

**NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
MONDAY, OCTOBER 17, 2016 7:30 P.M.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, October 17, 2016, At 7:30 for the purpose of considering the following agenda:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
 - A. Approval of Minutes of September 19, 2016 Township Regular Meeting
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
 - C. Review Road and Bridge Warrant check detail.
- 6. Public Comment/Board Members Response to Public Comment**
- 7. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 8. Discussion and potential action of items as discussed during Executive Session**
- 9. New Business**
 - A. Discussion and potential action on the recording of township regular meetings.
 - B. Discussion and potential action on McRide Intergovernmental Agreement.
- 10. Old Business**
 - A. Discussion and possible action for facility update and repair
- 11. Committee and Officer Reports**

Supervisor
Trustee
Facilities Update Committee
Assessor
Road District
Clerk
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley
This 13th Day of October, 2016

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING

MONDAY SEPTEMBER 19, 2016 7:30 P.M.

GRAFTON TOWNSHIP OFFICES 10109 VINE ST, HUNTLEY, IL 60142

1. **Supervisor Kearns called the meeting to order at 7:32 P.M.**
2. **Roll Call**
Present: Trustees Holtorf, Wagner, Ziller, and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Deputy Clerk Prince
Absent: Clerk Hurley
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda as posted**
Motion by Trustee Ziller to move agenda Executive Session line # 7 & # 8 before #5 Regular Business. Motion seconded by Trustee Holtorf.
Ayes: Trustees Ziller, Holtorf, Wagner, and Zirk; Supervisor Kearns
Nays: None. Motion Carries

Regular Session adjourns for Executive Session 7:37 P.M.

Supervisor Kearns returned the regular meeting to order at 7:50 P.M.

Present: Trustees Holtorf, Wagner, Ziller, and Zirk; Supervisor Kearns; Highway Commissioner Poznanski; Assessor Zielinski; Deputy Clerk Prince Absent: Clerk Hurley

5. **Regular Business**
Trustee Zirk and Supervisor Kearns confirmed that the meeting recording had been restarted when it became known that Assessor Zielinski was recording the meeting as well. Assessor Zielinski stated that he had a copy of the Grafton Township ordinance regarding recording of township meetings and handed it to Supervisor Kearns. Supervisor Kearns again stated that the recorder needs to be placed in the back of the room. Trustee Zirk stated that due to the size of the room all recording devices must be in the back of the room. Assessor Zielinski was allowed to leave his recorder on the table for this meeting, and the issue will be addressed at the next regular meeting in October.
 - A. Approval of Minutes of August 15, 2016 Township Regular Meeting.
Motion by Trustee Ziller, seconded by Trustee Holtorf
Trustee Wagner questioned Trustee Zirk's comment regarding the Assessor's pay. Trustee Zirk confirmed that she did make these statements.
Ayes: Trustees Holtorf, Wagner, Ziller, and Zirk; Supervisor Kearns
Nays: None
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. (**Exhibit I**)
Trustee Ziller questioned payment PO # 2394 to NJS Enterprises in the amount of \$600. This bill was for the General Assistance software program renewal. At this time Supervisor Kearns added PO # 2413 for Alarm Detection in the amount of \$190.44 and PO # 2414 for Shaw Media in the amount of \$54.00.
Motion by Trustee Wagner to pay all the Town Fund bills, including the 2 that were added, Seconded by Trustee Zirk
Ayes: Trustees Wagner, Zirk, Ziller, Holtorf, Supervisor Kearns
Nays: None. Motion Carries

C. Review Road and Bridge Warrant check detail. **(Exhibit II)**

Trustee Ziller motions to remove P.O. #11405 and P.O. #11406. Supervisor Kearns asks for the company names P.O. 11405 is Midwest Paving and Equipment in the amount of \$17,000, and P.O. #11406 is Vermeer in the amount of \$53233.91. Trustee Wagner asks Road Commissioner Poznanski if he bid these invoices. His response was that P.O. #11406 Vermeer goes through National Joint Purchasing Agreement and was pre bid by the state, and P.O. #11405, Midwest Paving & Equipment, was a 2 Ton Falcon Hotbox trailer. Road Commissioner Poznanski's reply was that it was \$17,000, and it's below the \$20,000 bid mandatory. The board then discussed that it would be more appropriate for all large purchases to be brought before the board prior to purchase, Trustee Wagner wants to know if the commissioner projects any more purchases before the end of the year. Commissioner Poznanski stated that he might look into a used mini excavator that Dorr Township is planning on selling.

Supervisor Kearns asks if there is a second to Trustee Ziller's, motion, motion fails due to failure of a second.

Trustee Wagner moves to approve Road District Warrant List, seconded by Supervisor Kearns.

Ayes: Trustee Wagner, Supervisor Kearns

Nays: Trustee Holtorf, Ziller, Zirk

Motion Fails

Motion by Trustee Ziller to table the 2 bills until next month, seconded by Trustee Holtorf

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk

Nays: Supervisor Kearns

Motion Passes

Trustee Wagner motions to approve the Road and Bridge Warrant list with the exception of the 2 tabled bills, seconded by Trustee Zirk

Ayes: Trustees Wagner, Zirk, Holtorf, Supervisor Kearns

Nays: Trustee Ziller

6. Public Comment/ Board Members Response to Public Comment (Exhibit III)

Steve Stoltzman asked the board if there was a temporary light going up at Lakewood & Miller Roads, and if Grafton maintains any part of Miller Rd. Grafton is not in charge of maintaining Miller Rd. The lights are being installed by the county for the new hospital. There will be a permanent light at Reed and Lakewood and the county is in charge of these. The lanes are being widened but that's all at this time.

9. New Business

A. Discussion and possible action on the October recycling event.

The Environmental Defenders will be running the Electronic Recycling event, and the event was put on the website for the public. Commissioner Poznanski stated that he wants to pay his employees a flat amount of \$50.00 to work the event.

Supervisor Kearns motions to compensate township employees that work the event in the amount of \$50.00, seconded by Trustee Wagner.

Ayes: Supervisor Kearns, Trustees Wagner, Zirk

Nays: Trustees Holtorf, Ziller

Motion Passes

B. Discussion and potential action on board approval for Deputy Clerk Prince and Office Manager Jurs to accept and record candidate filing during the filing period November 21-28, 2016.

Trustee Wagner moves to designate Office Manager, Trudy Jurs as Deputy Clerk for the purposes of accepting candidate filings for the dates of November 21, 2016 to November 28, 2016, and allow Deputy Clerk Prince to also accept candidate filings for the same dates listed, seconded by Trustee Zirk

Ayes: Trustees Wagner, Zirk, Ziller, Holtorf, Supervisor Kearns

Nays: None

Motion Passes

10. Old Business

A. Discussion and possible action for facility update and repair.

Trustee Holtorf presented his record of township projects. He discussed that the lights had been installed and the ceiling will need to be repaired and painted. Trustee Ziller stated that the assessor's door will be replaced this week. Trustee Holtorf also stated that the following projects were still pending; paint the outside of the building, skylights in the garage roof, repair salt shed, repair structure and replace the sheet metal on all sides of the building, clean up around the buildings. Trustee Ziller stated that the skylight repair company has been notified and it will be put on the schedule.

Trustee Holtorf now moved on to the two city water installation proposals that the township has gotten, and there was discussion regarding a possible third proposal coming in. Trustee Wagner stated that all proposals must be prevailing wage or the township cannot accept them. Trustee Wagner called Attorney Gottemoller for his legal advice. It was agreed that when the third proposal came in, the lowest proposal would be accepted.

The next item was the Road District repairs still needed. Road Commissioner Poznanski stated that the new parking lot pavement and the garage doors wouldn't be done until after the building repairs were completed. The wood pile is being reduced. Clean up around the buildings is being done. Building of an enclosure around the fuel cell and building an enclosure around the dumpster has been put on hold for further investigation.

There was a discussion regarding an upcoming TOI webinar regarding Prevailing Wage, anyone wishing to attend was invited.

B. Discussion and possible action on adopting township elected officials salaries.

Supervisor Kearns reopens salary discussions at the request of the board.

Road Commissioner: Supervisor Kearns asks Road Commissioner Poznanski to approve the resolution as it was, and agree to pay 25% of the Road Commissioner's salary from Road District funds. The Road Commissioner then asked that the 25% be paid on November 1st of each year. The Road Commissioner signed the resolution in agreement to pay the 25% of the Road Commissioner's salary every November 1st.

Supervisor Kearns makes the motion that the Road Commissioner's salary remains as stated in the prior month's meeting, \$65,000 per year, all 4 years, Includes all benefits-Health, Life, Vision, Dental, and IMRF, and with the 25%(\$16,250) being paid by the Road District due on November 1st of each year. The motion was seconded by Trustee Wagner.

Ayes: Supervisor Kearns, Trustees Wagner, and Zirk

Nays: Trustees Ziller, and Holtorf

Motion Passes

Assessor: Trustee Holtorf motions to make the Assessor position, \$30,000 all 4 years as approved at the August regular meeting, Part Time, includes IMRF, No benefits.

Seconded by Trustee Ziller

Ayes: Trustees Holtorf, Ziller, Zirk

Nays: Supervisor Kearns, Trustee Wagner

Motion Passes

Supervisor: Trustee Holtorf motions to make the Supervisor position, \$42,500 per year for all 4 years plus \$1,000 per year for all 4 years to be Road & Bridge Treasurer, as approved in the August regular meeting, Part Time, includes IMRF, No benefits.

Seconded by Trustee Ziller

Ayes: Trustee Holtorf

Nays: Trustees Ziller, Zirk, and Wagner

Supervisor Kearns abstains from the vote

Motion Fails

Trustee Ziller makes a motion to remove the words Part Time from the Supervisor's position, \$42,500 per year for all 4 years plus \$1,000 per year for all 4 years to be Road & Bridge Treasurer, includes IMRF, No benefits as approved in the August regular meeting. Seconded by Trustee Holtorf

Ayes: Trustees Ziller, Holtorf, Zirk

Nays: Trustee Wagner

Supervisor Kearns abstained from the vote

Motion Passes

Supervisor Kearns motions to remove the words Part Time from the Assessor's position, \$30,000 per year for all four years, includes IMRF, No benefits. Seconded by Trustee Ziller

Ayes: Supervisor Kearns, Trustees Ziller, Holtorf, Zirk

Nays: Trustee Wagner

Motion Passes

11. Committee and Officer Reports

Supervisor- To the committees, Wednesday is the webinar for Prevailing Wage, and he suggests all who can, should attend. Supervisor Kearns also makes note of Trustee Zirk's birthday.

Trustee

Facilities Update Committee

Assessor- The assessment books have been handed in to the county for review

Road District

Clerk

12. Adjournment

Motion by Supervisor Kearns, second by Trustee Zirk to adjourn at 9:11

All Ayes. No Nays.

Meeting adjourned at 9:11

Submitted,

Deputy Clerk Candice Prince

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
5000 Lights North Inc.				
09/26/2016	0925201...	PO 2429	1511 · MAINTENANC...	450.00
Total 5000 Lights North Inc.				450.00
ACT Network Solutions				
10/04/2016	21980	PO 2442	1512 · MAINTENANC...	190.92
10/04/2016	21980	PO 2443	5512 · MAINTENANC...	67.08
09/30/2016	21964	PO 2438	1512 · MAINTENANC...	50.50
Total ACT Network Solutions				308.50
Allied Asphalt				
10/11/2016	204087	PO 2450	1511 · MAINTENANC...	190.12
Total Allied Asphalt				190.12
Cardmember Service				
09/30/2016		PO 20568	1851 · OFFICE SUP...	46.95
09/07/2016		PO 2437	1563 · TRAINING	25.00
Total Cardmember Service				71.95
CARDUNAL OFFICE SUPPLY				
09/26/2016		PO 2412	1651 · OFFICE SUP...	107.89
Total CARDUNAL OFFICE SUPPLY				107.89
Cash				
09/21/2016		PO 2434 - GA 598	5783 · HOUSEHOLD ...	70.00
Total Cash				70.00
COM ED				
10/05/2016		PO 2446	5571 · UTILITIES	57.84
10/05/2016		PO 2445	1571 · UTILITIES	164.65
Total COM ED				222.49
ComCast I				
10/11/2016	8771100...	PO 20571	1752 · TELEPHONE	205.72
Total ComCast I				205.72
Fire & Safety Equipment of Rockford				
09/20/2016	F34977	PO 2454	1512 · MAINTENANC...	43.50
09/20/2016	F34979	PO 2428	1512 · MAINTENANC...	193.50
Total Fire & Safety Equipment of Rockford				237.00
Geske & Sons, INC				
09/19/2016	36864	PO 2449	1511 · MAINTENANC...	87.45
Total Geske & Sons, INC				87.45
Hugo I Roldan				
10/11/2016		PO 20575	1760 · TRAVEL EXP...	27.02
Total Hugo I Roldan				27.02
J.C. Harris and Sons, Inc.				
09/30/2016		PO 2432	1511 · MAINTENANC...	3,300.00
Total J.C. Harris and Sons, Inc.				3,300.00
Kathryn M. Hurley				
10/11/2016		PO 2453	1451 · HEALTH INS...	227.30
Total Kathryn M. Hurley				227.30
Madsen, Sugden & Gottemoller				
10/03/2016		PO 2451	1533 · LEGAL SERVI...	105.00

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Total Madsen, Sugden & Gottemoller				105.00
Marty Kinczel				
10/11/2016		PO 20574	1760 · TRAVEL EXP...	23.53
Total Marty Kinczel				23.53
McHenry County Council Of Governments				
10/11/2016		PO 2452	1561 · DUES	500.00
Total McHenry County Council Of Governments				500.00
McHenry County Division of Transportation				
10/13/2016		PO 2456	970 · SENIOR SERVI...	500.00
Total McHenry County Division of Transportation				500.00
MDC Environmental Services				
10/01/2016	16389804	PO 2439	1511 · MAINTENANC...	42.31
Total MDC Environmental Services				42.31
NICOR GAS				
10/03/2016		PO 2440	1571 · UTILITIES	19.89
10/03/2016		PO2441	5571 · UTILITIES	6.98
Total NICOR GAS				26.87
Orkin				
09/23/2016		PO 2430	1511 · MAINTENANC...	60.00
Total Orkin				60.00
Ready Refresh by Nestle				
10/11/2016	0610123...	po 20572	1751 · MAINTENANC...	41.21
Total Ready Refresh by Nestle				41.21
Stan's Office Machines, Inc.				
10/11/2016	322776	PO 20573	1751 · MAINTENANC...	180.00
Total Stan's Office Machines, Inc.				180.00
Starkey Laboratories, Inc.				
09/21/2016	48979537	PO 2423	970 · SENIOR SERVI...	134.99
Total Starkey Laboratories, Inc.				134.99
U.S. Bank Equipment Finance				
10/11/2016	314783721	PO 20569	1751 · MAINTENANC...	104.57
Total U.S. Bank Equipment Finance				104.57
WEX Bank				
10/13/2016		PO 2455	930 · SENIOR SERVI...	2.00
Total WEX Bank				2.00
Yolanda C. Roldan				
10/11/2016		PO 2444	1511 · MAINTENANC...	450.00
Total Yolanda C. Roldan				450.00
ZIEGLER'S ACE HARDWARE				
09/30/2016	67801	PO 2435	1512 · MAINTENANC...	18.56
Total ZIEGLER'S ACE HARDWARE				18.56
TOTAL				7,694.48

8:55 AM

10/04/16

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
September 20 through October 11, 2016

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
09/26/2016	23344	BLUECROSS BLU...	VOID:	0.00
09/26/2016	23345	ComCast I	PO 2424, 2425	-148.58
09/26/2016	23346	Humana Dental Ins....	VOID:	0.00
09/26/2016	23347	Interact Business P...	PO 2418	-31.81
09/26/2016	23348	Leaf	PO 2416	-97.68
09/26/2016	23349	Verizion Wireless	PO 2427	-29.50
09/26/2016	23350	BLUECROSS BLU...	PO 2421, 2422, 20563	-11,207.78
09/26/2016	23351	Humana Dental Ins....	PO 2419,2420 , 20567	-1,172.33
Total 101 · CHECKING -American Community				-12,687.68

Grafton Township Assessor's Office Warrant List: October, 2016

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$41.21	Ready Refresh	20572	Potable water
1939	\$397.00	Newegg (or other Board-determined)	20570	Two UPS replacements or batteries
1752	\$205.72	Comcast	20571	Telephone & internet
1751	\$180.00	Stan's - LPS Midwest	20573	Copier maintenance contract
1760	\$27.02	Hugo Roldan	20575	CE travel
1760	\$23.52	Martin Kinczel	20574	CE travel
1760	\$95.63 <i>\$46.95</i>	VistaPrint	20568	Deputy assessor business cards (estimate)
1751	\$104.57	U.S. Bank Equipment Finance	20569	Copier/printer lease
Subtotal	<u>\$1,074.67</u>			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1243	\$360.60	Humana	20567	Healthcare insurance
1243	\$3,198.72	BlueCross/BlueShield	20563	Healthcare insurance
Subtotal	<u>\$3,559.32</u>			
Total	<u>\$4,633.99</u>			

10/12/16

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	1,086,803.44	1,107,943.00	98.1%
1010 · REPLACEMENT TAXES	14,605.51	24,000.00	60.9%
1020 · INTEREST INCOME	966.08	0.00	100.0%
1030 · Loan Proceeds	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	15,388.00	15,387.00	100.0%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	0.00	0.00	0.0%
1050 · TRANSPORTATION INCOME	235.00	0.00	100.0%
1055 · MISCELLANEOUS INCOME	2,048.39	50.00	4,096.8%
Total CORPORATE FUND REVENUE	1,120,046.42	1,147,380.00	97.6%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,663.20	18,007.00	98.1%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	17,663.20	18,007.00	98.1%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	32,380.83	33,000.00	98.1%
5020 · INTEREST INCOME	39.91	150.00	26.6%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	32,420.74	33,150.00	97.8%
Total Income	1,170,130.36	1,198,537.00	97.6%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	0.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	1,300.11	2,000.00	65.0%
5513 · FUEL	0.00	0.00	0.0%
5533 · LEGAL FEES	0.00	0.00	0.0%
5534 · ACCOUNTING SERVICES	2,933.33	1,600.00	183.3%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	90.00	0.0%
5552 · TELEPHONE	365.33	1,000.00	36.5%
5553 · PUBLISHING	0.00	0.00	0.0%
5554 · PRINTING	0.00	0.00	0.0%
5555 · TRAVEL EXPENSE	0.00	0.00	0.0%
5556 · TRAINING	0.00	600.00	0.0%
5571 · UTILITIES	443.88	2,000.00	22.2%
Total CONTRACTUAL SERVICES	5,042.65	8,290.00	60.8%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	10,440.00	15,000.00	69.6%
5451 · HEALTH INSURANCE	4,011.75	4,012.00	100.0%
Total PERSONNEL	14,451.75	19,012.00	76.0%
Total ADMINISTRATION	19,494.40	28,302.00	68.9%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	500.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	500.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	500.00	0.0%
5784 · FLAT GRANT	206.00	500.00	41.2%
5785 · DRUGS	0.00	500.00	0.0%
5786 · FUEL	0.00	500.00	0.0%
5790 · Catastastrophic Deduction	0.00	44,515.62	0.0%
Total COMMODITIES	206.00	47,515.62	0.4%
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	90.00	500.00	18.0%
5810 · PHYSICIAN SERVICE	0.00	0.00	0.0%
5882 · HOSPITAL SERVICE	0.00	0.00	0.0%
5884 · DENTAL SERVICE	0.00	0.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	4,000.00	59.0%
5886 · FUNERAL & BURIAL SERVICE	0.00	0.00	0.0%
5887 · SHELTER	4,900.00	19,000.00	25.8%
5888 · UTILITY PAYMENTS	5,013.63	16,000.00	31.3%
5889 · AMBULANCE	0.00	0.00	0.0%
5890 · EYE CARE	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	12,363.63	39,500.00	31.3%
Total HOME RELIEF	12,569.63	87,015.62	14.4%
Total GENERAL ASSISTANCE FUND	32,064.03	115,317.62	27.8%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	0.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	0.00	0.00	0.0%
1838 · DEBT SERVICE INTEREST PYM	0.00	0.00	0.0%
1832 · DEBT SERVICE - Other	0.00	0.00	0.0%
Total 1832 · DEBT SERVICE	0.00	0.00	0.0%
1833 · DEFERRED MAINT. BUILDING	0.00	0.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	1,500.00	142,013.00	1.1%
Total CAPITAL OUTLAY	1,500.00	142,013.00	1.1%
COMMODITIES			
1651 · OFFICE SUPPLIES	231.32	3,000.00	7.7%
1652 · OPERATING SUPPLIES	627.22	3,000.00	20.9%
Total COMMODITIES	858.54	6,000.00	14.3%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	5,794.81	170,900.00	3.4%
1512 · MAINTENANCE SERVICE - EQUIPMENT	12,999.95	35,000.00	37.1%
1531 · ACCOUNTING SERVICES	3,821.23	18,000.00	21.2%
1533 · LEGAL SERVICE	2,006.67	50,000.00	4.0%
1551 · POSTAGE	94.00	2,000.00	4.7%
1552 · TELEPHONE	519.91	2,000.00	26.0%
1553 · PUBLISHING	279.20	2,000.00	14.0%
1554 · PRINTING	195.22	2,000.00	9.8%
1561 · DUES	1,232.11	2,000.00	61.6%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	24.00	1,500.00	1.6%
1565 · CLERK	155.56	3,500.00	4.4%
1571 · UTILITIES	1,263.34	5,000.00	25.3%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	55.00	20,000.00	0.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
1574 · ANNUAL MEETING	0.00	500.00	0.0%
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	28,441.00	319,400.00	8.9%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	119.25	31,000.00	0.4%
1911 · CONTINGENCIES	0.00	25,000.00	0.0%
Total OTHER EXPENDITURES	119.25	56,000.00	0.2%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	17,532.82	55,500.00	31.6%
1421 · ELECTED OFFICIALS SALARIES	100,364.45	203,000.00	49.4%
1451 · HEALTH INSURANCE	33,084.63	84,000.00	39.4%
Total PERSONNEL	150,981.90	342,500.00	44.1%
SENIOR SERVICES			
900 · SENIOR SERVICE SALARIES	15,020.35	25,000.00	60.1%
901 · SENIOR SERVICE - PAYROLL TAXES	1,068.10	3,600.00	29.7%
902 · SENIOR SERVICE HEALTH INSURANCE	6,185.71	7,459.00	82.9%
903 · SENIOR SERVICE IMRF	1,344.80	2,500.00	53.8%
930 · SENIOR SERVICE FUEL	235.78	5,000.00	4.7%
940 · SENIOR SERVICE MAINTENANCE	0.00	0.00	0.0%
950 · SENIOR SERVICE OFFICE SUPPLIES	0.00	500.00	0.0%
959 · SENIOR SERVICE BINGO/GAMES	89.52	6,000.00	1.5%
960 · SENIOR SERVICE TELEPHONE	915.98	2,000.00	45.8%
967 · SENIOR SERVICE PRINTING	96.52	500.00	19.3%
968 · SENIOR SERVICE POSTAGE	0.00	500.00	0.0%
970 · SENIOR SERVICE MISCELLANEOUS	3,114.93	16,500.00	18.9%
Total SENIOR SERVICES	28,071.69	69,559.00	40.4%
Total ADMINISTRATION	209,972.38	935,472.00	22.4%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	787.31	2,100.00	37.5%
Total COMMODITIES	787.31	2,100.00	37.5%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	1,515.87	4,200.00	36.1%
1752 · TELEPHONE	1,047.39	4,500.00	23.3%
1753 · LEGAL FEES	186.67	187.00	99.8%
1755 · POSTAGE	47.00	250.00	18.8%
1756 · SOFTWARE	10,508.58	12,600.00	83.4%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	750.00	6.7%
1760 · TRAVEL EXPENSE	458.41	2,000.00	22.9%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	13,813.92	25,887.00	53.4%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
Total OTHER EXPENDITURES	0.00	1,500.00	0.0%

10/12/16

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
PERSONNEL			
1240 · SALARIES	113,484.17	211,020.00	53.8%
1241 · IMRF	10,077.32	22,000.00	45.8%
1242 · FICA/MEDICARE/TAXES	7,585.35	18,000.00	42.1%
1243 · HEALTH INSURANCE	24,864.36	56,780.00	43.8%
Total PERSONNEL	156,011.20	307,800.00	50.7%
Total ASSESSOR	170,612.43	337,287.00	50.6%
Total TOWN FUND EXPENDITURES	380,584.81	1,272,759.00	29.9%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	11,195.34	28,000.00	40.0%
Total TOWN IMRF FUND EXPENDITURES	11,195.34	28,000.00	40.0%
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,365.00	15,000.00	95.8%
Total CONTRACTED SERVICES	14,365.00	15,000.00	95.8%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	37.33	4,576.00	0.8%
Total PERSONNEL	37.33	4,576.00	0.8%
Total TOWN INSURANCE FUND EXPENDITURE	14,402.33	19,576.00	73.6%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	7,862.67	18,958.00	41.5%
3762 · MEDICARE CONTRIBUTION	1,838.86	4,400.00	41.8%
Total TOWN SOCIAL SECURITY EXPENDITURE	9,701.53	23,358.00	41.5%
Total Expense	447,948.04	1,459,010.62	30.7%
Net Ordinary Income	722,182.32	-260,473.62	-277.3%
Net Income	722,182.32	-260,473.62	-277.3%

American Community Bank
Town Fund
Bank Accounts

Town Fund General Checking	961
TF Money Market	191
TF Reserved Money Market	183
General Assistance Checking	754
GA Money Market	987

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10/03/16

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GRAFTON TOWNSHIP
Reconciliation Summary

101 - CHECKING -American Community, Period Ending 09/29/2016

	Sep 29, 16
Beginning Balance	188,807.63
Cleared Transactions	
Checks and Payments - 34 items	-59,276.26
Deposits and Credits - 20 items	484,104.14
Total Cleared Transactions	424,827.88
Cleared Balance	613,635.51
Uncleared Transactions	
Checks and Payments - 21 items	-18,789.23
Total Uncleared Transactions	-18,789.23
Register Balance as of 09/29/2016	594,846.28
New Transactions	
Checks and Payments - 1 item	-8,926.23
Total New Transactions	-8,926.23
Ending Balance	585,920.05

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10/03/16

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GRAFTON TOWNSHIP Reconciliation Summary

103 · TOWN FUND MONEY MARKET, Period Ending 09/30/2016

	Sep 30, 16
Beginning Balance	10,113.72
Cleared Transactions	
Deposits and Credits - 1 item	0.83
Total Cleared Transactions	0.83
Cleared Balance	10,114.55
Register Balance as of 09/30/2016	10,114.55
Ending Balance	10,114.55

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10/03/16

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GRAFTON TOWNSHIP Reconciliation Summary

104 · TF RESERVED MONEY MARKET, Period Ending 09/30/2016

	Sep 30, 16
Beginning Balance	838,338.88
Cleared Transactions	
Deposits and Credits - 1 item	206.71
Total Cleared Transactions	206.71
Cleared Balance	838,545.59
Register Balance as of 09/30/2016	838,545.59
Ending Balance	838,545.59

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10/03/16

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GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 09/30/2016

	Sep 30, 16
Beginning Balance	2,487.18
Cleared Transactions	
Checks and Payments - 6 items	-1,451.55
Deposits and Credits - 1 item	1,500.00
Total Cleared Transactions	48.45
Cleared Balance	2,535.63
Uncleared Transactions	
Checks and Payments - 6 items	-649.63
Total Uncleared Transactions	-649.63
Register Balance as of 09/30/2016	1,886.00
Ending Balance	1,886.00

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10/03/16

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GRAFTON TOWNSHIP Reconciliation Summary

150 · Gen Assistance MMF- Amer Com, Period Ending 09/30/2016

	Sep 30, 16
Beginning Balance	79,169.72
Cleared Transactions	
Deposits and Credits - 3 items	14,197.12
Total Cleared Transactions	14,197.12
Cleared Balance	93,366.84
Register Balance as of 09/30/2016	93,366.84
Ending Balance	93,366.84

ROAD DISTRICT FUND FINANCIALS

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
BOTTS WELDING & TRUCK SERVICE				
09/15/2016	606428	PO 11422	6112 · MAINTENANCE SUPPLY - EQUI...	13.68
10/06/2016	607419	PO 11437	6113 · MAINTENANCE SUPPLY - VEHIC...	1,315.06
Total BOTTS WELDING & TRUCK SERVICE				1,328.74
C & L Rentals, Sales & Service Inc.				
09/23/2016	89099	PO 11427	9594 · RENTALS	88.78
Total C & L Rentals, Sales & Service Inc.				88.78
Cardmember Service				
09/27/2016		PO 11429	6122 · OPERATING SUPPLIES	3.59
09/27/2016		PO 11430	9929 · MISCELLANEOUS	42.07
10/03/2016	TOI Nov.2016 Conf	PO 11433	6562 · TRAVEL & MEETING EXPENSE	165.00
Total Cardmember Service				210.66
COM ED				
09/22/2016		PO 11428	9519 · Street Lights	273.51
Total COM ED				273.51
FIRE & SAFETY EQUIPMENT INC.				
09/20/2016	F34978	PO 11426	6311 · MAINTENANCE SERVICE - BUIL...	60.00
09/30/2016	F35091	PO 11435	6311 · MAINTENANCE SERVICE - BUIL...	74.00
Total FIRE & SAFETY EQUIPMENT INC.				134.00
ILLOWA CULVERT AND SUPPLY				
09/29/2016	30156	PO 11432	9614 · MAINTENANCE SUPPLIES - RO...	310.50
Total ILLOWA CULVERT AND SUPPLY				310.50
Lowe Enterprises, Inc.				
09/10/2016	59029	PO 11421	9614 · MAINTENANCE SUPPLIES - RO...	86.52
Total Lowe Enterprises, Inc.				86.52
McHenry County Council Of Governments				
09/29/2016	16212	PO 11434	6562 · TRAVEL & MEETING EXPENSE	42.00
Total McHenry County Council Of Governments				42.00
MDC ENVIRONMENTAL SERVICES (MARENGO)				
10/01/2016	16389804	PO 11439	6373 · GARBAGE DISPOSAL	126.91
Total MDC ENVIRONMENTAL SERVICES (MARENGO)				126.91
Midwest Paving Equipment, INC.				
08/24/2016	1062	PO 11405	6820 · CAPITAL ASSET OUTLAY	17,000.00
Total Midwest Paving Equipment, INC.				17,000.00
NICOR GAS				
10/04/2016		PO 11436	6371 · UTILITIES	38.28
Total NICOR GAS				38.28
The I.T. Connection Inc.				
09/30/2016	5915	PO 11438	6512 · MAINTENANCE EQUIPMENT	42.50
Total The I.T. Connection Inc.				42.50
Think Ink, Inc.				
10/05/2016	20161401	PO 11440	9472 · Uniforms	61.80
Total Think Ink, Inc.				61.80
Vermeer - Illinois				
08/22/2016	E04983	PO 11406	6820 · CAPITAL ASSET OUTLAY	53,233.91

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10/11/16

Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Total Vermeer - Illinois				53,233.91
WOODSTOCK HICKSGAS, LLC				
09/30/2016	032701	PO 11431	6112 · MAINTENANCE SUPPLY - EQUI...	21.03
Total WOODSTOCK HICKSGAS, LLC				21.03
ZIEGLER'S ACE HARDWARE				
09/19/2016	67823/b	PO 112423	6123 · SMALL TOOLS	9.99
09/19/2016	67824/b	PO 11424	6123 · SMALL TOOLS	5.00
09/20/2016	67837/b	PO 11425	6122 · OPERATING SUPPLIES	4.59
Total ZIEGLER'S ACE HARDWARE				19.58
TOTAL				73,018.72

9:03 AM

10/04/16

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
September 20 through October 11, 2016

Date	Num	Name	Memo	Original Amount	Paid Amount
103 · R&B General Amer. Comm. (new)					
09/26/2016	5211	BLUECROSS BLU...	PO 11418	-2,268.89	-2,268.89
09/26/2016	5212	Comcast	PO 11420	-158.63	-158.63
09/26/2016	5213	Humana Dental	PO 11419	-270.45	-270.45
09/26/2016	5214	Verizon Wireless	PO 11417	-116.91	-116.91
Total 103 · R&B General Amer. Comm. (new)					-2,814.88
TOTAL					-2,814.88

ROAD & BRIDGE WARRANT LIST - SEPTEMBER 2016

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6123	ACE HARDWARE	11423	1 Gallon garden sprayer	\$ 9.99	10/31/2016
6123	ACE HARDWARE	11424	1 Gallon garden sprayer	\$ 5.00	10/31/2016
6122	ACE HARDWARE	11425	Hose mender	\$ 4.59	10/31/2016
6112	BOTT'S WELDING & TRUCK SERVICE INC	11422	Repaired hyd hose - Loader	\$ 13.68	10/15/2016
6113	BOTT'S WELDING & TRUCK SERVICE INC	11437	2 Rear springs - #1	\$ 1,315.06	11/5/2016
9594	C&L RENTALS, SALES & SERVICE INC	11427	Rented asphalt saw - Hensel	\$ 88.78	10/23/2016
6122	CARDMEMBER SERVICE / VISA (F&F)	11429	Bottled water	\$ 3.59	11/3/2016
9929	CARDMEMBER SERVICE / VISA (LOU MALNATIS)	11430	Lunch with Dorr Twp.	\$ 42.07	11/3/2016
9652	CARDMEMBER SERVICE / VISA (TOI)	11433	Annual TOI Conference	\$ 165.00	11/3/2016
9519	COM ED - STREET LIGHTS	11428		\$ 273.51	11/22/2016
6311	FIRE & SAFETY EQUIP OF ROCKFORD	11426	Annual maint.-Fire extinguishers	\$ 60.00	10/20/2016
6311	FIRE & SAFETY EQUIP OF ROCKFORD	11435	Annual maint.-Fire extinguishers	\$ 74.00	10/30/2016
9614	ILLOWA CULVERTS & SUPPLY	11432	5-Arched aprons, 1-Band	\$ 310.50	10/29/2016
9614	LOWE ENTERPRISES, INC.	11421	Asphalt chips - 13.31 tons	\$ 86.52	10/10/2016
6562	McHENRY COUNTY COUNCIL OF GOV.	11434	September meeting	\$ 42.00	10/29/2016
6373	MDC ENVIRONMENTAL SERVICES	11439	Garbage service	\$ 126.91	10/20/2016
6820	MIDWEST PAVING EQUIPMENT, INC.	11405	2016 2-ton Falcon Hot Box Trailer	\$ 17,000.00	9/23/2016
6371	NICOR GAS	11436		\$ 38.28	11/21/2016
6512	THE I.T. CONNECTION INC	11438	Worked on Tom's computer	\$ 42.50	10/30/2016
9472	THINK INK, INC.	11440	Embroidering on jackets	\$ 61.80	10/20/2016
6820	VERMEER - ILLINOIS, INC.	11406	2015 Vermeer Chipper-BC1800XL	\$ 53,233.91	9/21/2016
6112	WOODSTOCK HICKSGAS, INC.	11431	Propane - Forklift	\$ 21.03	10/30/2016
				\$ 73,018.72	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	11418	Health insurance - Sept	\$ 2,268.89	10/1/2016
6552	COMCAST	11420	Phone & Internet	\$ 158.63	10/20/2016
9451	HUMANA DENTAL INSURANCE	11419	Health insurance - Sept	\$ 270.45	10/1/2016
6552	VERIZON WIRELESS	11417	Cell phone service	\$ 116.91	10/3/2016
				\$ 2,814.88	
Total				\$ 75,833.60	

Road Commissioner:


Grafton Township RB
Actual vs Budget Year to Date
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	528,586.09	538,870.00	98.1%
9020 · INTEREST INCOME	710.91	1,000.00	71.1%
9040 · Intergovernmental Agreement	4,800.00	500.00	960.0%
9050 · MISCELLANEOUS INCOME	545.00	1,050.00	51.9%
9060 · Permits & Bonds	1,826.00	2,000.00	91.3%
9080 · GRANT INCOME	0.00	10.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	536,468.00	543,430.00	98.7%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	129,486.15	255,260.00	50.7%
6002 · MUNICIPAL SHARE	0.00	-123,257.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	24,837.66	40,000.00	62.1%
6020 · INTEREST INCOME	328.11	450.00	72.9%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	10.00	0.0%
6050 · MISCELLANEOUS INCOME	95.31	70.00	136.2%
6060 · COURT FINES & PERMITS	654.12	800.00	81.8%
6080 · GRANT INCOME	0.00	10.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	155,401.35	173,353.00	89.6%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	17,330.70	17,668.00	98.1%
8020 · INTEREST INCOME	21.87	30.00	72.9%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	17,352.57	17,708.00	98.0%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	22,492.38	22,930.00	98.1%
7020 · INTEREST INCOME	32.83	45.00	73.0%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	22,525.21	25,875.00	87.1%
Total Income	731,747.13	760,366.00	96.2%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	11,021.20	55,000.00	20.0%
9652 · OPERATING SUPPLIES	90.70	8,000.00	1.1%
9655 · AUTO FUEL & OIL	5,425.81	42,000.00	12.9%
9656 · SALT, CALCIUM, ICE CONTROL	20,141.21	158,000.00	12.7%
Total COMMODITIES	36,678.92	263,000.00	13.9%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	11,475.00	355,000.00	3.2%
9518 · ROAD STRIPPING	0.00	25,000.00	0.0%
9519 · Street Lights	1,643.07	5,000.00	32.9%
9520 · ROAD SIGNS & MATERIALS	0.00	18,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	1,005.00	10,000.00	10.1%
Total CONTRACT SERVICES	14,123.07	453,000.00	3.1%

Grafton Township RB
Actual vs Budget Year to Date
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	335.00	3,000.00	11.2%
9952 · Intergovernmental Agreement	15,388.00	15,388.00	100.0%
Total OTHER EXPENDITURES	15,723.00	18,388.00	85.5%
PERSONNEL			
9421 · SALARIES	64,613.91	180,000.00	35.9%
9451 · Health / Life Insurance	15,210.60	50,000.00	30.4%
9461 · Social Security Contribution	4,816.16	15,000.00	32.1%
9462 · Medicare Contribution	1,126.36	5,000.00	22.5%
9472 · Uniforms	138.42	2,000.00	6.9%
9475 · Payroll Expense	606.60	1,200.00	50.6%
Total PERSONNEL	86,512.05	253,200.00	34.2%
Total PERMANENT HARD ROAD EXPENDITURE	153,037.04	987,588.00	15.5%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	6,897.94	40,000.00	17.2%
Total PERSONNEL	6,897.94	40,000.00	17.2%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	6,897.94	40,000.00	17.2%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,672.00	50,000.00	41.3%
Total CONTRACT SERVICE	20,672.00	50,000.00	41.3%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	12.65	6,000.00	0.2%
Total PERSONNEL	12.65	6,000.00	0.2%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,684.65	56,000.00	36.9%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	54.25	800.00	6.8%
Total COMMODITIES	54.25	800.00	6.8%

Grafton Township RB
Actual vs Budget Year to Date
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	170.00	1,000.00	17.0%
6531 · ACCOUNTING SERVICE	2,933.34	14,000.00	21.0%
6533 · LEGAL SERVICE	333.25	30,000.00	1.1%
6551 · POSTAGE	141.00	300.00	47.0%
6552 · TELEPHONE	1,629.76	5,000.00	32.6%
6553 · PUBLISHING	59.20	1,500.00	3.9%
6554 · PRINTINING	25.99	200.00	13.0%
6561 · DUES AND SUBSCRIPTIONS	75.00	300.00	25.0%
6562 · TRAVEL & MEETING EXPENSE	534.90	6,000.00	8.9%
6563 · EDUCATION & TRAINING	75.00	1,000.00	7.5%
Total CONTRACTED SERVICES	5,977.44	59,300.00	10.1%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	9,500.00	0.0%
6929 · MISCELLANEOUS	185.95	8,000.00	2.3%
Total OTHER EXPENDITURES	185.95	17,500.00	1.1%
PERSONNEL			
6421 · SALARIES	13,066.00	26,000.00	50.3%
Total PERSONNEL	13,066.00	26,000.00	50.3%
Total ADMINISTRATION	19,283.64	108,600.00	17.8%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	5,500.00	150,000.00	3.7%
6833 · OTHER IMPROVEMENTS	0.00	110,000.00	0.0%
Total CAPITAL OUTLAY	5,500.00	260,000.00	2.1%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	99.86	12,000.00	0.8%
6112 · MAINTENANCE SUPPLY - EQUIPM...	4,048.88	12,000.00	33.7%
6113 · MAINTENANCE SUPPLY - VEHICL...	452.98	14,000.00	3.2%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	663.33	3,000.00	22.1%
6123 · SMALL TOOLS	1,506.13	6,000.00	25.1%
Total COMMODITIES	6,771.18	52,200.00	13.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	10,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	3,678.04	15,000.00	24.5%
6313 · MAINTENANCE SERVICE - VEHIC...	2,687.75	15,000.00	17.9%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	2,850.00	10,000.00	28.5%
6371 · UTILITIES	833.50	9,000.00	9.3%
6373 · GARBAGE DISPOSAL	757.21	6,000.00	12.6%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	10,806.50	80,700.00	13.4%

10/12/16
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>23,077.68</u>	<u>408,400.00</u>	<u>5.7%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>42,361.32</u>	<u>517,000.00</u>	<u>8.2%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>20,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>48,000.00</u>	<u>0.0%</u>
Total Expense	<u>222,980.95</u>	<u>1,668,588.00</u>	<u>13.4%</u>
Net Ordinary Income	<u>508,766.18</u>	<u>-908,222.00</u>	<u>-56.0%</u>
Net Income	<u><u>508,766.18</u></u>	<u><u>-908,222.00</u></u>	<u><u>-56.0%</u></u>

American Community Bank

Road District

Bank Accounts

RB General Checking	159
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Money Market	001
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2:42 PM

10/03/16

159
Grafton Township RB
Reconciliation Summary
 103 · R&B General Amer. Comm. (new), Period Ending 09/30/2016

	Sep 30, 16
Beginning Balance	348,454.08
Cleared Transactions	
Checks and Payments - 21 items	-18,597.02
Deposits and Credits - 18 items	306,425.80
Total Cleared Transactions	287,828.78
Cleared Balance	636,282.86
Uncleared Transactions	
Checks and Payments - 4 items	-2,814.88
Total Uncleared Transactions	-2,814.88
Register Balance as of 09/30/2016	633,467.98
New Transactions	
Checks and Payments - 1 item	-2,226.96
Total New Transactions	-2,226.96
Ending Balance	631,241.02

2:35 PM

10/03/16

001
Grafton Township RB
Reconciliation Summary
 501 · R & B Money Market - Amer Com, Period Ending 09/30/2016

	Sep 30, 16
Beginning Balance	796,466.46
Cleared Transactions	
Deposits and Credits - 1 item	196.39
Total Cleared Transactions	196.39
Cleared Balance	796,662.85
Register Balance as of 09/30/2016	796,662.85
Ending Balance	796,662.85

NEW BUSINESS

Revised

EXHIBIT A

**GRAFTON TOWNSHIP'S POLICY REGARDING
RECORDING OF OPEN MEETINGS**

Rule 1 Official Recording of Open Meetings

- A. Audiotaping: All open meetings of the Township Board may be audio taped and by an individual or company hired by the Township Board, as designated from time to time to produce an official audio recording of the meeting for the Township.
- B. Videotaping: All regular and special Township Board open meetings may be videotaped by an individual or company hired by the Township Board, as designated from time to time to produce an official video recording of the meeting for the Township.
- C. Custody of Official Tapes: All official Township audiotapes and videotapes produced under this Rule shall be kept by the Township Clerk.
- D. Distribution of Policy: The Township Clerk shall make copies of this policy available to the public at all regular and special open meetings of the Township Board.

Rule 2 Rules Regarding Nonofficial Recording of Open Public Meetings by Tape, Film or Other Means

- A. Policy: It is Grafton Township's policy to comply with the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.*, and to cooperate with representatives of the print and broadcast media, and with other members of the public who wish to record public meetings of the board by tape, film or other means, so long as the recording of the meeting is not disruptive to the meeting and does not violate the rights of the members of the public body, witnesses and the public.
- B. Rules of Procedure:
 - 1. Recording Permitted: Any person may record the Township's open public meetings by tape, film or other means subject to the following rules. "Recording" is a nonofficial duplication of sound or image by any mechanical means, including photography, audio taping or videography.
 - 2. Closed Meetings: Meetings which are closed to the public may not be recorded except as required and authorized by the Open Meetings Act, 5 ILCS 120/1, *et seq.*
 - 3. Sign in Sheet: No recordings shall be allowed unless the person seeking to record a public meeting notifies the Township Clerk of his or her intent to record said meeting prior to the meeting by signing in on an appropriate sign in sheet. Secret or hidden recording devices shall not be permitted. At the start of any meeting which is to be recorded, the Township Clerk shall notify the audience that the meeting will be recorded.
 - 4. Audio Recordings: Anyone making an audio recording of the meeting must visibly display the recording device and locate the device in a stationary position while the Board is in session. The audio recorder shall be located in a position that does not obstruct the view of the members of the public or the Township officials present at the meeting.
 - 5. Video Recording and Photography: All members of the audience using video recording equipment or photography equipment during meetings of the Township Board at the Huntley Park District shall set up behind the last row of seats, and clear of any doorways, in an area designated by the Township Board for

video recording equipment. Members of the audience using handheld video recording equipment or photography equipment must visibly display their recording or photography devices and may locate them in a stationary position in the last row of seats of the meeting room, provided they do not disrupt the surrounding members of the audience. Since the meeting rooms at the Huntley Park District, where Grafton Township meetings occur, are small, this should not prevent anyone from making a suitable recording or taking a suitable photograph. In the event that the Township Board conducts regular or special meetings in a different location other than the Huntley Park District rooms the Township Board has been using, the Township Board shall designate a different location for video recording and photographing at the beginning of any meeting in a different location, which location shall permit the person making the video recording or photograph to adequately capture the images and Board actions transpiring at the meeting.

6. Disruption of Meetings: Any member of the public who is recording the meeting shall restrict his or her movement while using the recording equipment or take other steps that are deemed necessary to preserve the decorum of the meeting and facilitate the conduct of business. Anyone taking photographs of the meeting shall, likewise, restrict his or her movement during a meeting session so as not to disrupt the business of the Township Board. The Township Board may impose additional rules or limitations on any recording, as it deems necessary or appropriate to preserve the orderly operation and decorum of the meeting. Recording devices of any type shall not be used to harass any officials or members of the public present at the meeting. The Township Board may prohibit the recording of any audience member who objects to being recorded. The Township Board shall order the immediate termination of any recording which is being conducted in a manner disruptive to the meeting, or which distracts, disturbs or is offensive to members of the public body, witnesses, or the audience.

7. Tripping Hazards/Tripods: To prevent a tripping hazard from extension cords, individuals using video equipment shall have their own power source or connect directly to an outlet. The Township Board may designate an outlet to be reserved for the official Township video photographer. Tripods shall be positioned so as to not create a tripping hazard for the audience. Loose wires shall be contained under a tripod or as close to the Township video photographer as possible.

8. Use of Chairs or Benches: People recording the meetings shall not stand on chairs or benches, or use chairs or benches as equipment tables.

9. Special Accommodations: Any requests for special accommodations must be made to the Township Clerk at least two (2) business days before the meeting. The Township Board may grant other special accommodations by motion at a meeting if a need is demonstrated for a special accommodation.

10. Witnesses: If the Township Board conducts any open meeting at which a witness is required to testify before the Board, and the witness refuses to testify on the grounds that he or she may not be compelled to testify if any portion of his or her testimony is to be broadcast or televised or if motion pictures are to be taken of the witness while he or she is testifying, the Township Board shall prohibit such recording during the testimony of the witness.

C. Violations and Penalties:

The Township Board may take whatever action it deems appropriate against any person violating the terms of this Ordinance, including injunctive relief. All attorneys' fees and costs incurred by the Township in enforcing this Ordinance shall be paid by the violator.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF MCHENRY, THE TOWNSHIP OF NUNDA, THE
TOWNSHIP OF DORR, THE TOWNSHIP OF GREENWOOD, AND THE TOWNSHIP
OF GRAFTON FOR THE PROVISION OF MCRIDE DIAL-A-RIDE
TRANSPORTATION SERVICES IN 2017**

This AGREEMENT is entered into by and between the County of McHenry, (hereinafter referred to as "COUNTY"), and the Nunda Township Highway Department, The Township of Dorr, the Township of Greenwood, and the Township of Grafton (hereinafter referred to collectively as "TOWNSHIPS").

WHEREAS, the COUNTY and the TOWNSHIPS are public agencies and governmental units within the meaning of the Illinois Governmental Cooperation Act, as specified at 5 ILCS 220/1, et seq., and are authorized by Article 7, Section 10 of the Constitution of the State of Illinois to cooperate, contract, and otherwise associate for public purposes; and

WHEREAS, the purpose of the Intergovernmental Cooperation Act and Article 7 of the Constitution of the State of Illinois includes fostering cooperation among governmental bodies; and

WHEREAS, the COUNTY and the TOWNSHIPS wish to cooperate in promoting and encouraging the use of public transportation by improving the availability of paratransit services to McHenry County residents with disabilities, who are elderly, or otherwise have limited access to conventional modes of transportation; and

WHEREAS, the TOWNSHIPS desire to assist their residents with transportation and have budgeted funds for transportation services; and

WHEREAS, the COUNTY and Pace Suburban Bus Division of the Regional Transportation Authority have entered into an agreement to provide coordinated demand response (hereinafter called the MCRide Project); and

WHEREAS, the COUNTY and Pace Suburban Bus Division of the Regional Transportation Authority intend to include Nunda Township, Dorr Township, Greenwood Township, and Grafton Township in their agreement for the MCRide Project; and

WHEREAS, the TOWNSHIPS have requested that the COUNTY provide transportation services for its eligible residents,

NOW THEREFORE, the Parties hereby agree to the following:

1. TRANSPORTATION SERVICES DESCRIPTION

1.1 ELIGIBLE RIDERS – Seniors (individuals over the age of 60) or individuals with a disability are eligible. Eligibility will be determined over the phone through self-reporting to Pace at the time of trip reservation.

1.2 SERVICE HOURS - A curb-to-curb, dial-a-ride service operating Monday through Friday between 6:00 a.m. and 7:00 p.m. and on Saturday between 9:00 a.m. and 5:00 p.m.

The COUNTY may modify the service hours at its discretion with written notification to the TOWNSHIPS.

1.3 SERVICE AREA – The current service area, subject to modification and dependent upon continued local participation, for the general public is the area within McHenry County defined by: the borders of the City of Crystal Lake, the City of McHenry, the City of Woodstock, the City of Harvard, the City of Marengo (as well as the entirety of Marengo and Riley Townships), the Village of Huntley, the Village of Johnsburg, the Village of Ringwood and the Village of Lakewood. General public service shall also be provided within three-quarters of a mile of Route 120 between the City of McHenry and the City of Woodstock; within three-quarters of a mile of Route 14 between the City of Woodstock and the City of Crystal Lake; and within three-quarters of a mile of Route 31 between the City of McHenry and the City of Crystal Lake

In addition, general public service is currently provided to:

- 1) Valley Hi Nursing Home and the McHenry County Division of Transportation
- 2) Fox Lake Metra station
- 3) Illinois Route 31 & Virginia Road Park and Ride Lot

Service to points between these locations is not included.

The service area for seniors and individuals with disabilities includes the above service area as well as the area within McHenry County defined by: the borders of Greenwood Township, Dorr Township, McHenry Township, Grafton Township and Nunda Township.

1.4 RESERVATIONS - The COUNTY shall set the reservation policy in agreement with Pace Suburban Bus.

1.5 FARES – The TOWNSHIPS agree to increase fares on the first day of April in the calendar year 2017. The TOWNSHIPS agree to the fare structure as shown in Table 1. The COUNTY may modify the fare at its discretion upon written notification to the TOWNSHIPS.

Table 1

Fare Type	2016	April 1, 2017
Senior Citizen Base Fare (First 5 Miles)	\$1.00	\$1.25
Person with Disability Base Fare (First 5 Miles)	\$1.00	\$1.25
Fare per Mile After First 5 Miles for Senior Citizen and for Person with Disability	\$0.25	\$0.25

2. LOCAL SHARE FUNDING - The TOWNSHIPS agree to reimburse the COUNTY monthly for the Local Share incurred in operating the service. The reimbursement rate shall be fixed at \$500 per month. The Local Share for this agreement shall not exceed \$6,000.00 within a twelve month period.

3. PAYMENT - Upon receipt, review and approval of properly documented invoices, the TOWNSHIPS shall pay, or cause to be paid, to the COUNTY the amounts invoiced, provided that

the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The TOWNSHIPS may not deny a properly documented claim for compensation, in whole or in part, without cause. The TOWNSHIPS shall not be required to pay the COUNTY more often than monthly. Upon receipt, review and acceptance of all deliverables specified in this AGREEMENT, final payment shall be made to the COUNTY, within sixty days of receipt of billing. Payment shall be sent to:

McHenry County Division of Transportation
16111 Nelson Road
Woodstock, IL 60098

The COUNTY shall be responsible for the submission of invoices to the TOWNSHIPS.

4. FORCE MAJEURE - Neither party hereto shall be deemed to be in default or to have breached any provision of this AGREEMENT as a result of any delay, failure in performance or interruption of services resulting directly or indirectly from acts of God, acts of civil or military authority, civil disturbance, or war, which are beyond the control of such non-performing party.

5. MISCELLANEOUS - Upon request, the TOWNSHIPS shall be entitled to have access to the records maintained by COUNTY with respect to this AGREEMENT only. Any failure of either the TOWNSHIPS or COUNTY to strictly enforce any term, right or condition of this AGREEMENT shall not be construed as a waiver of such term, right or condition.

6. HOLD HARMLESS - The TOWNSHIPS will agree to indemnify, save harmless and defend the COUNTY, its agents, servants, and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the scope of service covered by this contract upon award. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the willful and wanton conduct of the COUNTY, its agents, servants, or employees or any other person indemnified hereunder.

7. AMENDMENT OR MODIFICATION OF THIS AGREEMENT - This AGREEMENT may be amended or modified only by written instrument signed by both the TOWNSHIPS and the COUNTY, unless otherwise provided by this agreement.

8. ENTIRE AGREEMENT - This AGREEMENT represents the entire agreement between the COUNTY and the TOWNSHIPS and supersedes all prior negotiations, representations or agreements, either written or oral.

9. AGREEMENT BINDING - This AGREEMENT shall be binding upon the parties and their respective transferees, successors, and assigns.

10. NOTICES REQUIRED UNDER THIS AGREEMENT - Any notice required by the provisions of this AGREEMENT shall be mailed to:

Attn: Director of Transportation
McHenry County Division of Transportation

GRAFTON TOWNSHIP

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

16111 Nelson Road
Woodstock, IL 60098

Attn: Highway Commissioner
Nunda Township Highway Department
3518 Bay Road
Crystal Lake, IL 60012

Attn: Supervisor
Dorr Township
1039 Lake Avenue
Woodstock, IL 60098

Attn: Supervisor
Greenwood Township
5211 Miller Road
Wonder Lake, IL 60097

Attn: Supervisor
Grafton Township
10109 Vine Street
Huntley, IL 60142

11. PERIODIC REVIEW - The TOWNSHIPS and the COUNTY agree that periodically, but not less than annually, this AGREEMENT shall be subject to review by the parties.

12. SEVERABILITY - The invalidity or enforceability of any of the provisions of this AGREEMENT shall not affect the validity or enforceability of the remainder of this AGREEMENT.

13. CONTROLLING LAW - The parties agree that any dispute, action, claim, cause of action, breach of contract, or other remedy or relief sought pursuant to the provisions of this Agreement shall be controlled and decided by the laws of the State of Illinois. The parties further agree that the appropriate venue for such disputes shall be the Circuit Court for the 22nd Judicial Circuit, McHenry County, Illinois.

14. TERM - This agreement will be in effect beginning December 1, 2016 and shall continue through November 30, 2017 and thereafter shall renew and shall remain in effect for as long as there are sufficient funds to support the service unless terminated pursuant to Paragraph 15 or at such time as the COUNTY's contract with Pace ceases.

15. TERMINATION - Either party may terminate this AGREEMENT upon providing sixty (60) days' written notice to the other party. Termination of this AGREEMENT by any township partner agency or termination of other agreements by a municipal partner agency may result in modification to the service area.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed as of the date indicated above by their duly authorized representatives.

SUPERVISOR'S REPORT

[illegible]

GRAFTON TOWNSHIP											
BUS SERVICE FOR THE YEAR					2016						
		2016									
											</

TRUSTEES

Township Renovation Projects

Updated 10/03/2016

Completed Township Renovations

- Paint Township Office & Conference Room
- Carpet Township Office & Conference Room
- Replace Front Door Threshold
- Paint Assessor's Office
- Carpet Assessor's Office
- Carpet Clerk's Office
- Replace Main Furnace & A/C Unit
- Install Insulation-Township Garage & Township Office
- Repair and Paint Roof
- Replace Assessor Rear Door
- Upgrade to Township Office Lighting

In Process Renovations

- None at this time

Township Pending Renovations

- Repair the skylights on the garage roof – Needs to be scheduled
- Paint Outside of Building, Including Salt Shed – On Hold
- Repair Garage Structure and Replace Siding on All Sides – On Hold
- Hook up to City water – Bid Accepted- Work to Start
- Replace Bathroom Fixtures – On Hold

Cancelled or Inactive Township Renovations

- Review Township Well & Pressure Tank
- Review Need for Water Softener
- Re-Wire Assessor's Office with New CAT 6 Wire
- Replace Hardware, Server, and Security Hardware with B/U

Road & Bridge Renovation Projects

Updated 10/03/2016

Completed Road & Bridge Renovations

- Fire Extinguisher Installed Near Garage Wood Stove - Done

Pending Road & Bridge Renovations

- Remove and Replace Parking Lot Pavement – No Plan
- Relocate Wood Pile & Reduce Size – No Plan
- Clean Up Around All Township buildings – To Be Completed
- Build Enclosure Around Fuel Cell Area – No Plan
- Recycle event for the public – Scheduled - 10/08/2016
- Replace Garage Doors, Including Service Doors & Windows – No Plan
- Relocate and Enclose Dumpster – No Plan