	25.7%
5553 · PUBLISHING	0.00	0.00	0.0%
5554 · PRINTING	0.00	0.00	0.0%
5555 · TRAVEL EXPENSE	0.00	0.00	0.0%
5556 · TRAINING	0.00	600.00	0.0%
5571 · UTILITIES	289.05	2,000.00	14.5%
<b>Total CONTRACTUAL SERVICES</b>	<b>1,010.72</b>	<b>8,290.00</b>	<b>12.2%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
<b>Total OPERATING EXPENSES</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
5421 · SALARIES	6,400.00	15,000.00	42.7%
5451 · HEALTH INSURANCE	4,011.75	4,012.00	100.0%
<b>Total PERSONNEL</b>	<b>10,411.75</b>	<b>19,012.00</b>	<b>54.8%</b>
<b>Total ADMINISTRATION</b>	<b>11,422.47</b>	<b>28,302.00</b>	<b>40.4%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 · FOOD	0.00	500.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	500.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	500.00	0.0%
5784 · FLAT GRANT	0.00	500.00	0.0%
5785 · DRUGS	0.00	500.00	0.0%
5786 · FUEL	0.00	500.00	0.0%
5790 · Catastastrophic Deduction	0.00	44,515.62	0.0%
<b>Total COMMODITIES</b>	<b>0.00</b>	<b>47,515.62</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	90.00	500.00	18.0%
5810 · PHYSICIAN SERVICE	0.00	0.00	0.0%
5882 · HOSPITAL SERVICE	0.00	0.00	0.0%
5884 · DENTAL SERVICE	0.00	0.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	4,000.00	59.0%
5886 · FUNERAL & BURIAL SERVICE	0.00	0.00	0.0%
5887 · SHELTER	4,400.00	19,000.00	23.2%
5888 · UTILITY PAYMENTS	3,551.67	16,000.00	22.2%
5889 · AMBULANCE	0.00	0.00	0.0%
5890 · EYE CARE	0.00	0.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>10,401.67</b>	<b>39,500.00</b>	<b>26.3%</b>
<b>Total HOME RELIEF</b>	<b>10,401.67</b>	<b>87,015.62</b>	<b>12.0%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>21,824.14</b>	<b>115,317.62</b>	<b>18.9%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	0.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	0.00	0.00	0.0%
1838 · DEBT SERVICE INTEREST PYM	0.00	0.00	0.0%
1832 · DEBT SERVICE - Other	0.00	0.00	0.0%
<b>Total 1832 · DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
1833 · DEFERRED MAINT. BUILDING	0.00	0.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	0.00	142,013.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>142,013.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	144.09	3,000.00	4.8%
1652 · OPERATING SUPPLIES	627.22	3,000.00	20.9%
<b>Total COMMODITIES</b>	<b>771.31</b>	<b>6,000.00</b>	<b>12.9%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	3,740.39	170,900.00	2.2%
1512 · MAINTENANCE SERVICE - EQUIPMENT	12,067.48	35,000.00	34.5%
1531 · ACCOUNTING SERVICES	601.65	18,000.00	3.3%
1533 · LEGAL SERVICE	1,271.67	50,000.00	2.5%
1551 · POSTAGE	47.00	2,000.00	2.4%
1552 · TELEPHONE	365.72	2,000.00	18.3%
1553 · PUBLISHING	214.60	2,000.00	10.7%
1554 · PRINTING	132.41	2,000.00	6.6%
1561 · DUES	1,232.11	2,000.00	61.6%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	24.00	1,500.00	1.6%
1565 · CLERK	26.41	3,500.00	0.8%
1571 · UTILITIES	822.71	5,000.00	16.5%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	20,000.00	0.0%

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
1574 · ANNUAL MEETING	0.00	500.00	0.0%
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>20,546.15</b>	<b>319,400.00</b>	<b>6.4%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	119.25	31,000.00	0.4%
1911 · CONTINGENCIES	0.00	25,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>119.25</b>	<b>56,000.00</b>	<b>0.2%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	11,596.95	55,500.00	20.9%
1421 · ELECTED OFFICIALS SALARIES	64,474.05	203,000.00	31.8%
1451 · HEALTH INSURANCE	22,856.99	84,000.00	27.2%
<b>Total PERSONNEL</b>	<b>98,927.99</b>	<b>342,500.00</b>	<b>28.9%</b>
<b>SENIOR SERVICES</b>			
900 · SENIOR SERVICE SALARIES	9,628.42	25,000.00	38.5%
901 · SENIOR SERVICE - PAYROLL TAXES	655.07	3,600.00	18.2%
902 · SENIOR SERVICE HEALTH INSURANCE	4,414.73	7,459.00	59.2%
903 · SENIOR SERVICE IMRF	866.00	2,500.00	34.6%
930 · SENIOR SERVICE FUEL	113.82	5,000.00	2.3%
940 · SENIOR SERVICE MAINTENANCE	0.00	0.00	0.0%
950 · SENIOR SERVICE OFFICE SUPPLIES	0.00	500.00	0.0%
959 · SENIOR SERVICE BINGO/GAMES	108.64	6,000.00	1.8%
960 · SENIOR SERVICE TELEPHONE	705.40	2,000.00	35.3%
967 · SENIOR SERVICE PRINTING	55.34	500.00	11.1%
968 · SENIOR SERVICE POSTAGE	0.00	500.00	0.0%
970 · SENIOR SERVICE MISCELLANEOUS	2,003.00	16,500.00	12.1%
<b>Total SENIOR SERVICES</b>	<b>18,550.42</b>	<b>69,559.00</b>	<b>26.7%</b>
<b>Total ADMINISTRATION</b>	<b>138,915.12</b>	<b>935,472.00</b>	<b>14.8%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	0.00	0.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	380.98	2,100.00	18.1%
<b>Total COMMODITIES</b>	<b>380.98</b>	<b>2,100.00</b>	<b>18.1%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	1,227.14	4,200.00	29.2%
1752 · TELEPHONE	634.99	4,500.00	14.1%
1753 · LEGAL FEES	186.67	187.00	99.8%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	9,491.79	12,600.00	75.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	750.00	6.7%
1760 · TRAVEL EXPENSE	195.40	2,000.00	9.8%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>11,785.99</b>	<b>25,887.00</b>	<b>45.5%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.0%</b>



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**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
<b>PERSONNEL</b>			
1240 · SALARIES	72,844.17	211,020.00	34.5%
1241 · IMRF	6,468.52	22,000.00	29.4%
1242 · FICA/MEDICARE/TAXES	4,713.67	18,000.00	26.2%
1243 · HEALTH INSURANCE	17,745.72	56,780.00	31.3%
<b>Total PERSONNEL</b>	<b>101,772.08</b>	<b>307,800.00</b>	<b>33.1%</b>
<b>Total ASSESSOR</b>	<b>113,939.05</b>	<b>337,287.00</b>	<b>33.8%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>252,854.17</b>	<b>1,272,759.00</b>	<b>19.9%</b>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	7,186.33	28,000.00	25.7%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<b>7,186.33</b>	<b>28,000.00</b>	<b>25.7%</b>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,365.00	15,000.00	95.8%
<b>Total CONTRACTED SERVICES</b>	<b>14,365.00</b>	<b>15,000.00</b>	<b>95.8%</b>
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	37.33	4,576.00	0.8%
<b>Total PERSONNEL</b>	<b>37.33</b>	<b>4,576.00</b>	<b>0.8%</b>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	<b>14,402.33</b>	<b>19,576.00</b>	<b>73.6%</b>
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	5,019.15	18,958.00	26.5%
3762 · MEDICARE CONTRIBUTION	1,173.84	4,400.00	26.7%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<b>6,192.99</b>	<b>23,358.00</b>	<b>26.5%</b>
<b>Total Expense</b>	<b>302,459.96</b>	<b>1,459,010.62</b>	<b>20.7%</b>
<b>Net Ordinary Income</b>	<b>326,688.87</b>	<b>-260,473.62</b>	<b>-125.4%</b>
<b>Net Income</b>	<b>326,688.87</b>	<b>-260,473.62</b>	<b>-125.4%</b>

**American Community Bank  
Town Fund  
Bank Accounts**

<b>Town Fund General Checking</b>	<b>961</b>
<b>TF Money Market</b>	<b>191</b>
<b>TF Reserved Money Market</b>	<b>183</b>
<b>General Assistance Checking</b>	<b>754</b>
<b>GA Money Market</b>	<b>987</b>

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**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**101 · CHECKING -American Community, Period Ending 07/29/2016**

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	<u>Jul 29, 16</u>
Beginning Balance	566,615.63
Cleared Transactions	
Checks and Payments - 40 items	-358,855.29
Deposits and Credits - 31 items	24,825.66
Total Cleared Transactions	<u>-334,029.63</u>
Cleared Balance	<u>232,586.00</u>
Uncleared Transactions	
Checks and Payments - 14 items	-20,788.59
Total Uncleared Transactions	<u>-20,788.59</u>
Register Balance as of 07/29/2016	<u>211,797.41</u>
New Transactions	
Checks and Payments - 6 items	-22,233.25
Total New Transactions	<u>-22,233.25</u>
Ending Balance	<u>189,564.16</u>



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**GRAFTON TOWNSHIP  
Reconciliation Summary**

**104 · TF RESERVED MONEY MARKET, Period Ending 07/31/2016**

	Jul 31, 16
Beginning Balance	537,924.65
Cleared Transactions	
Deposits and Credits - 2 items	300,186.91
Total Cleared Transactions	300,186.91
Cleared Balance	838,111.56
Register Balance as of 07/31/2016	838,111.56
Ending Balance	838,111.56

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**GRAFTON TOWNSHIP  
Reconciliation Summary**

**103 · TOWN FUND MONEY MARKET, Period Ending 07/31/2016**

	Jul 31, 16
Beginning Balance	
Cleared Transactions	10,112.01
Deposits and Credits - 1 item	
Total Cleared Transactions	0.80
Cleared Balance	0.80
Register Balance as of 07/31/2016	10,112.81
Ending Balance	10,112.81

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# GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 07/31/2016

	Jul 31, 16
Beginning Balance	5,093.64
Cleared Transactions	
Checks and Payments - 8 items	-2,645.18
Total Cleared Transactions	-2,645.18
Cleared Balance	2,448.46
Uncleared Transactions	
Checks and Payments - 7 items	-1,285.71
Deposits and Credits - 1 item	132.42
Total Uncleared Transactions	-1,153.29
Register Balance as of 07/31/2016	1,295.17
New Transactions	
Checks and Payments - 1 item	-600.00
Total New Transactions	-600.00
Ending Balance	695.17

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# GRAFTON TOWNSHIP Reconciliation Summary

150 · Gen Assistance MMF- Amer Com, Period Ending 07/31/2016

	Jul 31, 16
Beginning Balance	82,632.11
Cleared Transactions	
Deposits and Credits - 4 items	597.97
Total Cleared Transactions	597.97
Cleared Balance	83,230.08
Register Balance as of 07/31/2016	83,230.08
Ending Balance	83,230.08

# **ROAD DISTRICT FUND FINANCIALS**

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Cash Basis

**Grafton Township R & B**  
**WARRANT DETAIL REPORT**  
**July 22 through August 10, 2016**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>	<u>Paid Amount</u>
<b>103 · R&amp;B General Amer. Comm. (new)</b>					
07/25/2016	5167	BLUECROSS BLU...	PO 11348	-2,268.89	-2,268.89
07/25/2016	5168	COM ED	PO 11347	-90.15	-90.15
07/25/2016	5169	Comcast	PO 11351	-158.63	-158.63
07/25/2016	5170	Humana Dental	PO 11349	-270.45	-270.45
07/25/2016	5171	Verizon Wireless	PO 11350	-108.12	-108.12
Total 103 · R&B General Amer. Comm. (new)					-2,896.24
<b>TOTAL</b>					<b>-2,896.24</b>



# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>BUCK BROS., INC.</b>				
07/20/2016	91232	PO 11358	6112 · MAINTENANCE SUPPLY - EQUI...	167.01
07/21/2016	91343	PO 11361	6112 · MAINTENANCE SUPPLY - EQUI...	26.73
08/03/2016	93645	PO 11374	6112 · MAINTENANCE SUPPLY - EQUI...	143.86
08/03/2016	93661	PO 11379	6312 · MAINTENANCE SERVICE - EQUI...	2,581.25
08/05/2016	94252	PO 11385	6112 · MAINTENANCE SUPPLY - EQUI...	23.98
Total BUCK BROS., INC.				2,942.83
<b>C &amp; L Rentals, Sales &amp; Service Inc.</b>				
07/12/2016	87863	PO 11357	6112 · MAINTENANCE SUPPLY - EQUI...	5.96
Total C & L Rentals, Sales & Service Inc.				5.96
<b>Cardmember Service</b>				
07/21/2016	farm & fleet	PO 11360	6122 · OPERATING SUPPLIES	40.00
07/29/2016	farm & fleet	PO 11367	9652 · OPERATING SUPPLIES	20.97
08/02/2016	Marriott Hotel	PO 11373	6562 · TRAVEL & MEETING EXPENSE	305.90
08/05/2016	toi class	PO 11378	6563 · EDUCATION & TRAINING	75.00
Total Cardmember Service				441.87
<b>CASSIDY TIRE &amp; SERVICE</b>				
07/28/2016	5162081	PO 11369	6312 · MAINTENANCE SERVICE - EQUI...	467.30
Total CASSIDY TIRE & SERVICE				467.30
<b>Centurion Fleet Services, Inc.</b>				
08/03/2016	3123	PO 11382	6313 · MAINTENANCE SERVICE - VEHI...	111.45
Total Centurion Fleet Services, Inc.				111.45
<b>COM ED</b>				
08/04/2016		PO 11386	6371 · UTILITIES	91.53
Total COM ED				91.53
<b>COM ED STREET LIGHTS</b>				
07/25/2016		PO 11362	9519 · Street Lights	276.91
Total COM ED STREET LIGHTS				276.91
<b>ED'S AUTOMOTIVE</b>				
07/31/2016	436 & 439	PO 11375	6313 · MAINTENANCE SERVICE - VEHI...	58.00
Total ED'S AUTOMOTIVE				58.00
<b>George Roach Associates, PC</b>				
07/19/2016	2015-2016 audit	PO 11356	6531 · ACCOUNTING SERVICE	2,933.34
Total George Roach Associates, PC				2,933.34
<b>HINCKLEY SPRINGS WATER CO</b>				
07/17/2016	10164181071716	PO 11355	6122 · OPERATING SUPPLIES	42.00
Total HINCKLEY SPRINGS WATER CO				42.00
<b>Hydraulic Services &amp; Repair</b>				
07/27/2016	311644	PO 11366	6312 · MAINTENANCE SERVICE - EQUI...	559.49
Total Hydraulic Services & Repair				559.49
<b>Lowe Enterprises, Inc.</b>				
07/23/2016	58186	PO 11363	9614 · MAINTENANCE SUPPLIES - RO...	670.10
07/31/2016	58304	PO 11377	9614 · MAINTENANCE SUPPLIES - RO...	218.40
Total Lowe Enterprises, Inc.				888.50
<b>MARTIN IMPLEMENT SALES INC</b>				
07/20/2016	a50576	PO 11359	6112 · MAINTENANCE SUPPLY - EQUI...	120.72
07/28/2016	a50793	PO 11364	9655 · AUTO FUEL & OIL	151.80
07/28/2016	a50793	PO 11365	6112 · MAINTENANCE SUPPLY - EQUI...	108.00
08/04/2016	a50927	PO 11376	6112 · MAINTENANCE SUPPLY - EQUI...	714.02

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# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
08/05/2016	a50964	PO 11383	6112 · MAINTENANCE SUPPLY - EQUI...	71.55
08/05/2016	a50964	PO 11384	9655 · AUTO FUEL & OIL	75.90
Total MARTIN IMPLEMENT SALES INC				1,241.99
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>				
08/01/2016	16246366	PO 11380	6373 · GARBAGE DISPOSAL	126.91
Total MDC ENVIRONMENTAL SERVICES (MARENGO)				126.91
<b>NICOR GAS</b>				
08/04/2016		PO 11381	6371 · UTILITIES	36.52
Total NICOR GAS				36.52
<b>PetroLiance LLC</b>				
07/12/2016	9809676	PO 11352	9655 · AUTO FUEL & OIL	1,585.24
Total PetroLiance LLC				1,585.24
<b>Rush Truck Centers of Illinois, Inc.</b>				
08/02/2016	3003420273	PO 11370	6113 · MAINTENANCE SUPPLY - VEHIC...	171.71
08/02/2016	3003421130	PO 11371	6113 · MAINTENANCE SUPPLY - VEHIC...	27.12
08/02/2016	3003422628	PO 11372	6113 · MAINTENANCE SUPPLY - VEHIC...	67.80
Total Rush Truck Centers of Illinois, Inc.				266.63
<b>WEST SIDE EXCHANGE</b>				
07/14/2016	w46475	PO 11353	6112 · MAINTENANCE SUPPLY - EQUI...	1,899.55
Total WEST SIDE EXCHANGE				1,899.55
<b>ZIEGLER'S ACE HARDWARE</b>				
07/13/2016	66976/b	PO 11354	6112 · MAINTENANCE SUPPLY - EQUI...	24.98
07/29/2016	67172b	PO 11368	6112 · MAINTENANCE SUPPLY - EQUI...	1.79
Total ZIEGLER'S ACE HARDWARE				26.77
<b>TOTAL</b>				<b>14,002.79</b>

**ROAD & BRIDGE WARRANT LIST - JULY 2016**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6112	ACE HARDWARE	11354	2 Belts - Alamo Arm Mower	\$ 24.98	8/31/2016
6112	ACE HARDWARE	11368	A/C filter - Office	\$ 1.79	8/31/2016
6112	BUCK BROS., INC.	11358	Bearing, gearbox shim-Batwing Mower	\$ 167.01	8/19/2016
6112	BUCK BROS., INC.	11361	Gearbox seal - Batwing Mower	\$ 26.73	8/20/2016
6112	BUCK BROS., INC.	11374	Shaft - Batwing Mower	\$ 143.86	9/2/2016
6312	BUCK BROS., INC.	11379	Replaced clutch - 5220	\$ 2,581.25	9/2/2016
6112	BUCK BROS., INC.	11385	Bushing - Alamo Arm Mower	\$ 23.98	9/4/2016
6112	C&L RENTAL, SALES, & SERVICE INC.	11357	2 Nuts - #5 Saw	\$ 5.96	8/11/2016
6122	CARDMEMBER SERVICE / VISA (F&F)	11360	Paper towels	\$ 40.00	9/3/2016
9614	CARDMEMBER SERVICE / VISA (F&F)	11367	Marking paint	\$ 20.97	9/3/2016
6562	CARDMEMBER SERVICE / VISA (MARRIOTT)	11373	Hotel - Summer seminar	\$ 305.90	9/3/2016
6563	CARDMEMBER SERVICE / VISA (TOI)	11378	TOI Election course	\$ 75.00	9/3/2016
6312	CASSIDY TIRE & SERVICE	11369	Installed new rim & wheel - Loader	\$ 467.30	8/27/2016
6313	CENTURION FLEET SERVICES, INC.	11382	Checked A/C system - #5	\$ 111.45	9/2/2016
6371	COM ED	11386		\$ 91.53	9/19/2016
9519	COM ED - STREET LIGHTS	11362		\$ 276.91	9/26/2016
6313	ED'S AUTOMOTIVE	11375	Safety test - #2 & #4	\$ 58.00	8/31/2016
6531	GEORGE ROACH ASSOCIATES, PC	11356	2015-2016 Audit	\$ 2,933.34	8/18/2016
6122	HINCKLEY SPRINGS	11355	Water	\$ 42.00	8/8/2016
6312	HYDRAULIC SERVICES & REPAIRS, INC.	11366	Repair boom cylinder - Alamo Mower	\$ 559.49	8/26/2016
9614	LOWE ENTERPRISES, INC.	11363	Asphalt chips - 103.09 tons	\$ 670.10	8/2/2016
9614	LOWE ENTERPRISES, INC.	11377	Asphalt chips - 33.6 tons	\$ 218.40	8/30/2016
6112	MARTIN IMPLEMENT SALES, INC.	11359	Shaft - Batwing Mower	\$ 120.72	8/15/2016
9655	MARTIN IMPLEMENT SALES, INC.	11364	10 gallons Hyd oil - TV6070	\$ 151.80	8/15/2016
6112	MARTIN IMPLEMENT SALES, INC.	11365	2 Hyd filters - TV6070	\$ 108.00	8/15/2016
6112	MARTIN IMPLEMENT SALES, INC.	11376	Adapter plate - Alamo Mower	\$ 714.02	9/15/2016
6112	MARTIN IMPLEMENT SALES, INC.	11383	Hydrostatic pressure switch-TV6070	\$ 71.55	9/15/2016
9655	MARTIN IMPLEMENT SALES, INC.	11384	5 gallons Hyd oil - TV6070	\$ 75.90	9/15/2016
6373	MDC ENVIRONMENTAL SERVICES	11380	Garbage service	\$ 126.91	8/20/2016
6371	NICOR GAS	11381		\$ 36.52	9/20/2016
9655	PETROLIANCE	11352	Fuel	\$ 1,585.24	8/1/2016
6113	RUSH TRUCK CENTERS OF IL, INC.	11370	A/C line - #5	\$ 171.71	9/10/2016
6113	RUSH TRUCK CENTERS OF IL, INC.	11371	Dash light bulbs - #5	\$ 27.12	9/10/2016
6113	RUSH TRUCK CENTERS OF IL, INC.	11372	Dash light bulbs - #5	\$ 67.80	9/10/2016
6112	WEST SIDE EXCHANGE	11353	Rim & Wheel - Loader	\$ 1,899.55	8/13/2016
				<b>\$ 14,002.79</b>	

**BILLS PAID BEFORE MEETING**

9451	BLUECROSS BLUESHIELD OF IL	11348	Health insurance - August	\$ 2,268.89	8/1/2016
6552	COMCAST	11351	Phone & Internet	\$ 158.63	8/19/2016
6371	COM ED	11347		\$ 90.15	8/25/2016
9451	HUMANA DENTAL INSURANCE	11349	Health insurance - August	\$ 270.45	8/1/2016
6552	VERIZON WIRELESS	11350	Cell phone service	\$ 108.12	8/3/2016
				<b>\$ 2,896.24</b>	
			Total	<b>\$ 16,899.03</b>	

Road Commissioner:





08/10/16  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	278,240.04	538,870.00	51.6%
9020 · INTEREST INCOME	442.88	1,000.00	44.3%
9040 · Intergovernmental Agreement	4,800.00	500.00	960.0%
9050 · MISCELLANEOUS INCOME	545.00	1,050.00	51.9%
9060 · Permits & Bonds	1,430.00	2,000.00	71.5%
9080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>285,457.92</b>	<b>543,430.00</b>	<b>52.5%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	68,158.67	255,260.00	26.7%
6002 · MUNICIPAL SHARE	0.00	-123,257.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	23,926.92	40,000.00	59.8%
6020 · INTEREST INCOME	204.41	450.00	45.4%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	10.00	0.0%
6050 · MISCELLANEOUS INCOME	95.31	70.00	136.2%
6060 · COURT FINES & PERMITS	346.84	800.00	43.4%
6080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>92,732.15</b>	<b>173,353.00</b>	<b>53.5%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	9,122.64	17,668.00	51.6%
8020 · INTEREST INCOME	13.63	30.00	45.4%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>9,136.27</b>	<b>17,708.00</b>	<b>51.6%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	11,839.66	22,930.00	51.6%
7020 · INTEREST INCOME	20.44	45.00	45.4%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>11,860.10</b>	<b>25,875.00</b>	<b>45.8%</b>
<b>Total Income</b>	<b>399,186.44</b>	<b>760,366.00</b>	<b>52.5%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	9,991.58	55,000.00	18.2%
9652 · OPERATING SUPPLIES	13.98	8,000.00	0.2%
9655 · AUTO FUEL & OIL	2,475.37	42,000.00	5.9%
9656 · SALT, CALCIUM, ICE CONTROL	20,141.21	158,000.00	12.7%
<b>Total COMMODITIES</b>	<b>32,622.14</b>	<b>263,000.00</b>	<b>12.4%</b>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	11,475.00	355,000.00	3.2%
9518 · ROAD STRIPPING	0.00	25,000.00	0.0%
9519 · Street Lights	1,092.26	5,000.00	21.8%
9520 · ROAD SIGNS & MATERIALS	0.00	18,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	1,005.00	10,000.00	10.1%
<b>Total CONTRACT SERVICES</b>	<b>13,572.26</b>	<b>453,000.00</b>	<b>3.0%</b>



08/10/16  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	335.00	3,000.00	11.2%
9952 · Intergovernmental Agreement	15,388.00	15,388.00	100.0%
<b>Total OTHER EXPENDITURES</b>	<b>15,723.00</b>	<b>18,388.00</b>	<b>85.5%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	41,543.90	180,000.00	23.1%
9451 · Health / Life Insurance	10,131.92	50,000.00	20.3%
9461 · Social Security Contribution	3,096.28	15,000.00	20.6%
9462 · Medicare Contribution	724.13	5,000.00	14.5%
9472 · Uniforms	138.42	2,000.00	6.9%
9475 · Payroll Expense	419.85	1,200.00	35.0%
<b>Total PERSONNEL</b>	<b>56,054.50</b>	<b>253,200.00</b>	<b>22.1%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>117,971.90</b>	<b>987,588.00</b>	<b>11.9%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	4,434.64	40,000.00	11.1%
<b>Total PERSONNEL</b>	<b>4,434.64</b>	<b>40,000.00</b>	<b>11.1%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>4,434.64</b>	<b>40,000.00</b>	<b>11.1%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	20,672.00	50,000.00	41.3%
<b>Total CONTRACT SERVICE</b>	<b>20,672.00</b>	<b>50,000.00</b>	<b>41.3%</b>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	12.65	6,000.00	0.2%
<b>Total PERSONNEL</b>	<b>12.65</b>	<b>6,000.00</b>	<b>0.2%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>20,684.65</b>	<b>56,000.00</b>	<b>36.9%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	20.26	800.00	2.5%
<b>Total COMMODITIES</b>	<b>20.26</b>	<b>800.00</b>	<b>2.5%</b>

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	170.00	1,000.00	17.0%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	333.25	30,000.00	1.1%
6551 · POSTAGE	0.00	300.00	0.0%
6552 · TELEPHONE	1,081.63	5,000.00	21.6%
6553 · PUBLISHING	59.20	1,500.00	3.9%
6554 · PRINTINING	25.99	200.00	13.0%
6561 · DUES AND SUBSCRIPTIONS	75.00	300.00	25.0%
6562 · TRAVEL & MEETING EXPENSE	229.00	6,000.00	3.8%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
<b>Total CONTRACTED SERVICES</b>	<b>1,974.07</b>	<b>59,300.00</b>	<b>3.3%</b>
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	0.00	9,500.00	0.0%
6929 · MISCELLANEOUS	185.95	8,000.00	2.3%
<b>Total OTHER EXPENDITURES</b>	<b>185.95</b>	<b>17,500.00</b>	<b>1.1%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	8,396.00	26,000.00	32.3%
<b>Total PERSONNEL</b>	<b>8,396.00</b>	<b>26,000.00</b>	<b>32.3%</b>
<b>Total ADMINISTRATION</b>	<b>10,576.28</b>	<b>108,600.00</b>	<b>9.7%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	5,500.00	150,000.00	3.7%
6833 · OTHER IMPROVEMENTS	0.00	110,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>5,500.00</b>	<b>260,000.00</b>	<b>2.1%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	72.91	12,000.00	0.6%
6112 · MAINTENANCE SUPPLY - EQUIPM...	738.68	12,000.00	6.2%
6113 · MAINTENANCE SUPPLY - VEHICL...	182.71	14,000.00	1.3%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	433.55	3,000.00	14.5%
6123 · SMALL TOOLS	897.49	6,000.00	15.0%
<b>Total COMMODITIES</b>	<b>2,325.34</b>	<b>52,200.00</b>	<b>4.5%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	10,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	70.00	15,000.00	0.5%
6313 · MAINTENANCE SERVICE - VEHIC...	2,518.30	15,000.00	16.8%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	2,850.00	10,000.00	28.5%
6371 · UTILITIES	568.66	9,000.00	6.3%
6373 · GARBAGE DISPOSAL	503.98	6,000.00	8.4%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>6,510.94</b>	<b>80,700.00</b>	<b>8.1%</b>

08/10/16  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>14,336.28</u>	<u>408,400.00</u>	<u>3.5%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	24,912.56	517,000.00	4.8%
6391 · R&B - CONTINGENCIES	0.00	20,000.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>48,000.00</u>	<u>0.0%</u>
Total Expense	<u>168,003.75</u>	<u>1,668,588.00</u>	<u>10.1%</u>
Net Ordinary Income	<u>231,182.69</u>	<u>-908,222.00</u>	<u>-25.5%</u>
Net Income	<u><u>231,182.69</u></u>	<u><u>-908,222.00</u></u>	<u><u>-25.5%</u></u>

# **American Community Bank**

## **Road District**

### **Bank Accounts**

<b>RB General Checking</b>	<b>159</b>
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<b>Money Market</b>	<b>001</b>
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08/02/16

159

# Grafton Township R & B Reconciliation Summary

103 · R&amp;B General Amer. Comm. (new), Period Ending 07/31/2016

	Jul 31, 16
Beginning Balance	381,080.26
Cleared Transactions	
Checks and Payments - 34 items	-42,140.08
Deposits and Credits - 16 items	20,854.85
Total Cleared Transactions	-21,285.23
Cleared Balance	359,795.03
Uncleared Transactions	
Checks and Payments - 6 items	-2,938.24
Total Uncleared Transactions	-2,938.24
Register Balance as of 07/31/2016	356,856.79
New Transactions	
Checks and Payments - 2 items	-7,286.16
Deposits and Credits - 1 item	2,400.00
Total New Transactions	-4,886.16
Ending Balance	351,970.63

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08/02/16

001

# Grafton Township R & B Reconciliation Summary

501 · R &amp; B Money Market - Amer Com, Period Ending 07/31/2016

	Jul 31, 16
Beginning Balance	796,065.10
Cleared Transactions	
Deposits and Credits - 1 item	185.39
Total Cleared Transactions	185.39
Cleared Balance	796,250.49
Register Balance as of 07/31/2016	796,250.49
Ending Balance	796,250.49

# **SUPERVISOR'S REPORT**

# System Activity Report

[7/1/2016 - 7/31/2016] Report Date: 7/28/2016

## General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	4	
Sanctions :	0	
Terminations :	0	
	<hr/> 4	\$0.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/> 0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/> 0	

## Emergency Assistance

Grants :	2	\$1,100.00
In-Process :	0	
Denials :	0	
	<hr/> 2	\$1,100.00
Grand Totals:	6	\$1,100.00





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# MCRide Ridership Report Calendar Year 2016

2016

Passenger Trips by Origin City	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Crystal Lake	2,163	2,218	2,286	2,281	2,013	2,074	1,892					
Harvard	160	229	203	218	171	178	149					
Huntley	418	367	441	412	353	323	257					
Johnsburg	335	424	357	361	333	369	365					
Lakewood	37	44	40	29	30	45	61					
Marengo	109	107	121	136	127	83	93					
McHenry	2,691	2,865	2,810	2,811	2,612	2,688	2,433					
Ringwood	16	26	25	21	24	27	22					
Woodstock	1,935	1,776	2,017	1,878	1,630	1,757	1,794					
Other	194	217	201	191	193	188	136					
<b>TOTAL</b>	<b>8,058</b>	<b>8,273</b>	<b>8,501</b>	<b>8,338</b>	<b>7,486</b>	<b>7,732</b>	<b>7,202</b>					

Origin city is the geographically true incorporated municipality of origin

Distinct Riders	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Crystal Lake	260	226	233	218	218	220	256					
Harvard	27	34	36	44	44	29	24					
Huntley	64	60	61	59	59	52	44					
Johnsburg	27	23	31	30	30	25	49					
Lakewood	6	3	6	7	7	7	2					
Marengo	15	17	21	14	14	9	10					
McHenry	255	248	228	229	229	231	199					
Ringwood	-	1	1	1	1	1	2					
Woodstock	222	225	242	227	227	206	180					
Other	36	35	33	27	27	28	11					
<b>TOTAL</b>	<b>912</b>	<b>872</b>	<b>892</b>	<b>856</b>	<b>856</b>	<b>808</b>	<b>777</b>					

Distinct Riders data is based on the home address of the rider

# MCRide Ridership Report Calendar Year 2016

2016

Trip Origin by Township*	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Dorr	48	53	53	49	50	47	32					
Grafton	38	46	55	55	52	45	43					
Greenwood	53	71	57	53	43	53	38					
Marengo	4	3	5	3	3	7	2					
McHenry	241	282	207	219	208	240	212					
Nunda	107	143	142	142	128	125	106					
Riley	1	7	-	-	-	-	-					
Other	127	159	158	160	129	119	91					
<b>TOTAL</b>	<b>619</b>	<b>764</b>	<b>677</b>	<b>681</b>	<b>613</b>	<b>636</b>	<b>524</b>					

\*Summary of trips that are outside of incorporated areas