

**NOTICE AND AGENDA  
GRAFTON TOWNSHIP REGULAR BOARD MEETING  
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS  
MONDAY, JANUARY 16, 2017 7:30 P.M.  
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, January 16, 2017, At 7:30 for the purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
  - A. Approval of Minutes of December 19, 2016 Township Regular Meeting
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
  - C. Review Road and Bridge Warrant check detail.
- 6. Public Comment/Board Members Response to Public Comment**
- 7. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 8. Discussion and potential action of items as discussed during Executive Session**
- 9. New Business**

Presentation of the Assessor's budget with discussion and potential to follow
- 10. Old Business**
  - A. Discussion and possible action on the Village of Lakewood's redevelopment project at Routes 47 & 176.
  - B. Adoption of the 2017 Grafton Township Board meeting schedule for the remaining term of the current board.
- 11. Committee and Officer Reports**
  - Supervisor**
  - Trustee**
  - Facilities Update Committee**
  - Assessor**
  - Road District**
  - Clerk**
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley  
This 12<sup>th</sup> Day of January, 2017

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**MONDAY, DECEMBER 19, 2016 7:30 P.M.**  
**GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

1. **Supervisor Kearns called the meeting to order at 7:31 P.M.**
2. **Roll Call**  
Present: Trustees Holtorf, Ziller and Zirk; Supervisor Kearns; Assessor Zielinski; Clerk Hurley  
Absent: Trustee Wagner, Road Commissioner Poznanski
- 3 **Pledge of Allegiance** was said.
4. **Approval of Agenda as posted**  
**Trustee Wagner entered the meeting at 7:33 P.M.**  
Motion by Trustee Zirk, second by Trustee Holtorf to approve the agenda as posted.  
Ayes: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns  
Nays: None. Motion Carries.
5. **Regular Business**
  - A. Approval of Minutes of November 21, 2016 Township Regular Meeting  
Trustee Wagner pointed out that on page 2, paragraph 9C, it should say "adopt" instead of "update".  
Motion by Trustee Ziller, second by Trustee Zirk to approve the agenda, amended as indicated by Trustee Wagner.  
Ayes: Trustees Zirk, Ziller, Holtorf, Wagner; Supervisor Kearns  
Nays: None. Motion Carries.
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. **(Exhibit I)**  
Supervisor Kearns said Trustee Ziller was able to negotiate a price reduction with River Valley Improvement Company on the bill that was approved the previous month.  
Motion by Supervisor Kearns, second by Trustee Ziller to add PO 2502 to line item 1511 in the amount of \$32,480 and to void PO 2431 for \$34,980 from line item 1511.  
Ayes: Supervisor Kearns, Trustees Ziller, Holtorf, Wagner, Zirk  
Nays: None. Motion Carries.
  - Motion by Trustee Ziller, second by Trustee Holtorf to approve bills as presented.  
Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns  
Nays: None. Motion Carries.
  - C. Review Road and Bridge Warrant check detail. **(Exhibit II)**  
Trustee Ziller asked Road Commissioner Poznanski about the "mini excavator" and box container, PO 11510 for \$20,000 and PO 11515 for \$1,000. He wanted to know if the village okay's that, what is it for and what does the insurance company think of it? Since Road Commissioner Poznanski was not present, Supervisor Kearns said that he would say that he has the budget for it and was given the money by the board. Trustee Ziller said he does not feel we need it and that we should do more sharing among townships. Trustee Wagner asked Attorney Gottemoller if he could make these purchases without board approval, to which Attorney Gottemoller responded that the Road District is its own entity and that he can make those decisions. The trustees agree that at budget time they will ask more questions and watch more closely.  
Motion by Trustee Wagner, second by Trustee Zirk to approve the Road and Bridge Warrant check detail.  
Ayes: Trustees Wagner, Zirk, Holtorf; Supervisor Kearns

Nays: Trustee Ziller. Motion Carries.

**6 Public Comment/Board Members Response to Public Comment (Exhibit III)**

None.

**7. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).

Motion by Supervisor Kearns, second by Trustee Wagner to adjourn the Regular Meeting for an Executive Session to discuss pending legal action on labor.

Ayes: Supervisor Kearns, Trustees Wagner, Holtorf, Ziller, Zirk

Nays: Motion Carries.

**Regular Session Adjourns at 7:51pm**

**Supervisor Kearns returns regular session to order at 8:13 pm**

**Roll Call:**

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Assessor Zielinski; Clerk Hurley

Absent: Road Commissioner Poznanski

**8. Discussion and potential action of items as discussed during Executive Session**

Motion by Trustee Wagner, second by Trustee Zirk to pay wage claims filed by the Illinois Department of Labor regarding the case of Hugo Roldan for \$492.40, James Burke for \$492.40 and David Knutsen for \$493.00

Ayes: Trustees Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns

Nays: None. Motion Carries.

**9. New Business**

Clerk Hurley gave the board a proposed schedule of meetings for the remainder of the current board term in 2017. Trustee Ziller called a meeting on January 16, 2017 at 7:30 P.M at the township office.

**10. Old Business**

None.

**11. Committee and Officer Reports**

**Supervisor**

Supervisor Kearns shared a report from Road Commissioner Poznanski that he was asked to give the board. **(Exhibit IV)** Supervisor Kearns then notified the board of his intent to resign formally, in writing on December 31, 2016 but that he enjoyed working with everyone. Trustee Ziller said that he does not want the board to appear they are playing politics by appointing a Supervisor. We have 60 days to fill a vacancy from the time of resignation, and that with a December 31 vacancy, the position could be filled after the Primary Election. Trustee Zirk asked Supervisor Kearns not to resign.

Supervisor Kearns said that he will go off of the benefits for sure on December 31 and



that he WILL NOT work past February 28<sup>th</sup>. He said that he would talk it over with his wife and that if he did not resign on December 31, we have his answer to that request.

**Trustee**

The Trustees wished everyone a very Merry Christmas

**Facilities Update Committee**

**Assessor**

Assessor Zielinski said that there are still issues with the back door—that no one could get in the door when it was very cold since the door was frozen.

**Road District**

**Clerk**

**12. Adjournment**

Motion by Trustee Supervisor Kearns, second by Trustee Zirk to adjourn at 8:32 P.M.

All Ayes. No Nays.

Meeting adjourned at 8:32 P.M.

Submitted,  
Clerk Kathryn Hurley

# **TOWN FUND FINANCIALS**

9:39 AM

01/05/17

Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
**December 20, 2016 through January 11, 2017**

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>101 - CHECKING -American Community</b>				
12/20/2016	23468	Alarm Detection Systems	PO 2527	-190.44
12/28/2016	23482	BLUECROSS BLUESHIELD...	PO 2530, 20594	-9,443.78
12/28/2016	23483	ComCast I	PO 2537, 2538	-148.61
12/28/2016	23484	Humana Dental Ins. Co.	PO 2535, 20593	-1,253.74
12/28/2016	23485	Interact Business Products, ...	PO 2532, 2533	-38.80
12/28/2016	23486	Leaf	PO 2531	-97.68
12/28/2016	23487	Verizion Wireless	PO 2523	-28.11
12/28/2016	23488	ComCast I	PO 20592	-287.06
Total 101 - CHECKING -American Community				-11,488.22

Grafton Township Assessor's Office Warrant List: January , 2017

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$193.50	LPS Midwest	20600	Quarterly copier/printer maintenance
1751	\$31.08	Ready Refresh	20597	Potable water
1756	\$209.99	Cardmember Services	20595	Kaspersky anti-virus software renewal for all Assessor's office computers
1760	\$63.88	Petroliance LLC	20599	Gasoline
1851	\$89.53	Cardinal Office Supply	20596	Office supplies
1939	\$369.88	Cardmember Services	20598	Lynda.com on-line computer-based renewal for the Assessor's office
<b>Subtotal</b>	<b>\$957.86</b>			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1752	\$287.06	Comcast	20592	Telephone & internet
1243	\$360.60	Humana	20593	Healthcare insurance
1243	\$3,384.10	BlueCross/BlueShield	20594	Healthcare insurance
<b>Subtotal</b>	<b>\$4,031.76</b>			
<b>Total</b>	<b>\$4,989.62</b>			



# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>ACT Network Solutions</b>				
01/04/2017	22332	PO 2549	1512 · MAINTENANC...	190.92
01/04/2017	22332	PO 2550	5512 · MAINTENANC...	67.08
Total ACT Network Solutions				258.00
<b>Cardmember Service</b>				
12/27/2016	Walmart	PO 2543	959 · SENIOR SERVI...	73.04
01/09/2017	lynda.com	PO 20598	1939 · MISCELLANE...	359.88
01/09/2017	kaspersk...	PO 20595	1756 · SOFTWARE	209.99
Total Cardmember Service				642.91
<b>CARDUNAL OFFICE SUPPLY</b>				
12/05/2016	586995	PO 20596	1851 · OFFICE SUP...	89.53
12/14/2016		PO 2540	1651 · OFFICE SUP...	4.29
Total CARDUNAL OFFICE SUPPLY				93.82
<b>Kathryn M. Hurley</b>				
01/05/2017		PO 2545	1451 · HEALTH INS...	227.30
Total Kathryn M. Hurley				227.30
<b>Madsen, Sugden &amp; Gottemoller</b>				
01/03/2017		PO 2546	1533 · LEGAL SERVI...	665.00
Total Madsen, Sugden & Gottemoller				665.00
<b>McHenry County Division of Transportation</b>				
01/03/2017	7-14	PO 2541	970 · SENIOR SERVI...	500.00
Total McHenry County Division of Transportation				500.00
<b>MDC Environmental Services</b>				
01/01/2017	16783486	PO 2555	1511 · MAINTENANC...	42.52
Total MDC Environmental Services				42.52
<b>NICOR GAS</b>				
01/04/2017		PO 2551	5571 · UTILITIES	52.36
01/04/2017		PO 2552	1571 · UTILITIES	149.02
Total NICOR GAS				201.38
<b>Orkin</b>				
12/19/2016	151238050	PO 2539	1511 · MAINTENANC...	60.00
Total Orkin				60.00
<b>PetroLiance LLC</b>				
12/21/2016	9975061	PO 20599	1760 · TRAVEL EXP...	63.88
12/21/2016	99750612	PO 2548	930 · SENIOR SERVI...	64.53
Total PetroLiance LLC				128.41
<b>Petty Cash</b>				
12/22/2016		PO 2554	970 · SENIOR SERVI...	3.00
01/06/2017		PO 2553	968 · SENIOR SERVI...	47.26
Total Petty Cash				50.26
<b>Q&amp;A Reporting, Inc.</b>				
12/19/2016	121916a	PO 2542	1533 · LEGAL SERVI...	130.00
Total Q&A Reporting, Inc.				130.00
<b>Ready Refresh by Nestle</b>				
12/06/2016	06101231...	PO 20597	1751 · MAINTENANC...	31.08
Total Ready Refresh by Nestle				31.08
<b>Stan's-LPS Midwest</b>				

8:52 AM

01/12/17

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
**All Transactions**

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
12/15/2016	325082	PO 20600	1751 · MAINTENANC...	193.50
Total Stan's-LPS Midwest				193.50
<b>WEX Bank</b>				
12/31/2016		PO 2556	930 · SENIOR SERVI...	2.00
Total WEX Bank				2.00
<b>TOTAL</b>				<b>3,226.18</b>

01/11/17

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	1,106,073.85	1,107,943.00	99.8%
1010 · REPLACEMENT TAXES	19,856.89	24,000.00	82.7%
1020 · INTEREST INCOME	1,594.13	0.00	100.0%
1030 · Loan Proceeds	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	15,388.00	15,387.00	100.0%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	0.00	0.00	0.0%
1050 · TRANSPORTATION INCOME	334.00	0.00	100.0%
1055 · MISCELLANEOUS INCOME	7,844.51	50.00	15,689.0%
<b>Total CORPORATE FUND REVENUE</b>	<b>1,151,091.38</b>	<b>1,147,380.00</b>	<b>100.3%</b>
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	17,976.39	18,007.00	99.8%
2020 · INTEREST INCOME	0.26	0.00	100.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>17,976.65</b>	<b>18,007.00</b>	<b>99.8%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	32,954.98	33,000.00	99.9%
5020 · INTEREST INCOME	62.91	150.00	41.9%
5050 · MISCELLANEOUS INCOME	1,333.33	0.00	100.0%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>34,351.22</b>	<b>33,150.00</b>	<b>103.6%</b>
<b>Total Income</b>	<b>1,203,419.25</b>	<b>1,198,537.00</b>	<b>100.4%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CONTRACTUAL SERVICES</b>			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	0.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	1,604.31	2,000.00	80.2%
5513 · FUEL	0.00	0.00	0.0%
5533 · LEGAL FEES	0.00	0.00	0.0%
5534 · ACCOUNTING SERVICES	1,600.00	1,600.00	100.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	90.00	0.0%
5552 · TELEPHONE	521.97	1,000.00	52.2%
5553 · PUBLISHING	0.00	0.00	0.0%
5554 · PRINTING	0.00	0.00	0.0%
5555 · TRAVEL EXPENSE	0.00	0.00	0.0%
5556 · TRAINING	0.00	600.00	0.0%
5571 · UTILITIES	641.67	2,000.00	32.1%
<b>Total CONTRACTUAL SERVICES</b>	<b>4,367.95</b>	<b>8,290.00</b>	<b>52.7%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
<b>Total OPERATING EXPENSES</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
5421 · SALARIES	14,480.00	15,000.00	96.5%
5451 · HEALTH INSURANCE	4,011.75	4,012.00	100.0%
<b>Total PERSONNEL</b>	<b>18,491.75</b>	<b>19,012.00</b>	<b>97.3%</b>
<b>Total ADMINISTRATION</b>	<b>22,859.70</b>	<b>28,302.00</b>	<b>80.8%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 · FOOD	0.00	500.00	0.0%
5782 · PERSONAL INCIDENTALS	149.00	500.00	29.8%
5783 · HOUSEHOLD INCIDENTALS	497.48	500.00	99.5%
5784 · FLAT GRANT	0.00	500.00	0.0%
5785 · DRUGS	0.00	500.00	0.0%
5786 · FUEL	0.00	500.00	0.0%
5790 · Catastastrophic Deduction	0.00	44,515.62	0.0%
<b>Total COMMODITIES</b>	<b>646.48</b>	<b>47,515.62</b>	<b>1.4%</b>
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	90.00	500.00	18.0%
5810 · PHYSICIAN SERVICE	0.00	0.00	0.0%
5882 · HOSPITAL SERVICE	0.00	0.00	0.0%
5884 · DENTAL SERVICE	0.00	0.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,698.75	4,000.00	67.5%
5886 · FUNERAL & BURIAL SERVICE	0.00	0.00	0.0%
5887 · SHELTER	5,876.00	19,000.00	30.9%
5888 · UTILITY PAYMENTS	5,465.27	16,000.00	34.2%
5889 · AMBULANCE	0.00	0.00	0.0%
5890 · EYE CARE	0.00	0.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>14,130.02</b>	<b>39,500.00</b>	<b>35.8%</b>
<b>Total HOME RELIEF</b>	<b>14,776.50</b>	<b>87,015.62</b>	<b>17.0%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>37,636.20</b>	<b>115,317.62</b>	<b>32.6%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	0.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	0.00	0.00	0.0%
1838 · DEBT SERVICE INTEREST PYM	0.00	0.00	0.0%
1832 · DEBT SERVICE - Other	0.00	0.00	0.0%
<b>Total 1832 · DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
1833 · DEFERRED MAINT. BUILDING	0.00	0.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	1,500.00	142,013.00	1.1%
<b>Total CAPITAL OUTLAY</b>	<b>1,500.00</b>	<b>142,013.00</b>	<b>1.1%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	750.89	3,000.00	25.0%
1652 · OPERATING SUPPLIES	627.22	3,000.00	20.9%
<b>Total COMMODITIES</b>	<b>1,378.11</b>	<b>6,000.00</b>	<b>23.0%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	45,231.46	170,900.00	26.5%
1512 · MAINTENANCE SERVICE - EQUIPMENT	14,762.25	35,000.00	42.2%
1531 · ACCOUNTING SERVICES	6,876.39	18,000.00	38.2%
1533 · LEGAL SERVICE	2,405.00	50,000.00	4.8%
1551 · POSTAGE	168.56	2,000.00	8.4%
1552 · TELEPHONE	742.83	2,000.00	37.1%
1553 · PUBLISHING	279.20	2,000.00	14.0%
1554 · PRINTING	254.23	2,000.00	12.7%
1561 · DUES	1,907.11	2,000.00	95.4%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	74.00	1,500.00	4.9%
1565 · CLERK	155.56	3,500.00	4.4%
1571 · UTILITIES	1,826.38	5,000.00	36.5%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	55.00	20,000.00	0.3%



**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
1574 · ANNUAL MEETING	0.00	500.00	0.0%
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>74,737.97</b>	<b>319,400.00</b>	<b>23.4%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	2,293.79	31,000.00	7.4%
1911 · CONTINGENCIES	0.00	25,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>2,293.79</b>	<b>56,000.00</b>	<b>4.1%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	25,693.00	55,500.00	46.3%
1421 · ELECTED OFFICIALS SALARIES	143,883.35	203,000.00	70.9%
1451 · HEALTH INSURANCE	48,268.01	84,000.00	57.5%
<b>Total PERSONNEL</b>	<b>217,844.36</b>	<b>342,500.00</b>	<b>63.6%</b>
<b>SENIOR SERVICES</b>			
900 · SENIOR SERVICE SALARIES	21,526.85	25,000.00	86.1%
901 · SENIOR SERVICE - PAYROLL TAXES	1,545.72	3,600.00	42.9%
902 · SENIOR SERVICE HEALTH INSURANCE	8,015.51	7,459.00	107.5%
903 · SENIOR SERVICE IMRF	1,920.72	2,500.00	76.8%
930 · SENIOR SERVICE FUEL	295.76	5,000.00	5.9%
940 · SENIOR SERVICE MAINTENANCE	0.00	0.00	0.0%
950 · SENIOR SERVICE OFFICE SUPPLIES	0.00	500.00	0.0%
959 · SENIOR SERVICE BINGO/GAMES	573.40	6,000.00	9.6%
960 · SENIOR SERVICE TELEPHONE	1,223.30	2,000.00	61.2%
967 · SENIOR SERVICE PRINTING	117.25	500.00	23.5%
968 · SENIOR SERVICE POSTAGE	0.00	500.00	0.0%
970 · SENIOR SERVICE MISCELLANEOUS	4,839.92	16,500.00	29.3%
<b>Total SENIOR SERVICES</b>	<b>40,058.43</b>	<b>69,559.00</b>	<b>57.6%</b>
<b>Total ADMINISTRATION</b>	<b>337,812.66</b>	<b>935,472.00</b>	<b>36.1%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	0.00	0.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	1,510.31	2,100.00	71.9%
<b>Total COMMODITIES</b>	<b>1,510.31</b>	<b>2,100.00</b>	<b>71.9%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	2,460.26	4,200.00	58.6%
1752 · TELEPHONE	1,961.17	4,500.00	43.6%
1753 · LEGAL FEES	186.67	187.00	99.8%
1755 · POSTAGE	47.00	250.00	18.8%
1756 · SOFTWARE	11,525.37	12,600.00	91.5%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	750.00	6.7%
1760 · TRAVEL EXPENSE	564.53	2,000.00	28.2%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>16,795.00</b>	<b>25,887.00</b>	<b>64.9%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	397.06	1,500.00	26.5%
<b>Total OTHER EXPENDITURES</b>	<b>397.06</b>	<b>1,500.00</b>	<b>26.5%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
<b>PERSONNEL</b>			
1240 · SALARIES	164,862.77	211,020.00	78.1%
1241 · IMRF	14,628.14	22,000.00	66.5%
1242 · FICA/MEDICARE/TAXES	11,143.38	18,000.00	61.9%
1243 · HEALTH INSURANCE	35,913.08	56,780.00	63.2%
<b>Total PERSONNEL</b>	<u>226,547.37</u>	<u>307,800.00</u>	<u>73.6%</u>
<b>Total ASSESSOR</b>	<u>245,249.74</u>	<u>337,287.00</u>	<u>72.7%</u>
<b>Total TOWN FUND EXPENDITURES</b>	<u>583,062.40</u>	<u>1,272,759.00</u>	<u>45.8%</u>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	16,018.61	28,000.00	57.2%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<u>16,018.61</u>	<u>28,000.00</u>	<u>57.2%</u>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,365.00	15,000.00	95.8%
<b>Total CONTRACTED SERVICES</b>	<u>14,365.00</u>	<u>15,000.00</u>	<u>95.8%</u>
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	96.63	4,576.00	2.1%
<b>Total PERSONNEL</b>	<u>96.63</u>	<u>4,576.00</u>	<u>2.1%</u>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	<u>14,461.63</u>	<u>19,576.00</u>	<u>73.9%</u>
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	11,915.02	18,958.00	62.8%
3762 · MEDICARE CONTRIBUTION	1,784.38	4,400.00	40.6%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<u>13,699.40</u>	<u>23,358.00</u>	<u>58.6%</u>
<b>Total Expense</b>	<u>664,878.24</u>	<u>1,459,010.62</u>	<u>45.6%</u>
<b>Net Ordinary Income</b>	<u>538,541.01</u>	<u>-260,473.62</u>	<u>-206.8%</u>
<b>Net Income</b>	<u>538,541.01</u>	<u>-260,473.62</u>	<u>-206.8%</u>

**American Community Bank  
Town Fund  
Bank Accounts**

<b>Town Fund General Checking</b>	<b>961</b>
<b>TF Money Market</b>	<b>191</b>
<b>TF Reserved Money Market</b>	<b>183</b>
<b>General Assistance Checking</b>	<b>754</b>
<b>GA Money Market</b>	<b>987</b>

12:16 PM

01/04/17

961

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**101 · CHECKING -American Community, Period Ending 12/31/2016**

---

	<u>Dec 31, 16</u>
Beginning Balance	518,990.57
Cleared Transactions	
Checks and Payments - 45 items	-59,969.99
Deposits and Credits - 24 items	1,630.43
Total Cleared Transactions	<u>-58,339.56</u>
Cleared Balance	<u><u>460,651.01</u></u>
Uncleared Transactions	
Checks and Payments - 18 items	-47,037.10
Total Uncleared Transactions	<u>-47,037.10</u>
Register Balance as of 12/31/2016	<u><u>413,613.91</u></u>
New Transactions	
Checks and Payments - 5 items	-24,350.51
Total New Transactions	<u>-24,350.51</u>
Ending Balance	<u><u>389,263.40</u></u>



11:53 AM

01/04/17

191

**GRAFTON TOWNSHIP  
Reconciliation Summary**

**103 · TOWN FUND MONEY MARKET, Period Ending 12/31/2016**

---

	Dec 31, 16
Beginning Balance	10,116.24
Cleared Transactions	
Deposits and Credits - 1 item	0.83
Total Cleared Transactions	0.83
Cleared Balance	<u>10,117.07</u>
Register Balance as of 12/31/2016	10,117.07
Ending Balance	10,117.07

11:51 AM

01/04/17

183

**GRAFTON TOWNSHIP  
Reconciliation Summary**

**104 · TF RESERVED MONEY MARKET, Period Ending 12/31/2016**

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	Dec 31, 16
Beginning Balance	588,937.30
Cleared Transactions	
Deposits and Credits - 1 item	217.83
Total Cleared Transactions	217.83
Cleared Balance	<u>589,155.13</u>
Register Balance as of 12/31/2016	589,155.13
Ending Balance	589,155.13

11:56 AM

01/04/17

754

# GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 12/31/2016

	Dec 31, 16
Beginning Balance	5,278.33
Cleared Transactions	
Checks and Payments - 9 items	-927.97
Total Cleared Transactions	-927.97
Cleared Balance	4,350.36
Uncleared Transactions	
Checks and Payments - 2 items	-86.53
Total Uncleared Transactions	-86.53
Register Balance as of 12/31/2016	4,263.83
Ending Balance	4,263.83

11:58 AM

01/04/17

987

# GRAFTON TOWNSHIP Reconciliation Summary

150 · Gen Assistance MMF- Amer Com, Period Ending 12/31/2016

	Dec 31, 16
Beginning Balance	89,170.37
Cleared Transactions	
Deposits and Credits - 1 item	7.33
Total Cleared Transactions	7.33
Cleared Balance	89,177.70
Register Balance as of 12/31/2016	89,177.70
Ending Balance	89,177.70

# **ROAD DISTRICT FUND FINANCIALS**

9:48 AM

01/05/17

Cash Basis

**Grafton Township RB**  
**WARRANT DETAIL REPORT**  
**December 20, 2016 through January 11, 2017**

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>103 · R&amp;B General Amer. Comm. (new)</b>				
12/28/2016	5286	BLUECROSS BLUESHIELD OF ILL...	PO 11539	-2,424.15
12/28/2016	5287	Comcast	PO 11542	-160.66
12/28/2016	5288	Humana Dental	PO 11540	-270.45
12/28/2016	5289	Verizon Wireless	PO 11541	-113.78
Total 103 · R&B General Amer. Comm. (new)				-2,969.04
<b>TOTAL</b>				<b>-2,969.04</b>



# Grafton Township RB

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>BONNELL INDUSTRIES INC</b>				
12/29/2016	0172732-IN	PO 11568	6113 · MAINTENANCE SUPPLY - VEHIC...	21.65
Total BONNELL INDUSTRIES INC				21.65
<b>BOTTS WELDING &amp; TRUCK SERVICE</b>				
12/13/2016	610650	PO 11546	6113 · MAINTENANCE SUPPLY - VEHIC...	58.50
12/19/2016	610894	PO 11552	6113 · MAINTENANCE SUPPLY - VEHIC...	195.70
12/27/2016	611130	PO 11558	6113 · MAINTENANCE SUPPLY - VEHIC...	24.00
12/29/2016	611238	PO 11566	6113 · MAINTENANCE SUPPLY - VEHIC...	22.50
Total BOTTS WELDING & TRUCK SERVICE				300.70
<b>Cardmember Service</b>				
12/08/2016		PO 11543	6122 · OPERATING SUPPLIES	29.71
12/09/2016		PO 11545	6112 · MAINTENANCE SUPPLY - EQUI...	6.00
12/15/2016		PO 11547	6113 · MAINTENANCE SUPPLY - VEHIC...	35.94
12/15/2016		PO 11548	6122 · OPERATING SUPPLIES	12.71
12/15/2016		PO 11549	9655 · AUTO FUEL & OIL	33.96
12/19/2016		PO 11551	6112 · MAINTENANCE SUPPLY - EQUI...	95.95
12/22/2016		PO 11554	6123 · SMALL TOOLS	3.78
12/22/2016		PO 11555	9614 · MAINTENANCE SUPPLIES - RO...	34.97
12/29/2016		PO 11564	6113 · MAINTENANCE SUPPLY - VEHIC...	17.97
12/29/2016		PO 11565	6122 · OPERATING SUPPLIES	34.43
Total Cardmember Service				305.42
<b>CITY OF CRYSTAL LAKE</b>				
01/06/2017	2015 Replacemen...	PO 11571	6914 · MUNICIPAL REPLACEMENT	161.54
Total CITY OF CRYSTAL LAKE				161.54
<b>COM ED STREET LIGHTS</b>				
12/22/2016		PO 11557	9519 · Street Lights	270.83
Total COM ED STREET LIGHTS				270.83
<b>CONSERV FS INC</b>				
01/09/2017	14236	PO 11574	9655 · AUTO FUEL & OIL	596.20
Total CONSERV FS INC				596.20
<b>GARD Specialists Co., Inc.</b>				
12/14/2016	99329	PO 11550	6122 · OPERATING SUPPLIES	270.31
Total GARD Specialists Co., Inc.				270.31
<b>HINCKLEY SPRINGS WATER CO</b>				
01/01/2017	10164181010117	PO 11567	6122 · OPERATING SUPPLIES	12.63
Total HINCKLEY SPRINGS WATER CO				12.63
<b>INTERSTATE BATTERY SYSTEMS</b>				
01/09/2017	70104640	PO 11575	6113 · MAINTENANCE SUPPLY - VEHIC...	221.90
Total INTERSTATE BATTERY SYSTEMS				221.90
<b>Kimball Midwest</b>				
01/05/2017	5349851	PO 11577	6113 · MAINTENANCE SUPPLY - VEHIC...	42.87
Total Kimball Midwest				42.87
<b>Lawson Products</b>				
12/16/2016	9304589831	PO 11556	6122 · OPERATING SUPPLIES	36.52
Total Lawson Products				36.52
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>				
01/01/2017	16783486	PO 11576	6373 · GARBAGE DISPOSAL	127.57
Total MDC ENVIRONMENTAL SERVICES (MARENGO)				127.57
<b>NICOR GAS</b>				

11:38 AM

01/10/17

# Grafton Township RB

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
01/04/2017		PO 11570	6371 · UTILITIES	53.61
Total NICOR GAS				53.61
<b>PetroLiance LLC</b>				
12/21/2016	9975061	PO 11563	9655 · AUTO FUEL & OIL	2,050.81
Total PetroLiance LLC				2,050.81
<b>Rush Truck Centers of Illinois, Inc.</b>				
12/12/2016	3004793347	PO 11553	6313 · MAINTENANCE SERVICE - VEHI...	165.00
12/28/2016	3004948590	PO 11561	6113 · MAINTENANCE SUPPLY - VEHIC...	1.99
12/28/2016	3004948590	PO 11562	6122 · OPERATING SUPPLIES	10.11
01/05/2017	3005027683	PO 11569	6113 · MAINTENANCE SUPPLY - VEHIC...	7.99
Total Rush Truck Centers of Illinois, Inc.				185.09
<b>VILLAGE OF HUNTLEY</b>				
01/06/2017	2015 Replacemen...	PO 11572	6914 · MUNICIPAL REPLACEMENT	9,048.53
Total VILLAGE OF HUNTLEY				9,048.53
<b>VILLAGE OF LAKEWOOD</b>				
01/06/2017	2015 Replacemen...	PO 11573	6914 · MUNICIPAL REPLACEMENT	275.32
Total VILLAGE OF LAKEWOOD				275.32
<b>ZIEGLER'S ACE HARDWARE</b>				
12/08/2016	68769/B	PO 11544	6112 · MAINTENANCE SUPPLY - EQUI...	4.30
12/27/2016	68960/B	PO 11559	6113 · MAINTENANCE SUPPLY - VEHIC...	9.98
12/28/2016	68968/B	PO 11560	6113 · MAINTENANCE SUPPLY - VEHIC...	6.88
Total ZIEGLER'S ACE HARDWARE				21.16
<b>TOTAL</b>				<b>14,002.66</b>

**ROAD & BRIDGE WARRANT LIST - DECEMBER 2016**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6112	ACE HARDWARE	11544	Cotter pins	\$ 4.30	1/31/2017
6113	ACE HARDWARE	11559	2 Galvanized plugs - #2 Hyd tank	\$ 9.98	1/31/2017
6113	ACE HARDWARE	11560	2 Hyd fittings - #2 Hyd tank	\$ 6.88	1/31/2017
6113	BONNELL INDUSTRIES INC.	11568	Sight gage - #2 Hyd tank	\$ 21.65	1/28/2017
6113	BOTT'S WELDING & TRUCK SERVICE INC	11546	Steel-U channel - #5 vibrator	\$ 58.50	1/12/2017
6113	BOTT'S WELDING & TRUCK SERVICE INC	11552	2 Hyd hoses - #2	\$ 195.70	1/18/2017
6113	BOTT'S WELDING & TRUCK SERVICE INC	11558	Steel - #2 Hyd tank	\$ 24.00	1/26/2017
6113	BOTT'S WELDING & TRUCK SERVICE INC	11566	Steel - #4 Chipper box	\$ 22.50	1/28/2017
6122	CARDMEMBER SERVICE / VISA (MENARDS)	11543	Brake cleaner, wiper fluid	\$ 29.71	2/3/2017
6112	CARDMEMBER SERVICE / VISA (FASTENAL)	11545	Cotter pins	\$ 6.00	2/3/2017
6113	CARDMEMBER SERVICE / VISA (F&F)	11547	Wiper blades - #2, 3 & 5	\$ 35.94	2/3/2017
6122	CARDMEMBER SERVICE / VISA (F&F)	11548	Oil Dry, washers	\$ 12.71	2/3/2017
9655	CARDMEMBER SERVICE / VISA (F&F)	11549	DEF Fluid	\$ 33.96	2/3/2017
6112	CARDMEMBER SERVICE / VISA (GENERAL RV)	11551	Shur-Flo pump - #5 tank	\$ 95.95	2/3/2017
6123	CARDMEMBER SERVICE / VISA (MENARDS)	11554	Drill bit set	\$ 3.78	2/3/2017
9614	CARDMEMBER SERVICE / VISA (MENARDS)	11555	2 Mailboxes, screws	\$ 34.97	2/3/2017
6113	CARDMEMBER SERVICE / VISA (MENARDS)	11564	Floor mats - Red pickup	\$ 17.97	2/3/2017
6122	CARDMEMBER SERVICE / VISA (MENARDS)	11565	Garbage can, saw blades, bolts	\$ 34.43	2/3/2017
6914	CITY OF CRYSTAL LAKE	11571	2015 Replacement Taxes	\$ 161.54	1/20/2017
9519	COM ED - STREET LIGHTS	11557		\$ 270.83	2/27/2017
9655	CONSERV FS INC	11574	55 Gal drum - Power Fluid	\$ 596.20	2/8/2017
6122	GARD SPECIALISTS CO., INC.	11550	Metric tapping inserts kit	\$ 270.31	1/13/2017
6122	HINCKLEY SPRINGS	11567	Water	\$ 12.63	1/23/2017
6113	INTERSTATE BATTERY SYSTEMS	11575	2 Batteries - #1	\$ 221.90	2/8/2017
6113	KIMBALL MIDWEST	11577	6 Hose clamps	\$ 42.87	2/4/2017
6122	LAWSON PRODUCTS	11556	Storage drawer & rack	\$ 36.52	1/15/2017
6373	MDC ENVIRONMENTAL SERVICES	11576	Garbage service	\$ 127.57	1/20/2017
6371	NICOR GAS	11570		\$ 53.61	2/21/2017
9655	PETROLIANCE LLC	11563	Fuel	\$ 2,050.81	1/10/2017
6313	RUSH TRUCK CENTERS OF IL, INC.	11553	Replaced air valve on brakes	\$ 165.00	1/10/2017
6113	RUSH TRUCK CENTERS OF IL, INC.	11561	Hose - #5 Coolant tank	\$ 1.99	1/10/2017
6122	RUSH TRUCK CENTERS OF IL, INC.	11562	Lubrication Spray	\$ 10.11	1/10/2017
6113	RUSH TRUCK CENTERS OF IL, INC.	11569	Hose clamp - #2	\$ 7.99	2/10/2017
6914	VILLAGE OF HUNTLEY	11572	2015 Replacement Taxes	\$ 9,048.53	1/20/2017
6914	VILLAGE OF LAKEWOOD	11573	2015 Replacement Taxes	\$ 275.32	1/20/2017
				<b>\$ 14,002.66</b>	

**BILLS PAID BEFORE MEETING**

9451	BLUECROSS BLUESHIELD OF IL	11539	Health insurance - Jan	\$ 2,424.15	1/1/2017
6552	COMCAST	11542	Phone & Internet	\$ 160.66	1/19/2017
9451	HUMANA DENTAL INSURANCE	11540	Health insurance - Jan	\$ 270.45	1/1/2017
6552	VERIZON WIRELESS	11541	Cell phone service	\$ 113.78	1/3/2017
				<b>\$ 2,969.04</b>	

Total **\$ 16,971.70**

Road Commissioner:





## Actual vs Budget Year to Date

April 2016 through March 2017

01/11/17

Cash Basis

	Apr '16 - Mar 17	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	537,958.16	538,870.00	99.8%
9020 · INTEREST INCOME	1,049.93	1,000.00	105.0%
9040 · Intergovernmental Agreement	10,168.58	500.00	2,033.7%
9050 · MISCELLANEOUS INCOME	1,070.00	1,050.00	101.9%
9060 · Permits & Bonds	5,193.00	2,000.00	259.7%
9080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>555,439.67</b>	<b>543,430.00</b>	<b>102.2%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	131,781.37	255,260.00	51.6%
6002 · MUNICIPAL SHARE	0.00	-123,257.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	40,883.82	40,000.00	102.2%
6020 · INTEREST INCOME	484.65	450.00	107.7%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	10.00	0.0%
6050 · MISCELLANEOUS INCOME	125.46	70.00	179.2%
6060 · COURT FINES & PERMITS	1,052.58	800.00	131.6%
6080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>174,327.88</b>	<b>173,353.00</b>	<b>100.6%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	17,637.99	17,668.00	99.8%
8020 · INTEREST INCOME	32.32	30.00	107.7%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>17,670.31</b>	<b>17,708.00</b>	<b>99.8%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	22,891.19	22,930.00	99.8%
7020 · INTEREST INCOME	48.45	45.00	107.7%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>22,939.64</b>	<b>25,875.00</b>	<b>88.7%</b>
<b>Total Income</b>	<b>770,377.50</b>	<b>760,366.00</b>	<b>101.3%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	12,685.62	55,000.00	23.1%
9652 · OPERATING SUPPLIES	529.62	8,000.00	6.6%
9655 · AUTO FUEL & OIL	6,736.26	42,000.00	16.0%
9656 · SALT, CALCIUM, ICE CONTROL	20,141.21	158,000.00	12.7%
<b>Total COMMODITIES</b>	<b>40,092.71</b>	<b>263,000.00</b>	<b>15.2%</b>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	197,083.65	355,000.00	55.5%
9518 · ROAD STRIPPING	0.00	25,000.00	0.0%
9519 · Street Lights	2,458.21	5,000.00	49.2%
9520 · ROAD SIGNS & MATERIALS	0.00	18,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	1,093.78	10,000.00	10.9%
<b>Total CONTRACT SERVICES</b>	<b>200,635.64</b>	<b>453,000.00</b>	<b>44.3%</b>

01/11/17  
Cash Basis

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	647.07	3,000.00	21.6%
9952 · Intergovernmental Agreement	15,388.00	15,388.00	100.0%
<b>Total OTHER EXPENDITURES</b>	<b>16,035.07</b>	<b>18,388.00</b>	<b>87.2%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	95,516.71	180,000.00	53.1%
9451 · Health / Life Insurance	23,139.14	50,000.00	46.3%
9461 · Social Security Contribution	7,079.58	15,000.00	47.2%
9462 · Medicare Contribution	1,655.70	5,000.00	33.1%
9472 · Uniforms	496.09	2,000.00	24.8%
9475 · Payroll Expense	872.10	1,200.00	72.7%
<b>Total PERSONNEL</b>	<b>128,759.32</b>	<b>253,200.00</b>	<b>50.9%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>385,522.74</b>	<b>987,588.00</b>	<b>39.0%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	10,131.72	40,000.00	25.3%
<b>Total PERSONNEL</b>	<b>10,131.72</b>	<b>40,000.00</b>	<b>25.3%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>10,131.72</b>	<b>40,000.00</b>	<b>25.3%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	20,672.00	50,000.00	41.3%
<b>Total CONTRACT SERVICE</b>	<b>20,672.00</b>	<b>50,000.00</b>	<b>41.3%</b>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	44.16	6,000.00	0.7%
<b>Total PERSONNEL</b>	<b>44.16</b>	<b>6,000.00</b>	<b>0.7%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>20,716.16</b>	<b>56,000.00</b>	<b>37.0%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	56.84	800.00	7.1%
<b>Total COMMODITIES</b>	<b>56.84</b>	<b>800.00</b>	<b>7.1%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	292.50	1,000.00	29.3%
6531 · ACCOUNTING SERVICE	2,933.34	14,000.00	21.0%
6533 · LEGAL SERVICE	1,196.42	30,000.00	4.0%
6551 · POSTAGE	141.00	300.00	47.0%
6552 · TELEPHONE	2,448.88	5,000.00	49.0%
6553 · PUBLISHING	59.20	1,500.00	3.9%
6554 · PRINTINING	25.99	200.00	13.0%
6561 · DUES AND SUBSCRIPTIONS	175.00	300.00	58.3%
6562 · TRAVEL & MEETING EXPENSE	1,124.39	6,000.00	18.7%
6563 · EDUCATION & TRAINING	75.00	1,000.00	7.5%
<b>Total CONTRACTED SERVICES</b>	<b>8,471.72</b>	<b>59,300.00</b>	<b>14.3%</b>
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	0.00	9,500.00	0.0%
6929 · MISCELLANEOUS	185.95	8,000.00	2.3%
<b>Total OTHER EXPENDITURES</b>	<b>185.95</b>	<b>17,500.00</b>	<b>1.1%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	18,670.00	26,000.00	71.8%
<b>Total PERSONNEL</b>	<b>18,670.00</b>	<b>26,000.00</b>	<b>71.8%</b>
<b>Total ADMINISTRATION</b>	<b>27,384.51</b>	<b>108,600.00</b>	<b>25.2%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	97,840.80	150,000.00	65.2%
6833 · OTHER IMPROVEMENTS	0.00	110,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>97,840.80</b>	<b>260,000.00</b>	<b>37.6%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	127.34	12,000.00	1.1%
6112 · MAINTENANCE SUPPLY - EQUIPM...	5,502.12	12,000.00	45.9%
6113 · MAINTENANCE SUPPLY - VEHICL...	3,768.92	14,000.00	26.9%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,185.88	3,000.00	39.5%
6123 · SMALL TOOLS	2,670.97	6,000.00	44.5%
<b>Total COMMODITIES</b>	<b>13,255.23</b>	<b>52,200.00</b>	<b>25.4%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDI...	134.00	10,000.00	1.3%
6312 · MAINTENANCE SERVICE - EQUIP...	4,131.73	15,000.00	27.5%
6313 · MAINTENANCE SERVICE - VEHIC...	2,777.75	15,000.00	18.5%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	2,850.00	10,000.00	28.5%
6371 · UTILITIES	1,369.49	9,000.00	15.2%
6373 · GARBAGE DISPOSAL	1,138.42	6,000.00	19.0%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>12,401.39</b>	<b>80,700.00</b>	<b>15.4%</b>



01/11/17  
Cash Basis

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>123,497.42</u>	<u>408,400.00</u>	<u>30.2%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>150,881.93</u>	<u>517,000.00</u>	<u>29.2%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>20,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>48,000.00</u>	<u>0.0%</u>
Total Expense	<u>567,252.55</u>	<u>1,668,588.00</u>	<u>34.0%</u>
Net Ordinary Income	<u>203,124.95</u>	<u>-908,222.00</u>	<u>-22.4%</u>
Net Income	<u><b>203,124.95</b></u>	<u><b>-908,222.00</b></u>	<u><b>-22.4%</b></u>

**American Community Bank  
Road District  
Bank Accounts**

<b>RB General Checking</b>	<b>159</b>
<b>Money Market</b>	<b>001</b>
<b>Certificate of Deposit</b>	<b>613</b>

10:59 AM

01/04/17

159

## Grafton Township RB Reconciliation Summary

103 · R&B General Amer. Comm. (new), Period Ending 12/31/2016

	Dec 31, 16
Beginning Balance	551,382.23
Cleared Transactions	
Checks and Payments - 29 items	-210,317.26
Deposits and Credits - 13 items	6,365.57
Total Cleared Transactions	-203,951.69
Cleared Balance	347,430.54
Uncleared Transactions	
Checks and Payments - 6 items	-23,556.07
Deposits and Credits - 1 item	497.00
Total Uncleared Transactions	-23,059.07
Register Balance as of 12/31/2016	324,371.47
New Transactions	
Checks and Payments - 2 items	-7,910.95
Total New Transactions	-7,910.95
Ending Balance	316,460.52

11:07 AM

01/04/17

001

## Grafton Township RB Reconciliation Summary

501 · R & B Money Market - Amer Com, Period Ending 12/31/2016

	Dec 31, 16
Beginning Balance	546,971.91
Cleared Transactions	
Deposits and Credits - 1 item	202.30
Total Cleared Transactions	202.30
Cleared Balance	547,174.21
Register Balance as of 12/31/2016	547,174.21
Ending Balance	547,174.21

# **NEW BUSINESS**



Grafton Township Assessor  
10109 Vine Street, Unit C  
Huntley, IL 60142

January 10, 0217

Executive Summary

**Assessor's budget for the fiscal year beginning April 1, 2017 and ending March 31, 2018  
pursuant to 35 ILCS 200/2-30.**

Salary and benefits consume the majority of the budget: \$ \$390,620 of the total request of \$431,030. This reflects a significant increase but is mandatory due to the backlog of field work as well as deferred compliance with section 35 ILCS 200/9-155 of the Illinois Property Tax Code: *"...the assessor, in person or by deputy, shall actually view and determine as near as practicable the value of each property listed for taxation as of January 1 of that year,..."*

Although the office previously had seven deputies, the Assessor believes five Deputies are adequate to comply with the statute as well as providing accurate and fair assessments. That premise is consistent with Trustee Holtorf's assessment that approximately 10,000 man-hours are adequate to efficiently serve the needs of Grafton's property taxpayers. Ten thousand hours equates to five Deputy Assessors. The Assessor's office time should not be included because doing so unfairly forces the Assessor to perform two roles: Assessor and Deputy. That is especially true in light of the Assessor's salary reduction for 2018 through 2021. Therefore, our salary request is consistent with guidance provided by Trustee Holtorf: five Deputies.

Our salary structure allows appropriate increases when a Deputy achieves a higher CIAO designation. This pay for performance structure benefits Grafton's property taxpayers via highly-trained Deputies and also motivates Deputies to continue enhancement of their skills. No Deputies are expected to achieve advanced certifications this fiscal year and therefore no pay-for-certification increases are anticipated. As more townships convert to regression, Grafton's Deputies' skill sets and experience will be at a premium. Therefore, employee retention remains a major focus of the Assessor. Training to maintain this high level of credibility is consistent with previous years' requests.

Given the Assessor's salary reduction, a mandatory salary increase was establishing a Chief Deputy. Marty Kinczel has the most valuation experience as well as holding the highest valuation certification offered by Illinois. Those valuation credentials, combined with his management experience, make him the optimal person to fill this role.

We look forward to discussing any questions or concerns you might have at your convenience. Thank you for your time, consideration and approval of this budget as submitted.

Respectfully submitted,

Alan Zielinski  
Grafton Township Assessor

**Grafton Township Assessor's Office Pro Forma Monthly Cash Flow Statement**  
**For the fiscal year beginning April 1, 2017 and ending March 31, 2018, pursuant to 35 ILCS 200/2-30.**

Account	Total Year % of Total	Apr./2016	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan./2017	Feb.	Mar.
<b>Capital Costs</b>													
1854 Equipment	\$0 0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Investment</b>	\$0 0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Direct Fixed Costs</b>													
1751 Copier Lease & Maintenance	\$7,200 1.7%	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$1,350	\$1,350	\$1,350
1752 Telephone & Internet	\$5,100 1.2%	\$425	\$425	\$425	\$425	\$425	\$425	\$425	\$425	\$425	\$425	\$425	\$425
1753 Legal Fees	\$5,400 1.3%	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450
1755 Postage	\$250 0.1%	\$50	\$0	\$0	\$50	\$0	\$0	\$50	\$0	\$0	\$50	\$0	\$50
1756 Software	\$15,810 3.7%	\$0	\$10,100	\$0	\$0	\$1,100	\$400	\$0	\$2,260	\$450	\$0	\$1,100	\$400
1757 Publishing and Presentations	\$600 0.1%	\$0	\$0	\$0	\$0	\$0	\$200	\$200	\$200	\$0	\$0	\$0	\$0
1758 Printing	\$500 0.1%	\$0	\$0	\$0	\$0	\$0	\$250	\$250	\$0	\$0	\$0	\$0	\$0
1759 Dues	\$750 0.2%	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$150
1760 Travel	\$2,400 0.6%	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200
1761 Training	\$5,600 1.3%	\$0	\$400	\$0	\$800	\$1,200	\$800	\$1,200	\$0	\$0	\$0	\$800	\$400
1762 Publications and Subscriptions	\$300 0.1%	\$0	\$0	\$100	\$0	\$0	\$0	\$0	\$100	\$0	\$0	\$0	\$100
1851 Office Supplies	\$2,700 0.6%	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225	\$225
1939 Miscellaneous	\$1,500 0.3%	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125
<b>Total Direct Fixed</b>	\$40,910 9.5%	\$1,775	\$11,925	\$1,525	\$2,275	\$3,725	\$3,075	\$3,125	\$3,985	\$1,875	\$1,475	\$3,625	\$2,525
<b>G &amp; A Fixed Costs</b>													
1240 Salaries	\$271,002 62.8%	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$23,033	\$23,033	\$23,033
1241 IMRF	\$23,686 5.5%	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$2,013	\$2,013	\$2,013
1242 FICA/Medicare/Taxes	\$21,099 4.9%	\$1,716	\$1,716	\$1,839	\$1,839	\$1,839	\$1,716	\$1,716	\$1,716	\$1,716	\$1,762	\$1,762	\$1,762
1243 Health Insurance	\$74,834 17.3%	\$6,035	\$6,035	\$6,035	\$6,035	\$6,035	\$6,035	\$6,035	\$6,035	\$6,639	\$6,639	\$6,639	\$6,639
<b>Total G&amp;A Fixed</b>	\$390,620 90.5%	\$32,145	\$32,145	\$32,268	\$32,268	\$32,268	\$32,145	\$32,145	\$32,145	\$32,749	\$33,447	\$33,447	\$33,447
<b>Total Assessor</b>	<b>\$431,530 100.0%</b>	<b>\$33,920</b>	<b>\$44,070</b>	<b>\$33,793</b>	<b>\$34,543</b>	<b>\$35,993</b>	<b>\$35,220</b>	<b>\$35,270</b>	<b>\$36,130</b>	<b>\$34,624</b>	<b>\$34,922</b>	<b>\$37,072</b>	<b>\$35,972</b>

**Notes & Assumptions:**

The January increase for account 1751 is based on monthly computer system maintenance

Some differences occur due to rounding.



**Grafton Township Assessor's Office Pro Forma Monthly Use of Funds Statement: Safety & Capital Improvement Investment**  
**Fiscal Year 2017-2018**

Account	Total Year	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
1854 Reverse osmosis water system	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1854 Lightening building surge protector	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1854 Zwave locks/motion sensors/light switches	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Account subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Investment</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Notes & Assumptions:**

**Grafton Township Assessor's Office Pro Forma Monthly Use of Funds Statement: Software Expense**  
**Fiscal Year 2017-2018**

	Total Year	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
PAMS mass appraisal software	\$9,000	\$0	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CoStar commercial database: 1 seat	\$4,400	\$0	\$1,100	\$0	\$0	\$1,100	\$0	\$0	\$1,100	\$0	\$0	\$1,100	\$0
MLS residential database: 2 seats	\$1,960	\$0	\$0	\$0	\$0	\$0	\$400	\$0	\$1,160	\$0	\$0	\$0	\$400
Lynda.com in-house training	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450	\$0	\$0	\$0
<b>Total Software Expense</b>	<b>\$15,810</b>	\$0	\$10,100	\$0	\$0	\$1,100	\$400	\$0	\$2,260	\$450	\$0	\$1,100	\$400

**Notes & Assumptions:**

September and March MLS charges are for two seats of MLS access charges.

November MLS charge is for two annual Realtor membership dues

MLS analysis is the only reliable approach to enhance assessment accuracy regarding finished basements

Some differences occur due to rounding.

**Grafton Township Assessor's Office Pro Forma Monthly Use of Funds Statement: Training Investment**  
**Fiscal Year 2017-2018**

<b>Position</b>	<b>Total Year</b>	<b>Apr.</b>	<b>May</b>	<b>Jun.</b>	<b>Jul.</b>	<b>Aug.</b>	<b>Sep.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>
Deputy: Burke	\$800	\$0	\$0	\$0	\$0	\$400	\$0	\$400	\$0	\$0	\$0	\$0	\$0
Deputy: Knutson	\$800	\$0	\$0	\$0	\$0	\$400	\$0	\$400	\$0	\$0	\$0	\$0	\$0
Deputy: Roldan	\$800	\$0	\$0	\$0	\$0	\$400	\$0	\$400	\$0	\$0	\$0	\$0	\$0
Deputy: Incoming	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400	400
Appraiser: Kinczel	\$800	\$0	\$0	\$0	\$400	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$0
Assessor: Zielinski	\$1,600	\$0	400	\$0	\$400	\$0	\$400	\$0	\$0	\$0	\$0	\$400	\$0
<b>Total Training Investment</b>	<b>\$5,600</b>	\$0	\$400	\$0	\$800	\$1,200	\$800	\$1,200	\$0	\$0	\$0	\$800	\$400

Notes & Assumptions:

Training is mandatory per 35 ILCS 200/4-10 and the Illinois Property Assessment Institute:  
*Effective January 1, 2011, all recipients of the Certified Illinois Assessing Officer (CIAO) or CIAO/A designation will be required to complete continuing education (CE) to maintain the designation.*

Assessor's training is higher due to the lack of any funding in FY 2015-16 and FY 2016-17

Some differences occur due to rounding.

**Grafton Township Assessor's Office Pro Forma Monthly Use of Funds Statement: Personnel, Salary and Benefit Expense**  
**Fiscal Year 2017-2018**

<u>Position</u>	Total Year	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
Deputy: Burke (CIAO-I)	\$51,667	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306
Deputy: Knutson (CIAO-I)	\$51,667	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306
Deputy: Roldan (CIAO-I)	\$51,667	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306	\$4,306
Deputy: TBD (CIAO)	\$49,400	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117
Appraiser: Kinczel (Cert. Gen.)	\$66,600	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$6,000	\$6,000	\$6,000
Total Full-Time Salary	\$271,002	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$22,433	\$23,033	\$23,033	\$23,033
<b><u>Part-Time (no benefits)</u></b>													
Field Person #1	\$2,400	\$0	\$0	\$800	\$800	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Field Person #2	\$2,400	\$0	\$0	\$800	\$800	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Part-Time Salary	\$4,800	\$0	\$0	\$1,600	\$1,600	\$1,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Salary</b>	<b>\$275,802</b>	<b>\$22,433</b>	<b>\$22,433</b>	<b>\$24,033</b>	<b>\$24,033</b>	<b>\$24,033</b>	<b>\$22,433</b>	<b>\$22,433</b>	<b>\$22,433</b>	<b>\$22,433</b>	<b>\$23,033</b>	<b>\$23,033</b>	<b>\$23,033</b>
<b><u>Benefits &amp; Taxes</u></b>													
Misc. payroll taxes	\$21,099	\$1,716	\$1,716	\$1,839	\$1,839	\$1,839	\$1,716	\$1,716	\$1,716	\$1,716	\$1,762	\$1,762	\$1,762
IMRF contribution	\$23,686	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$1,961	\$2,013	\$2,013	\$2,013
Employee healthcare	\$74,834	\$6,035	\$6,035	\$6,035	\$6,035	\$6,035	\$6,035	\$6,035	\$6,035	\$6,639	\$6,639	\$6,639	\$6,639
Total taxes & benefits	\$119,618	\$9,712	\$9,712	\$9,834	\$9,834	\$9,834	\$9,712	\$9,712	\$9,712	\$10,315	\$10,414	\$10,414	\$10,414
<b>Total Personnel Expense</b>	<b>\$395,420</b>	<b>\$32,145</b>	<b>\$32,145</b>	<b>\$33,868</b>	<b>\$33,868</b>	<b>\$33,868</b>	<b>\$32,145</b>	<b>\$32,145</b>	<b>\$32,145</b>	<b>\$32,749</b>	<b>\$33,447</b>	<b>\$33,447</b>	<b>\$33,447</b>

**Notes & Assumptions:**

No Deputies are expected to attain higher designations during this fiscal year.  
Social Security taxes are based on 6.2% of salary, Medicare taxes are based on 1.45% of salary and IMRF costs are based on 8.74% of salary.  
Healthcare benefits are at the current rates through 11/15 and projected at 110% thereafter.  
Marty Kinczel assume the position of Chief Deputy on 1/1/18 to provide daily oversight of the office.  
Part-time personnel are required to comply with the property viewing required by 35 ILCS 200/9-155.

Salary amounts are higher due to rounding to whole dollars.

# **Old Business**

## **2017 SCHEDULE OF REGULAR MEETINGS**

### **GRAFTON TOWNSHIP BOARD**

WHEREAS, the Township Board, by Resolution, hereby sets the schedule of the Regular Meetings.

Now, therefore, be it resolved by the Township Board of Grafton Township McHenry, Illinois, as follows:

**SECTION 1:** The Township Board of the Grafton Township shall hold Regular Township Board Meetings at 7:30 pm on the 3<sup>rd</sup> Monday of each month for the duration of the current Board of Trustees term in office pursuant to the following schedule for 2017:

January	16
February	20
March	1 (Special Meeting)
March	20
April	17
May	15

**SECTION 2:** All Regular Meetings of the Township Board will be conducted at the Grafton Township Office, 10109 Vine Street, Huntley, Illinois 60142.



# **SUPERVISOR'S REPORT**

# System Activity Report

[12/1/2016 - 12/31/2016] Report Date: 12/29/2016

## General Assistance

Grants (New Clients) :	1	\$338.75
Grants (Previous Clients) :	1	\$270.12
In-Process :	0	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	2	\$608.87

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

## Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	<hr/>	
	0	\$0.00
Grand Totals:	2	\$608.87

2016	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
I/S	0	0	0	1	0	0	0	0	0			
O/S	10	12	18	19	14	11	18	11	8			
TOTALS	10	12	18	20	14	11	18	11	8	0	0	0
I/D	10	12	18	20	14	11	18	11	8			
O/D												
TOTALS	10	12	18	20	14	11	18	11	8	0	0	
\$ I/D	\$28.00	\$36.00	\$50.00	\$54.00	\$38.00	\$29.00	\$48.00	\$31.00	\$20.00			
\$ O/D												
TOTAL	\$28.00	\$36.00	\$50.00	\$54.00	\$38.00	\$29.00	\$48.00	\$31.00	\$20.00	\$0.00	\$0.00	\$0.00
YEAR	\$28.00	\$64.00	\$114.00	\$168.00	\$206.00	\$235.00	\$283.00	\$314.00	\$334.00	\$334.00	\$334.00	\$334.00

