

**NOTICE AND AGENDA  
GRAFTON TOWNSHIP REGULAR BOARD MEETING  
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS  
MONDAY, FEBRUARY 20, 2017 7:30 P.M.  
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, February 20, 2017, At 7:30 for the purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
  - A. Approval of Minutes of January 16, 2017 Township Regular Meeting
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
  - C. Review Road and Bridge Warrant check detail.
- 6. Public Comment/Board Members Response to Public Comment**
- 7. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 8. Discussion and potential action of items as discussed during Executive Session**
- 9. New Business**
  - A. Review and discussion of FY 2017/18 drafted Township budget.
  - B. Review and discussion of FY 2017/18 drafted Road District budget.
- 10. Old Business**

Discussion and possible action on shredding documents approved for disposal.
- 11. Committee and Officer Reports**

**Supervisor**  
**Trustee**  
**Facilities Update Committee**  
**Assessor**  
**Road District**  
**Clerk**
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley  
This 16<sup>th</sup> Day of February, 2017

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING**  
**MONDAY, JANUARY 16, 2017 7:30 P.M.**  
**GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

- 1. Supervisor Kearns called the meeting to order at 7:31 P.M.**
- 2. Roll Call**  
Present: Trustees Holtorf, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley  
Absent: Trustee Wagner
- 3 Pledge of Allegiance** was said.
- 4. Approval of Agenda as posted**  
Motion by Trustee Zirk, second by Trustee Ziller to approve the agenda as posted.  
Ayes: Trustees Zirk, Ziller, Holtorf; Supervisor Kearns  
Nays: None. Motion Carries.
- 5. Regular Business**
  - A. Approval of Minutes of December 19, 2016 Township Regular Meeting  
Motion by Trustee Ziller, second by Trustee Zirk to approve the minutes.  
Ayes: Trustees Ziller, Zirk, Holtorf; Supervisor Kearns  
Nays: None. Motion Carries.
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.  
Trustee Ziller asked Assessor Zielinski about PO# 20598 to Lynda.com for \$369.88. Assessor Zielinski responded that it's a renewal for online training that his department occasionally needs on topics such as excel spreadsheet, etc. He said that they use it 2 or 3 times per quarter. The trustees said they think it's an unnecessary expenditure. Motion by Trustee Ziller, second by Trustee Holtorf to approve the unpaid bills.  
Ayes: Trustees Ziller, Holtorf, Zirk; Supervisor Kearns  
Nays: None. Motion Carries.
  - C. Review Road and Bridge Warrant check detail.  
Motion by Trustee Ziller, second by Trustee Zirk to approve the Road and Bridge Warrant check detail.  
Ayes: Trustees Ziller, Zirk, Holtorf; Supervisor Kearns  
Nays: None. Motion Carries.
- 6. Public Comment/Board Members Response to Public Comment**  
None.
- 7. Executive Session**  
Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).  
None.
- 8. Discussion and potential action of items as discussed during Executive Session**  
None.
- 9. New Business**  
Presentation of the Assessor's budget with discussion and potential to follow  
**(See Board Packet for Detail)**  
Assessor Zielinski was asked about line item 1751 for \$7,200, which is listed as copier lease & maintenance. He said it is for maintenance on the computer. Supervisor Kearns pointed out that the Township has covered the cost of computer maintenance in its contract with ACT Solutions. He reminded Assessor Zielinski that it was his choice not to use ACT. Assessor Zielinski replied that there were strings attached to using ACT that he did not want. The Trustees said they will not raise that line item by that much.

Supervisor Kearns moved on to say that the salary amounts remain the same except for a named staff member to become Deputy Assessor. The Trustees oppose the raise and the addition of a Deputy Assessor. They went on to say they believe that a total of four people are needed in that department. The draft budget submitted includes 5 people total. They said they will also lower the health insurance budget to reflect 4 employees, not 5. Further, they will contact McHenry County Assessor Bob Ross to hear his thoughts on how much training is needed. They added that the legal fees he requested did not need to be there since the Township will cover those costs.

**10. Old Business**

A. Discussion and possible action on the Village of Lakewood's redevelopment project at Routes 47 & 176.

Supervisor Kearns informed the board and the public that there would be a meeting at the Village of Lakewood on January 26<sup>th</sup> at 1 P.M. to discuss the TIF. He encouraged people to attend and said that Grafton roads could be affected so the Road District should be there.

B. Adoption of the 2017 Grafton Township Board meeting schedule for the remaining term of the current board.

Clerk Hurley was asked to add the Annual Town Meeting to the list and to remove the Special Meeting qualifier on the list.

Motion by Trustee Ziller, second by Trustee Holtorf to approve the 2017 Grafton Township Board meeting schedule for the remaining term of the current board.

Ayes: Trustees Ziller, Holtorf, Zirk; Supervisor Kearns

Nays: None. Motion Carries.

**11. Committee and Officer Reports**

**Supervisor**

Supervisor Kearns shared the tax levy history for the Township (**Exhibit IV**). He pointed out that the levy is lower than 2012.

**Trustee**

**Facilities Update Committee**

The Village of Huntly has required another backflow meter so it will cost the Township another \$500. Also the door in the back is still not working properly.

**Assessor**

**Road District**

Road Commissioner Poznanski shared a report regarding weather related road activity.

**Clerk**

Clerk Hurley informed The Board that by February 1 she will be submitting names for the Statement of Economic Interest for 2017.

**12. Adjournment**

Motion by Trustee Ziller, second by Trustee Zirk to adjourn at 8:33 P.M.

All Ayes. No Nays.

Meeting adjourned at 8:33 P.M.

Submitted,  
Clerk Kathryn Hurley



# **TOWN FUND FINANCIALS**

8:53 AM

02/07/17

Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
**January 17 through February 15, 2017**

Date	Num	Name	Memo	Paid Amount
<b>101 - CHECKING -American Community</b>				
01/25/2017	23513	BLUECROSS BLUESHIELD	PO 2561, 20605	-9,443.78
01/25/2017	23514	COM ED	PO 2559	-136.34
01/25/2017	23515	ComCast I	PO 2565, 2566	-157.04
01/25/2017	23516	Humana Dental Ins. Co.	PO 20601	-360.60
01/25/2017	23517	Interact Business Products, LLC	PO 2567, 2568	-36.74
01/25/2017	23518	U.S. Bank Equipment Finance	PO 20604	-104.57
01/25/2017	23519	ComCast I	PO 20602	-288.82
01/25/2017	23520	Humana Dental Ins. Co.	PO 2557	-662.94
01/25/2017	23521	Leaf	PO 2563	-97.68
01/25/2017	23522	Verizon Wireless	PO 2571	-28.09
01/30/2017	23526	Cardmember Service	PO 20595, 205985	-549.53
Total 101 - CHECKING -American Community				-11,866.13

# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>ACT Network Solutions</b>				
02/13/2017	22426	PO 2579	1512 · MAINTENANC...	190.92
02/13/2017	22426	PO 2580	5512 · MAINTENANC...	67.08
02/13/2017	22407	PO 2574	1512 · MAINTENANC...	56.50
Total ACT Network Solutions				314.50
<b>Cardmember Service</b>				
01/09/2017		PO 20613	1760 · TRAVEL EXP...	300.00
01/09/2017		PO 20611	1751 · MAINTENANC...	559.96
01/11/2017	POW	PO 2560	1511 · MAINTENANC...	22.90
01/25/2017	T.Peck F...	PO 2569	970 · SENIOR SERVI...	29.18
Total Cardmember Service				912.04
<b>CARDUNAL OFFICE SUPPLY</b>				
01/11/2017		PO 2544	950 · SENIOR SERVI...	39.04
01/18/2017		PO 20608	1851 · OFFICE SUP...	294.11
Total CARDUNAL OFFICE SUPPLY				333.15
<b>COM ED</b>				
01/06/2017		PO 2585	5571 · UTILITIES	43.57
01/06/2017		PO 2586	1571 · UTILITIES	123.99
Total COM ED				167.56
<b>Cork's Plumbing &amp; Heating, Inc.</b>				
01/06/2017		PO 2573	1511 · MAINTENANC...	740.00
Total Cork's Plumbing & Heating, Inc.				740.00
<b>CoStar Realty Information, Inc.</b>				
02/01/2017		PO 20606	1756 · SOFTWARE	1,062.54
Total CoStar Realty Information, Inc.				1,062.54
<b>Grafton Township Road District</b>				
01/09/2017		PO 20612	1751 · MAINTENANC...	5.99
02/13/2017		PO 2589	1511 · MAINTENANC...	5.99
Total Grafton Township Road District				11.98
<b>Huntley Chamber of Commerce</b>				
01/06/2017		PO 2572	1905 · MISCELLANE...	495.00
Total Huntley Chamber of Commerce				495.00
<b>Kathryn M. Hurley</b>				
01/06/2017		PO 2581	1451 · HEALTH INS...	284.22
Total Kathryn M. Hurley				284.22
<b>Leaf</b>				
02/13/2017	7151922	PO 2591	5512 · MAINTENANC...	34.32
02/13/2017	7151922	PO 2592	1512 · MAINTENANC...	97.68
Total Leaf				132.00
<b>McHenry County Division of Transportation</b>				
01/06/2017	7-15	PO 2575	970 · SENIOR SERVI...	500.00
Total McHenry County Division of Transportation				500.00
<b>MDC Environmental Services</b>				
02/16/2017	16875349	PO 2588	1511 · MAINTENANC...	44.77
Total MDC Environmental Services				44.77
<b>NICOR GAS</b>				
01/06/2017		PO 2582	1571 · UTILITIES	171.04
01/06/2017		PO 2583	5571 · UTILITIES	60.10

# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
Total NICOR GAS				231.14
<b>Orkin</b>				
01/06/2017		PO 2570	1511 · MAINTENANC...	60.00
Total Orkin				60.00
<b>PetroLiance LLC</b>				
01/18/2017	10002964	PO 2584	930 · SENIOR SERVI...	42.46
01/18/2017	10002964	PO 20607	1760 · TRAVEL EXP...	30.17
Total PetroLiance LLC				72.63
<b>Petty Cash</b>				
01/06/2017		PO 2577	968 · SENIOR SERVI...	51.92
02/13/2017		PO 2590	970 · SENIOR SERVI...	18.28
Total Petty Cash				70.20
<b>Ready Refresh by Nestle</b>				
01/09/2017	07a0123...	PO 20610	1751 · MAINTENANC...	27.09
Total Ready Refresh by Nestle				27.09
<b>U.S. Bank Equipment Finance</b>				
01/18/2017		PO 20609	1751 · MAINTENANC...	209.14
Total U.S. Bank Equipment Finance				209.14
<b>WEX Bank</b>				
01/18/2017		PO 2578	930 · SENIOR SERVI...	2.00
Total WEX Bank				2.00
<b>TOTAL</b>				<b>5,669.96</b>



Grafton Township Assessor's Office Warrant List: February , 2017

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$5.99	Grafton Township Road District	20612	Water softener salt
1751	\$27.09	Ready Refresh	20610	Potable water
1751	\$209.14	U.S. Bank Equipment Finance	20609	Copier lease
1751	\$559.96	Cardmember Services	20611	Four 2TB RAID replacment hard drives
1756	\$1,062.54	Costar	20606	Commercial database license quarterly payment
1760	\$300.00	Cardmember Services	20613	David Knutson: lodging for no-charge assessor CE class
1760	\$30.17	PetroLiance LLC	20607	Gasoline
1851	\$294.11	Cardunal Office Supply	20608	Office supplies
<b>Subtotal</b>	<b>\$2,489.00</b>			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$104.57	U.S. Bank Equipment Finance	20604	Copier lease
1752	\$288.82	Comcast	20602	Telephone & internet
1243	\$360.60	Humana	20601	Healthcare insurance
1243	\$3,384.10	BlueCross/BlueShield	20605	Healthcare insurance
<b>Subtotal</b>	<b>\$4,138.09</b>			
<b>Total</b>	<b>\$6,627.09</b>			

02/15/17

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	1,106,073.85	1,107,943.00	99.8%
1010 · REPLACEMENT TAXES	19,856.89	24,000.00	82.7%
1020 · INTEREST INCOME	1,827.45	0.00	100.0%
1030 · Loan Proceeds	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	15,388.00	15,387.00	100.0%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	0.00	0.00	0.0%
1050 · TRANSPORTATION INCOME	372.00	0.00	100.0%
1055 · MISCELLANEOUS INCOME	6,344.51	50.00	12,689.0%
<b>Total CORPORATE FUND REVENUE</b>	<b>1,149,862.70</b>	<b>1,147,380.00</b>	<b>100.2%</b>
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	17,976.39	18,007.00	99.8%
2020 · INTEREST INCOME	0.26	0.00	100.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>17,976.65</b>	<b>18,007.00</b>	<b>99.8%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	32,954.98	33,000.00	99.9%
5020 · INTEREST INCOME	70.73	150.00	47.2%
5050 · MISCELLANEOUS INCOME	2,833.33	0.00	100.0%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>35,859.04</b>	<b>33,150.00</b>	<b>108.2%</b>
<b>Total Income</b>	<b>1,203,698.39</b>	<b>1,198,537.00</b>	<b>100.4%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CONTRACTUAL SERVICES</b>			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	0.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	1,705.71	2,000.00	85.3%
5513 · FUEL	0.00	0.00	0.0%
5533 · LEGAL FEES	0.00	0.00	0.0%
5534 · ACCOUNTING SERVICES	1,600.00	1,600.00	100.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	90.00	0.0%
5552 · TELEPHONE	577.15	1,000.00	57.7%
5553 · PUBLISHING	0.00	0.00	0.0%
5554 · PRINTING	0.00	0.00	0.0%
5555 · TRAVEL EXPENSE	0.00	0.00	0.0%
5556 · TRAINING	0.00	600.00	0.0%
5571 · UTILITIES	741.93	2,000.00	37.1%
<b>Total CONTRACTUAL SERVICES</b>	<b>4,624.79</b>	<b>8,290.00</b>	<b>55.8%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
<b>Total OPERATING EXPENSES</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
5421 · SALARIES	14,480.00	15,000.00	96.5%
5451 · HEALTH INSURANCE	4,011.75	4,012.00	100.0%
<b>Total PERSONNEL</b>	<b>18,491.75</b>	<b>19,012.00</b>	<b>97.3%</b>
<b>Total ADMINISTRATION</b>	<b>23,116.54</b>	<b>28,302.00</b>	<b>81.7%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 · FOOD	0.00	500.00	0.0%
5782 · PERSONAL INCIDENTALS	149.00	500.00	29.8%
5783 · HOUSEHOLD INCIDENTALS	497.48	500.00	99.5%
5784 · FLAT GRANT	0.00	500.00	0.0%
5785 · DRUGS	0.00	500.00	0.0%
5786 · FUEL	0.00	500.00	0.0%
5790 · Catastrophic Deduction	0.00	44,515.62	0.0%
<b>Total COMMODITIES</b>	<b>646.48</b>	<b>47,515.62</b>	<b>1.4%</b>
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	90.00	500.00	18.0%
5810 · PHYSICIAN SERVICE	0.00	0.00	0.0%
5882 · HOSPITAL SERVICE	0.00	0.00	0.0%
5884 · DENTAL SERVICE	0.00	0.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,698.75	4,000.00	67.5%
5886 · FUNERAL & BURIAL SERVICE	0.00	0.00	0.0%
5887 · SHELTER	7,614.75	19,000.00	40.1%
5888 · UTILITY PAYMENTS	5,705.97	16,000.00	35.7%
5889 · AMBULANCE	0.00	0.00	0.0%
5890 · EYE CARE	0.00	0.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>16,109.47</b>	<b>39,500.00</b>	<b>40.8%</b>
<b>Total HOME RELIEF</b>	<b>16,755.95</b>	<b>87,015.62</b>	<b>19.3%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>39,872.49</b>	<b>115,317.62</b>	<b>34.6%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	0.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	0.00	0.00	0.0%
1838 · DEBT SERVICE INTEREST PYM	0.00	0.00	0.0%
1832 · DEBT SERVICE - Other	0.00	0.00	0.0%
<b>Total 1832 · DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
1833 · DEFERRED MAINT. BUILDING	0.00	0.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	1,500.00	142,013.00	1.1%
<b>Total CAPITAL OUTLAY</b>	<b>1,500.00</b>	<b>142,013.00</b>	<b>1.1%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	755.18	3,000.00	25.2%
1652 · OPERATING SUPPLIES	627.22	3,000.00	20.9%
<b>Total COMMODITIES</b>	<b>1,382.40</b>	<b>6,000.00</b>	<b>23.0%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	45,333.98	170,900.00	26.5%
1512 · MAINTENANCE SERVICE - EQUIPMENT	15,050.85	35,000.00	43.0%
1531 · ACCOUNTING SERVICES	7,031.64	18,000.00	39.1%
1533 · LEGAL SERVICE	3,200.00	50,000.00	6.4%
1551 · POSTAGE	168.56	2,000.00	8.4%
1552 · TELEPHONE	821.35	2,000.00	41.1%
1553 · PUBLISHING	279.20	2,000.00	14.0%
1554 · PRINTING	281.42	2,000.00	14.1%
1561 · DUES	1,907.11	2,000.00	95.4%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	74.00	1,500.00	4.9%
1565 · CLERK	155.56	3,500.00	4.4%
1571 · UTILITIES	2,111.74	5,000.00	42.2%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	55.00	20,000.00	0.3%



**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	Apr '16 - Mar 17	Budget	% of Budget
1574 · ANNUAL MEETING	0.00	500.00	0.0%
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>76,470.41</b>	<b>319,400.00</b>	<b>23.9%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	2,293.79	31,000.00	7.4%
1911 · CONTINGENCIES	0.00	25,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>2,293.79</b>	<b>56,000.00</b>	<b>4.1%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	31,970.37	55,500.00	57.6%
1421 · ELECTED OFFICIALS SALARIES	165,418.85	203,000.00	81.5%
1451 · HEALTH INSURANCE	52,780.19	84,000.00	62.8%
<b>Total PERSONNEL</b>	<b>250,169.41</b>	<b>342,500.00</b>	<b>73.0%</b>
<b>SENIOR SERVICES</b>			
900 · SENIOR SERVICE SALARIES	24,943.62	25,000.00	99.8%
901 · SENIOR SERVICE - PAYROLL TAXES	1,737.87	3,600.00	48.3%
902 · SENIOR SERVICE HEALTH INSURANCE	8,015.51	7,459.00	107.5%
903 · SENIOR SERVICE IMRF	2,219.34	2,500.00	88.8%
930 · SENIOR SERVICE FUEL	362.29	5,000.00	7.2%
940 · SENIOR SERVICE MAINTENANCE	0.00	0.00	0.0%
950 · SENIOR SERVICE OFFICE SUPPLIES	0.00	500.00	0.0%
959 · SENIOR SERVICE BINGO/GAMES	646.44	6,000.00	10.8%
960 · SENIOR SERVICE TELEPHONE	1,329.91	2,000.00	66.5%
967 · SENIOR SERVICE PRINTING	126.80	500.00	25.4%
968 · SENIOR SERVICE POSTAGE	47.26	500.00	9.5%
970 · SENIOR SERVICE MISCELLANEOUS	5,342.92	16,500.00	32.4%
<b>Total SENIOR SERVICES</b>	<b>44,771.96</b>	<b>69,559.00</b>	<b>64.4%</b>
<b>Total ADMINISTRATION</b>	<b>376,587.97</b>	<b>935,472.00</b>	<b>40.3%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	0.00	0.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	1,599.84	2,100.00	76.2%
<b>Total COMMODITIES</b>	<b>1,599.84</b>	<b>2,100.00</b>	<b>76.2%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	2,789.41	4,200.00	66.4%
1752 · TELEPHONE	2,249.99	4,500.00	50.0%
1753 · LEGAL FEES	186.67	187.00	99.8%
1755 · POSTAGE	47.00	250.00	18.8%
1756 · SOFTWARE	11,715.02	12,600.00	93.0%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	750.00	6.7%
1760 · TRAVEL EXPENSE	628.41	2,000.00	31.4%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>17,666.50</b>	<b>25,887.00</b>	<b>68.2%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	756.94	1,500.00	50.5%
<b>Total OTHER EXPENDITURES</b>	<b>756.94</b>	<b>1,500.00</b>	<b>50.5%</b>



02/15/17

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2016 through March 2017**

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
<b>PERSONNEL</b>			
1240 · SALARIES	189,671.57	211,020.00	89.9%
1241 · IMRF	16,796.42	22,000.00	76.3%
1242 · FICA/MEDICARE/TAXES	12,284.30	18,000.00	68.2%
1243 · HEALTH INSURANCE	39,657.78	56,780.00	69.8%
<b>Total PERSONNEL</b>	<u>258,410.07</u>	<u>307,800.00</u>	<u>84.0%</u>
<b>Total ASSESSOR</b>	<u>278,433.35</u>	<u>337,287.00</u>	<u>82.6%</u>
<b>Total TOWN FUND EXPENDITURES</b>	<u>655,021.32</u>	<u>1,272,759.00</u>	<u>51.5%</u>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	18,425.87	28,000.00	65.8%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<u>18,425.87</u>	<u>28,000.00</u>	<u>65.8%</u>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,365.00	15,000.00	95.8%
<b>Total CONTRACTED SERVICES</b>	<u>14,365.00</u>	<u>15,000.00</u>	<u>95.8%</u>
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	272.99	4,576.00	6.0%
<b>Total PERSONNEL</b>	<u>272.99</u>	<u>4,576.00</u>	<u>6.0%</u>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	<u>14,637.99</u>	<u>19,576.00</u>	<u>74.8%</u>
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	14,157.88	18,958.00	74.7%
3762 · MEDICARE CONTRIBUTION	2,308.91	4,400.00	52.5%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<u>16,466.79</u>	<u>23,358.00</u>	<u>70.5%</u>
<b>Total Expense</b>	<u>744,424.46</u>	<u>1,459,010.62</u>	<u>51.0%</u>
<b>Net Ordinary Income</b>	<u>459,273.93</u>	<u>-260,473.62</u>	<u>-176.3%</u>
<b>Net Income</b>	<u>459,273.93</u>	<u>-260,473.62</u>	<u>-176.3%</u>

**American Community Bank**  
**Town Fund**  
**Bank Accounts**

<b>Town Fund General Checking</b>	<b>961</b>
<b>TF Money Market</b>	<b>191</b>
<b>TF Reserved Money Market</b>	<b>183</b>
<b>General Assistance Checking</b>	<b>754</b>
<b>GA Money Market</b>	<b>987</b>

10:06 AM

02/02/17

961  
**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**101 - CHECKING -American Community, Period Ending 01/31/2017**

---

	Jan 31, 17
Beginning Balance	476,054.01
Cleared Transactions	
Checks and Payments - 48 items	-115,161.35
Deposits and Credits - 17 items	4,672.95
Total Cleared Transactions	-110,488.40
Cleared Balance	365,565.61
Uncleared Transactions	
Checks and Payments - 13 items	-5,157.41
Total Uncleared Transactions	-5,157.41
Register Balance as of 01/31/2017	360,408.20
New Transactions	
Checks and Payments - 5 items	-23,943.64
Total New Transactions	-23,943.64
Ending Balance	336,464.56

9:39 AM

02/02/17

191

## GRAFTON TOWNSHIP Reconciliation Summary

103 - TOWN FUND MONEY MARKET, Period Ending 01/31/2017

---

	Jan 31, 17
Beginning Balance	10,117.07
Cleared Transactions	
Deposits and Credits - 1 item	0.89
Total Cleared Transactions	0.89
Cleared Balance	<u>10,117.96</u>
Register Balance as of 01/31/2017	10,117.96
Ending Balance	10,117.96

9:42 AM

02/02/17

183

## GRAFTON TOWNSHIP Reconciliation Summary

104 - TF RESERVED MONEY MARKET, Period Ending 01/31/2017

---

	Jan 31, 17
Beginning Balance	589,155.13
Cleared Transactions	
Deposits and Credits - 1 item	232.43
Total Cleared Transactions	232.43
Cleared Balance	<u>589,387.56</u>
Register Balance as of 01/31/2017	589,387.56
Ending Balance	589,387.56



9:47 AM

02/02/17

754

# GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 01/31/2017

	Jan 31, 17
Beginning Balance	4,350.36
Cleared Transactions	
Checks and Payments - 6 items	-592.62
Total Cleared Transactions	-592.62
Cleared Balance	3,757.74
Uncleared Transactions	
Checks and Payments - 3 items	-789.50
Total Uncleared Transactions	-789.50
Register Balance as of 01/31/2017	2,968.24
New Transactions	
Checks and Payments - 4 items	-940.70
Total New Transactions	-940.70
Ending Balance	2,027.54

9:49 AM

02/02/17

987

# GRAFTON TOWNSHIP Reconciliation Summary

150 · Gen Assistance MMF- Amer Com, Period Ending 01/31/2017

	Jan 31, 17
Beginning Balance	89,177.70
Cleared Transactions	
Deposits and Credits - 1 item	7.82
Total Cleared Transactions	7.82
Cleared Balance	89,185.52
Register Balance as of 01/31/2017	89,185.52
Ending Balance	89,185.52

# **ROAD DISTRICT FUND FINANCIALS**

8:57 AM

02/07/17

Cash Basis

**Grafton Township RB**  
**WARRANT DETAIL REPORT**  
**January 17 through February 15, 2017**

---

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>103 · R&amp;B General Amer. Comm. (new)</b>				
01/25/2017	5308	BLUECROSS BLUESHIELD...	PO 11580	-2,424.15
01/25/2017	5309	COM ED	PO 11578	-305.85
01/25/2017	5310	Comcast	PO 11582	-160.42
01/25/2017	5311	Humana Dental	PO 11581	-270.45
01/25/2017	5312	Verizon Wireless	PO 11579	-113.60
Total 103 · R&B General Amer. Comm. (new)				-3,274.47
<b>TOTAL</b>				<b>-3,274.47</b>

# Grafton Township RB

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>AutoZone, Inc.</b>				
01/26/2017	4427699402	PO 11603	6112 · MAINTENANCE SUPPLY - EQUI...	8.77
Total AutoZone, Inc.				8.77
<b>BOTTS WELDING &amp; TRUCK SERVICE</b>				
01/17/2017	611875	PO 11593	6112 · MAINTENANCE SUPPLY - EQUI...	45.37
02/02/2017	612523	PO 11609	6313 · MAINTENANCE SERVICE - VEHI...	21.50
02/03/2017	612429	PO11610	6313 · MAINTENANCE SERVICE - VEHI...	858.11
02/03/2017	612573	PO 11611	6112 · MAINTENANCE SUPPLY - EQUI...	45.00
02/07/2017	612700	PO 11615	9614 · MAINTENANCE SUPPLIES - RO...	41.70
02/07/2017	612719	PO 11616	6313 · MAINTENANCE SERVICE - VEHI...	21.50
02/09/2017	612816	PO 11623	6112 · MAINTENANCE SUPPLY - EQUI...	233.13
Total BOTTS WELDING & TRUCK SERVICE				1,266.31
<b>BUCK BROS., INC.</b>				
02/02/2017	119340	PO 11608	6112 · MAINTENANCE SUPPLY - EQUI...	80.48
Total BUCK BROS., INC.				80.48
<b>Cardmember Service</b>				
01/06/2017		PO 11583	6122 · OPERATING SUPPLIES	18.85
01/11/2017		PO 11585	6122 · OPERATING SUPPLIES	19.99
01/11/2017		PO 11586	6122 · OPERATING SUPPLIES	24.36
01/11/2017		PO 11588	6111 · MAINTENANCE SUPPLY - BUILD...	17.97
01/11/2017		PO 11589	6113 · MAINTENANCE SUPPLY - VEHI...	40.87
01/11/2017		PO 11590	6122 · OPERATING SUPPLIES	20.97
01/19/2017	30563465	PO 11594	6112 · MAINTENANCE SUPPLY - EQUI...	32.51
01/20/2017	FA00054607	PO 11597	6113 · MAINTENANCE SUPPLY - VEHI...	53.55
01/24/2017	S2423821.001	PO 11599	6113 · MAINTENANCE SUPPLY - VEHI...	46.17
01/26/2017	S2425109.001	PO 11600	6113 · MAINTENANCE SUPPLY - VEHI...	25.36
01/31/2017		PO 11604	6122 · OPERATING SUPPLIES	31.17
02/08/2017		PO 11617	6122 · OPERATING SUPPLIES	17.32
Total Cardmember Service				349.09
<b>CARDUNAL OFFICE SUPPLY</b>				
01/24/2017	588349-0	PO 11605	6651 · OFFICE SUPPLIES	36.99
Total CARDUNAL OFFICE SUPPLY				36.99
<b>Centurion Fleet Services, Inc.</b>				
02/09/2017	3517	PO 11621	6312 · MAINTENANCE SERVICE - EQUI...	850.99
Total Centurion Fleet Services, Inc.				850.99
<b>COM ED</b>				
02/07/2017		PO 11624	6371 · UTILITIES	262.29
Total COM ED				262.29
<b>COM ED STREET LIGHTS</b>				
01/26/2017		PO 11607	9519 · Street Lights	223.93
Total COM ED STREET LIGHTS				223.93
<b>GARD Specialists Co., Inc.</b>				
02/02/2017	100431	PO11612	6122 · OPERATING SUPPLIES	91.75
Total GARD Specialists Co., Inc.				91.75
<b>HINCKLEY SPRINGS WATER CO</b>				
01/29/2017	10164181012917	PO 11606	6122 · OPERATING SUPPLIES	33.14
Total HINCKLEY SPRINGS WATER CO				33.14
<b>Hydraulic Services &amp; Repair</b>				
01/13/2017	320076	PO 11591	6312 · MAINTENANCE SERVICE - EQUI...	405.42
Total Hydraulic Services & Repair				405.42



10:32 AM

02/15/17

# Grafton Township RB

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>Lorchem Technologies, Inc.</b>				
01/12/2017	62636	PO 11587	6112 · MAINTENANCE SUPPLY - EQUI...	148.62
Total Lorchem Technologies, Inc.				148.62
<b>McCann Industries, Inc.</b>				
01/10/2017	11043014	PO 11584	6112 · MAINTENANCE SUPPLY - EQUI...	161.46
01/24/2017	11043126	PO 11598	6112 · MAINTENANCE SUPPLY - EQUI...	350.00
02/10/2017	11043268	PO 11625	6112 · MAINTENANCE SUPPLY - EQUI...	8.68
Total McCann Industries, Inc.				520.14
<b>MCHENRY CO. DIV. OF TRANSPORTATION</b>				
02/13/2017	2016 Road Striping	PO 11626	9518 · ROAD STRIPPING	23,787.28
Total MCHENRY CO. DIV. OF TRANSPORTATION				23,787.28
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>				
02/01/2017	16875349	PO 11619	6373 · GARBAGE DISPOSAL	134.32
Total MDC ENVIRONMENTAL SERVICES (MARENGO)				134.32
<b>NICOR GAS</b>				
02/02/2017		PO 11613	6371 · UTILITIES	69.18
Total NICOR GAS				69.18
<b>PetroLiance LLC</b>				
01/18/2017	10002964	PO 11596	9655 · AUTO FUEL & OIL	444.32
Total PetroLiance LLC				444.32
<b>Rush Truck Centers of Illinois, Inc.</b>				
01/19/2017	3005178427	PO 11595	6113 · MAINTENANCE SUPPLY - VEHIC...	95.14
Total Rush Truck Centers of Illinois, Inc.				95.14
<b>TOWNSHIP HWY COMM OF IL</b>				
02/09/2017	2017 Dues	PO 11620	6561 · DUES AND SUBSCRIPTIONS	60.00
Total TOWNSHIP HWY COMM OF IL				60.00
<b>WEST SIDE EXCHANGE</b>				
02/03/2017	W52019	PO 11614	6112 · MAINTENANCE SUPPLY - EQUI...	81.11
Total WEST SIDE EXCHANGE				81.11
<b>WOODSTOCK HICKSGAS, LLC</b>				
02/08/2017	035500	PO 11618	6112 · MAINTENANCE SUPPLY - EQUI...	26.03
Total WOODSTOCK HICKSGAS, LLC				26.03
<b>ZIEGLER'S ACE HARDWARE</b>				
01/13/2017	69313/B	PO 11592	6111 · MAINTENANCE SUPPLY - BUILD...	8.59
01/26/2017	69263/B	PO 11601	6112 · MAINTENANCE SUPPLY - EQUI...	2.66
01/26/2017	69263/B	PO 11602	6122 · OPERATING SUPPLIES	4.59
02/09/2017	69433/B	PO 11622	6112 · MAINTENANCE SUPPLY - EQUI...	1.07
Total ZIEGLER'S ACE HARDWARE				16.91
<b>TOTAL</b>				<b>28,992.21</b>

**ROAD & BRIDGE WARRANT LIST - JANUARY 2017**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6111	ACE HARDWARE	11592	Circuit breaker - Big super mix tank	\$ 8.59	2/28/2017
6112	ACE HARDWARE	11601	Bolts, washer - Skid Loader	\$ 2.66	2/28/2017
6122	ACE HARDWARE	11602	Yellow paint marker	\$ 4.59	2/28/2017
6112	ACE HARDWARE	11622	Nuts - Mini-Excavator	\$ 1.07	2/28/2017
6112	AUTO ZONE, INC.	11603	A/C Refrigerant oil - Skid Loader	\$ 8.77	2/25/2017
6112	BOTT'S WELDING & TRUCK SERVICE INC	11593	2 Hyd hoses - Mini-Excavator	\$ 45.37	2/16/2017
6313	BOTT'S WELDING & TRUCK SERVICE INC	11609	Safety test - #2	\$ 21.50	3/4/2017
6313	BOTT'S WELDING & TRUCK SERVICE INC	11610	Replaced left front spring - #5	\$ 858.11	3/5/2017
6112	BOTT'S WELDING & TRUCK SERVICE INC	11611	Steel - Hot Box	\$ 45.00	3/5/2017
9614	BOTT'S WELDING & TRUCK SERVICE INC	11612	Metal grate - Culvert	\$ 41.70	3/9/2017
6313	BOTT'S WELDING & TRUCK SERVICE INC	11616	Safety test - #4	\$ 21.50	3/9/2017
6112	BOTT'S WELDING & TRUCK SERVICE INC	11623	Light bar-Mini Ex, Strobe lights-Hot box	\$ 233.13	3/11/2017
6112	BUCK BROS INC.	11608	Fuel injection nozzle - Loader	\$ 80.48	3/4/2017
6122	CARDMEMBER SERVICE / VISA (F&F)	11583	Cutting wheels, spray paint, nuts	\$ 18.85	3/3/2017
6122	CARDMEMBER SERVICE / VISA (AMAZON)	11585	Oil drain pan	\$ 19.99	3/3/2017
6122	CARDMEMBER SERVICE / VISA (AMAZON)	11586	Anti-freeze drain pan	\$ 24.36	3/3/2017
6111	CARDMEMBER SERVICE / VISA (F&F)	11588	Softener salt	\$ 17.97	3/3/2017
6113	CARDMEMBER SERVICE / VISA (F&F)	11589	Auto primary wire, fuses	\$ 40.87	3/3/2017
6122	CARDMEMBER SERVICE / VISA (F&F)	11590	Paper towels	\$ 20.97	3/3/2017
6112	CARDMEMBER SERVICE / VISA (EQUIP DEPOT)	11594	Oil pressure switch - Forklift	\$ 32.51	3/3/2017
6113	CARDMEMBER SERVICE / VISA (OX BODIES)	11597	Cable for PTO - #5 Truck Bed	\$ 53.55	3/3/2017
6113	CARDMEMBER SERVICE / VISA (PIRTEK)	11599	Trans line - #5 PTO	\$ 46.17	3/3/2017
6113	CARDMEMBER SERVICE / VISA (PIRTEK)	11600	Trans line - #5 PTO	\$ 25.36	3/3/2017
6122	CARDMEMBER SERVICE / VISA (F&F)	11604	Brake cleaner, hose nozzle	\$ 31.17	3/3/2017
6122	CARDMEMBER SERVICE / VISA (F&F)	11617	Heat shrink tubing	\$ 17.32	3/3/2017
6312	CENTURION FLEET SERVICES, INC.	11621	Repaired A/C system-Skid Loader	\$ 850.99	3/11/2017
6371	COM ED	11624		\$ 262.29	3/27/2017
9519	COM ED - STREET LIGHTS	11607		\$ 223.93	3/28/2017
6122	GARD SPECIALISTS CO., INC.	11612	Cutting & grinding wheels	\$ 91.75	3/4/2017
6122	HINCKLEY SPRINGS	11606	Water	\$ 33.14	2/20/2017
6312	HYDRAULIC SERVICES	11591	Repaired hyd cylinder - Mini-Ex.	\$ 405.42	2/12/2017
6651	IPO / DBA CARDUNAL OFFICE SUPPLY	11605	Black ink cartage	\$ 36.99	2/23/2017
6112	LORCHEM TECHNOLOGIES, INC.	11587	Maintenance kit - Oil heater	\$ 148.62	2/11/2017
6112	McCANN INDUSTRIES, INC.	11584	A/C Hose assy - Skid Loader	\$ 161.46	2/9/2017
6112	McCANN INDUSTRIES, INC.	11598	A/C Condenser - Skid Loader	\$ 350.00	2/23/2017
6112	McCANN INDUSTRIES, INC.	11625	Light Connector - Mini-Ex	\$ 8.68	3/12/2017
9518	McHENRY COUNTY DIVISION OF TRANS.	11626	2016 Road Striping	\$ 23,787.28	3/31/2017
6373	MDC ENVIRONMENTAL SERVICES	11619	Garbage service	\$ 134.32	2/20/2017
6371	NICOR GAS	11613		\$ 69.18	3/21/2017
9655	PETROLIANCE LLC	11596	Fuel	\$ 444.32	2/7/2017
6113	RUSH TRUCK CENTERS OF IL, INC.	11595	Outer tie rod end - #2	\$ 95.14	2/10/2017
6561	TOWNSHIP HIGHWAY COMM. OF IL	11620	2017 Dues	\$ 60.00	3/6/2017
6112	WEST SIDE EXCHANGE	11614	Fuel injection nozzle - Loader	\$ 81.11	3/5/2017
6112	WOODSTOCK HICKSGAS, LLC	11618	Propane - Forklift	\$ 26.03	3/10/2017
				<b>\$ 28,992.21</b>	

**BILLS PAID BEFORE MEETING**

9451	BLUECROSS BLUESHIELD OF IL	11580	Health insurance - Feb	\$ 2,424.15	2/1/2017
6552	COMCAST	11582	Phone & Internet	\$ 160.42	2/19/2017
6371	COM ED	11578		\$ 305.85	2/27/2017
9451	HUMANA DENTAL INSURANCE	11581	Health insurance - Feb	\$ 270.45	2/1/2017
6552	VERIZON WIRELESS	11579	Cell phone service	\$ 113.60	2/3/2017
				<b>\$ 3,274.47</b>	
				<b>Total \$ 32,266.68</b>	

Road Commissioner:





## Actual vs Budget Year to Date

April 2016 through March 2017

02/15/17

Cash Basis

	Apr '16 - Mar 17	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	537,958.16	538,870.00	99.8%
9020 · INTEREST INCOME	1,190.25	1,000.00	119.0%
9040 · Intergovernmental Agreement	10,668.58	500.00	2,133.7%
9050 · MISCELLANEOUS INCOME	1,070.00	1,050.00	101.9%
9060 · Permits & Bonds	5,243.00	2,000.00	262.2%
9080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>556,129.99</b>	<b>543,430.00</b>	<b>102.3%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	131,781.37	255,260.00	51.6%
6002 · MUNICIPAL SHARE	0.00	-123,257.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	40,883.82	40,000.00	102.2%
6020 · INTEREST INCOME	549.41	450.00	122.1%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	10.00	0.0%
6050 · MISCELLANEOUS INCOME	125.46	70.00	179.2%
6060 · COURT FINES & PERMITS	1,052.58	800.00	131.6%
6080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>174,392.64</b>	<b>173,353.00</b>	<b>100.6%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	17,637.99	17,668.00	99.8%
8020 · INTEREST INCOME	36.64	30.00	122.1%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>17,674.63</b>	<b>17,708.00</b>	<b>99.8%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	22,891.19	22,930.00	99.8%
7020 · INTEREST INCOME	54.92	45.00	122.0%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>22,946.11</b>	<b>25,875.00</b>	<b>88.7%</b>
<b>Total Income</b>	<b>771,143.37</b>	<b>760,366.00</b>	<b>101.4%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	12,720.59	55,000.00	23.1%
9652 · OPERATING SUPPLIES	529.62	8,000.00	6.6%
9655 · AUTO FUEL & OIL	9,417.23	42,000.00	22.4%
9656 · SALT, CALCIUM, ICE CONTROL	20,141.21	158,000.00	12.7%
<b>Total COMMODITIES</b>	<b>42,808.65</b>	<b>263,000.00</b>	<b>16.3%</b>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	197,083.65	355,000.00	55.5%
9518 · ROAD STRIPPING	0.00	25,000.00	0.0%
9519 · Street Lights	2,729.04	5,000.00	54.6%
9520 · ROAD SIGNS & MATERIALS	0.00	18,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	1,093.78	10,000.00	10.9%
<b>Total CONTRACT SERVICES</b>	<b>200,906.47</b>	<b>453,000.00</b>	<b>44.4%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	647.07	3,000.00	21.6%
9952 · Intergovernmental Agreement	15,388.00	15,388.00	100.0%
<b>Total OTHER EXPENDITURES</b>	<u>16,035.07</u>	<u>18,388.00</u>	<u>87.2%</u>
<b>PERSONNEL</b>			
9421 · SALARIES	110,320.55	180,000.00	61.3%
9451 · Health / Life Insurance	25,833.74	50,000.00	51.7%
9461 · Social Security Contribution	8,171.14	15,000.00	54.5%
9462 · Medicare Contribution	1,910.99	5,000.00	38.2%
9472 · Uniforms	496.09	2,000.00	24.8%
9475 · Payroll Expense	970.35	1,200.00	80.9%
<b>Total PERSONNEL</b>	<u>147,702.86</u>	<u>253,200.00</u>	<u>58.3%</u>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<u>407,453.05</u>	<u>987,588.00</u>	<u>41.3%</u>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	11,670.45	40,000.00	29.2%
<b>Total PERSONNEL</b>	<u>11,670.45</u>	<u>40,000.00</u>	<u>29.2%</u>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<u>11,670.45</u>	<u>40,000.00</u>	<u>29.2%</u>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	20,672.00	50,000.00	41.3%
<b>Total CONTRACT SERVICE</b>	<u>20,672.00</u>	<u>50,000.00</u>	<u>41.3%</u>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	140.99	6,000.00	2.3%
<b>Total PERSONNEL</b>	<u>140.99</u>	<u>6,000.00</u>	<u>2.3%</u>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<u>20,812.99</u>	<u>56,000.00</u>	<u>37.2%</u>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	56.84	800.00	7.1%
<b>Total COMMODITIES</b>	<u>56.84</u>	<u>800.00</u>	<u>7.1%</u>

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	292.50	1,000.00	29.3%
6531 · ACCOUNTING SERVICE	2,933.34	14,000.00	21.0%
6533 · LEGAL SERVICE	1,196.42	30,000.00	4.0%
6551 · POSTAGE	141.00	300.00	47.0%
6552 · TELEPHONE	2,722.90	5,000.00	54.5%
6553 · PUBLISHING	59.20	1,500.00	3.9%
6554 · PRINTING	25.99	200.00	13.0%
6561 · DUES AND SUBSCRIPTIONS	175.00	300.00	58.3%
6562 · TRAVEL & MEETING EXPENSE	1,124.39	6,000.00	18.7%
6563 · EDUCATION & TRAINING	75.00	1,000.00	7.5%
<b>Total CONTRACTED SERVICES</b>	<b>8,745.74</b>	<b>59,300.00</b>	<b>14.7%</b>
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	9,485.39	9,500.00	99.8%
6929 · MISCELLANEOUS	185.95	8,000.00	2.3%
<b>Total OTHER EXPENDITURES</b>	<b>9,671.34</b>	<b>17,500.00</b>	<b>55.3%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	21,472.00	26,000.00	82.6%
<b>Total PERSONNEL</b>	<b>21,472.00</b>	<b>26,000.00</b>	<b>82.6%</b>
<b>Total ADMINISTRATION</b>	<b>39,945.92</b>	<b>108,600.00</b>	<b>36.8%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	97,840.80	150,000.00	65.2%
6833 · OTHER IMPROVEMENTS	0.00	110,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>97,840.80</b>	<b>260,000.00</b>	<b>37.6%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	127.34	12,000.00	1.1%
6112 · MAINTENANCE SUPPLY - EQUIPM...	5,608.37	12,000.00	46.7%
6113 · MAINTENANCE SUPPLY - VEHICL...	4,436.79	14,000.00	31.7%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,592.30	3,000.00	53.1%
6123 · SMALL TOOLS	2,674.75	6,000.00	44.6%
<b>Total COMMODITIES</b>	<b>14,439.55</b>	<b>52,200.00</b>	<b>27.7%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDI...	134.00	10,000.00	1.3%
6312 · MAINTENANCE SERVICE - EQUIP...	4,131.73	15,000.00	27.5%
6313 · MAINTENANCE SERVICE - VEHIC...	2,942.75	15,000.00	19.6%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	2,850.00	10,000.00	28.5%
6371 · UTILITIES	1,728.95	9,000.00	19.2%
6373 · GARBAGE DISPOSAL	1,265.99	6,000.00	21.1%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>13,053.42</b>	<b>80,700.00</b>	<b>16.2%</b>



02/15/17  
Cash Basis

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	0.00	10,500.00	0.0%
Total MAINTENANCE	<u>125,333.77</u>	<u>408,400.00</u>	<u>30.7%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	165,279.69	517,000.00	32.0%
6391 · R&B - CONTINGENCIES	0.00	20,000.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>48,000.00</u>	<u>0.0%</u>
Total Expense	<u>605,216.18</u>	<u>1,668,588.00</u>	<u>36.3%</u>
Net Ordinary Income	<u>165,927.19</u>	<u>-908,222.00</u>	<u>-18.3%</u>
Net Income	<u><b>165,927.19</b></u>	<u><b>-908,222.00</b></u>	<u><b>-18.3%</b></u>

**American Community Bank  
Road District  
Bank Accounts**

<b>RB General Checking</b>	<b>159</b>
<b>Money Market</b>	<b>001</b>

9:00 AM

02/02/17

## Grafton Township RB Reconciliation Summary

103 · R&B General Amer. Comm. (new), Period Ending 01/31/2017

	Jan 31, 17
Beginning Balance	347,430.54
Cleared Transactions	
Checks and Payments - 30 items	-54,479.18
Deposits and Credits - 9 items	8,057.90
Total Cleared Transactions	-46,421.28
Cleared Balance	301,009.26
Uncleared Transactions	
Checks and Payments - 2 items	-274.02
Total Uncleared Transactions	-274.02
Register Balance as of 01/31/2017	300,735.24
New Transactions	
Checks and Payments - 2 items	-8,000.59
Total New Transactions	-8,000.59
Ending Balance	292,734.65

8:49 AM

02/02/17

## Grafton Township RB Reconciliation Summary

501 · R & B Money Market - Amer Com, Period Ending 01/31/2017

	Jan 31, 17
Beginning Balance	547,174.21
Cleared Transactions	
Deposits and Credits - 1 item	215.87
Total Cleared Transactions	215.87
Cleared Balance	547,390.08
Register Balance as of 01/31/2017	547,390.08
Ending Balance	547,390.08

# **NEW BUSINESS**

**BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

**ORDINANCE No.**

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund



**Draft Budget****2017-2018 Town Fund**

April 1, 2017 - March 31, 2018

Projected 2016-2017 3/31/17	2016-2017 YTD 2/15/17	Approved Budget 2016-2017	Draft 2017-2018 Proposed
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**TOWN FUND****TOWN FUND REVENUES**

1000 · PROPERTY TAXES	1,106,073.85	1,106,073.85	1,107,943.00	997,150.00	<b>\$110793 LEVY REDUCTION</b>
1010 · REPLACEMENT TAXES	19,856.89	19,856.89	24,000.00	15,000.00	
1030 - Loan Proceeds					
1020 · INTEREST INCOME	1,827.45	1,827.45			
1040 · INTER Gov Agree/road com salary	15,388.00	15,388.00	15,387.00	15,625.00	
1041 · Inter Gov Agree/VOH Sr Bus					
1045 · GRANT INCOME					
1050 · TRANSPORTATION INCOME	372.00	372.00			
1051 · MUNICIPAL TRANSPORTATION INCOME					
1055 · MISCELLANEOUS INCOME	6,344.51	6,344.51	50.00	50.00	
1060 · SALE OF CAPITAL ASSETS					
1070 · DEBT CERTIFICATES					
<b>Total TOWN FUND REVENUES</b>	<b>1,149,862.70</b>	<b>1,149,862.70</b>	<b>1,147,380.00</b>	<b>1,027,825.00</b>	<b>\$119,555 REDUCTION IN REVENUE</b>
Town Insurance Fund Revenue					
2000 · PROPERTY TAXES	17,976.39	17,976.39	18,007.00	18,000.00	
2020 · INTEREST INCOME	0.26	0.26			
2050 · MISCELLANEOUS INCOME					
<b>Total Insurance FUND REVENUES</b>	<b>17,976.65</b>	<b>17,976.65</b>	<b>18,007.00</b>	<b>18,000.00</b>	
GENERAL ASSISTANCE FUND REVENUE					
5000 · PROPERTY TAXES	32,954.98	32,954.98	33,000.00	33,000.00	
5020 · INTEREST INCOME	70.73	70.73	150.00	150.00	
5050 · MISCELLANEOUS INCOME	2,833.33	2,833.33			
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>35,859.04</b>	<b>35,859.04</b>	<b>33,150.00</b>	<b>33,150.00</b>	
<b>TOTAL INCOME</b>	<b>1,203,698.39</b>	<b>1,203,698.39</b>	<b>1,198,537.00</b>	<b>1,078,975.00</b>	
CAPITAL OUTLAY					
5831 · EQUIPMENT					
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
CONTRACTUAL SERVICES					
5511 · MAINTENANCE SERVICE - BUILDING	-		-	-	
5512 · MAINTENANCE SERVICE - EQUIPMEN	1,928.19	1,705.71	2,000.00	2,000.00	
5513 · FUEL	-	-	-	-	

5533 · LEGAL FEES	-	-	-	-
5534 · ACCOUNTING SERVICES	1,808.70	1,600.00	1,600.00	1,600.00
5549 · OTHER PROFESSIONAL SERVICE	-	-	1,000.00	1,000.00
5551 · POSTAGE	-	-	90.00	90.00
5552 · TELEPHONE	652.43	577.15	1,000.00	1,000.00
5553 · PUBLISHING	-	-	-	-
5554 Printing	-	-	-	-
5555 · TRAVEL EXPENSE	-	-	-	-
5556 · TRAINING	-	-	600.00	600.00
5571 · UTILITIES	838.70	741.93	2,000.00	2,000.00
Total Contractual Services	5,228.02	4,624.79	8,290.00	8,290.00
OPERATING EXPENSES				
5611 · MAINTENANCE SUPPLIES - BUILDING	-	-	500.00	500.00
5651 · OFFICE SUPPLIES	-	-	500.00	500.00
Total Operating Expense	-	-	1,000.00	1,000.00
PERSONNEL				
5421 · SALARIES	16,368.70	14,480.00	15,000.00	15,000.00
5451 · HEALTH INSURANCE	4,535.02	4,011.75	4,012.00	4,000.00
5453 · UNEMPLOYMENT INSURANCE				
TOTAL PERSONNEL	20,903.72	18,491.75	19,012.00	19,000.00
TOTAL ADMINISTRATION	26,131.74	23,116.54	28,302.00	28,290.00
COMMODITIES				
5781 - FOOD	-	-	500.00	-
5782 · PERSONAL INCIDENTALS	168.43	149.00	500.00	500.00
5783 - HOUSEHOLD INCIDENTALS	562.37	497.48	500.00	1,000.00
5784 · FLAT GRANT	-	-	500.00	500.00
5785 - DRUGS	-	-	500.00	250.00
5786 - FUEL	-	-	500.00	250.00
5790 CATASTROPHIC DEDUCTION	-	-	44,515.62	45,027.62
Total Commodities	730.80	646.48	47,515.62	47,527.62
CONTRACTUAL SERVICES				
5805 · TRANSPORTATION ASSISTANCE	101.74	90.00	500.00	500.00
5810 · PHYSICIAN SERVICE	-	-	-	-
5882 - HOSPITAL SERVICE	-	-	-	-
5884 - DENTAL SERVICE	-	-	-	-
5885 · OTHER MEDICAL SERVICE INSURANCE	3,050.76	2,698.75	4,000.00	4,000.00



5886 - Funeral & Burial Service	-	-	-	-
5887 · SHELTER	8,607.98	7,614.75	19,000.00	19,000.00
5888 · UTILITY PAYMENTS	6,450.23	5,705.97	16,000.00	16,000.00
5889 - AMBULANCE	-	-	-	-
5890 - EYE CARE	-	-	-	-
	18,210.71	16,109.47	39,500.00	39,500.00
Total Home relief	18,941.51	16,755.95	87,015.62	87,027.62
Total General Assistance Fund	45,073.25	39,872.49	115,317.62	115,317.62
TOWN FUND EXPENDITURES				
ADMINISTRATION				
Capital Outlay				
1831 - Deferred EQUIP. Purch.60/ILCS 1/235-5(9)				
1833- Deferred Maint Building 60/ILCS 1/235-5(9)				
1832 - DEBT SERVICE				
1837 Amercan Comm Loan Principal PYMT				
1838 Debt Service Intrerest				
1832 Debt Service-Other				
Total 1832 Debt Service	-	-	-	-
1834 - DEBT SERVICE				
1835 - CAPITAL EQUIPMENT	1,695.65	1,500.00	142,013.00	176,993.50
TOTAL CAPITAL OUTLAY	1,695.65	1,500.00	142,013.00	176,993.50
COMMODITIES				
1651 · OFFICE SUPPLIES	853.68	755.18	3,000.00	3,000.00
1652 · OPERATING SUPPLIES	709.03	627.22	3,000.00	3,000.00
TOTAL COMMODITIES	1,562.71	1,382.40	6,000.00	6,000.00
CONTRACTUAL SERVICES				
1511 · MAINTENANCE SERVICE-BU	51,247.11	45,333.98	170,900.00	150,000.00
1512 · MAINTENANCE SERVICE - E	17,014.00	15,050.85	35,000.00	35,000.00
1531 · ACCOUNTING SERVICES	7,948.81	7,031.64	18,000.00	18,000.00
1533 · LEGAL SERVICE	3,617.39	3,200.00	50,000.00	50,000.00
1551 · POSTAGE	190.55	168.56	2,000.00	2,000.00
1552 · TELEPHONE	928.48	821.35	2,000.00	2,000.00
1553 · PUBLISHING	315.62	279.20	2,000.00	2,000.00
1554 · PRINTING	318.13	281.42	2,000.00	2,000.00

1561 · Membership DUES	2,155.86	1,907.11	2,000.00	2,000.00	
1562 · TRAVEL EXPENSES	-	-	2,000.00	2,000.00	
1563 · TRAINING	83.65	74.00	1,500.00	1,500.00	
1565 . office expense clerk	175.85	155.56	3,500.00	3,500.00	
1571 · UTILITIES	2,387.18	2,111.74	5,000.00	5,000.00	
1572 · FUEL	-	-	2,000.00	2,000.00	
1573 · OTHER PROFESSIONAL SER	62.17	55.00	20,000.00	20,000.00	
1574 . Annual Meeting Expenses	-	-	500.00	500.00	
1575 . Room Rent Fees	-	-	1,000.00	1,000.00	
TOTAL CONTRACT SERVICES	86,444.81	76,470.41	319,400.00	298,500.00	
OTHER EXPENDITURES					
1905 · MISCELLANEOUS EXPENSE	2,592.98	2,293.79	31,000.00	31,000.00	
1911 - CONTINGENCIES	-	-	25,000.00	25,000.00	
TOTAL OTHER EXPENDITURES	2,592.98	2,293.79	56,000.00	56,000.00	
PERSONNEL					
1420 . Office STAFF HOURLY	36,140.42	31,970.37	55,500.00	55,500.00	
1421 · SALARIES	186,995.22	165,418.85	203,000.00	170,000.00	elected officials
1451 · HEALTH INSURANCE	59,664.56	52,780.19	84,000.00	50,000.00	
Total PERSONNEL	282,800.20	250,169.41	342,500.00	275,500.00	
SENIOR SERVICES					
900 · SALARIES	28,197.14	24,943.62	25,000.00	25,000.00	
901 . Senior Service Payroll Taxes	1,964.55	1,737.87	3,600.00	3,600.00	
902 . Senior SVS Health Ins	9,061.01	8,015.51	7,459.00	7,459.00	
903 . Senior Serv IMRF	2,508.82	2,219.34	2,500.00	2,500.00	
930 · FUEL	409.55	362.29	5,000.00	5,000.00	
940 · BUS MAINTENANCE SERVICE	-	-	-	-	
950 · OFFICE SUPPLIES	-	-	500.00	500.00	
959 · COMMUNITY Service/Senior	730.76	646.44	6,000.00	6,000.00	
960 · TELEPHONE	1,503.38	1,329.91	2,000.00	2,000.00	
967 · PRINTING	143.34	126.80	500.00	500.00	
968 · POSTAGE	53.42	47.26	500.00	500.00	
970 · IGA's McRide-VOHuntley	6,039.82	5,342.92	16,500.00	16,500.00	
TOTAL SENIOR SERVICES	50,611.78	44,771.96	69,559.00	69,559.00	
TOTAL ADMINISTRATION	425,708.14	376,587.97	935,472.00	882,552.50	
ASSESSOR					
CAPITAL OUTLAY					
1854 · EQUIPMENT	-	-	-	-	
1899 Office Renovation					



Total CAPITAL OUTLAY				
	-	-	-	-
COMMODITIES				
1851 · OFFICE SUPPLIES	1,808.51	1,599.84	2,100.00	2,100.00
TOTAL COMMODITIES				
	1,808.51	1,599.84	2,100.00	2,100.00
CONTRACTUAL SERVICES				
1751 · MAINTENANCE SERVICE	3,153.25	2,789.41	4,200.00	4,200.00
1752 TELEPHONE	2,543.47	2,249.99	4,500.00	4,500.00
1753 LEGAL	211.02	186.67	187.00	-
1754 · OUTSIDE APPRAISER	-			
1755 · POSTAGE	53.13	47.00	250.00	250.00
1756 Software	13,243.07	11,715.02	12,600.00	13,400.00
1757 PUBLISHING	-	-	600.00	600.00
1758 · PRINTING	-	-	500.00	500.00
1759 · DUES	56.52	50.00	750.00	750.00
1760 · TRAVEL EXPENSE and Fuel	710.38	628.41	2,000.00	1,000.00
				\$500.-Knutson
1761 · TRAINING	-	-	-	2,000.00
				\$500.-Roldan
1762 · PUBLICATIONS/SUBSCRIPTIONS	-	-	300.00	300.00
				\$1000.- Burke
1763 Payroll Service Expense	-	-	-	-
TOTAL CONTRACTUAL SERVICES				
	19,970.83	17,666.50	25,887.00	27,500.00
OTHER EXPENDITURES				
1939 MISCELANEOUS	855.67	756.94	1,500.00	1,000.00
1940 · UNIFORMS	-			500.00
TOTAL OTHER EXPENDITURES				
	855.67	756.94	1,500.00	1,500.00
PERSONNEL				
1240 · SALARIES	214,411.34	189,671.57	211,020.00	215,000.00
				1 Sal-60,000 and
1241 - IMRF	18,987.26	16,796.42	22,000.00	18,791.00
				3 Hrly Wg of \$51,66
1242 - FICA/Medicare	13,886.60	12,284.30	18,000.00	16,447.50
				8.74%
1243 - Health Insurance	44,830.53	39,657.78	56,780.00	47,000.00
				7.65%
Total ASSESSOR PERSONNEL				
	292,115.73	258,410.07	307,800.00	297,238.50
TOTAL ASSESSOR				
	314,750.74	278,433.35	337,287.00	328,338.50
TOWN FUND EXPENDITURES - OTHER				
TOTAL TOWN FUND EXPENDITURES				
	740,458.88	655,021.32	1,272,759.00	1,210,891.00
TOWN IMRF FUND EXPENDITURES				



3262 · RETIREMENT CONTRIBUTION	20,829.24	18,425.87	28,000.00	28,000.00
TOTAL TOWN IMRF FUND EXPENDITURES	20,829.24	18,425.87	28,000.00	28,000.00
TOWN INSURANCE FUND EXPENDITURE				
CONTRACTED SERVICES				
2593 · RISK MANAGEMENT CONTRIBUTION	15,000.00	14,365.00	15,000.00	15,000.00
TOTAL CONTRACTED SERVICES	15,000.00	14,365.00	15,000.00	15,000.00
PERSONNEL				
2453 · UNEMPLOYMENT INSURANCE	308.60	272.99	4,576.00	4,576.00
TOTAL TOWN INSURANCE FUND EXPENDITURE	15,308.60	14,637.99	19,576.00	19,576.00
TOWN SOCIAL SECURITY EXPENDITURE				
3761 · SOCIAL SECURITY-MEDICARE CONTRIBUTION	16,004.56	14,157.88	18,958.00	18,958.00
3762 · MEDICARE CONTRIBUTION	2,610.07	2,308.91	4,400.00	4,400.00
TOTAL TOWN SOCIAL SECURITY EXPENDITURE	18,614.63	16,466.79	23,358.00	23,358.00
TOTAL EXPENSES	840,284.61	744,424.46	1,459,010.62	1,397,142.62
NET ORDINARY INCOME	363,413.78	459,273.93	(260,473.62)	(318,167.62)
General Assistance Fund Balance 3/31				
General Assis. Money Market	\$ 81,159.81	\$ 81,159.81	\$ 81,159.81	\$ 81,159.81
Gen. Assis. Checking	1,007.81	1,007.81	1,007.81	1,007.81
TOTAL	82,167.62	82,167.62	82,167.62	82,167.62
Grand Total GA	118,026.66	118,026.66	115,317.62	115,317.62
Grand Total GA Expenses	45,073.25	39,872.49	115,317.62	115,317.62
Total Town Fund Expenses	795,211.36	704,551.97	1,343,693.00	1,281,825.00
Total Town Fund Revenue Available	1,403,839.35	1,346,145.35	1,343,693.00	1,281,825.00
Difference	608,627.99	641,593.38	-	-
General Assistance Revenue Available	118,026.66	118,026.66	115,317.62	115,317.62
General Assistance Fund Expenses	45,073.25	39,872.49	115,317.62	115,317.62
Difference	72,953.41	78,154.17	-	-
TF Cash Reserves	814,505.52	530,392.18	530,392.18	814,505.52
TF Cash on Hand	236,000.00	178,306.00	178,306.00	236,000.00
Total Reserve and Cash	1,050,505.52	708,698.18	708,698.18	1,050,505.52

projected 3/31/17

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2017 and ending March 31, 2018 by fund shall be as follows:

1	General Town Fund	1,262,249.00
12	Insurance Fund	19,576.00
15	General Assistance Fund	115,317.62
<b>TOTAL APPROPRIATIONS:</b>		<b>1,397,142.62</b>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million Three Hundred Ninety Seven Thousand One Hundred Forty Two Dollars and 62/100.

(\$1,397,142.62) for the fiscal year beginning April 1, 2017 and ending March 31, 2018.





**Grafton Township Assessor  
10109 Vine Street, Unit C  
Huntley, IL 60142**

February 14, 0217

Executive Summary: addendum

The attached spreadsheet provides a historical perspective of the Assessor's budget request for FY2017-18 as well as a comparison to similar townships.

1. The Assessor's requested FY 2017-18 budget is a 23% reduction from the budget in effect when he took office.
2. The Assessor's requested FY 2017-18 budget is consistent with other township's budgets on a per parcel basis.

January 10, 0217

**Assessor's budget for the fiscal year beginning April 1, 2017 and ending March 31, 2018  
pursuant to 35 ILCS 200/2-30.**

Salary and benefits consume the majority of the budget: \$ \$390,620 of the total request of \$431,030. This reflects a significant increase but is mandatory due to the backlog of field work as well as deferred compliance with section 35 ILCS 200/9-155 of the Illinois Property Tax Code: *"...the assessor, in person or by deputy, shall actually view and determine as near as practicable the value of each property listed for taxation as of January 1 of that year, ..."*

Although the office previously had seven deputies, the Assessor believes five Deputies are adequate to comply with the statute as well as providing accurate and fair assessments. That premise is consistent with Trustee Holtorf's assessment that approximately 10,000 man-hours are adequate to efficiently serve the needs of Grafton's property taxpayers. Ten thousand hours equates to five Deputy Assessors. The Assessor's office time should not be included because doing so unfairly forces the Assessor to perform two roles: Assessor and Deputy. That is especially true in light of the Assessor's salary reduction for 2018 through 2021. Therefore, our salary request is consistent with guidance provided by Trustee Holtorf: five Deputies.

Our salary structure allows appropriate increases when a Deputy achieves a higher CIAO designation. This pay for performance structure benefits Grafton's property taxpayers via highly-trained Deputies and also motivates Deputies to continue enhancement of their skills. No Deputies are expected to achieve advanced certifications this fiscal year and therefore no pay-for-certification increases are anticipated. As more townships convert to regression, Grafton's Deputies' skill sets and experience will be at a premium. Therefore, employee retention remains a major focus of the Assessor. Training to maintain this high level of credibility is consistent with previous years' requests.

Given the Assessor's salary reduction, a mandatory salary increase was establishing a Chief Deputy. Marty Kinczel has the most valuation experience as well as holding the highest valuation certification offered by Illinois. Those valuation credentials, combined with his management experience, make him the optimal person to fill this role.

We look forward to discussing any questions or concerns you might have at your convenience. Thank you for your time, consideration and approval of this budget as submitted.

Respectfully submitted,

Alan Zielinski  
Grafton Township Assessor

# Grafton Township Assessor's Office Budget: A Historical and Inter-Township Perspective

	Requested FY2017-18 <sup>1</sup>	Historical Comparison						
		Approved FY2016-17	Approved FY2015-16	Approved FY2014-15	Approved FY2013-14	Approved FY2012-13	Approved FY2011-12	Approved FY2010-11
Township Assessor (budget)	\$431,030	\$337,287	\$354,500	\$463,729	\$562,384	\$576,000	\$564,440	\$541,650
Township EAV	\$1,660,589,462	\$1,546,156,892	\$1,431,724,322	\$1,389,402,406	\$1,398,546,744	\$1,453,557,830	\$1,612,255,496	\$1,578,702,354
Township Assessor budget (% of EAV)	0.026%	0.022%	0.025%	0.033%	0.040%	0.040%	0.035%	0.034%
Township Parcel Count	21,675	21,665	21,656	21,604	21,594	21,576	21,575	21,621
Township Assessor budget (\$ per parcel)	\$19.89	\$15.57	\$16.37	\$21.46	\$26.04	\$26.70	\$26.16	\$25.05
New Construction	\$9M	\$8.1M	\$7.2M	\$6.9M	\$9.0M	\$8.3M	\$1.9M	\$1.4M
Staff size (Deputies)	5	4	4	5	6	7	7	7
Parcels per Deputy	4,335	5,416	5,414	4,321	3,599	3,596	3,082	3,089

<sup>1</sup> FY2017-18 figures are based on the budget request and forecast EAV and parcel count. All other figures are per the Grafton Township PAMS database on 1/31/2017.

## Inter-township Comparison

Nunda Township (source: Nunda Township Assessor via e-mail and CCAO Annual Reports)

Township Assessor (budget)	\$395,000	\$515,560	\$532,810	\$548,350
Township EAV	\$1,146,562,442	\$1,091,791,324	\$1,074,305,824	\$1,057,100,362
Township Assessor budget (% of EAV)	0.034%	0.047%	0.050%	0.052%
Township Parcel Count	20,939	20,953	20,203	20,251
Township Assessor budget (\$ per parcel)	\$18.86	\$24.61	\$26.37	\$27.08
Staff size (Deputies)	5.5	7	Unknown	Unknown
Parcels per Deputy	3,807	2,993		

"official per Mark"

Algonquin Township (source: Algonquin Township FOIA request and CCAO Annual Reports)

Township Assessor (budget)	\$730,650	\$791,650	\$837,650	\$857,650
Township EAV	\$2,320,000,000	\$2,180,264,415	\$2,121,075,671	\$2,220,982,887
Township Assessor budget (% of EAV)	0.031%	0.036%	0.039%	0.039%
Township Parcel Count	37,432	37,459	37,737	37,769
Township Assessor budget (\$ per parcel)	\$19.52	\$21.13	\$22.20	\$22.71
Staff size (Deputies)	6.5	7.1	8.1	9.1
Parcels per Deputy	5,759	5,276	4,659	4,150

"official per FOIA"

McHenry Township (source: McHenry Township FOIA request)

Township Assessor (budget) <sup>1</sup>	\$510,477	\$463,350	\$433,810	\$404,500
Township EAV	\$1,075,286,823	\$1,061,627,047	\$1,052,037,377	\$1,070,805,298
Township Assessor budget (% of EAV)	0.047%	0.044%	0.041%	0.038%
Township Parcel Count	24,486	24,456	24,661	24,553
Township Assessor budget (\$ per parcel)	\$20.85	\$18.95	\$17.59	\$16.47
Staff size (Deputies)	6	5	4.5	4.5
Parcels per Deputy	4,081	4,891	5,480	5,456

"official per FOIA"

**BUDGET & APPROPRIATION ORDINANCE**

**ROAD DISTRICT**

**ORDINANCE No. \_\_\_\_\_**

An ordinance appropriating for all road purposes for Grafton Township Road District, McHenry County, Illinois, for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Road District, be and the same are hereby appropriated for road purposes of Grafton Township Road District, McHenry County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds.

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund



6 GENERAL ROAD FUND

**BEGINNING BALANCE** April 1, 2017 364,186

REVENUES

6000	Property Tax Total	261,284
6002	Municipal Share	(128,000)
6010	Replacement Tax	40,000
6020	Interest Income	450
6030	Rental Income	10
6040	Intergovernmental Agreement	10
6050	Miscellaneous Income	20
6060	Court Fines & Permits	800
6070	Maintenance Fees	0
6080	Grant Income	5

**TOTAL REVENUES:** 174,579

**TOTAL FUNDS AVAILABLE:** 538,765

EXPENDITURES

Administration	108,700
Maintenance	411,400

**TOTAL EXPENDITURES:** 520,100

6391	Contingencies	18,000
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**TOTAL APPROPRIATIONS:** 538,100

**ENDING BALANCE** March 31, 2018 665

**2017-2018**  
**Budgeted**

**ADMINISTRATION**

**CAPITAL OUTLAY**

6831 Equipment 5,000

-----  
5,000

**COMMODITIES**

6651 Office Supplies 800

-----  
800

**CONTRACTUAL SERVICES**

6512 Maintenance Equipment 1,000

6531 Accounting Service 14,000

6533 Legal Service 30,000

6551 Postage 400

6552 Telephone 5,000

6553 Publishing 1,500

6554 Printing 200

6561 Dues & Subscriptions 300

6562 Travel & Meeting Expense 6,000

6563 Education & Training 1,000

-----  
59,400

**OTHER EXPENDITURES**

6914 Municipal Replacement Tax 8,500

6929 Miscellaneous Expense 8,000

-----  
16,500

**PERSONNEL**

6421 Salaries 27,000

-----  
27,000

**TOTAL ADMINISTRATION:**

-----  
108,700

**2017-2018**  
**Budgeted**

**MAINTENANCE**

**CAPITAL OUTLAY**

6820	Capital Asset Outlay	150,000
6833	Other Improvements	110,000

-----  
260,000

**COMMODITIES**

6111	Maintenance Supplies-Building	12,000
6112	Maintenance Supplies-Equipment	14,000
6113	Maintenance Supplies-Vehicle	14,000
6114	Maintenance Supplies-Road	100
6116	Maintenance Supplies-Snow Removal	100
6118	Maintenance Supplies-Bridge	5,000
6122	Operating Supplies	4,000
6123	Small Tools	6,000

-----  
55,200

**CONTRACTUAL SERVICES**

6311	Maintenance Service-Building	10,000
6312	Maintenance Service-Equipment	15,000
6313	Maintenance Service-Vehicle	15,000
6314	Maintenance Service-Road	100
6316	Maintenance Service-Snow Removal	100
6318	Maintenance Service-Bridge	15,000
6332	Engineering Service	10,000
6371	Utilities	9,000
6373	Garbage Disposal	6,000
6394	Rentals	500

-----  
80,700

**OTHER EXPENDITURES**

6919	Miscellaneous Expense	5,000
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-----  
5,000

**PERSONNEL**

6221	Salaries	10,500
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-----  
10,500

**TOTAL MAINTENANCE:**

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411,400

2017-2018  
Budgeted

22 INSURANCE FUND

BEGINNING BALANCE April 1, 2017 44,281

REVENUES

7000	Property Tax	23,471
7020	Interest Income	45
7050	Miscellaneous Income	2,900

TOTAL REVENUES: 26,416

TOTAL FUNDS AVAILABLE: 70,697

EXPENDITURES

PERSONNEL

7453	Unemployment Insurance	10,000
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CONTRACTUAL SERVICES

7593	Risk Management Contribution	60,000
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TOTAL EXPEND/APPROPRIATION: 70,000

ENDING BALANCE March 31, 2018 697



23 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE April 1, 2017 28,673

REVENUES

8000	Property Tax	18,085
8020	Interest Income	30
8050	Miscellaneous Income	10

TOTAL REVENUES: 18,125

TOTAL FUNDS AVAILABLE: 46,798

EXPENDITURES

PERSONNEL

8463	Retirement Contribution	46,000
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TOTAL EXPEND/APPROPRIATION: 46,000

ENDING BALANCE March 31, 2018 798



25 PERMANENT ROAD FUND

**BEGINNING BALANCE** April 1, 2017 578,450

**REVENUES**

9000	Property Tax	551,588
9020	Interest Income	1,000
9040	Intergovernmental Agreement	500
9050	Miscellaneous Income	1,050
9060	Permits & Bonds	2,000
9080	Grant Income	5

**TOTAL REVENUES:** 556,143

**TOTAL FUNDS AVAILABLE:** 1,134,593

**EXPENDITURES**

**COMMODITIES**

9614	Maintenance Supplies-Road	65,000
9652	Operating Supplies	8,000
9655	Auto Fuel & Oil	45,000
9656	Salt, Calcium, Ice Control	160,000

278,000

**CONTRACTUAL SERVICES**

9514	Maintenance Service-Road	410,000
9518	Road Stripping	28,000
9519	Street Lights	5,000
9520	Road Signs & Materials	30,000
9532	Engineering Service	40,000
9594	Rentals	10,000

523,000

**OTHER EXPENDITURES**

9929	Miscellaneous Expense	3,000
9952	Intergovernmental Agreement	15,625

18,625

**PERSONNEL**

9421	Salaries	182,000
9451	Health / Life Insurance	55,000
9461	Social Security Contribution	16,000
9462	Medicare Contribution	6,000
9472	Uniforms	2,000
9475	Payroll Expenses	1,400

262,400

**TOTAL EXPENDITURES:** 1,082,025

9917	Contingencies	52,000
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**TOTAL APPROPRIATIONS:** 1,134,025

**ENDING BALANCE** March 31, 2018 568

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning

April 1, 2017 and ending March 31, 2018 by fund shall be as

follows:

6	General Road Fund	538,100
22	Insurance Fund	70,000
23	Illinois Municipal Retirement Fund	46,000
25	Permanent Road Fund	1,134,025
<b>TOTAL APPROPRIATIONS:</b>		<b>1,788,125</b>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of one million seven hundred eighty eight thousand one hundred twenty five Dollars (\$1,788,125.00) for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

Tax Year	2009 (Collectable in 2010)		2010 (Collectable in 2011)		2011 (Collectable in 2012)		2012 (Collectable in 2013)	
	Levy Request	Received Amt	Levy Request	Received Amt	Levy Request	Received Amt	Levy Request	Received Amt
IMRF	\$ 19,230	\$ 18,602.23	\$ 15,000	\$ 14,768.08	\$ 15,505	\$ 15,063.50	\$ 12,815	\$ 12,669.16
R&B	\$ 238,118	\$ 230,391.90	\$ 241,892	\$ 238,064.86	\$ 249,944	\$ 242,863.86	\$ 239,983	\$ 237,077.35
PHR	\$ 454,650	\$ 439,900.97	\$ 466,380	\$ 458,994.14	\$ 481,898	\$ 468,254.64	\$ 506,620	\$ 500,484.87
INS	\$ 20,790	\$ 20,116.96	\$ 21,120	\$ 20,802.34	\$ 21,840	\$ 21,227.86	\$ 25,287	\$ 24,994.49
Total	\$ 732,788	\$ 709,012.06	\$ 744,392	\$ 732,629.42	\$ 769,187	\$ 747,409.86	\$ 784,705	\$ 775,225.87
<hr/>								
Projected % / \$	1.69%	\$ 709,736.00	3.15%	\$ 731,352.00	2.03%	\$ 747,474.00	3.79%	\$ 775,700.00
Levy Increase	1.049900279		1.049900336		1.049899143		1.049899181	
Levy Request %	4.99%		4.99%		4.99%		4.99%	
Actual Increase		1.015835357		1.033310237		1.020174511		1.037216541
Actual Increase %		1.58%		3.33%		2.02%		3.72%
<hr/>								
Tax Year	2013 (Collectable in 2014)		2014 (Collectable in 2015)		2015 (Collectable in 2016)		2016 (Collectable in 2017)	
	Levy Request	Received Amt	Levy Request	Received Amt	Levy Request	Received Amt	Levy Request	Received Amt
IMRF	\$ 13,240	\$ 12,972.64	\$ 17,620	\$ 17,273.69	\$ 17,656	\$ 17,667.66	\$ 18,085	
R&B	\$ 247,745	\$ 242,688.52	\$ 254,798	\$ 249,730.30	\$ 255,249	\$ 255,260.49	\$ 261,284	
PHR	\$ 523,006	\$ 512,324.12	\$ 537,889	\$ 527,194.39	\$ 538,863	\$ 538,870.20	\$ 551,588	
INS	\$ 26,119	\$ 25,590.21	\$ 22,867	\$ 22,421.72	\$ 22,918	\$ 22,930.09	\$ 23,471	
Total	\$ 810,110	\$ 793,575.49	\$ 833,174	\$ 816,620.10	\$ 834,686	\$ 834,728.44	\$ 854,428	\$ -
<hr/>								
Projected % / \$	2.38%	\$ 793,653.00	2.90%	\$ 816,614.00	2.21%	\$ 834,686.00	2.36%	\$ 854,459.00
Levy Increase	1.044998666		1.049898857		1.022122772		1.023599963	
Levy Request %	4.50%		4.99%		2.21%		2.36%	
Actual Increase		1.023670031		1.029038964		1.022174742		0
Actual Increase %		2.37%		2.90%		2.22%		0.00%



# GRAFTON TOWNSHIP IMPACT FEES

## Total expenses to date submitted by Grafton Township:

2008/2009	169,879.17
2011	55,365.88
2012	79,067.45
2013	202,840.59
	<b>507,153.09</b>

Talamore Impact Fees Collected:	VOH Remittances	Check #	Date
3/1/06-10/8/08	\$ 24,400.00	55685	10/20/2008
10/9/09-8/31/12	\$ 19,400.00	65422	9/27/2012
9/1/12-10/31/12	\$ 2,200.00	65996	12/13/2012
11/1/12-12/31/12	\$ 1,200.00	66224	1/24/2013
1/1/13-2/28/13	\$ 1,600.00	66606	3/28/2013
3/1/13-4/30/13	\$ 2,900.00	66969	5/23/2013
5/1/13-6/30/13	\$ 2,300.00	67513	8/8/2013
07/1/13-8/31/13	\$ 2,600.00	67874	9/26/2013
9/1/13-10/31/13	\$ 4,200.00	68295	11/22/2013
11/1/13-12/31/13	\$ 900.00	68669	1/23/2014
01/1/14-02/28/14	\$ 1,100.00	69077	3/27/2014
3/1/14-4/30/14	\$ 3,900.00	69466	5/22/2014
5/1/14-6/30/14	\$ 2,900.00	69920	7/24/2014
7/1/14-8/31/14	\$ 3,400.00	70416	9/25/2014
9/1/14-10/31/14	\$ 3,900.00	70882	11/20/2014
11/1/14-12/31/14	\$ 1,400.00	71294	1/22/2015
1/1/15-2/28/15	\$ 1,900.00	71709	3/26/2015
3/1/15-4/30/15	\$ 2,000.00	72155	5/28/2015
5/1/15-6/30/15	\$ 2,200.00	72669	8/13/2015
07/1/15-8/31/15	\$ 3,500.00	73013	9/24/2015
9/1/15-10/31/15	\$ 2,000.00	73467	11/19/2015
11/1/15-12/31/15	\$ 1,700.00	73955	1/28/2016
01/1/16-2/29/16	\$ 1,400.00	74831	3/24/2016
3/1/16-4/30/16	\$ 2,400.00	75239	5/26/2016
5/1/16-6/30/16	\$ 2,400.00	75687	7/28/2016
7/1/16-8/31/16	\$ 1,000.00	76224	10/13/2016
9/1/16-10/31/16	\$ 700.00	76541	11/17/2016
11/1/16-12/31/16	\$ 500.00	76982	1/26/2017
Payments to date	<b>\$ 100,000.00</b>		

This fiscal year  
\$ 7,000.00

## Grafton expenses be applied to future impact fee collections:

**\$ 407,153.09**

Estimated Beginning Balances

General Road Fund	\$ 364,186	
Insurance Fund	\$ 44,281	
IMRF Fund	\$ 28,673	
Permanent Road Fund	<u>\$ 578,450</u>	
		\$ 1,015,590

Estimated New Revenues

General Road Fund	\$ 174,579	
Insurance Fund	\$ 26,416	
IMRF Fund	\$ 18,125	
Permanent Road Fund	<u>\$ 556,143</u>	
		\$ 775,263

Total Funds Available \$ 1,790,853

Total Appropriations

General Road Fund	\$ 538,100	
Insurance Fund	\$ 70,000	
IMRF Fund	\$ 46,000	
Permanent Road Fund	<u>\$ 1,134,025</u>	
		\$ 1,788,125

Total Ending Balance \$ 2,728

General Road Fund

Estimated Beginning Balance	\$ 364,186
Estimated New Revenues	<u>\$ 174,579</u>
Total Funds Available	\$ 538,765

Total Appropriations \$ 538,100  
Total Ending Balance \$ 665

Insurance Fund

Estimated Beginning Balance	\$ 44,281
Estimated New Revenues	<u>\$ 26,416</u>
Total Funds Available	\$ 70,697

Total Appropriations \$ 70,000  
Total Ending Balance \$ 697

IMRF Fund

Estimated Beginning Balance	\$ 28,673
Estimated New Revenues	<u>\$ 18,125</u>
Total Funds Available	\$ 46,798

Total Appropriations \$ 46,000  
Total Ending Balance \$ 798

Permanent Road Fund

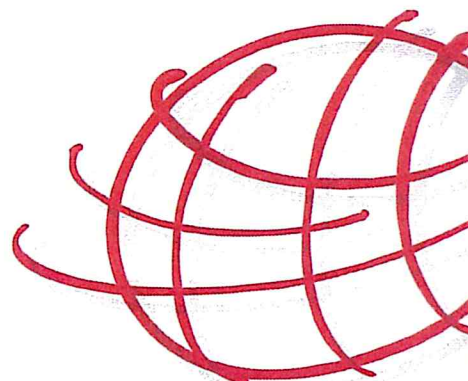
Estimated Beginning Balance	\$ 578,450
Estimated New Revenues	<u>\$ 556,143</u>
Total Funds Available	\$ 1,134,593

Total Appropriations \$ 1,134,025  
Total Ending Balance \$ 568

Total Ending Balance \$ 2,728



# **Old Business**



Kathryn,

Thank you for your interest in our ONSITE document destruction services. PROSHRED makes document and electronic destruction secure, simple and convenient for you. Our destruction services are customized to meet your specific needs, whether it's a one-time purge or regularly scheduled services. Your service will be designed to be cost effective and efficient.

Why is onsite shredding the very best? Onsite shredding eliminates potential security breaches during document transport. With PROSHRED's onsite destruction, there is no chance of accidents occurring, unlocked doors opening or any other "breaks" in the chain of custody.

PROSHRED will bring a lockable 98 gallon secure container to your location. It holds approximately 6 legal size banker boxes or 10 standard size banker boxes (approximately 300 lbs). Once the documents are in the secure container, it is taken to the truck and mechanically tipped into the shredder. The documents are shredded using a random pierce-and-tear method and mixed with previously shredded materials already on the truck. All shredded materials are recycled.

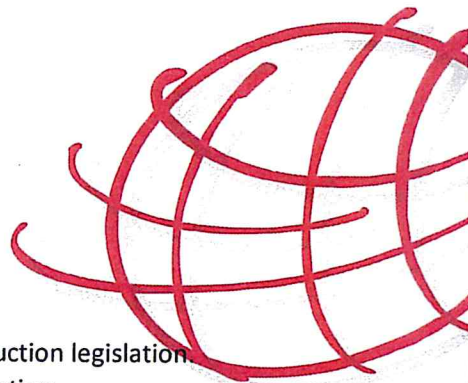
You do not need to remove paper clips, staples, rubber bands, metal fasteners or hanging file folders. There are no trip charges, fuel surcharges, environmental fees or taxes. We provide you with a legally compliant Certificate of Destruction.

**SHREDDING PROJECT PRICING:\***

First 98 gallon secure container - \$95.00

Each additional secure container - \$50.00

(\*) If our technician has to carry boxes up or down stairs a minimum labor charge of \$15 per bin will be added. All documents must be easily accessible. If the job requires excessive time or labor, additional charges may be added. We cannot shred wet or moldy paper. We do not shred corrugated boxes. We typically do not remove boxes due to limited space on our trucks.



We are NAID AAA Certified, and fully comply with confidential document destruction legislation. PROSHRED is the first and only company of its kind to achieve ISO 9001 Certification.

Thank you again for your interest in PROSHRED. As indicated above, we make your document destruction secure, safe and simple. If you have any questions, please feel free to contact me at the number indicated below.

\*Please remember that we can also customize a plan for regular shredding service on a daily, weekly or monthly schedule, according to your needs. We can do this for you if you have one employee or thousands.

Dennis Lyons

Sales Manager

Direct Line 708-263-4324

Main Office 708-263-4292

7700 Graphics Drive

Tinley Park, IL 60477

[dennis.lyons@proshred.com](mailto:dennis.lyons@proshred.com)

[www.proshred.com](http://www.proshred.com)

# **SUPERVISOR'S REPORT**



# System Activity Report

[1/1/2017 - 1/31/2017] Report Date: 1/31/2017

## General Assistance

Grants (New Clients) :	1	\$240.70
Grants (Previous Clients) :	2	\$608.87
In-Process :	1	
Denials :	2	
Sanctions :	0	
Terminations :	1	
	<hr/> 7	<hr/> \$849.57

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/> 0	<hr/> \$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/> 0	

## Emergency Assistance

Grants :	2	\$1,400.00
In-Process :	0	
Denials :	0	
	<hr/> 2	<hr/> \$1,400.00

## Additional Activity

Intake :	1	
	<hr/> 1	
Grand Totals:	10	\$2,249.57

2016 - 2017	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
I/S	0	0	0	1	0	0	0	0	0	0		
O/S	10	12	18	19	14	11	18	11	8	14		
TOTALS	10	12	18	20	14	11	18	11	8	14	0	0
I/D	10	12	18	20	14	11	18	11	8	14		
O/D												
TOTALS	10	12	18	20	14	11	18	11	8	14	0	
\$ I/D	\$28.00	\$36.00	\$50.00	\$54.00	\$38.00	\$29.00	\$48.00	\$31.00	\$20.00	\$38.00		
\$ O/D												
TOTAL	\$28.00	\$36.00	\$50.00	\$54.00	\$38.00	\$29.00	\$48.00	\$31.00	\$20.00	\$38.00	\$0.00	\$0.00
YEAR	\$28.00	\$64.00	\$114.00	\$168.00	\$206.00	\$235.00	\$283.00	\$314.00	\$334.00	\$372.00	\$372.00	\$372.00

