

**AGENDA**  
**GRAFTON ROAD DISTRICT BUDGET HEARING**  
**GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**  
**Monday May 16, 2016**  
**Huntley Township Offices, 10109 Vine Street, Huntley, IL 60142**

**NOTICE IS HEREBY GIVEN that the Budget Hearing of the Grafton Township, McHenry County, Illinois will be held on Monday May 16<sup>th</sup> 2016, at 7:00 p.m. for the purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Comment/Board Response to the Grafton Road District Budget**
- 5. Discussion and adoption of the 2016-17 Grafton Road District Budget, Budget and Appropriation ordinance 05162016-2**
- 6. Adjournment of Public Hearing**

Dated and posted by Township Clerk Kathryn  
Hurley this 12th day of May, 2016.

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Kathryn Hurley  
Grafton Township Clerk

**BUDGET & APPROPRIATION ORDINANCE**

**ROAD DISTRICT**

**ORDINANCE No. \_\_\_\_\_**

An ordinance appropriating for all road purposes for Grafton Township Road District, McHenry County, Illinois, for the fiscal year beginning April 1, 2016 and ending March 31, 2017.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Road District, be and the same are hereby appropriated for road purposes of Grafton Township Road District, McHenry County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2016 and ending March 31, 2017.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

May 2, 2016

Road District Budget Changes to Tentative 2016-2017 Budget

<u>Fund</u>	<u>Tentative Amt</u>	<u>Proposed Amt</u>
Money was added to each Property Tax Income Fund due to receiving the actual numbers from the county.		
6000 - Property Tax	\$255,249	\$255,260
6002 - Municipal Share	-\$126,000	-\$123,257
7000 - Property Tax	\$22,918	\$22,930
8000 - Property Tax	\$17,656	\$17,668
9000 - Property Tax	\$538,863	\$538,870
 <u>Appropriations</u>		
6332 - Engineering Service	\$5,000	\$10,000
6391 - Contingencies	\$22,000	\$20,000

Beginning Balances

General Road Fund	\$ 364,131	
Insurance Fund	\$ 39,208	
IMRF Fund	\$ 24,118	
Permanent Road Fund	\$ 492,204	
		\$ 919,661

Estimated New Revenues

General Road Fund	\$ 173,353	
Insurance Fund	\$ 25,875	
IMRF Fund	\$ 17,708	
Permanent Road Fund	\$ 543,430	
		\$ 760,366

Total Funds Available \$ 1,680,027

Total Appropriations

General Road Fund	\$ 537,000	
Insurance Fund	\$ 56,000	
IMRF Fund	\$ 40,000	
Permanent Road Fund	\$ 1,035,588	
		\$ 1,668,588

Total Ending Balance \$ 11,439

General Road Fund

Beginning Balance	\$ 364,131
Estimated New Revenues	\$ 173,353
Total Funds Available	\$ 537,484

Total Appropriations	\$ 537,000
Total Ending Balance	\$ 484

Insurance Fund

Beginning Balance	\$ 39,208
Estimated New Revenues	\$ 25,875
Total Funds Available	\$ 65,083

Total Appropriations	\$ 56,000
Total Ending Balance	\$ 9,083

IMRF Fund

Beginning Balance	\$ 24,118
Estimated New Revenues	\$ 17,708
Total Funds Available	\$ 41,826

Total Appropriations	\$ 40,000
Total Ending Balance	\$ 1,826

Permanent Road Fund

Beginning Balance	\$ 492,204
Estimated New Revenues	\$ 543,430
Total Funds Available	\$ 1,035,634

Total Appropriations	\$ 1,035,588
Total Ending Balance	\$ 46

Total Ending Balance \$ 11,439



## 6 GENERAL ROAD FUND

32-2

**2016-2017**  
**Budgeted**

**ADMINISTRATION**

**CAPITAL OUTLAY**

6831	Equipment	5,000	
			-----
			5,000

**COMMODITIES**

6651	Office Supplies	800	
			-----
			800

**CONTRACTUAL SERVICES**

6512	Maintenance Equipment	1,000	
6531	Accounting Service	14,000	
6533	Legal Service	30,000	
6551	Postage	300	
6552	Telephone	5,000	
6553	Publishing	1,500	
6554	Printing	200	
6561	Dues & Subscriptions	300	
6562	Travel & Meeting Expense	6,000	
6563	Education & Training	1,000	
			-----
			59,300

**OTHER EXPENDITURES**

6914	Municipal Replacement Tax	9,500	
6929	Miscellaneous Expense	8,000	
			-----
			17,500

**PERSONNEL**

6421	Salaries	26,000	
			-----
			26,000

<b>TOTAL ADMINISTRATION:</b>			<u>108,600</u>
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**2016-2017**  
**Budgeted**

**MAINTENANCE**

**CAPITAL OUTLAY**

6820	Capital Asset Outlay	150,000	
6833	Other Improvements	110,000	
			-----
			260,000

**COMMODITIES**

6111	Maintenance Supplies-Building	12,000	
6112	Maintenance Supplies-Equipment	12,000	
6113	Maintenance Supplies-Vehicle	14,000	
6114	Maintenance Supplies-Road	100	
6116	Maintenance Supplies-Snow Removal	100	
6118	Maintenance Supplies-Bridge	5,000	
6122	Operating Supplies	3,000	
6123	Small Tools	6,000	
			-----
			52,200

**CONTRACTUAL SERVICES**

6311	Maintenance Service-Building	10,000	
6312	Maintenance Service-Equipment	15,000	
6313	Maintenance Service-Vehicle	15,000	
6314	Maintenance Service-Road	100	
6316	Maintenance Service-Snow Removal	100	
6318	Maintenance Service-Bridge	15,000	
6332	Engineering Service	10,000	
6371	Utilities	9,000	
6373	Garbage Disposal	6,000	
6394	Rentals	500	
			-----
			80,700

**OTHER EXPENDITURES**

6919	Miscellaneous Expense	5,000	
			-----
			5,000

**PERSONNEL**

6221	Salaries	10,500	
			-----
			10,500

<b>TOTAL MAINTENANCE:</b>		<u>408,400</u>
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22 INSURANCE FUND

## REVENUES

**TOTAL FUNDS AVAILABLE:** 65,083

**PERSONNEL**

## CONTRACTUAL SERVICES

<b>ENDING BALANCE</b>	March 31, 2017	9,083
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**2016-2017**  
**Budgeted**

**23 ILLINOIS MUNICIPAL RETIREMENT FUND**

**BEGINNING BALANCE** April 1, 2016 24,118

**REVENUES**

8000	Property Tax	17,668
8020	Interest Income	30
8050	Miscellaneous Income	10

**TOTAL REVENUES:** 17,708

**TOTAL FUNDS AVAILABLE:** 41,826

**EXPENDITURES**

**PERSONNEL**

8463	Retirement Contribution	40,000
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**TOTAL EXPEND/APPROPRIATION:** 40,000

**ENDING BALANCE** March 31, 2017 1,826

25 **PERMANENT ROAD FUND**

**BEGINNING BALANCE** April 1, 2016 492,204

**REVENUES**

9000	Property Tax	538,870
9020	Interest Income	1,000
9040	Intergovernmental Agreement	500
9050	Miscellaneous Income	1,050
9060	Permits & Bonds	2,000
9080	Grant Income	10

**TOTAL REVENUES:** 543,430

**TOTAL FUNDS AVAILABLE:** 1,035,634

**EXPENDITURES**

**COMMODITIES**

9614	Maintenance Supplies-Road	55,000
9652	Operating Supplies	8,000
9655	Auto Fuel & Oil	42,000
9656	Salt, Calcium, Ice Control	158,000

263,000

**CONTRACTUAL SERVICES**

9514	Maintenance Service-Road	355,000
9518	Road Stripping	25,000
9519	Street Lights	5,000
9520	Road Signs & Materials	18,000
9532	Engineering Service	40,000
9594	Rentals	10,000

453,000

**OTHER EXPENDITURES**

9929	Miscellaneous Expense	3,000
9952	Intergovernmental Agreement	15,388

18,388

**PERSONNEL**

9421	Salaries	180,000
9451	Health / Life Insurance	50,000
9461	Social Security Contribution	15,000
9462	Medicare Contribution	5,000
9472	Uniforms	2,000
9475	Payroll Expenses	1,200

253,200

**TOTAL EXPENDITURES:** 987,588

9917	Contingencies	48,000
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**TOTAL APPROPRIATIONS:** 1,035,588

**ENDING BALANCE** March 31, 2017 32-7 46



SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2016 and ending March 31, 2017 by fund shall be as follows:

6	General Road Fund	537,000
22	Insurance Fund	56,000
23	Illinois Municipal Retirement Fund	40,000
25	Permanent Road Fund	1,035,588

<b>TOTAL APPROPRIATIONS:</b>	<b>1,668,588</b>
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SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of one million six hundred sixty eight thousand five hundred eighty eight Dollars (\$1,668,588.00) for the fiscal year beginning April 1, 2016 and ending March 31, 2017.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 16th day of May, 2016 pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Jim Kearns	_____	_____	_____
Betty Zirk	_____	_____	_____
Joe Holtorf	_____	_____	_____
Dan Ziller Jr.	_____	_____	_____
Bob Wagner	_____	_____	_____

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Chairman

**AGENDA**  
**GRAFTON TOWNSHIP BUDGET HEARING**  
**GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**  
**Monday May 16, 2016**

**Huntley Township Offices, 10109 Vine Street, Huntley, IL 60142**

**NOTICE IS HEREBY GIVEN that the Budget Hearing of the Grafton Township, McHenry County, Illinois will be held on Monday May 16<sup>th</sup> 2016, immediately following the 7:00 p.m. Road District Budget Hearing for the purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Comment/Board Response to Township Budget**
- 5. Discussion and adoption of the 2016-17 Grafton Township Budget, Budget and Appropriation ordinance 05162016-1**
- 6. Adjournment of Public Hearing**

Dated and posted by Township Clerk Kathryn  
Hurley this 12th day of May, 2016.

\_\_\_\_\_  
Kathryn Hurley  
Grafton Township Clerk

**BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

**ORDINANCE No. 05162016-1**

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2016 and ending March 31, 2017.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2016 and ending March 31, 2017.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund

**Draft Budget****2016-2017 Town Fund**

April 1, 2016 - March 31, 2017

Posted April 11, 2016

(\*) = Changes

DRAFT  
2016-2017 Proposed**TOWN FUND****TOWN FUND REVENUES**

1000 · PROPERTY TAXES	1,107,943.00
1010 · REPLACEMENT TAXES	24,000.00
1030 - Loan Proceeds	
1020 · INTEREST INCOME	
1040 · INTER Gov Agree/road com salary	15,387.00
1041 · Inter Gov Agree/VOH Sr Bus	
1045 · GRANT INCOME	
1050 · TRANSPORTATION INCOME	
1051 · MUNICIPAL TRANSPORTATION INCOME	
1055 · MISCELLANEOUS INCOME	50.00
1060 · SALE OF CAPITAL ASSETS	
1070 · DEBT CERTIFICATES	
<b>Total TOWN FUND REVENUES</b>	<b>1,147,380.00</b>

**Town Insurance Fund Revenue**

2000 · PROPERTY TAXES	18,007.00
2020 · INTEREST INCOME	
2050 · MISCELLANEOUS INCOME	
<b>Total Insurance FUND REVENUES</b>	<b>18,007.00</b>

**GENERAL ASSISTANCE FUND REVENUE**

5000 · PROPERTY TAXES	33,000.00
5020 · INTEREST INCOME	150.00
5050 · MISCELLANEOUS INCOME	
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>33,150.00</b>

<b>TOTAL INCOME</b>	<b>1,198,537.00</b>
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**CAPITAL OUTLAY**

5831 · EQUIPMENT	
<b>Total Capital Outlay</b>	<b>-</b>

**CONTRACTUAL SERVICES**

5511 · MAINTENANCE SERVICE - BUILDING	-
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**APPROPRIATION SUMMARY****Expenditures**

<b>TF=</b>	<b>1,324,117.00</b>
<b>GA=</b>	<b>115,317.62</b>
<b>INS=</b>	<b>19,576.00</b>
<b>Total</b>	<b>1,459,010.62</b>

5512 · MAINTENANCE SERVICE - EQUIPMEN	2,000.00
5513 · FUEL	-
5533 · LEGAL FEES	-
5534 · ACCOUNTING SERVICES	1,600.00
5549 · OTHER PROFESSIONAL SERVICE	1,000.00
5551 · POSTAGE	90.00
5552 · TELEPHONE	1,000.00
5553 · PUBLISHING	-
5554 Printing	-
5555 · TRAVEL EXPENSE	-
5556 · TRAINING	600.00
5571 · UTILITIES	2,000.00
Total Contractual Services	8,290.00
OPERATING EXPENSES	
5611 · MAINTENANCE SUPPLIES - BUILDING	500.00
5651 · OFFICE SUPPLIES	500.00
Total Operating Expense	1,000.00
PERSONNEL	
5421 · SALARIES	15,000.00
5451 · HEALTH INSURANCE	4,012.00
5453 · UNEMPLOYMENT INSURANCE	
	19,012.00
	28,302.00
COMMODITIES	
5781 - FOOD	500.00
5782 · PERSONAL INCIDENTALS	500.00
5783 - HOUSEHOLD INCIDENTALS	500.00
5784 · FLAT GRANT	500.00
5785 - DRUGS	500.00
5786 - FUEL	500.00
5790 CATASTROPHIC DEDUCTION	44,515.62
Total Commdities	47,515.62
CONTRACTUAL SERVICES	



5805 · TRANSPORTATION ASSISTANCE	500.00
5810 · PHYSICIAN SERVICE	-
5882 - HOSPITAL SERVICE	-
5884 - DENTAL SERVICE	-
5885 · OTHER MEDICAL SERVICE INSURANCE	4,000.00
5886 - Funeral & Burial Service	-
5887 · SHELTER	19,000.00
5888 · UTILITY PAYMENTS	16,000.00
5889 - AMBULANCE	-
5890 - EYE CARE	-
	39,500.00
Total Home relief	87,015.62
Total General Assistance Fund	115,317.62
TOWN FUND EXPENDITURES	
ADMINISTRATION	
Capital Outlay	
1831 - Deferred EQUIP. Purch.60/ILCS 1/235-5(9)	
1833- Deferred Maint Building 60/ILCS 1/235-5(9)	
1832 - DEBT SERVICE	
1837 Amercan Comm Loan Principal PYMT	
1838 Debt Service Intrerest	
1832 Debt Service-Other	
Total 1832 Debt Service	-
1834 - DEBT SERVICE	
1835 - CAPITAL EQUIPMENT	142,013.00
TOTAL CAPITAL OUTLAY	142,013.00
COMMODITIES	
1651 · OFFICE SUPPLIES	3,000.00
1652 · OPERATING SUPPLIES	3,000.00
TOTAL COMMODITIES	6,000.00
CONTRACTUAL SERVICES	

1511 · MAINTENANCE SERVICE-BU	175,000.00	
1512 · MAINTENANCE SERVICE - E	35,000.00	
1531 · ACCOUNTING SERVICES	18,000.00	
1533 · LEGAL SERVICE	50,000.00	
1551 · POSTAGE	2,000.00	
1552 · TELEPHONE	2,000.00	
1553 · PUBLISHING	2,000.00	
1554 · PRINTING	2,000.00	
1561 · Membership DUES	2,000.00	
1562 · TRAVEL EXPENSES	2,000.00	
1563 · TRAINING	1,500.00	
1565 . office expense clerk	3,500.00	
1571 · UTILITIES	5,000.00	
1572 · FUEL	2,000.00	
1573 · OTHER PROFESSIONAL SER	20,000.00	
1574 . Annual Meeting Expenses	500.00	
1575 . Room Rent Fees	1,000.00	
TOTAL CONTRACT SERVICES	323,500.00	
OTHER EXPENDITURES		
1905 · MISCELLANEOUS EXPENSE	31,000.00	
1911 - CONTINGENCIES	25,000.00	
TOTAL OTHER EXPENDITURES	56,000.00	
PERSONNEL		
1420 . Office STAFF HOURLY	55,500.00	
1421 · SALARIES	203,000.00	elected officials
1451 · HEALTH INSURANCE	84,000.00	
Total PERSONNEL	342,500.00	
SENIOR SERVICES		
900 · SALARIES	25,000.00	
901 . Senior Service Payroll Taxes	3,600.00	
902 . Senior SVS Health Ins	7,459.00	
903 . Senior Serv IMRF	2,500.00	
930 · FUEL	5,000.00	
940 · BUS MAINTENANCE SERVICE	-	
950 · OFFICE SUPPLIES	500.00	
959 · COMMUNITY Service/Senior	6,000.00	
960 · TELEPHONE	2,000.00	
967 · PRINTING	500.00	

968 · POSTAGE	500.00	
970 · IGA's McRide-VOHuntley	16,500.00	
TOTAL SENIOR SERVICES	69,559.00	
TOTAL ADMINISTRATION	939,572.00	
ASSESSOR		
CAPITAL OUTLAY		
1854 · EQUIPMENT	-	
1899 Office Renovation		
Total CAPITAL OUTLAY	-	
COMMODITIES		
1851 · OFFICE SUPPLIES	2,100.00	
TOTAL COMMODITIES	2,100.00	
CONTRACTUAL SERVICES		
1751 · MAINTENANCE SERVICE	4,200.00	
1752 TELEPHONE	4,500.00	
1753 LEGAL	187.00	
1754 · OUTSIDE APPRAISER		
1755 · POSTAGE	250.00	
1756 Software	8,500.00	PAMS only
1757 PUBLISHING	600.00	
1758 · PRINTING	500.00	
1759 · DUES	750.00	
1760 · TRAVEL EXPENSE and Fuel	2,000.00	
1761 · TRAINING	-	
1762 · PUBLICATIONS/SUBSCRIPTIONS	300.00	
1763 Payroll Service Expense	-	
TOTAL CONTRACTUAL SERVICES	21,787.00	
OTHER EXPENDITURES		
1939 MISCELLANEOUS	1,500.00	
1940 · UNIFORMS		
TOTAL OTHER EXPENDITURES	1,500.00	
PERSONNEL		
1240 · SALARIES	217,800.00	1 Sal-60,000 and 3 Hrly Wg of \$50.44

1241 - IMRF	22,000.00	0.00%
1242 - FICA/Medicare	18,000.00	
1243 - Health Insurance	50,000.00	
Total ASSESSOR PERSONNEL	307,800.00	
TOTAL ASSESSOR	333,187.00	
TOWN FUND EXPENDITURES - OTHER		
TOTAL TOWN FUND EXPENDITURES	1,272,759.00	
TOWN IMRF FUND EXPENDITURES		
3262 · RETIREMENT CONTRIBUTION	28,000.00	
TOTAL TOWN IMRF FUND EXPENDITURES	28,000.00	
TOWN INSURANCE FUND EXPENDITURE		
CONTRACTED SERVICES		
2593 · RISK MANAGEMENT CONTRIBUTION	15,000.00	
TOTAL CONTRACTED SERVICES	15,000.00	
PERSONNEL		
2453 · UNEMPLOYMENT INSURANCE	4,576.00	
TOTAL TOWN INSURANCE FUND EXPENDITURE	19,576.00	
TOWN SOCIAL SECURITY EXPENDITURE		
3761 · SOCIAL SECURITY-MEDICARE CONTRIBUTION	18,958.00	
3762 · MEDICARE CONTRIBUTION	4,400.00	
TOTAL TOWN SOCIAL SECURITY EXPENDITURE	23,358.00	
TOTAL EXPENSES	1,459,010.62	
NET ORDINARY INCOME	(260,473.62)	
General Assistance Fund Balance 3/31		
General Assis. Money Market	\$ 81,159.81	
Gen. Assis. Checking	1,007.81	
TOTAL	82,167.62	
Grand Total GA	115,317.62	
Grand Total GA Expenses	115,317.62	
Total Town Fund Expenses	1,343,693.00	

Total Town Fund Revenue Available	1,343,693.00
Difference	-
General Assistance Revenue Available	115,317.62
General Assistance Fund Expenses	115,317.62
Difference	-
TF Cash Reserves	530,392.18
TF Cash on Hand	178,306.00
Total Reserve and Cash	708,698.18

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 201\_\_ pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

**BOARD OF TRUSTEES**

**AYE**

**NAY**

**ABSENT**

James Kearns

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Joseph Holtorf

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Robert Wagner

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Daniel Ziller

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Betty Zirk

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Kathryn Hurley Town Clerk

\_\_\_\_\_  
James Kearns Chairman



**NOTICE AND AGENDA**  
**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**  
**MONDAY, MAY 16, 2016 IMMEDIATELY FOLLOWING THE TOWNSHIP BUDGET HEARING**  
**GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, March 21, 2016, Immediately following the Grafton Township Budget Hearing for the purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
  - A. Approval of Minutes of April 18, 2016 Township Regular Meeting
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
  - C. Review Road and Bridge Warrant check detail.
- 6. Public Comment/Board Members Response to Public Comment**
- 7. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 8. Discussion and potential action of items as discussed during Executive Session**
- 9. New Business**
  - A. Discussion and possible action regarding compliance with the Destruction of Records under the Local Records Act.
- 10. Old Business**
  - A. Discussion and possible action on IT for the Assessor's Office.
  - B. Discussion and possible action on a new furnace.
  - C. Discussion and possible action on building and parking lot repair bids
- 11. Committee and Officer Reports**

**Supervisor**  
**Trustee**  
**Facilities Update Committee**  
**Assessor**  
**Road District**  
**Clerk**
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley  
This 12<sup>th</sup> Day of May, 2016

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**MONDAY, APRIL 18, 2016 7:30 P.M.**  
**THIS MEETING WILL BE HELD IN THE MULTIPURPOSE ROOM AT THE HUNTLEY PARK DISTRICT**  
**REC CENTER 12015 MILL ST. HUNTLEY, IL**

**1. Supervisor Kearns called the meeting to order at 7:31 P.M.**

**2. Roll Call**

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Assessor Zielinski; Clerk Hurley. Absent: Road Commissioner Poznanski

**3 Pledge of Allegiance** was said.

**4. Approval of Agenda as posted**

Motion by Trustee Zirk, second by Trustee Holtorf to approve the agenda as posted.

Ayes: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns

Nays: None. Motion Carries.

**5. Regular Business**

**A. Approval of Minutes of March 21, 2016 Township Regular Meeting**

Motion by Trustee Ziller, second by Trustee Holtorf to approve the minutes.

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns

Nays: None. Motion Carries

**B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. (Exhibit I)**

Trustee Ziller asked what the Cirone Computer Consulting bill of \$8,475.00 was for.

Assessor Zielinski clarified that it was for PAMS software.

Motion by Trustee Holtorf, second by Trustee Zirk to approve the bills for payment.

Ayes: Trustees Holtorf, Zirk, Wagner, Ziller; Supervisor Kearns

Nays: None. Motion Carries

**C. Review Road and Bridge Warrant check detail. (Exhibit II)**

Motion by Trustee Ziller, second by Trustee Holtorf to approve Road and Bridge bills.

Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns

Nays: None. Motion Carries

**5. Public Comment/Board Members Response to Public Comment (Exhibit III)**

Resident John Mueller requested to speak on behalf of the residents of Cheswick. He stated that The Public insists that Assessor Zielinski should not conduct any additional assessments for the remainder of his term. He said that if he re-assesses in a non-quadrennial year like he did in 2014, he will be in violation of the IL Property Tax Code and the Illinois Constitution. Mr Mueller then read a speech he prepared which cites a number of legal cases supporting his assertions. (Exhibit IV) His summary was that Mr Zielinski's re-assessment in a non-quadrennial year caused an unfair portion of the total McHenry County tax burden to be born by Grafton Township property owners. He indicated that if another non-quadrennial assessment were to be conducted by his office, Assessor Zielinski will answer to a judge.

Assessor Zielinski's response is that the tax multiplier is determined by the county and that his office does not raise taxes. The resident and others replied that his assessments directly impact the share of the tax burden for those properties assessed.

A discussion ensued about Mr Zielinski including pictures of the interior of properties that have appealed their assessments. The Trustees informed the residents that the Assessor has no business being in their homes and that they should not let the Assessors into their homes, or walk around their property.

**6. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).

None.



7. **Discussion and potential action of items as discussed during Executive Session**  
None.

8. **New Business**

- A. Discussion of tentative 2016/17 budget for Township Town Fund

**Road Commissioner Poznanski entered the meeting at 8:03.**

The Trustees learned that there was a request from one of the Assessors that the budget be adjusted to allow for \$4,000 for Co-star, which they use in the field.

Supervisor Kearns pointed out that the Assessor's Office budgeted salaries are for the existing employees. He said that the employees should get a Cost of Living (COLA) increase, with the exception of one employee whose salary is already far more than the other employees.

Trustee Wagner referred to a letter that Assessor Zielinski wrote to Governor Bruce Rauner, Assistant State's Attorney Patrick Kenneally and Lou Bianchi in which he included detailed information citing legal cases and including interior photographs to support his opinion that the McHenry County Board of Review was wrong for not upholding his assessments. Trustee Wagner asked him how much time he spent on the Township's dime to compose the letter and packet. Assessor Zielinski said that it was composed over a long period but estimated that it was a few weeks.

A resident asked for Assessor Zielinski's office hours, since he is never at the office when the resident visits.

Supervisor Kearns returned to the raises for the employees of the Assessor's Office. He asked Assessor Zielinski if he would commit to giving the employees the COLA increase. Assessor Zielinski said that he would give raises based on training. Supervisor Kearns said that we gave a COLA increase last year but that Assessor Zielinski cut the salaries of two and gave the one that he hired a \$2,000 raise, plus he gets 6 weeks of vacation and he's only been here for two years. Supervisor Kearns said that if Assessor Zielinski doesn't commit to giving the other employees the COLA increase he has budgeted within 30 days, the money will come out of the budget.

- B. Discussion of tentative 2016/17 budget for Road District  
Road Commissioner Poznanski explained the draft budget and no comments were made.

C. Garage door quotes

Supervisor Kearns said the garage door quotes were old business and the next items would be discussed as a group.

Trustee Holtorf said that the Facilities Update Committee has been meeting monthly to discuss updates. He said the carpet is done, the insulation is done and that they are putting in new garage doors and exterior windows next with Metal Masters. He said they took a look at the well system, which is under the garage. He said that a pipe from the well head to the pressure valve is rusted through. He said that the water softener is hard to work on due to its location. They are also looking into a new furnace and air conditioning unit. They want to do a complete overhaul of the computer systems in the Assessor's Office, giving the IT responsibilities to the Township office so that everything will be backed up nightly on the server. They believe that outside storage of data is needed. Right now data is backed up onto a hard drive that usually remains in the office. The backup is supposed to be leaving the premises each night, but that doesn't happen consistently. Assessor Zielinski said that he believes that we cannot and should not back up to an outside server.

D. Peterson metal masters quotes

E. Water softener

- F. New pressure tank
- G. Assessor computer network upgrade

**9. Old Business**

**10. Committee and Officer Reports**

**Supervisor**

**Trustee**

**Facilities Update Committee**

**Assessor**

**Road District**

Road Commissioner Poznanski said that he opened up bids with The County for this year's road projects. They are looking at the Woodland subdivision in Crystal Lake. He said The County has chosen a vendor.

Supervisor Kearns asked when we would do the parking lot. Road Commissioner Poznanski said that he was getting an estimate and then it would go to bid.

**Clerk**

**11. Adjournment**

Motion by Trustee Ziller, second by Trustee Holtorf to adjourn the meeting at 8:38.

All Ayes.

No Nays.

Meeting adjourned at 8:38 pm

Submitted,  
Clerk Kathryn Hurley

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **TOWN FUND FINANCIALS**



10:49 AM

05/06/16

Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
**April 19 through May 9, 2016**

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Date	Num	Name	Memo	Paid Amount
<b>101 · CHECKING -American Community</b>				
04/25/2016	23151	BLUECROSS BLUE...	PO 2230, 2232, 20519	-9,956.44
04/25/2016	23152	ComCast I	PO 2239, 2237	-148.49
04/25/2016	23153	Humana Dental Ins. ...	PO 2233, 2235, 20518	-1,096.19
04/25/2016	23154	Interact Business Pro...	PO 2224, 2225	-40.23
04/25/2016	23155	Leaf	PO 2229	-97.68
04/25/2016	23156	ComCast I	PO 20520	-205.68
04/27/2016	23157	Verizion Wireless	PO 2241	-26.76
Total 101 · CHECKING -American Community				-11,571.47

# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
<b>ACT Network Solutions</b>					
04/11/2016	21353	PO 2227	04/21/2016	1512 · MAINTEN...	190.92
04/11/2016	21353	PO 2226	04/21/2016	5512 · MAINTEN...	67.08
04/28/2016	21423	PO 2243	05/08/2016	5512 · MAINTEN...	59.09
04/28/2016	21423	PO 2244	05/08/2016	1512 · MAINTEN...	168.16
04/28/2016		PO 2254	05/08/2016	1512 · MAINTEN...	141.25
Total ACT Network Solutions					626.50
<b>ALLIED BENEFIT SYSTEMS</b>					
04/06/2016		PO 2218	04/16/2016	5885 · OTHER M...	2,360.00
Total ALLIED BENEFIT SYSTEMS					2,360.00
<b>Cardmember Service</b>					
04/14/2016		PO 2250	04/24/2016	1652 · OPERATI...	389.95
04/30/2016		PO 20525	05/10/2016	1760 · TRAVEL E...	447.97
05/03/2016	38841	PO 2253	05/13/2016	1511 · MAINTEN...	102.11
Total Cardmember Service					940.03
<b>CARDUNAL OFFICE SUPPLY</b>					
04/18/2016	580802-0	PO 2223	04/28/2016	1651 · OFFICE S...	3.18
04/25/2016		PO 20528	05/05/2016	1851 · OFFICE S...	32.99
Total CARDUNAL OFFICE SUPPLY					36.17
<b>Cirone Computer Consulting, Inc.</b>					
05/09/2016		PO 20530	05/19/2016	1939 · MISCELL...	325.00
Total Cirone Computer Consulting, Inc.					325.00
<b>CoStar Realty Information, Inc.</b>					
05/04/2016	103687648	PO 20526	05/14/2016	1756 · SOFTWARE	1,016.79
Total CoStar Realty Information, Inc.					1,016.79
<b>David Knutson</b>					
05/09/2016		PO 20524	05/19/2016	1760 · TRAVEL E...	11.82
Total David Knutson					11.82
<b>Hugo I Roldan</b>					
05/09/2016		PO 20522	05/19/2016	1760 · TRAVEL E...	15.48
Total Hugo I Roldan					15.48
<b>James Burke</b>					
05/09/2016		PO 20523	05/19/2016	1760 · TRAVEL E...	17.12
Total James Burke					17.12
<b>Kathryn M. Hurley</b>					
05/11/2016		po 2248	05/21/2016	1451 · HEALTH I...	227.30
Total Kathryn M. Hurley					227.30
<b>Madsen, Sugden &amp; Gottemoller</b>					
05/02/2016		PO 2251	05/12/2016	1753 · LEGAL FE...	46.67
Total Madsen, Sugden & Gottemoller					46.67
<b>Marty Kinczel</b>					
05/09/2016		PO 20521	05/19/2016	1760 · TRAVEL E...	64.89
Total Marty Kinczel					64.89
<b>McHenry County Division of Transportation</b>					
05/02/2016		PO 2245	05/12/2016	970 · SENIOR S...	500.00
Total McHenry County Division of Transportation					500.00

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
**All Transactions**

Date	Num	Memo	Due Date	Split	Amount
<b>MDC Environmental Services</b>					
05/01/2016	15747407	PO 2249	05/11/2016	1511 · MAINTEN...	41.79
Total MDC Environmental Services					41.79
<b>NICOR GAS</b>					
05/04/2016		PO 2259	05/14/2016	1571 · UTILITIES	67.27
05/04/2016		PO 2258	05/14/2016	5571 · UTILITIES	23.64
Total NICOR GAS					90.91
<b>PetroLiance LLC</b>					
04/14/2016		PO 20527	04/24/2016	1760 · TRAVEL E...	24.88
04/21/2016	9774555	po 2247	05/01/2016	930 · SENIOR S...	21.48
Total PetroLiance LLC					46.36
<b>Ready Refresh by Nestle</b>					
04/09/2016		PO 20529	04/19/2016	1751 · MAINTEN...	19.80
04/29/2016		PO 2252	05/09/2016	1835 · CAPITAL ...	210.43
Total Ready Refresh by Nestle					230.23
<b>Shaw Suburban Media</b>					
04/21/2016		po 2240	05/01/2016	1553 · PUBLISHI...	61.80
Total Shaw Suburban Media					61.80
<b>TOIRMA</b>					
04/15/2016		PO 2236	04/25/2016	2593 · RISK MAN...	14,365.00
Total TOIRMA					14,365.00
<b>WEX Bank</b>					
04/30/2016		PO 2246	05/10/2016	930 · SENIOR S...	2.00
Total WEX Bank					2.00
<b>TOTAL</b>					<b>21,025.86</b>

Grafton Township Assessor's Office Warrant List: May, 2016

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$19.80	Ready Refresh	20529	Potable water
1756	\$1,016.79	CoStar	20526	Commercial database second quarter payment
1760	\$24.88	PetroLiance LLC	20527	Gasoline
1760	\$447.97	Cardmember Service	20525	Alan Zielinski CE lodging
1760	\$15.48	Hugo Roldan	20522	CIAO-I qualification
1760	\$64.89	Martin Kinczel	20521	CIAO-I qualification
1760	\$11.82	David Knutsom	20524	CIAO-I qualification
1760	\$17.12	James Burke	20523	CIAO-I qualification
1851	\$32.99	Cardunal Office Supply	20528	Balance: office supplies
1939	\$325.00	Cione Computer, Inc.	20530	PAMS traiing seminar
<b>Subtotal</b>	<b>\$1,976.74</b>			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1752	\$205.68	Comcast	20520	Telephone and Internet
1243	\$343.64	Humana	20518	Healthcare insurance
1243	\$3,198.72	BlueCross/BlueShield	20519	Healthcare insurance
<b>Subtotal</b>	<b>\$3,748.04</b>			
<b>Total</b>	<b><u>\$5,724.78</u></b>			

**American Community Bank  
Town Fund  
Bank Accounts**

<b>Town Fund General Checking</b>	<b>961</b>
<b>TF Money Market</b>	<b>191</b>
<b>TF Reserved Money Market</b>	<b>183</b>
<b>General Assistance Checking</b>	<b>754</b>
<b>GA Money Market</b>	<b>987</b>

1:43 PM

05/06/16

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

961

**101 · CHECKING -American Community, Period Ending 04/29/2016**

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	<u>Apr 29, 16</u>	
Beginning Balance		22,364.06
Cleared Transactions		
Checks and Payments - 43 items	-69,181.10	
Deposits and Credits - 19 items	165,265.80	
Total Cleared Transactions	<u>96,084.70</u>	
Cleared Balance		<u><u>118,448.76</u></u>
Uncleared Transactions		
Checks and Payments - 15 items	-15,921.06	
Total Uncleared Transactions	<u>-15,921.06</u>	
Register Balance as of 04/29/2016		<u><u>102,527.70</u></u>
New Transactions		
Checks and Payments - 1 item	-5,860.09	
Total New Transactions	<u>-5,860.09</u>	
Ending Balance		<u><u>96,667.61</u></u>



3:05 PM

05/02/16

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**103 · TOWN FUND MONEY MARKET, Period Ending 04/30/2016**

# 191

	Apr 30, 16
Beginning Balance	7,109.54
Cleared Transactions	
Deposits and Credits - 3 items	3,000.75
Total Cleared Transactions	3,000.75
Cleared Balance	<u>10,110.29</u>
Register Balance as of 04/30/2016	10,110.29
Ending Balance	10,110.29

1:42 PM

05/06/16

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**104 · TF RESERVED MONEY MARKET, Period Ending 04/30/2016**

183

	Apr 30, 16
Beginning Balance	700,584.52
Cleared Transactions	
Checks and Payments - 3 items	-163,000.00
Deposits and Credits - 1 item	111.77
Total Cleared Transactions	-162,888.23
Cleared Balance	<u>537,696.29</u>
Register Balance as of 04/30/2016	537,696.29
Ending Balance	537,696.29

2:35 PM

05/02/16

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

151 · General Assistance - Amer Com, Period Ending 04/30/2016

# 754

	Apr 30, 16
Beginning Balance	1,169.06
Cleared Transactions	
Checks and Payments - 8 items	-1,989.43
Deposits and Credits - 1 item	5,000.00
Total Cleared Transactions	3,010.57
Cleared Balance	4,179.63
Uncleared Transactions	
Checks and Payments - 5 items	-1,811.80
Total Uncleared Transactions	-1,811.80
Register Balance as of 04/30/2016	2,367.83
Ending Balance	2,367.83

2:55 PM

05/02/16

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

150 · Gen Assistance MMF- Amer Com, Period Ending 04/30/2016

# 987

	Apr 30, 16
Beginning Balance	81,159.81
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 1 item	6.12
Total Cleared Transactions	-4,993.88
Cleared Balance	76,165.93
Register Balance as of 04/30/2016	76,165.93
Ending Balance	76,165.93

# **ROAD DISTRICT FUND FINANCIALS**

11:55 AM

05/06/16

Cash Basis

**Grafton Township R & B**  
**WARRANT DETAIL REPORT**  
April 19 through May 9, 2016

Date	Num	Name	Memo	Original Amount	Paid Amount
<b>103 · R&amp;B General Amer. Comm. (new)</b>					
04/25/2016	5091	Blue Cross	PO 11247	-2,268.89	-2,268.89
04/25/2016	5092	COM ED	PO 11245	-129.90	-129.90
04/25/2016	5093	Comcast	PO 11249	-158.67	-158.67
04/25/2016	5094	Humana Dental	PO 11248	-257.73	-257.73
04/25/2016	5095	Verizon Wireless	PO 11246	-122.95	-122.95
Total 103 · R&B General Amer. Comm. (new)					-2,938.14
<b>TOTAL</b>					<b>-2,938.14</b>

9:35 AM

05/11/16

# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
<b>Airgas USA, LLC</b>					
04/20/2016	9050558412	PO 11268	04/30/2016	6123 · SMALL TOOLS	670.00
Total Airgas USA, LLC					670.00
<b>AutoZone, Inc.</b>					
04/13/2016	4427496331	PO 11256	04/23/2016	6123 · SMALL TOOLS	18.80
Total AutoZone, Inc.					18.80
<b>BOTTS WELDING &amp; TRUCK SERVICE</b>					
05/04/2016	600443	PO 11276	06/03/2016	6122 · OPERATING SUPPLIES	19.72
05/10/2016	600759	PO 11284	06/09/2016	6112 · MAINTENANCE SUPPLY - EQUI...	38.68
Total BOTTS WELDING & TRUCK SERVICE					58.40
<b>BUCK BROS., INC.</b>					
04/12/2016	68594	PO 11254	05/10/2016	6112 · MAINTENANCE SUPPLY - EQUI...	2.48
Total BUCK BROS., INC.					2.48
<b>Cardmember Service</b>					
04/11/2016		PO 11252	04/21/2016	6122 · OPERATING SUPPLIES	37.97
04/12/2016		PO 11253	04/22/2016	6123 · SMALL TOOLS	30.77
04/12/2016		PO 11255	04/22/2016	6554 · PRINTINING	25.99
04/15/2016		PO 11260	04/25/2016	6112 · MAINTENANCE SUPPLY - EQUI...	10.99
04/15/2016		PO 11261	04/25/2016	6122 · OPERATING SUPPLIES	23.88
04/15/2016		PO 11275	04/25/2016	6123 · SMALL TOOLS	4.49
04/19/2016		PO 11262	04/29/2016	6122 · OPERATING SUPPLIES	5.98
04/19/2016		PO 11263	04/29/2016	6123 · SMALL TOOLS	13.99
04/20/2016		PO 11264	04/30/2016	9652 · OPERATING SUPPLIES	13.98
04/21/2016		PO 11266	05/01/2016	9655 · AUTO FUEL & OIL	173.76
05/04/2016		PO 11277	05/14/2016	9655 · AUTO FUEL & OIL	15.92
Total Cardmember Service					357.72
<b>Centurion Fleet Services, Inc.</b>					
04/25/2016	2876	PO 11270	05/05/2016	6313 · MAINTENANCE SERVICE - VEHI...	2,486.30
Total Centurion Fleet Services, Inc.					2,486.30
<b>Chicago Testing Laboratory, Inc.</b>					
05/02/2016	16EG20201	PO 11281	05/12/2016	6332 · ENGINEERING SERVICE	350.00
Total Chicago Testing Laboratory, Inc.					350.00
<b>COM ED STREET LIGHTS</b>					
04/25/2016		PO 11271	06/24/2016	9519 · Street Lights	268.81
Total COM ED STREET LIGHTS					268.81
<b>CONSERV FS INC</b>					
04/14/2016	65009518	PO 11274	05/14/2016	9655 · AUTO FUEL & OIL	637.45
Total CONSERV FS INC					637.45
<b>Grafton Township Town Fund</b>					
05/02/2016	118	PO 11282	06/01/2016	9952 · Intergovernmental Agreement	15,388.00
Total Grafton Township Town Fund					15,388.00
<b>HAMPSHIRE AUTO PARTS</b>					
04/08/2016	415631	PO 11250	05/08/2016	6113 · MAINTENANCE SUPPLY - VEHIC...	21.80
04/08/2016	415642	PO 11251	05/08/2016	6112 · MAINTENANCE SUPPLY - EQUI...	8.16
Total HAMPSHIRE AUTO PARTS					29.96
<b>HR Green, Inc.</b>					
04/13/2016	104260	PO 11265	04/23/2016	6332 · ENGINEERING SERVICE	2,500.00
Total HR Green, Inc.					2,500.00
<b>McCann Industries, Inc.</b>					

9:35 AM

05/11/16

# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
05/05/2016	11040768	PO 11283	06/04/2016	6123 · SMALL TOOLS	82.00
Total McCann Industries, Inc.					82.00
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>					
05/01/2016	15747407	PO 11280	05/20/2016	6373 · GARBAGE DISPOSAL	125.37
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					125.37
<b>PetroLiance LLC</b>					
04/21/2016	9774555	PO 11269	05/01/2016	9655 · AUTO FUEL & OIL	313.49
Total PetroLiance LLC					313.49
<b>Ralph Helm Inc.</b>					
05/02/2016	73780	PO 11272	05/12/2016	6112 · MAINTENANCE SUPPLY - EQUI...	4.48
Total Ralph Helm Inc.					4.48
<b>Shaw Suburban Media</b>					
04/18/2016	16-17 budget not...	PO 6553	04/28/2016	6553 · PUBLISHING	59.20
Total Shaw Suburban Media					59.20
<b>TOIRMA</b>					
04/15/2016	2016-2017 Insur...	PO 11267	05/15/2016	7593 · RISK MANAGEMENT CONTRIBU...	20,672.00
Total TOIRMA					20,672.00
<b>ZIEGLER'S ACE HARDWARE</b>					
04/13/2016	65734/b	PO 11258	05/13/2016	6122 · OPERATING SUPPLIES	1.49
04/14/2016	65742/b	PO 11258	05/14/2016	6122 · OPERATING SUPPLIES	3.49
04/15/2016	65759/b	PO 11259	05/15/2016	6122 · OPERATING SUPPLIES	2.59
05/02/2016	65979/b	PO 11273	06/01/2016	6111 · MAINTENANCE SUPPLY - BUILD...	4.99
05/05/2016	66031/b	PO 11278	06/04/2016	6113 · MAINTENANCE SUPPLY - VEHIC...	4.49
05/06/2016	66046/b	PO 11279	06/05/2016	6112 · MAINTENANCE SUPPLY - EQUI...	10.41
Total ZIEGLER'S ACE HARDWARE					27.46
<b>TOTAL</b>					<b>44,051.92</b>



**ROAD & BRIDGE WARRANT LIST - APRIL 2016**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE HARDWARE	11257	Wire thimble - Tree rope	\$ 1.49	5/31/2016
6122	ACE HARDWARE	11258	Ant traps	\$ 3.49	5/31/2016
6122	ACE HARDWARE	11259	Nuts & bolt	\$ 2.59	5/31/2016
6111	ACE HARDWARE	11273	Wax ring - Toilet	\$ 4.99	5/31/2016
6113	ACE HARDWARE	11278	Threaded bolt - #5	\$ 4.49	5/31/2016
6112	ACE HARDWARE	11279	Bolts, nuts, washers - #5	\$ 10.41	5/31/2016
6123	AIRGAS USA, LLC	11268	Miller welder	\$ 670.00	5/20/2016
6123	AUTO ZONE, INC.	11256	Brake cylinder hone	\$ 18.80	5/13/2016
6122	BOTT'S WELDING & TRUCK SERVICE	11276	2 Air hose couplers	\$ 19.72	6/3/2016
6112	BOTT'S WELDING & TRUCK SERVICE	11284	2 Hyd adapters - Plainer	\$ 38.68	6/9/2016
6112	BUCK BROS INC.	11254	Head light clips - 5220	\$ 2.48	5/12/2016
6122	CARDMEMBER SERVICE / VISA (HOME DEPOT)	11252	125' Stainless steel cable	\$ 37.97	6/3/2016
6123	CARDMEMBER SERVICE / VISA (JET.COM)	11253	Hand reamer	\$ 30.77	6/3/2016
6554	CARDMEMBER SERVICE / VISA (VISTAPRINT)	11255	Business cards - Tom	\$ 25.99	6/3/2016
6112	CARDMEMBER SERVICE / VISA (F&F)	11260	Oil Filter - Cadet mower	\$ 10.99	6/3/2016
6122	CARDMEMBER SERVICE / VISA (F&F)	11261	Brake cleaner	\$ 23.88	6/3/2016
6122	CARDMEMBER SERVICE / VISA (HARBOR)	11262	2 Air hose couplers	\$ 5.98	6/3/2016
6123	CARDMEMBER SERVICE / VISA (HARBOR)	11263	Hex bit socket set	\$ 13.99	6/3/2016
9652	CARDMEMBER SERVICE / VISA (F&F)	11264	Marking paint	\$ 13.98	6/3/2016
9655	CARDMEMBER SERVICE / VISA (F&F)	11266	4 cases oil - Skid Loader	\$ 173.76	6/3/2016
6123	CARDMEMBER SERVICE / VISA (F&F)	11275	7/16" Hex bit socket	\$ 4.49	6/3/2016
9655	CARDMEMBER SERVICE / VISA (F&F)	11277	2 Cycle oil	\$ 15.92	6/3/2016
6313	CENTURION FLEET SERVICES, INC.	11270	Replaced exhaust manifold #5	\$ 2,486.30	5/25/2016
6332	CHICAGO TESTING LABORATORY, INC.	11281	Core testing - Parking lot	\$ 350.00	6/1/2016
9519	COM ED - STREET LIGHTS	11271		\$ 268.81	6/27/2016
9655	CONSERV FS	11274	15W40 Oil - 55 Gallon Drum	\$ 637.45	5/25/2016
9952	GRAFTON TOWNSHIP TOWN FUND	11282	25% Comm pay - 2016-2017	\$ 15,388.00	6/1/2016
6113	HAMPSHIRE AUTO PARTS	11250	2 Fuel Filters - Dump Trucks	\$ 21.80	5/30/2016
6112	HAMPSHIRE AUTO PARTS	11251	Fuel Filter - Skid Loader	\$ 8.16	5/30/2016
6332	HR GREEN, INC.	11265	Engineering service-Parking lot	\$ 2,500.00	5/13/2016
6123	McCANN INDUSTRIES. INC.	11283	Punch Tool - Plainer	\$ 82.00	6/4/2016
6373	MDC ENVIRONMENTAL SERVICES	11280	Garbage service	\$ 125.37	5/20/2016
9655	PETROLIANCE LLC	11269	Fuel	\$ 313.49	5/11/2016
6112	RALPH HELM INC.	11272	2 Nuts for bar - #1 Saw	\$ 4.48	5/12/2016
6553	SHAW MEDIA	11285	Public Notice - Budget	\$ 59.20	5/31/2016
7593	TOIRMA	11267	2016-2017 Insurance	\$ 20,672.00	5/31/2016
				<b>\$ 44,051.92</b>	

**BILLS PAID BEFORE MEETING**

9451	BLUECROSS BLUESHIELD OF IL	11247	Health insurance - May	\$ 2,268.89	5/1/2016
6552	COMCAST	11249	Phone & Internet	\$ 158.67	5/20/2016
6371	COM ED	11245		\$ 129.90	5/27/2016
9451	HUMANA DENTAL INSURANCE	11248	Health insurance - May	\$ 257.73	5/1/2016
6552	VERIZON WIRELESS	11246	Cell phone service	\$ 122.95	5/3/2016
				<b>\$ 2,938.14</b>	
Total				<b>\$ 46,990.06</b>	

Road Commissioner:



# **American Community Bank**

## **Road District**

### **Bank Accounts**

<b>RB General Checking</b>	<b>159</b>
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<b>Money Market</b>	<b>001</b>
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05/02/16

# Grafton Township R & B Reconciliation Summary

103 · R&amp;B General Amer. Comm. (new), Period Ending 04/30/2016

# 159

	Apr 30, 16
Beginning Balance	127,117.18
Cleared Transactions	
Checks and Payments - 25 items	-38,639.65
Deposits and Credits - 11 items	9,540.87
Total Cleared Transactions	-29,098.78
Cleared Balance	98,018.40
Uncleared Transactions	
Checks and Payments - 8 items	-3,328.19
Total Uncleared Transactions	-3,328.19
Register Balance as of 04/30/2016	94,690.21
New Transactions	
Checks and Payments - 1 item	-1,476.08
Total New Transactions	-1,476.08
Ending Balance	93,214.13

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05/02/16

# Grafton Township R & B Reconciliation Summary

501 · R &amp; B Money Market - Amer Com, Period Ending 04/30/2016

# 001

	Apr 30, 16
Beginning Balance	795,569.13
Cleared Transactions	
Deposits and Credits - 1 item	158.02
Total Cleared Transactions	158.02
Cleared Balance	795,727.15
Register Balance as of 04/30/2016	795,727.15
Ending Balance	795,727.15

# **SUPERVISOR'S REPORT**

# System Activity Report

[4/1/2016 - 4/30/2016] Report Date: 4/29/2016

## General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

## Emergency Assistance

Grants :	2	\$750.18
In-Process :	0	
Denials :	0	
	<hr/>	
	2	\$750.18
Grand Totals:	2	\$750.18

[illegible]





# MCRide Ridership Report Calendar Year 2016

2016

Passenger Trips by Origin City	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Crystal Lake	2,163	2,218	2,286	2,281								
Harvard	160	229	203	218								
Huntley	418	367	441	412								
Johnsburg	335	424	357	361								
Lakewood	37	44	40	29								
Marengo	109	107	121	136								
McHenry	2,691	2,865	2,810	2,811								
Ringwood	16	26	25	21								
Woodstock	1,935	1,776	2,017	1,878								
Other	194	217	201	191								
<b>TOTAL</b>	<b>8,058</b>	<b>8,273</b>	<b>8,501</b>	<b>8,338</b>								

Origin city is the geographically true incorporated municipality of origin

Distinct Riders	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Crystal Lake	260	226	233	218								
Harvard	27	34	36	44								
Huntley	64	60	61	59								
Johnsburg	27	23	31	30								
Lakewood	6	3	6	7								
Marengo	15	17	21	14								
McHenry	255	248	228	229								
Ringwood	-	1	1	1								
Woodstock	222	225	242	227								
Other	36	75	53	83								
<b>TOTAL</b>	<b>912</b>	<b>872</b>	<b>892</b>	<b>856</b>								

Distinct Riders data is based on the home address of the rider

# MCRide Ridership Report Calendar Year 2016

2016

Trip Origin by Township*	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Dorr	48	53	53	49								
Grafton	38	46	55	55								
Greenwood	53	71	57	53								
Marengo	4	3	5	3								
McHenry	241	282	207	219								
Nunda	107	143	142	142								
Riley	1	7	-	-								
Other	127	159	158	160								
<b>TOTAL</b>	<b>619</b>	<b>764</b>	<b>677</b>	<b>681</b>								

\*Summary of riders who are *outside* of incorporated areas